

CITY COUNCIL

The City of Orange Township, New Jersey

DATE June 18, 2024

NUMBER 321-2024

TITLE: A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF ORANGE TOWNSHIP AND MUNICIPAL INSPECTION CORPORATION, 183 WEST 4TH STREET, BAYONNE, NEW JERSEY, 07002, TO PROVIDE ELEVATOR SUBCODE INSPECTION AND PLAN REVIEW SERVICES FOR A ONE (1) YEAR PERIOD COMMENCING JULY 1, 2024, WITH A ONE (1) YEAR RENEWAL OPTION.

WHEREAS, the City of Orange Township (“City”) did duly advertise on May 26, 2024, for public bids from interested third parties, to provide the City with Elevator Subcode Inspection and Plan Review Services for one (1) year period commencing July 1, 2024, with the option to renew for one (1) additional year; and,

WHEREAS, on June 11, 2024, the city received a single response conforming to the specifications furnished as follows:

<u>Bidder</u>	<u>Total Bid</u>
Municipal Inspection Corporation	90% of State Fees Collected

WHEREAS, the City Attorney did review the bid submitted by Municipal Inspection Corporation (“MIC”), as well as the proposed agreement for form and sufficiency; and,

WHEREAS, within three (3) days of this award, MIC shall furnish the City with a “Certificate of Compliance” as to its Affirmative Action Plan, in accordance with P.L 1975,c.127 (N.J.A.C. 17:27);and,

WHEREAS, in accordance with P.L. 1971, c. 198 (N.J.S.A. 40A:11-1 *et seq.*), MIC has furnished the City with a Bid Bond in the amount of \$1,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP, ESSEX COUNTY, NEW JERSEY, that the Mayor and City Clerk are hereby authorized to execute and attest to the agreement between the City of Orange Township and Municipal Inspection Corporation, 183 West 4th Street, Bayonne, New Jersey, 07002, in form appended hereto; and,

BE IT FURTHER RESOLVED that notice of this action shall be published in accordance with applicable law.

Adopted: June 18, 2024

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President


_____ A.M. Beach

MUNICIPAL INSPECTION CORPORATION

Elevator and Escalator Devices

183 West 4th Street Bayonne, New Jersey 07002

(201) 437-6327

In accordance with the request for sealed bids by City of Orange Township for
THIRD PARTY ELEVATOR INSPECTIONS AND PLAN REVIEW SERVICES
UNDER UCC RULES AND REGULATIONS

SUBMISSION DUE 6/11/2024 10AM

Municipal Inspection Incorporated, also known as and referred to in the industry and in this proposal as Municipal Inspection Corporation (MIC) submits the following.

As the successful bidder, our Agency's Subcode Official shall serve as the responsible official and representative of the on-site inspection agency and is authorized to review and approve all documents related to the administration of the Elevator Subcode.

Municipal Inspection Corp. acknowledges the terms of the contract. Highlighting the main points, MIC employs **(6) full-time and (5) part-time Elevator Inspectors and Subcodes with H.H.S. licensure to efficiently enforce the elevator subcode in the City of Orange.** Municipal Inspection Corp. bids ninety percent (90%) of DCA currently established fees.

Proposal submission includes **1 bound original, 5 paper copies, and a digital copy of the complete Proposal.** Accompanying properly executed documentation, please find a copy of our Insurance Certificate naming City of Orange Township as Additional Insured.

We understand that our Agency will adhere to and will comply with all the duties and responsibilities enumerated in the City's request for proposal and in accordance with N.J.A.C. 5:23-4.14 of the UCC Rules and Regulations and all related rules, and shall perform the following services relating to the inspection and witnessing of tests of elevators, escalators, dumbwaiters, stairway chairlifts and wheel chairlifts, etc., within the City.

Municipal Inspection Corp. is grateful for the opportunity to bid on THIRD PARTY ELEVATOR SUBCODE INSPECTIONS AND PLAN REVIEW SERVICES in the City of Orange Township. As you examine the accompanying response and documentation, we trust this proposal meets your approval.

Should you require further information, or wish to visit our office, please do not hesitate to call us at (201) 437-6327.

