

CITY COUNCIL

The City of Orange Township, New Jersey

DATE August 6, 2025

NUMBER 335-2025

TITLE: **A RESOLUTION AUTHORIZING THE AWARDING OF A CONTRACT FOR FIRE APPARATUS MAINTENANCE AND REPAIR SERVICES TO FF1 APPARATUS LLC, 34 WILSON DRIVE, SPARTA NJ 07871, IN AN AMOUNT NOT TO EXCEED \$90,000.00**

WHEREAS, the City of Orange Township Fire Department requires its Firetrucks and equipment be maintained and repaired in a proper manner to ensure they are effective and in proper working order; and

WHEREAS, The City of Orange Township put out a Request for Bids in accordance with applicable laws in search for such services (attached); and

WHEREAS, The City of Orange Township received one (1) bid for such services. (attached) The sole bidder was FF1 Apparatus; and

WHEREAS, it is in the best interest and general welfare of The City of Orange Township, The City of Orange Township's Fire Department, and the residents of the City, to contract with FF1 APPARATUS; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto and made part hereof, certifying that monies are available in the Account No 5-01-25-265-000-509.

NOW, THEREFORE, BE IT RESOLVED, the Municipal Council of the City of Orange Township that the bid be awarded to FF1 APPARATUS in the amount not to exceed \$90,000.00.

BE IT FURTHER RESOLVED that Mayor Dwayne D. Warren is hereby authorized and directed to execute this agreement.

Adopted: August 6, 2025

Trisha A. Scipio
Acting Deputy Clerk

Adrienne Wooten
Council President


_____ A. Wooten

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2025 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2025 Budget, there will be sufficient funds to contract with:

Vendor Name: FF1 Apparatus LLC

Address: 34 Wilson Drive

City: Sparta

State: New Jersey

Zip Code: 07871

Purpose: Fire Apparatus Repair and Maintenance

Vendor ID: FF1AP005

Temporary Budget: \$ 22,500.00

Fund: Current Fund

Line Description OFD - Fire O&E - Vehicle Repair & Maintenance

Account Numbers(s): CY25 5-01-25-265-000-509

The remainder of: \$ 67,500.00

will be provided in

Fund: Current Fund

Line Description OFD - Fire O&E - Vehicle Repair & Maintenance

Account Numbers(s): CY25 5-01-25-265-000-509

Purchase Order # : 25-01311

Amount not to exceed: \$ 90,000.00

Derrick Brown

07/17/2025

Division Head

Date

Nile Clements

7/17/2025

Chief Financial Officer

Date

The City of Orange Township ("The City") and FF1 Apparatus, LLC hereby agree to the following terms in FF1's bid proposal. (attached)

City of Orange Township
Mayor Dwayne D. Warren

FF1 Apparatus, LLC
Authorized Agent

Date:

City of Orange Township, NJ
Fire Apparatus Maintenance & Repair

June 18, 2025

Response From:

FF1 Apparatus LLC

34 Wilson Drive

Sparta, NJ 07871

Prepared by:

Ms. Nikki Perfetti

Email: Nikki@ff1.com

Phone: (973) 940-3061

Fax: (973) 860-1388

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APPENDIX A: BID DOCUMENTS INCLUDING:

- AFFIRMATIVE ACTION REQUIREMENTS
- CERTIFICATE EMPLOYEE INFORMATION REPORT
- BUSINESS REGISTRATION CERTIFICATE
- NON-COLLUSION AFFIDAVIT
- HOLD HARMESS AGREEMENT
- STOCKHOLDER DISCLOSURE CERTIFICATION
- ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

APPENDIX B: SAMPLE MAINTENANCE CHECKLIST SHEETS

EXECUTIVE SUMMARY

In response to the bid titled "FIRE APPARATUS MAINTENACE and REPAIR." FF1 Apparatus LLC formally proposes the following pricing in accordance with the services detailed by the City of Orange Township, New Jersey in the specifications provided:

Quarterly Inspections	395	\$550.00 per unit serviced
Bi-Annual Service	995	\$1195.00 per unit serviced
Annual Pump Service	400	\$695.00 per unit serviced
Annual Aerial Service	1500	\$1995.00 per unit serviced
Annual Chassis & Fluid Service	995	\$1195.00 per unit serviced

In addition to the above deliverables, pricing for repair services as necessary is proposed at the following pricing:

Hourly Repair Labor Charges: (Normal Business Hours)	125	\$160.00 Hourly
Hourly Repair Labor Charges (After Hours /4 Hour Minimum)	167.90	\$240.00 Hourly
Hourly Travel Time		\$0.00
Pickup & Delivery (When necessary)		\$150.00 per trip

FF1 Apparatus Staff Contact List:

****Apparatus Service Manager: Nikki Perfetti / Phone: 973-940-3061 x204 / Email: nikki@ff1.com**

South Jersey Service Manager: Jason Butow / Phone: 973-940-3061 x208 / Email: JButow@ff1.com

Warranty Advisor/Service Writer: Romi (RJ) Jarrar / Phone: 973-940-3061 x225 / Email: RJarrar@ff1.com

****24 Hour Emergency Contact**

FIRM BACKGROUND

Founded in 2014, FF1 Apparatus LLC is a premier Emergency Services Apparatus Sales and Service organization with 3 locations in New Jersey.

FF1 Apparatus LLC's headquarters are located at 34 Wilson Drive, Sparta, New Jersey with approximately 10,000 sq ft of operations space. In 2021, FF1 acquired a 2nd service center located at 102 Firehouse Road in Browns Mills, New Jersey, with an additional 3500 sq ft of operations space. In 2024, FF1 began leasing a building at 133 Demarest Rd, Sparta, New Jersey, adding an additional 8,000 sq ft to our capabilities.

With 40 team members, most first responders themselves, FF1 stands ready to assist with a request your department may make.

SCOPE OF SERVICES

The City of Orange Township has identified a need for a dedicated service partner to assist with the maintenance of their fire apparatus fleet. As the contracted representative for Ferrara Fire Apparatus in the state of New Jersey, FF1 Apparatus LLC has the necessary expertise, warranty authority and capabilities to assist in the city.

TIMING & FEES

Should FF1 Apparatus LLC be awarded the contract, team members stand ready to be executed immediately. Other than those itemized in the Executive Summary, no additional fees other than parts should be expected. Additional repairs found during preventative maintenance will be itemized, quoted and forwarded to the Fleet Officer for approval prior to commencement of work.

CERTIFICATIONS & EXPERTISE

The following certifications are held by team members of FF1 Apparatus LLC

- EVT F1, F2, F3, F4, F5 & F6
- ASE T1, T2, T3, T4, T5, T6 & T7
- Various Cummins, Hale & Waterous Certifications
- Multiple team members possess CDL for transport

FF1 Apparatus Service team members have combined over 145 years of experience.

WARRANTIES

FF1 Apparatus LLC warrantied all work performed for a period of 90 days from the invoice date.

*Parts warranty may be longer if specified by manufacturer.

REFERENCES

Hillsborough Board of Fire Commissioners

379 South Branch Rd

Hillsborough, NJ 08844

Contact: Ryan Giordano, Fire Inspector/Purchasing

Mobile: (732) 672-9052 / Email: rgordano@htfd.us

Deptford Fire Department

1370 Delsea Drive

Deptford, NJ 08096

Contact: Al Bender, Lieutenant

Mobile: (856) 297-4100 / Email: abender@deptfordfd.org

Monroe Joint Fire District

406 North Main St

Monroe, NY 10950

Contact: Nick Gordon, Chief

Mobile: (845) 629-0404 / Email: ngordon845@gmail.com

APPENDIX A

Bid Documents

CITY OF ORANGE TOWNSHIP, NJ

REQUEST FOR BIDS

DEPARTMENT: Administration

PURPOSE: Fire Apparatus Maintenance and Repair

DUE DATE: May 29, 2025

**REQUIRED EVIDENCE
AFFIRMATIVE ACTION REGULATIONS
P.L. 1975, C. 127 (N.J.A.C. 17:27-3.2)**

Before being awarded a contract, bidders are required to comply with the requirements of P.L. 1975, C.127, (N.J.A.C. 17:27-3.2). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the contractor should present one of the following to the Purchasing Agent:

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally approved or sanctioned Affirmative Action Plan (good for one year from the date of the letter);
OR
2. A photocopy of approved Certificate of Employee Information Report issued in accordance with N.J.A.C. 17:24-4;
OR
3. An initial Employee Information Report (Form AA302) provided by the Affirmative Action Office and completed by the bidder in accordance with N.J.A.C.17:27-4; OR
4. All successful construction contractors must submit within three days of the signing of the contract an Initial Project Workforce Report (AA201) for any contract award that meets or exceeds the Public Agency bidding threshold (available upon request) in accordance with N.J.A.C.17:27-7.

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE AFFIRMATIVE ACTION REGULATIONS OF P.L. 1975, C.127.

The following questions must be answered by all bidders:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?

Yes _____ No X

If yes, please submit a copy of such approval

2. Do you have a Certificate of Employee Information Report Approval?

Yes X No _____

If yes, please submit a copy of such certificate

The undersigned contractor certifies that he is aware of the commitment to comply with the requirements of P.L. 1975, C.127 and agrees to furnish the required documentation pursuant to the law.

Company: FF1 Apparatus LLC

Signature: *apeyeth*

Title: Apparatus Service Manager

CITY OF ORANGE TOWNSHIP, NJ

REQUEST FOR BIDS

DEPARTMENT: Administration

PURPOSE: Fire Apparatus Maintenance and Repair

DUE DATE: May 29, 2025

SECTION 8: REQUIRED ADMINISTRATIVE FORMS

Please place the checklist and the required forms which follow at the front of your proposal to facilitate review

A. Failure to submit the following documents is a mandatory cause for the bid to be rejected. (N.J.S.A. 40A:11-23.2)

Required with Submission of Bid (Owner's checkmarks)	Initial Each Item Submitted with Bid (Bidder's Initials)
A bid guarantee as required by <u>N.J.S.A. 40A:11-21</u>	
A certificate from a surety company, pursuant to <u>N.J.S.A. 40A:11-22</u>	
A statement of corporate ownership, pursuant to <u>N.J.S.A. 52:25-24.2</u>	
A listing of subcontractors as required by <u>N.J.S.A. 40A:11-16</u>	
If applicable, bidder's acknowledgement of receipt of any notice(s) or revision(s) or addenda to an advertisement, specifications or bid document	AP
Public Works Contractor's Registration Act Certificate or copy of application submitted in the last thirty (30) days	
Business Certificate Registration all contractors seeking the reward of this contract must be registered with the State of New Jersey pursuant to the States Business Registration Act. A certificate showing proof of registration must be included in all "bid proposals".	AP
Business Entity Disclosure Certification "Pay-To-Play Law, pursuant to P.L. 2004, c.19 as amended by P.L. 2005, c.51	

CITY OF ORANGE TOWNSHIP, NJ

REQUEST FOR BIDS

DEPARTMENT: Administration

PURPOSE: Fire Apparatus Maintenance and Repair

DUE DATE: May 29, 2025

B. Failure to submit the following documents may be a cause for the bid to be rejected. (N.J.S.A. 40A:11-23.1b)

Required with Submission of Bid (Owner's Checkmarks)

Initial Each Item Submitted with Bid (Bidder's Initials)

Required with Submission of Bid (Owner's checkmarks)

Initial Each Item Submitted with Bid (Bidder's Initials)

Submission of a Non-Collusion Affidavit (this form must be notarized)	AP
Section II Technical Specification With Bidder's compliance Acknowledged and checked	
Affirmative Action Affidavit	AP
Hold Harmless Agreement	AP
Affirmative Action Questionnaire	
Completed and signed proposal pages	AP

Prevailing Wage Affidavit	
Statement of Bidder's Qualifications, Experience and Financial Ability	
Affidavit of Experience and References	
Affidavit of Bidder that he/she is Not on the State of New Jersey's List of Disbarred, Suspended or Disqualified Vendors	
List of five (5) completed projects in last three years	
Company's Asbestos and/or Lead Abatement Certification	

