

CITY COUNCIL

The City of Orange Township, New Jersey

DATE November 6, 2024

NUMBER 499-2024

TITLE: A RESOLUTION AUTHORIZING AN AGREEMENT WITH WOODARD & CURRAN, INC., 12 MOUNTFORT STREET, PORTLAND, ME 04101 (NEW JERSEY BRANCH LOCATED AT 50 MILLSTONE ROAD, BUILDING 400, SUITE 201, EAST WINDSOR, NEW JERSEY 08520) FOR WATER/SEWER CONNECTIONS AND/OR DISCONNECTIONS, OVERSIGHT AND INSPECTION SERVICES COMMENCING JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 WITH ALL FEES PAID EXCLUSIVELY THROUGH ESCROWED FUNDS.

WHEREAS, the City of Orange Township has a need to acquire a contractor to provide water/sewer connections and/or disconnection; oversight and inspection services on an "as needed" basis; and

WHEREAS, the fees for said services will be paid separately from the budget and received through an escrow account that will be solely funded by developers pertaining to their specific projects; and

WHEREAS, a Certification of Availability of Funds is not necessary since the fees for the water/sewer connections and/or disconnections will be paid exclusively by applicants, as appropriated.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the City of Orange Township that an agreement be awarded to Woodard & Curran, Inc., with all fees paid separately from the budget and received from establishing an escrow account that will be solely funded by developers pertaining to their specific projects; and


BE IT FURTHER RESOLVED, that the proper officers of the City of Orange Township are hereby authorized to enter into said agreement with Woodard & Curran, Inc.; and

BE IT FURTHER RESOLVED that notice of this action shall be published as required by law within 10 days of its passage.

Adopted: November 6, 2024

Joyce L. Lanier
City Clerk

Adrienne K. Wooten
Council President

 AM 17-2024

AGREEMENT

This Agreement, made and entered into this ____ day of ____ 2023, between the City of Orange Township and **Woodard & Curran, Inc., 12 Mountfort Street, Portland, ME 04101 (New Jersey Branch located at 50 Millstone Road, Building 400, Suite 201, East Windsor, New Jersey 08520).**

WHEREAS, the City of Orange Township wishes to retain a firm for water/sewer connections and/or disconnections with all fees paid exclusively through escrowed funds for the City of Orange Township on an “as needed” basis for the period of January 1, 2024 through December 31, 2024.

WHEREAS, the City of Orange Township wishes to retain **Woodard & Curran, Inc., 12 Mountfort Street, Portland, ME 04101 (New Jersey Branch located at 50 Millstone Road, Building 400, Suite 201, East Windsor, New Jersey 08520).**

WHEREAS, this firm and the individuals of the firm are to be retained pursuant to the Agreement as specified; and

WHEREAS, the City Council of the City of Orange Township has, by **Resolution No. ____-2024** dated ____, 2024, authorizes **Woodard & Curran, Inc.** for the purpose of **water/sewer connections and/or disconnections with all fees paid exclusively through escrowed funds.**

NOW, THEREFORE, BE IT AGREED by and between the parties, for the mutual convenient set forth herein below:

1. **Woodard & Curran, Inc.** is hereby contracted by the City of Orange Township to provide services as specified.

2. This agreement shall be effective commencing on **January 1, 2024** and terminating on **December 31, 2024**.
3. This agreement shall not be assigned nor shall any duties under this agreement be delegated by **Woodard & Curran, Inc.** without prior written consent of the City.
4. The validity of this agreement and its terms or provisions, as well as the rights and duties of the contracting parties, shall be governed by and construed in accordance with the laws of the State of New Jersey.
5. This agreement shall be binding on and inure to the benefit of the contracting parties and their respective heirs, executors, administrators, legal representatives, successors, and assigns when not expressly prohibited by this agreement.
6. In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not affect any other provision of it this agreement shall for any reason be held to be invalid, illegal, or unenforceable provision had never been contained in it.
7. This agreement constitutes the sole agreement of the contracting parties and supersedes any prior understandings or written or oral agreements between the parties respecting its subject matter.
8. All notices and other communications shall be sent by certified mail, return receipt requested, and shall be deemed to have been given when sent to the parties at their respective addresses as set forth above, unless a different

address has been selected after the execution of this agreement and has been duly communicated to the party giving notice.