Truly,



Joseph Delgrosso, Elevator Subcode Official

MUNICIPAL INSPECTION CORPORATION
Elevator and Escalator Devices
183 West 4th Street Bayonne, New Jersey 07002
(201) 437-6327

STATEMENT OF PROFESSIONAL EXPERIENCE

Municipal Inspection Corporation (MIC) is highly capable, available and ready to execute its contractual obligation in providing Elevator Sub-Code and Inspection Services in the City of Orange Township. The depth of seasoned and highly experienced inspectors, technological capability, and staff support is the foundation to our ability to remain at a constant state of readiness to provide services with excellence.

- Authorized in 1990 by the Department of Community Affairs, and incorporated in 1991, Municipal Inspection Corp. (Inc.) has been in business under the same name for (33) thirty-three years. Municipal Inspection Corp, is the oldest agency authorized to enforce Elevator Subcode in the state of New Jersey;
- Municipal Inspection Corp. (Inc.) employs (11) elevator inspectors/subcode officials who possess licensure in accordance with N.J.A.C. 5:23-5.7(a) and under the direction and supervision of Joseph Delgrosso, who will fulfill all the duties of Responsible Official and Elevator Subcode. They are ready and available to professionally service the City as they have in the past;
- Not one of our inspectors is dedicated to, required to service, or report to any singular municipality other than Joseph Delgrosso, company owner and President. Our inspectors are always available to perform work as required by City requirements;
- MIC is computerized and equipped with modern technology that implements the "Elevator Tracking System," which is the hub of the customized and computerized elevator system that produces schedules, tracks cycles and payments, and produces seamlessly and efficiently all required documentation for proper fulfillment of administrative code responsibilities;
- Municipal Inspection Corporation is the only On-Site Agency that is fully staffed as defined in N.J.A.C. 5:23-4.14 (e) thru (f). Current personnel staffing (sub-code officials and office staff) and thirty-three years' experience as a Third-Party Agency in combination with the technical and professional expertise possessed by our elevator subcode officials and office staff enables Municipal Inspection Corp. to service with excellence, Orange Township and all municipalities under contract.

MUNICIPAL INSPECTION CORPORATION

Elevator and Escalator Devices

183 West 4th Street Bayonne, New Jersey 07002

(201) 437-6327

PROPOSAL SUBMISSION

In response to the City's request for proposal, *UCC Elevator Safety Subcode Inspection & Plan Review Services*, Municipal Inspection Corp. submits its response, which will demonstrate that Municipal Inspection Corp. will provide high quality and cost-effective services in enforcement of Elevator Subcode and related Services in the City of Orange Township. Our Agency's experience in the City of Orange Township and municipalities throughout the State of New Jersey demonstrate our Agency's capability, reputation and commitment to providing high quality services and meets or exceeds those described in the RFP.

- a. Please examine MIC's **Statement of Professional Experience** included in its response. MIC's experience is in over thirty-five municipalities, with majority of those municipalities being in urban settings engaging with municipal governments.
- b. Municipal Inspection Corp. is a Sub-S Corp., under the ownership and leadership of Joseph Delgrosso, President, and Agency's Responsible Official. Please see our listing below, and related Table of Organization enclosed in our response.

Joseph Delgrosso
President

Elevator Subcode Official, H.H.S.

Agency's Responsible Official: Ensures, quick response time and complete thoroughness in matters related to Plan Review, emergency and regular inspections, and special requests from the Construction Official. In addition, provide control and direction to the field and office staff. Provide technical support, perform plan review, and act as the Elevator Consultant to the Construction Official, the Municipality, and the Construction Industry.

John Bono

Elevator Subcode Official, H.H.S.

Frank Fundaro

Elevator Subcode Official, H.H.S.

Frank Dapiran

Elevator Inspector, H.H.S.

Scott Landwehr

Elevator Subcode Official, H.H.S.

Brian Nicholson

Elevator Inspector, H.H.S.

James Castle

Elevator Subcode Official H.H.S.

Peter Doyle

Elevator Inspector, H.H.S.

Edward Ferrara	Elevator Subcode Official, H.H.S.
Christopher Monopoli	Elevator Subcode Official, H.H.S.
Robert Wehman	Elevator Inspector, H.H.S.
Daniel Weldin	Elevator Inspector, H.H.S.