SIGNATURE: The undersigned hereby acknowledges reading and has submitted the above listed requirements

Name of Bidder: FF1 Apparatus LLC By Authorized Representative: Nikki Perfetti

Signature:  Print Name and Title: Nikki Perfetti / Apparatus Service Manager

Date: 5/20/25

**CITY OF ORANGE TOWNSHIP, NJ
DEPARTMENT: Administration**

REQUEST FOR BIDS

PURPOSE: Fire Apparatus Maintenance and Repair

DUE DATE: May 29, 2025

NON COLLUSION AFFIDAVIT

State of New Jersey
County of Sussex

ss:

I, Nikki Perfetti residing in Montague
(Name of Affiant) (Name of Municipality)

In the County of Sussex and State of New Jersey of full Age,
being duly sworn according to law on my oath depose and say that:

I am Apparatus Service Manager of the firm of FF1 Apparatus LLC
the bidder making this Proposal for the bid proposal entitled
Fire Apparatus Maintenance & Repair, and that I executed the said proposal with full authority to do
(Title of bid proposal)

So that said bidder has not, directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above name project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the City of Orange relies upon the
(Name of Contracting Unit)

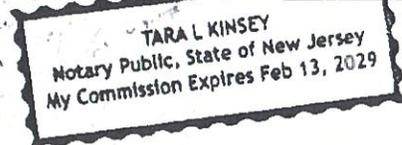
truth of the statements contained in said proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except bona fide established commercial or selling agencies maintained by
FF1 Apparatus LLC.

Subscribed and sworn to
Before me this
18 June 2024

Tara Kinsey
Type or print name of affiant under signature

[Signature]
Notary Public of
My Commission expires 13 Feb 2029



(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL).

STOCKHOLDER DISCLOSURE CERTIFICATION

CITY OF ORANGE TOWNSHIP, NJ
DEPARTMENT: Administration

REQUEST FOR BIDS

PURPOSE: Fire Apparatus Maintenance and Repair

DUE DATE: May 29, 2025

This Statement Shall Be Included with Bid Submission

NAME OF BUSINESS: FFI Apparatus LLC

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

- Partnership Corporation Sole Proprietorship
 Limited Partnership Limited Liability Corporation Limited Liability Partnership
 Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below

Stockholders:

Name: Jonathon Van Norman

Name: _____

Home Address: 4808 SW Lake Grove Circle

Home Address: _____

Palm City, FL 34990

Name: _____

Name: _____

Home Address: _____

Home Address: _____

Name: _____

Name: _____

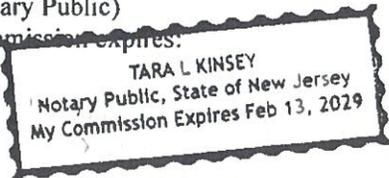
Home Address: _____

Home Address: _____

Subscribed and sworn before me this 18 day of June, 2025

(Notary Public)

Commission Expires:



(Affiant)

Tara Kinsey Office Manager My
(Print Name & Title of Affiant)

(Corporate Seal)

(TO BE COMPLETED AND RETURNED WITH BID)

HOLD HARMLESS AGREEMENT

Between The City of Orange Township
29 North Day Street
Orange, New Jersey 07050

And

FF1 Apparatus LLC

(Contractor)

34 Wilson Drive Sparta, NJ 07871

Address (not a post office box)

(973)940-3061 / F: (973)860-1388

Telephone No. & Fax No.

It is understood and agreed the Contractor is;

1. An independent Contractor and is not an employee of the City of Orange Township.
2. The Contractor agrees to indemnify and hold harmless the City of Orange Township, the Council of the City of Orange Township, and all of its officers, agents and employees of and from any and all liability for damages for injury to person and property, including death, and against and from all suits and actions and all costs, damages and changes of whatsoever kind and nature, including attorney's fees to which the Township may be put for or on account of any injury or alleged injury to person, including death, or property, resulting from the performance of the Contractor's operations under this Contract, or by or in consequence of any neglect or omission of the part of the Contractor in the performance of operations under this Contract, whether such operations, or the absence thereof, be by the Contractor or anyone directly or indirectly employed by the Contractor.
3. The Contractor shall hold the City of Orange Township harmless for damages to the Contractor's equipment utilized during the term of this Contract.
4. The Contractor agrees to provide a certificate of insurance specifically naming the City of Orange Township as an additional named insured, providing general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$500,000.00.