9. The City may terminate this Agreement upon three days notice with **Woodard & Curran, Inc.** In the event that this agreement is deemed to be terminated, the City shall pay **Woodard & Curran, Inc.** for those services provided as of the effective date of termination. This agreement is final and cannot be amended, supplemented, changed or modified without said being in writing.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

CITY OF ORANGE TOWNSHIP:

Joyce L. Lanier Date
City Clerk

Dwayne D. Warren, Esq. Date
Mayor

ATTEST:

Woodard & Curran, Inc.,
12 Mountfort Street,
Portland, ME 04101
(New Jersey Branch located at 50 Millstone Road,
Building 400, Suite
201, East Windsor, New Jersey 08520).

Print Name

Print Name

Signature Date

Signature Date

Approved as to Form and Sufficiency

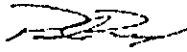
Gracia R. Montilus Date
City Attorney

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
CITY OF ORANGE TOWNSHIP, NEW JERSEY**

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

Paul Roux, Senior Principal 10/16/2024 _____



(Contractor)

has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding the date of reorganization to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the **CITY OF ORANGE TOWNSHIP** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Dwayne D. Warren	
Kerry J. Coley	
Clifford Ross	
Weldon M. Montague, III	
Tency A. Eason	
Quantavia L. Hilbert	
Adrienne Wooten	
Jamie Summers-Johnson	

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

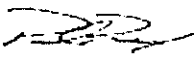
- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
NONE	

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Woodard & Curran, Inc. _____

Signed: 

Title: Senior Principal, Operations Leader

Print Name: Paul Roux _____ Date: 10/16/24 _____

08/13/09

AUG 27 REC'D

Taxpayer Identification# 010-363-222/000

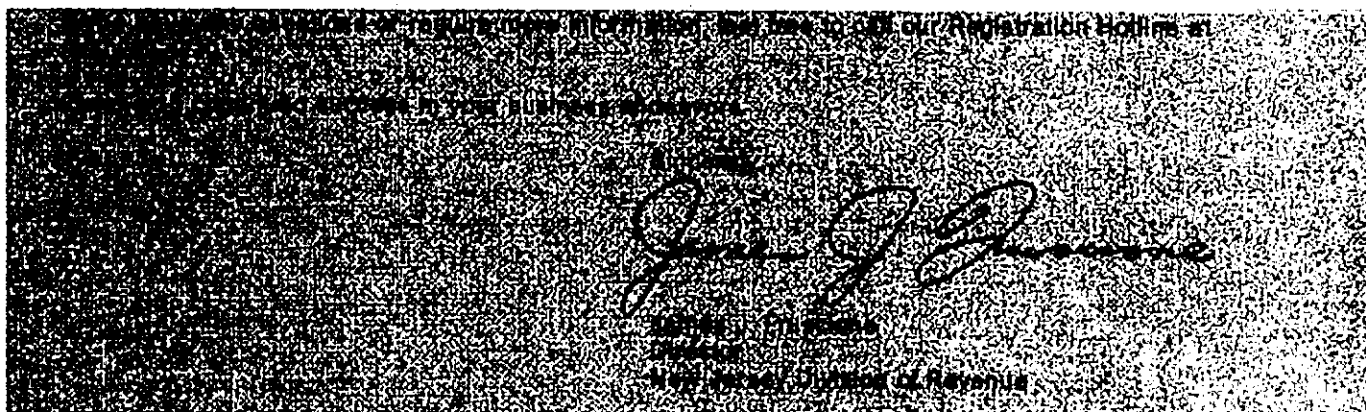
Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.



STATE OF NEW JERSEY		BUSINESS REGISTRATION CERTIFICATE	
TAXPAYER NAME:	WOODS & CURRAN, INC.	TRADE NAME:	
ADDRESS:	41 HUTCHINS DR PORTLAND ME 04251	SEQUENCE NUMBER:	1348
EFFECTIVE DATE:	08/25/01	ISSUANCE DATE:	08/13/09

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE/
PO-60
TREASURY BUILDING
TRENTON, NJ 08646-0060

[Signature]
Director

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

**Give form to the
 requester. Do not
 send to the IRS.**

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Woodard & Curran, Inc.</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____ <i>Note:</i> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____ </p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p style="text-align: right;"><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>12 Mountfort Street</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Portland, ME 04101</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
OR									
Employer identification number									
0	1	-	0	3	6	3	2	2	2

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	Date 05/16/2024
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they