- c. Municipal Inspection Corp. has been the oldest and largest On-site Elevator Inspection Agency has been conducting business under its name for 33-years, since 1991.
- d. Attached, please find the resume and copy of Elevator Subcode License for Joseph Delgrosso, Agency Responsible official, who will be working directly with the City of Orange Township. Accompanying are copies of licenses of MIC's inspectors/subcode officials.
- e. Attached, you will find the proposed fee schedule based on the percentage our Agency is bidding, ninety percent (90%) of DCA currently established fees. The fee schedule shows the splits for all categories as related to enforcement of Elevator Subcode. The requested 50%-administrative charge has been calculated in the fee schedule.
- f. Municipalities currently served by Municipal Inspection Corp. as the Elevator Subcode enforcing agency, number of permits supervised and inspections performed:

Supervised Activity/Month	Permits	Average
Township of Hillside Union County	(1)	(6) avg./mo.
City of Rahway Essex County	(3)	(26) avg./mo
Town of North Bergen Hudson County	(5)	(44) avg./mo
City of Englewood Bergen County	(3)	(34) avg./mo
City of Bayonne Hudson County	(6)	(33) avg./mo
Township of Chester		

Morris County Township of Little Falls Passaic County	(1)	(2) avg./mo.
Borough of Woodland Park Passaic County	(1)	(10) avg./mo.
Borough of Glen Ridge Essex County	(1)	(13) avg./mo
Township of Bloomfield Essex County	(3)	(9) avg./mo
Town of Harrison Hudson County	(1)	(30) avg./mo
City of New Brunswick Middlesex County	(1)	(8) avg./mo
Borough of Westwood Bergen County	(10)	(64) avg./mo
City of Hackensack Bergen County	(1)	(8) avg./mo
Borough of Fairview Bergen County	(11)	(96) avg./mo
Borough of Englewood Cliffs Bergen County	(1)	(3) avg./mo
Borough of Elmwood Park Bergen County	(1)	(8) avg./mo
City of Perth Amboy Middlesex County	(1)	(4) avg./mo
City of Passaic Passaic County	(3)	(16) avg./mo
Town of Morristown Morris County	(5)	(27) avg./mo
Township of Ewing Mercer County	(6)	(27) avg./mo
	(6)	(14) avg./mo

City of Orange Township Essex County	(5)	(11) avg./mo
Borough of Teterboro Bergen County	(1)	(1) avg./mo.
Township of East Windsor Mercer County	(5)	(10) avg./mo.
Town of Cresskill Bergen County	(1)	(3) avg./mo.
Township of River Vale Bergen County	(1)	(1) avg./mo.
Township of Warren Somerset County	(3)	(11) avg./mo.
Township of Belleville Essex County	(1)	(12) avg./mo.
Borough of Rochelle Park Bergen County	(1)	(1) avg./mo
Borough of Hasbrouck Heights Bergen County	(1)	(1) avg./mo.
Borough of Old Tappan Bergen County	(1)	(1) avg./mo.
City of Atlantic City Mercer County	Inspections Only	(150) avg./mo.

New Jersey Meadowlands Commission (N.J.M.C.) perform all elevator and escalator Plan Reviews for this DCA agency. Also, upon request, perform the Final Acceptance Inspection and Tests.

a. Municipal Inspection Corp. is providing references as requested.

City of Hackensack
Ernesto Sisco, Construction Official
201-646-3920 ecisco@hackensack.org

City of New Brunswick
Edward Grobelny, Construction Official

732-745-5075 egrobelny@cityofnewbrunswick.org

Township of North Bergen
Peter Hammer, Construction Official
201-392-2051 phammer@NorthBergen.org