Signed this 18 day of June 2025

FF1 Apparatus LLC

Name of Bidder

Nikki Perfetti

Authorized signature and title

Nikki Perfetti, Apparatus Service Manager
Print - Authorized signature and title

Subscribed and sworn to

Before me this 18 day of

June 2025


Signature of Notary

My Commission expires



EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)

N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and Employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions. In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**

Vendor Signature: _____



Date: 6/18/2025

Tel No: (973)940-3061

REQUIRED EVIDENCE
AFFIRMATIVE ACTION REGULATIONS
P.L. 1975, C. 127 (N.J.A.C. 17:27-3.2)

Before being awarded a contract, bidders are required to comply with the requirements of P.L. 1975, C.127, (N.J.A.C. 17:27-3.2). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the contractor should present one of the following to the Contact Person:

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally-approved or sanctioned Affirmative Action Plan (good for one year from the date of the letter);
OR
2. A photocopy of approved Certificate of Employee Information Report issued in accordance with N.J.A.C. 17:24-4;
OR
3. An initial Employee Information Report (Form AA302) provided by the Affirmative Action Office and completed by the bidder in accordance with N.J.A.C.17:27-4;
OR
4. All successful construction contractors must submit within three days of the signing of the contract an Initial Project Workforce Report (AA201) for any contract award that meets or exceeds the Public Agency bidding threshold (available upon request) in accordance with N.J.A.C.17:27-7.

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE AFFIRMATIVE ACTION REGULATIONS OF P.L. 1975, C.127.

The following questions must be answered by all bidders:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?

Yes _____ No

If yes, please submit a copy of such approval

2. Do you have a Certificate of Employee Information Report Approval?

Yes No _____

If yes, please submit a copy of such certificate

The undersigned contractor certifies that he is aware of the commitment to comply with the requirements of P.L. 1975, C.127 and agrees to furnish the required documentation pursuant to the law.

Company: FF1 Apparatus LLC

apuzeth Signature:

Title: Apparatus Service Manager

AMERICANS WITH DISABILITIES ACT OF 1990

Equal Opportunity for Individuals with Disability

The contractor and the of (hereafter "owner") do hereby agree that the provisions of Title 11 of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C.S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performances shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violates or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expenses to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants and employees, the *owner* shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph:

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification shall in no-way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Representative

Name/Title: Nikki Perfetti, Apparatus Service Manager
PRINT

Representative's Signature: *Nikki Perfetti*

Name of Company: FF1 Apparatus LLC

Telephone No.: (973)940-3061

BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
 Required Pursuant To N.J.S.A. 19:44A-20.8
CITY OF ORANGE TOWNSHIP, NEW JERSEY

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

(Contractor) has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one-year period preceding the date of reorganization to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the **CITY OF ORANGE TOWNSHIP** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Dwayne D. Warren	
Kerry J. Coley	
Tency A. Eason	
Quantavia Hilbert	
Weldon M. Montague, III	
Clifford R. Ross	
Jamie Summers-Johnson	
Adrienne Wooten	

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership Corporation Sole Proprietorship Subchapter S Corporation
 Limited Partnership Limited Liability Corporation Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Jonathon Van Norman (100%)	4808 SW Lake Grove Circle Palm City, FL 34990

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: FF1 Apparatus LLC

Signed: *Nikki Perfetti* Title: Apparatus Service Managers

Print Name: Nikki Perfetti Date: 6/18/2025

Commission expires: _____ (Print name & title of affiant) (Corporate Seal) My

Subscribed and sworn before me the Office Manager
day of 18 June, 2023 (Affiant)

