



**City of Orange Township  
Historic Preservation Commission Meeting  
Agenda  
December 17, 2025**

**I.** This is a meeting of the Historic Preservation Commission of the City of Orange Township held via audio-video conferencing on Wednesday, December 17, 2025 at 7:00 p.m.

**II.** Pledge of Allegiance to the American Flag.

**III. ROLL CALL**

NAME	PRESENT	ABSENT	TIME ARRIVED
Commissioner Keith Carroll			
Commissioner Brandon Matthews			
Commissioner Janice Morrell			
Commissioner Abdiel Velez			
Commissioner Karen Wells			
Commissioner Kathy Dowd, Vice Chairperson			
Commissioner Jody Leight, Chairperson			
<b>Also Present:</b>			
Janine Bauer, Esq. Board Attorney			
Trisha Scipio, Board Secretary			

**IV.** The requirement of N.J.S.A. 10:4-9 et. seq., “Sunshine Law” has been met. A notice of this meeting was sent to the Star Ledger, published in the Record Transcript on Thursday, December 26, 2024, posted on the Council’s website ([www.orangetwpnjcc.org](http://www.orangetwpnjcc.org)), posted on the City’s website ([www.orangenj.gov](http://www.orangenj.gov)) and filed in the Office of the City Clerk.

**V. MEETING MINUTES**

None

**VI. PUBLIC HEARING**

The public will be allowed to question witnesses testifying on behalf of the Application for a Certificate of Appropriateness, after the presentation is completed and after questions from the Commission during the public hearing on the Application. Each person addressing the Commission shall give his or her name and address in an audible tone for the record, and unless the presiding officer grants further time shall limit his or her address to five (5) minutes unless the comments are repetitive of other witnesses in which case the presiding officer may further limit the comment period.

**VII. REORGANIZATION**

- A. Board President
- B. Board Vice President

**VIII. NEW BUSINESS**

Website

**IX. OLD BUSINESS**

None

**X. RESOLUTIONS**

**10-2025 A resolution authorizing the award of a Professional Service contract to Szaferman LaKind, P.C. to provide legal counseling to the Orange Historic Preservation Commission of the City of Orange Township in matters as they relate to the Historic Preservation Commission in an amount not to exceed \$5,000.00 for the Calendar Year 2026.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

NAME	Present	Absent	Time Arrived
Commissioner Keith Carroll			
Commissioner Kathy Dowd			
Commissioner Jody Leight			
Commissioner Brandon Matthews			
Commissioner Janice Morrell			
Commissioner Abdiel Velez			
Commissioner Karen Wells			

**11-2025 A Resolution appointing Trisha Scipio as Historic Preservation Commission Secretary for a term beginning January 1, 2026, and continuing through December 31, 2026.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

NAME	Present	Absent	Time Arrived
Commissioner Keith Carroll			
Commissioner Kathy Dowd			
Commissioner Jody Leight			
Commissioner Brandon Matthews			
Commissioner Janice Morrell			
Commissioner Abdiel Velez			
Commissioner Karen Wells			

**12-2025 A Resolution establishing the Annual Schedule of Regular Meetings and other policies to the New Jersey Open Public Meetings Act for the Calendar Year 2026.**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

NAME	Present	Absent	Time Arrived
Commissioner Keith Carroll			
Commissioner Kathy Dowd			
Commissioner Jody Leight			
Commissioner Brandon Matthews			
Commissioner Janice Morrell			
Commissioner Abdiel Velez			
Commissioner Karen Wells			

**XI. OTHER BUSINESS**

**XII. ZONING OFFICER APPROVAL**

**XIII. PENDING BUSINESS**

**XIV. ADJOURN MEETING**

Motion to Adjourn: \_\_\_\_\_ Second: \_\_\_\_\_

Adjournment Time: \_\_\_\_\_

**The next Historic Preservation Commission Meeting is scheduled for January 19, 2026 virtually via Zoom at 7:00 P.M.**