- b. Municipal Inspection Corp. has had NO judgments, claims or suits pending or outstanding against the agency.
- c. Municipal Inspection Corp. is not and never has been involved in any bankruptcy or reorganization proceedings in the last ten (10) years.
- d. Municipal Inspection Corp. or any of its staff, is NOT currently or within the last 10 years, is/has been the subject of or named as a defendant in any legal action involving death, dismemberment or trauma as a result of elevator inspection services.
- e. Municipal Inspection Corp. or any of its personnel has never been charged by any law enforcement agency and/or the DCA with respect to improper code enforcement, or overcharging of fees for elevator inspections or permit applications in any municipality where the respondent was under contract.
- f. Municipal Inspection Corp. or any of its personnel has never been the target(s) of an investigation by the DCA for false and/or misleading statements, with explanations of any such circumstances, including without limitation whether any violations and/or penalties were imposed.
- e. Enclosed in our response, is a signed Equal Employment Opportunity statement, as well as a copy of a Certificate of Employee Information Report.
- f. As required, enclosed is the completed Business Ownership Disclosure.
- g. As required, enclosed is the completed Non-Collusion Affidavit.
- h. As required, enclosed is the completed Political Contribution Disclosure for each principal with 10% or greater ownership interest in the firm.
- i. Enclosed is the Agency's New Jersey Business Registration Statement.
- j. As requested, enclosed is a completed IRS Form W-9 dated January 1, 2024.
- k. Attached is a copy of our Agency's Insurance Certificate indicating proof of errors and omissions insurance with a policy limit of at least \$1,000,000.00 per occurrence. As the successful respondent will be required to provide a Certificate of Insurance naming the City as an additional insured.

- l. Attached is our Agency's Insurance Certificate providing proof of general liability/business operations insurance with a policy limit of at least \$1,000,000.00 per occurrence. As the successful respondent will be required to provide a Certificate of Insurance naming the City as an additional insured.
- m. Attached is our Agency's Insurance Certificate providing proof of workers compensation insurance with appropriate policy limits for all personnel that would be assigned to work with the City. As the successful respondent will be required to provide a Certificate of Insurance naming the City as an additional insured.
- n. Attached is our Agency's Insurance Certificate providing proof of automobile liability insurance with a policy limit of at least \$1,000,000.00 per occurrence for each vehicle that would be used in providing services to the City. As the successful respondent will be required to provide Certificates of Insurance naming the City as an additional insured.

ADDENDUM RECEIVED

Attached is a copy of Addendum #1 as issued by the City of Orange Township

MUNICIPAL INSPECTION CORPORATION

Elevator and Escalator Devices

183 West 4th Street Bayonne, New Jersey 07002

(201) 437-6327

New Jersey Business Registration Requirements Statement

Proof of New Jersey Business Registration must be provided prior to the award of the Contract for contractors and all subcontractors.

This is to certify that the firm of Municipal Inspection Inc. (Municipal Inspection Corp.) is registered with the State of New Jersey, Division of Taxation, and complies with the requirements as noted above. I understand that this registration is mandatory for public works contracts and proof of said registration will be provided to the award of the Contract.

Signature: Joseph D. Quare

Title: President

Bidder: Municipal Inspection Corp.



Department of Planning & Economic Development

Laquana T. Best MPA Director

Building & Construction Division

Ibin Rahim Construction Official

Municipal Building
29 North Day Street, Third Floor
Orange, New Jersey 07050

**REQUEST FOR
PROPOSALS (RFP)**

**UCC Elevator Safety Subcode
Inspection & Plan Review Services**

July 1, 2024 - June 30, 2026

SUBMISSION DEADLINE

10:00 AM – JUNE 11, 2024

I. INTRODUCTION

The City of Orange Township (“City” or “Orange”) is located in Essex County, New Jersey, and is home to approximately 34,000 residents across 4 wards (North, South, East and West). Organized under the Optional Municipal Charter Law—or Faulkner Act—City government is overseen by an elected Mayor and 7-member Municipal Council (1 member from each ward and 3 at-large members), with day-to-day operations delegated to the City’s several departments. The Department of Planning and Economic Development (“Department”) is responsible for all matters affecting physical and economic development, including enforcement of the Uniform Construction Code Act (“UCC”), *N.J.S.A. 52:27D-119 et seq.*, through the Building and Construction Division (“Division”).

II. SCOPE OF SERVICES

The Division is seeking proposals from qualified respondents interested in providing inspection and plan review services to the City in connection with administration of the UCC Elevator Safety Subcode (“Elevator Subcode”), *N.J.A.C. 5:23-12.1 et seq.* The contract is for an initial term of 12 months—July 1, 2024, through June 30, 2025—with an option for the City, in its sole discretion, to extend said term for an additional 12 months (*i.e.*, through June 30, 2026).

The successful respondent (“On-site Agency”) must provide the City with a staff of at least 5 full-time licensed officials/inspectors, each of whom shall independently possess the qualifications set forth below, and be expected to perform all duties assigned in a timely manner. Substitutes must be provided for any absences (*e.g.*, sick leave, vacation leave, etc.), with notice to the Construction Official of any substitutes at least 2 weeks in advance, or as soon as possible in the event of an emergency.