Tara Kinsey Office Mgr
(Print name & title of affiant) (Corporate Seal)
My Commission expires:

12/04/17

Taxpayer Identification# 472-170-041/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

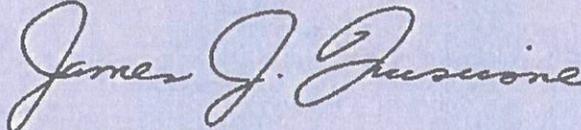
Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609)292-9292.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione
Director
New Jersey Division of Revenue

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:
FF1 APPARATUS LLC

TRADE NAME:

ADDRESS:
34 WILSON DR.
SPARTA NJ 07871
EFFECTIVE DATE:

SEQUENCE NUMBER:
1910376

ISSUANCE DATE:
12/04/17

10/29/14



Director
New Jersey Division of Revenue

FORM BRC

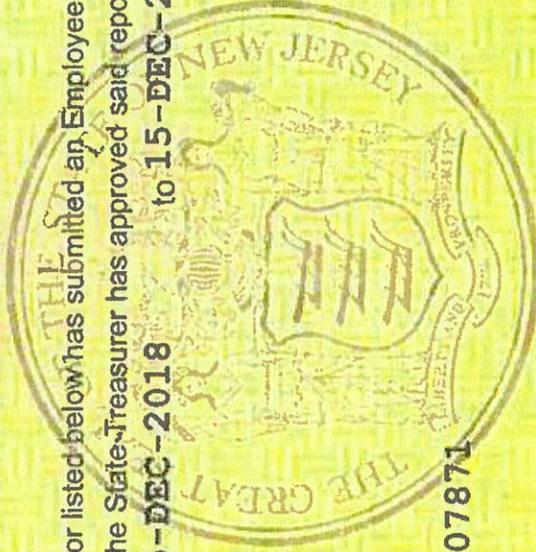
Certification 60201

CERTIFICATE OF EMPLOYEE INFORMATION REPORT INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-DEC-2018** to **15-DEC-2025**

**FF1 APPARATUS, LLC
34 WILSON DRIVE
SPARTA**

NJ 07871



A handwritten signature in black ink, reading "Elizabeth M. Muoio".

ELIZABETH MAHER MUOIO
State Treasurer

APPENDIX B

Sample Maintenance Checklist Sheets

LOWER CHASSIS SERVICE			
		N/A	Change Engine Oil & Replace Oil Filters
		N/A	Check Engine Coolant Level & Change Filter (if Applicable)
		N/A	Check Transmission Fluid Level/Condition
		N/A	Change All Fuel Filters
		N/A	Grease Driveline U-Joints & Chassis Lube Points
		N/A	Check Driveline Components
		N/A	Inspect/Tighten Driveline Bolts
		N/A	Visually Inspect Brake Components
		N/A	Visually Inspect Park Brake Components
		N/A	Visually Inspect Undercarriage for Loose Bolts or Broken Supports
		N/A	Visually Inspect Suspension Components
		N/A	Visually Inspect Fuel Tank & Fuel Lines
		N/A	Visually Inspect for Excessive Rust
		N/A	Visually Inspect Electrical Lines/Hoses for Wear
		N/A	Check Exhaust System for Secureness & Leaks
		N/A	Drain Air Tanks of Moisture
		N/A	Check Air Dryer for Leaks & Replace Filter (if Applicable)

FINAL INSPECTION			
		N/A	Run Apparatus/Check for Leaks (Cab Raised)
		N/A	Inspect Cleanliness of Apparatus
		N/A	Apply PM Completion Sticker
		N/A	Quick Apparatus Wash (If Applicable)

See page 3 for additional comments and defects found.