A backlog of inspections will not be permitted, and the On-site Agency will be responsible for ensuring allocation of sufficient staff for all required inspections, re-inspections, plan reviews, and other duties assigned by the Construction Official in accordance with the UCC. As determined necessary by the Construction Official based on work volume, the On-Site Agency shall assign additional officials/inspectors to the City to accommodate the work volume within 2 business days of such request.

A. Official/Inspector Duties & Responsibilities

In accordance with the UCC, officials/inspectors are responsible for administering the Elevator Subcode and inspecting elevators for compliance with plans and specifications, as well as other related work as directed by the Construction Official, including without limitation:

- Inspecting new construction and renovation projects for Elevator Subcode compliance;
- Reviewing/approving plans of proposed structures for conformity with the Elevator Subcode;
- Establishing inspection schedules to ensure new elevators or those under renovation are inspected at critical stages of the construction or renovation;
- Inspecting elevator work during construction to ensure conformity with approved plans and the Elevator Subcode;
- Identifying and inspecting materials, methods and assemblies used during elevator construction or renovation for conformity with manufacturer standards and the Elevator Subcode;
- Ensuring contractors observe required standards set forth in approved plans and specifications.
- Halting work that does not meet reasonable standards of workmanship and safety, or comply with plans, specifications and/or legal requirements;

- Issuing and serving warnings, citations, notices of violations, stop work orders, or other appropriate notice for violations of the Elevator Subcode;
- Preparing violation reports, inspection reports and other correspondence;
- Presenting inspection findings to and appearing before the Construction Board of Appeals or other courts from time to time, as coordinated by the Construction Official and City Attorney; and,
- Maintaining necessary records, reports and files.

All officials/inspectors shall be present within Orange's municipal boundaries from 8:30a until 4:30p, every Monday through Friday, excluding legal holidays observed by the City. Each official/inspector must check in at the Division's offices at the start of each day to receive inspection assignments and/or review plans, and must report back at the end of each day to return work logs and follow-up on plan reviews.

B. Minimum Qualifications for Officials/Inspectors

The On-site Agency is responsible for confirming that all officials/inspectors assigned to the City possess the following minimum qualifications:

- Valid Elevator Subcode Official license issued by the New Jersey Department of Community Affairs ("DCA");
- Valid High-rise and Hazardous Structure Elevator Inspector license issued by DCA;
- Driver license valid in the State of New Jersey, and personal/commercial vehicle¹;
- Knowledge of office procedures for inspectors, including common forms and records;
- Knowledge of procedures for proper review and approval of permit applications;
- Knowledge of the UCC, as well as of the Elevator Subcode and its background, purpose and place in local government structure relative to other UCC enforcement programs;
- Knowledge of elevator, mechanical, and electrical maintenance inspections and design;
- Knowledge of the purpose and fundamentals of stop work orders, notices of violations and court actions;
- Knowledge of powers and procedures available to address hazardous conditions;
- Knowledge of the situations requiring a warrant and the process of obtaining and issuing a warrant;
- Knowledge of the administrative hearing process under the UCC;
- Ability to schedule and organize work, and independently resolve problems;
- Ability to establish and maintain effective working relationships;
- Ability to prepare/maintain clear, sound, accurate and informative case records and reports containing findings, conclusions and recommendations; and,
- Ability to learn various types of electronic and/or manual recording and information systems used by the Division (if computer training is necessary, as determined by the Construction Official, the On-site Agency shall be responsible for providing said training).

¹ Official municipal vehicles will not be available for use by the On-site Agency or its assigned staff; however, vehicle placards will be available for use by the On-site Agency's assigned staff during inspection hours.

Officials/inspectors must also undergo criminal history record checks (conducted by the On-site Agency) and receive clearance from the Construction Official prior to being permitted to conduct inspections.

C. Term

The On-site Agency shall initially be appointed for a period of 12 months—July 1, 2024, through June 30, 2025—with the City having an exclusive option to extend the appointment for 1 additional 12-month period (i.e., through June 30, 2026).