Technician Comments

Future Attention Required

IMMEDIATE ATTENTION REQUIRED



PREVENTATIVE MAINTENANCE PUMP SERVICE

Department: _____ Date: _____ Truck Number: _____

VIN: _____ Mfg. ID: _____ Make: _____ Model: _____

Mileage: _____

CHECKED AND OKAY AT THIS TIME	MAY REQUIRE FUTURE ATTENTION	REQUIRES IMMEDIATE ATTENTION
-------------------------------	------------------------------	------------------------------

PUMP/CONTROLS		
		N/A
		Change Pump Gearbox Oil
		N/A
		Grease All Pump Fittings
		N/A
		Check Primer Tank Oil Level
		N/A
		Lube Primer Shaft & Linkage
		N/A
		Check Power/Ground Connections at Primer Motor
		N/A
		Inspect & Lube Ball Valves
		N/A
		Inspect & Lube Valve Control linkages
		N/A
		Inspect Intake Screens
		N/A
		Clean & Lube Pump Caps & Fittings
		N/A
		Check Pump Mounting Bolts & Brackets
		N/A
		Check Aux. Cooler for Cracks, Corrosion, & Leaks
		N/A
		Grease Drive Shafts & U-Joints
		N/A
		Check Drive Shaft Bolts for Tightness
		N/A
		Check U-Joints for Excess Play
		N/A
		Visually Inspect Plumbing for Excessive Rust
		N/A
		Visually Inspect Plumbing for Broken Hardware
		N/A
		Visually Inspect Tank if Visible/Tank Crossmembers
		N/A
		Operate Primer Motor & Adjust Linkage if Required
		N/A
		Perform Pump Vacuum Test - RESULTS:
		N/A
		Check Pump Shift (Elect., Air, Manual)
		N/A
		Check "Pump In Gear Light" in Cab
		N/A
		Check "OK to Pump Light" at Pump Panel
		N/A
		Check Air Horn at Pump Panel

PUMP/CONTROLS CONTINUED		
		N/A
		Grease Bearing on Waterous Pump
		N/A
		Check Autolube on Hale Pump

CIRCULATE PUMP (20 minutes minimum)		
		N/A
		Check for Leaks, Noises, Vibrations, Etc.
		N/A
		Operate Relief Valve or Engine Governor
		N/A
		Operate Transfer (2) Stage Valve & Lube
		N/A
		Check Pump Throttle Control
		N/A
		Check Pump Shut Down
		N/A
		Operate & Check All Drain Valves
		N/A
		Check Pump Packing and Adjust if Required
		N/A
		Check Pressure Gauges
		N/A
		Check Tachometer - RPM @ Idle: 750
		N/A
		Check Pump Tachometer Drive
		N/A
		Check Tank Level Gauge
		N/A
		Check Hose Reel Drive, Rewind, & Grease Swivel
		N/A
		Check Booster Tank Exterior/Underbody/Fill Tower

See page 2 for additional comments and defects found.

Inspect & Note Any Visual Damage on Truck:

* Run yearly standard pump test (per NFPA-1911) to check pump performance levels
 * Repacking of pump is recommended every two or three years.

TECHNICIAN COMMENTS:

FUTURE ATTENTION REQUIRED:

IMMEDIATE ATTENTION REQUIRED



PREVENTATIVE MAINTENANCE AERIAL SERVICE

Department: _____ Date: _____ Truck Number: _____

VIN: _____ Mfg. ID: _____ Make: _____ Model: _____

Mileage: _____

CHECKED AND OKAY AT THIS TIME	MAY REQUIRE FUTURE ATTENTION	REQUIRES IMMEDIATE ATTENTION
-------------------------------	------------------------------	------------------------------

HYDRAULIC SYSTEMS	
	N/A Check Rotation Gear Reduction Box
	N/A Check Rotation Hydraulic Swivel
	N/A Check Turntable Lines & Hoses
	N/A Check Turntable Control Valve
	N/A Check Hydraulic Tank
	N/A Check Hydraulic Fluid Levels
	N/A Replace Low & High Pressure Hydraulic Filters
	N/A Check Hydraulic Pump Pressure
	N/A Check PTO
	N/A Check Auxiliary Power Pump
	N/A Check Hydraulic Lines & Hoses
	N/A Check Stabilizer Cylinders
	N/A Check Stabilizer Control Valve
	N/A Check Stabilizer Lines and Hoses
	N/A Check Stabilizer Diverter Valve
	N/A Check Aerial Elevation Cylinder
	N/A Check Aerial Extension Cylinder
	N/A Check Aerial Lines & Hoses
	N/A Check Aerial Tip Controls
	N/A Check Platform Control Valve
	N/A Check Platform Leveling Cylinders
	N/A Check Platform Lines & Hoses

STRUCTURAL FASTENERS	
	N/A Check Turntable Mounting Bolts
	N/A Check Torque Box Mounting to Frame Bolts
	N/A Check Suspension System Bolts

TRACTOR DRAWN COMPONENTS	
	N/A Check Mounting to Frame Bolts
	N/A Check Rotation Gear Reduction Box Mounting Bolts
	N/A Check Boom Support / Ladder Cradle Mounting Bolts

LUBRICATION	
	N/A Lubricate Sheaves
	N/A Lubricate Cables
	N/A Lubricate Ladder Section Base Rails
	N/A Lubricate Ladder Heel Pin
	N/A Lubricate Rotation Gear & Bearing
	N/A Lubricate Gear Reduction Box
	N/A Lubricate Elevation Cylinder Pins
	N/A Lubricate Extension Cylinder Pins
	N/A Lubricate Stabilizer Extension Cylinder Pins
	N/A Lubricate Waterway Pipe

See page 2 for additional inspection results

This Inspection Completed by: _____ Date: _____

INDICATORS

Green	Yellow	Red	N/A	Check Rung Alignment
Green	Yellow	Red	N/A	Check PTO Engaged
Green	Yellow	Red	N/A	Check Aerial Alignment
Green	Yellow	Red	N/A	Check Turntable Alignment
Green	Yellow	Red	N/A	Check Elevation
Green	Yellow	Red	N/A	Check Extension
Green	Yellow	Red	N/A	Check Turntable Level

TURNTABLE COMPONENTS

Green	Yellow	Red	N/A	Check Safety Signs
Green	Yellow	Red	N/A	Check Communication System
Green	Yellow	Red	N/A	Check Emergency Hydraulic Power
Green	Yellow	Red	N/A	Check Interlock Systems
Green	Yellow	Red	N/A	Check Electrical Lines

STABILIZER

Green	Yellow	Red	N/A	Check Mounting to Frame or Torque Box
Green	Yellow	Red	N/A	Check Mounting Bolts

STABILIZER COMPONENTS

Green	Yellow	Red	N/A	Check Outrigger Planted Lights at Control Station
Green	Yellow	Red	N/A	Check Outrigger Not Stowed Light in Cab
Green	Yellow	Red	N/A	Check Pads
Green	Yellow	Red	N/A	Check Interlocks
Green	Yellow	Red	N/A	Check Safety Pins
Green	Yellow	Red	N/A	Check Vehicle Mounted Bubble Levels

AERIAL COMPONENTS

Green	Yellow	Red	N/A	Check Park Brake Interlock
Green	Yellow	Red	N/A	Check Waterway
Green	Yellow	Red	N/A	Check Sheaves
Green	Yellow	Red	N/A	Check Pinnable Waterway
Green	Yellow	Red	N/A	Check Rung Covers
Green	Yellow	Red	N/A	Check Breathing Air
Green	Yellow	Red	N/A	Check Wear Strips
Green	Yellow	Red	N/A	Check Aerial Ext/Ret Cables (Adjust if Needed)
Green	Yellow	Red	N/A	Check Aerial Electric Cables (Adjust if Needed)
Green	Yellow	Red	N/A	Check Rung Alignment (Adjust Cables if Needed)
Green	Yellow	Red	N/A	Check Monitor Operation (If Applicable)
Green	Yellow	Red	N/A	Check Track Lighting, Tip Lights, & Spot Lights
Green	Yellow	Red	N/A	Check Ladder Sections for Damage

See page 3 for additional comments and defects found.

Inspect & Note Any Visual Damage on Truck:

TECHNICIAN COMMENTS

[Empty box for Technician Comments]

FUTURE ATTENTION REQUIRED

[Empty box for Future Attention Required]

IMMEDIATE ATTENTION REQUIRED

[Empty box for Immediate Attention Required]