D. Fees

During the initial term and any extension thereof, the On-site Agency shall receive no more than 50% of the fee amounts set by the DCA for inspection and/or plan review under the Elevator Subcode, with the City receiving the remainder to offset associated administrative costs. Payments will be made to the On-site Agency on a monthly basis.

E. Insurance & Indemnification

During the initial term and any extension thereof, the On-site Agency shall maintain insurance coverages as follows:

- a. errors and omissions insurance with a policy limit of at least \$1,000,000.00 per occurrence;
- b. general liability/business operations insurance with a policy limit of at least \$1,000,000.00 per occurrence;
- c. workers compensation insurance with appropriate policy limits for all personnel that would be assigned to work with the City; and,
- d. automobile liability insurance with a policy limit of at least \$1,000,000.00 per occurrence for each vehicle that would be used in providing services to the City.

The On-site Agency will also be required to indemnify, defend and hold the City harmless against all claims, demands, actions, suits, judgments and/or liens arising from the services performed, or material supplies and devices furnished by the On-site Agency.

F. Contract

This contract will be awarded as a “professional services agreement”, as defined by the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* The On-site Agency shall be bound by the requirements and terms contained in this RFP with regard to services performed, payments, indemnification, insurance, termination, and applicable licensing provisions. The selected respondent shall enter into the City’s form contract, which is available for review upon request.

After award of the Contract, any changes to the terms, including any terms contained in the Scope of Services herein, may be made, if and when necessary, by the consent of both parties, with approval of the Municipal Council. The On-site Agency shall not be permitted to assign any interest in this contract, and shall not transfer any interest in the same without prior approval by the Municipal Council.

III. PROPOSAL SUBMISSION & EVALUATION

A. Required Components

Proposals shall include, at minimum, the following information:

- a. a description of the respondent’s professional experience, with special attention to the respondent’s experience working specifically with urban municipal governments;

- b. a description of the respondent's business type (e.g., corporation, LLC, partnership, etc.), as well as its ownership and organizational structure;
- c. the number of years the respondent has been conducting business under the present name;
- d. resumes of all principals, project managers and professional staff who would work directly with the City, as well as copies of valid Elevator Subcode Official and High-rise and Hazardous Structure Elevator Inspector licenses issued by the DCA, as applicable, for all staff who would work directly with the City;
- e. proposed fee schedule (i.e., proposed percentage split of fee amounts set by the DCA for inspection and/or plan review under the Elevator Subcode);
- f. A complete list of all municipalities served by the respondent specifically identifying the Subcodes enforced in each municipality named and the number of permits supervised with the number of inspections performed during an average month of the previous year;
- a. references who can attest to the respondent's ability to work on similar projects and prior municipal experience, including:
 - name of Municipality;
 - contact person and title; and,
 - telephone number and email address;
- b. a list of any judgments, claims or suits pending or outstanding against the respondent, with explanations regarding the nature and status of each;
- c. a statement regarding whether the respondent is now or was ever involved in any bankruptcy or reorganization proceedings in the last 10, with explanations of any such circumstances;
- d. a statement regarding whether the respondent or any of its staff, currently or within the last 10 years, is/has been the subject of or named as a defendant in any legal action involving death, dismemberment or trauma as a result of elevator inspection services provided by the respondent, with explanations of any such circumstances;
- e. a statement regarding whether the respondent or any of its personnel have ever been charged by any law enforcement agency and/or the DCA with respect to improper code enforcement, or overcharging of fees for elevator inspections or permit applications in any municipality where the respondent was under contract, with explanations of any such circumstances;
- f. a statement regarding whether the respondent or any of its personnel have ever been the target(s) of an investigation by the DCA for false and/or misleading statements, with explanations of any such circumstances, including without limitation whether any violations and/or penalties were imposed, as well as the amount and dispositions of each;
- e. a signed Equal Employment Opportunity statement, as well as a copy of either a completed AA-302 Employee Information Report or a Certificate of Employee Information Report;
- f. a completed Business Ownership Disclosure (included);
- g. a completed Non-Collusion Affidavit (included);
- h. a completed Political Contribution Disclosure for each principal with 10% or greater ownership interest in the firm (included);

- i. a New Jersey Business Registration Statement;
- j. a completed IRS Form W-9 dated January 1, 2024, or later;
- k. proof of errors and omissions insurance with a policy limit of at least \$1,000,000.00 per occurrence (the successful respondent will be required to provide a Certificate of Insurance naming the City as an additional insured);
- l. proof of general liability/business operations insurance with a policy limit of at least \$1,000,000.00 per occurrence (the successful respondent will be required to provide a Certificate of Insurance naming the City as an additional insured);
- m. proof of workers compensation insurance with appropriate policy limits for all personnel that would be assigned to work with the City (the successful respondent will be required to provide a Certificate of Insurance naming the City as an additional insured); and,
- n. proof of automobile liability insurance with a policy limit of at least \$1,000,000.00 per occurrence for each vehicle that would be used in providing services to the City (the successful respondent will be required to provide Certificates of Insurance naming the City as an additional insured).

Failure to include all information listed above may result in a proposal being declared nonresponsive and, therefore, rejected under New Jersey law.

B. Cost of Proposal

Proposals and all information required to be submitted therewith shall be prepared at the sole cost and expense of each respondent. There shall be no claims whatsoever against the City, its officers, officials or employees for reimbursement for the payment of costs or expenses incurred in preparing and submitting a proposal or for participating in this procurement.

C. Amendments/Addenda

During the period provided for the preparation of responses to the RFP, the City may issue addenda, amendments or answers to written inquiries upon notice. Respondents may submit any questions via email to Construction Official Ibin Raheem, at IRaheem@OrangeNJ.gov, no later than 4:00 PM on June 5, 2024. Questions and answers will be issued in an addendum distributed in the same manner as this RFP. All addenda will become part of the RFP, and proposals shall be prepared with full consideration of the addenda issued prior to the submission deadline.

D. Submission

Each respondent must submit 1 bound original, 5 paper copies, and a digital copy of the complete Proposal, no later than 10:00 AM on June 11, 2024, addressed to:

City of Orange Township
Department of Planning & Economic Development
Building & Construction Division
ATTN: Ibin Raheem, Construction Official
29 North Day Street, Third Floor
Orange, New Jersey 07050

Electronic or fax proposals are not permitted, and proposals received after the submission deadline will not be accepted.

E. Other Conditions

By submitting a proposal, each respondent acknowledges and consents to the following conditions:

- each proposal and all required forms must be signed in ink by a person authorized to do so;
- the City may request that respondents appear for interviews;
- confidentiality of records and information relating to this work shall be maintained at all times—all correspondence, documentation and information provided by the City to any respondent in connection with, or arising out of this RFP or the acceptance of any proposal: (a) remains the property of the City; (b) shall be treated as confidential unless otherwise indicated; and, (c) shall not be used for any purpose other than for replying to this RFP, and/or for fulfillment of any related subsequent contract;
- all proposals shall become the property of the City and will not be returned; and,
- creative concepts, logos, taglines, brochures, pamphlets, graphic designs, etc. developed during implementation of the contract shall be property or intellectual property of the City.

F. City's Rights

The City reserves, holds and may exercise, in its sole and absolute discretion, the following rights with regard to this RFP and the procurement process, in accordance with the provisions of applicable law:

- to determine whether any proposal received complies or fails to comply with the terms of this RFP;
- to reject any or all responses and/or components thereof and to eliminate any or all respondents from further consideration for this procurement;
- to reject any incomplete responses to this RFP, or any proposal that is not responsive to the requirements of this RFP;
- to supplement, amend, or otherwise modify this RFP, without prior notice, or to otherwise request additional information from any respondent;
- to waive any technical non-conformance with the terms of this RFP by any respondent;
- to change the deadlines set forth herein, upon the issuance of notice to all prospective respondents in the same manner as this RFP;
- to further investigate any respondents, as the City deems necessary or convenient, to clarify the information provided as part of the proposal, and/or to request additional information to support the information included in any proposal; and,
- to suspend or terminate the procurement process described in this RFP at any time, for any reason, and commence a new procurement process or exercise any other rights provided under applicable law, without any obligation to any respondent to this RFP—the City shall be under no obligation to complete all or any portion of the procurement process described in this RFP.

G. Evaluation

The City's objective in soliciting proposals is to enable it to select an On-site Agency that will provide high quality and cost-effective services. The City will consider proposals only from respondents that, in the City's sole judgment, have demonstrated the capability, reputation and willingness to provide high quality services in the manner described in this RFP.

Proposals will be evaluated by the City on the basis of which is the most advantageous, after considering the total content of the proposal submitted, including without limitation the following factors:

- *Prior Experience* - The City does not wish to overly educate the On-site Agency or its assigned staff to the workings (both operational and statutory) of municipal government, and so proposals including documentation of previous experience with municipal governments in this field will be viewed more favorably.
- *Personnel Assignments* - Proposals with detailed accounts of team members' applicable experiences and their anticipated roles will be viewed more favorably.
- *Expertise Level* - Each respondent should provide evidence of its breadth of expertise.
- *Fee Proposal* - The successful respondent will not necessarily be that with the lowest fee proposal, but that which provides the greatest value to the City.

Each proposal must satisfy the objectives and requirements detailed in this RFP to be considered, and the City is not obligated to explain the results of the evaluation process.

The Municipal Council must vote to accept the proposal of the selected respondent, which is anticipated to occur shortly following the submission deadline, but may be held for consideration for any longer period as deemed necessary by the City.

[REMAINDER OF PAGE INTENTIONALLY BLANK]





City of
Orange
Township
NEW JERSEY

REQUEST FOR PROPOSALS UCC Elevator Safety Subcode Inspection & Plan Review Services

July 1, 2024 – June 30, 2026

SUBMISSION CHECKLIST

This checklist must be completed and submitted along with all proposals. A submission that does not contain all items listed in the checklist will be rejected.

- Proposal Statement & Attachments
- Mandatory Equal Employment Opportunity Statement
- AA-302 Employee Information Report or Certificate of Employee Information Report
- Non-Collusion Affidavit
- Business Ownership Disclosure
- Political Contribution Disclosure
- New Jersey Business Registration Certificate*
- 2024 IRS Form W-9
- Proof of Insurance

- Authorized signatures on all documents (and notarized, as applicable)
- 1 bound original, 5 paper copies, and 1 electronic copy of entire submission

* NOTE: N.J.S.A. 52:32-44 prohibits the City from entering any contract for goods or services unless the other party to the contract provides a copy of valid business registration certificates for itself and any subcontractors it intends to utilize in providing services.

The undersigned hereby acknowledges the above listed requirements.

For Municipal Inspection Corp.
(Respondent)

By: Joseph Delgrosso
(Signature)

06/10/2024
(Date)

Joseph Delgrosso
(Printed Name)

President
(Title)

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127); N.J.A.C. 17:27

Goods, Professional Service and General Service Contracts

During the performance of this contract, Municipal Inspection Corp., ("contractor" or "subcontractor", as appropriate), agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to *N.J.S.A. 10:5-31 et seq.*, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with *N.J.A.C. 17:27-5.2*.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex,

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (cont'd)
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127); N.J.A.C. 17:27
Goods, Professional Service and General Service Contracts

consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, 1 of the following 3 documents:

1. Federal Letter of Approval of Equal Employment Opportunity Policies;
2. Certificate of Employee Information Report; or,
3. Completed Employee Information Report Form AA302.

The contractor or subcontractor shall furnish such reports or other documents to the City as may be requested from time to time in order to carry out the purposes of these regulations, and the City may furnish such information as may be requested by the New Jersey Division of Purchase & Property, Contract Compliance Administration Unit, EEO Monitoring Program for purposes of conducting a compliance investigation pursuant to *N.J.A.C. 17:27-10 et seq.*

The undersigned hereby acknowledges the above listed requirements.

For Municipal Inspection Corp.
(Respondent)

By: Joseph Delgrosso
(Signature)
Joseph Delgrosso
(Printed Name)
President
(Title)

06/10/2024
(Date)

NON-COLLUSION AFFIDAVIT


STATE OF NEW JERSEY :
COUNTY OF Hudson : ss.

I, Joseph Delgrosso, on behalf of the firm of Municipal Inspection Corp., upon my oath or affirmation, hereby depose and say:

1. That I executed the documents submitted herein with full authority so to do;
2. That neither I nor the firm has directly or indirectly entered into any Agreement, participated in any collusion, or otherwise taken any action in restraint of fair and open competition in connection with this contract;
3. That all statements contained in the documents submitted herewith, and in this Affidavit are true and correct, and made with full knowledge that the City of Orange Township will rely upon the truth of the statements contained therein in making determinations regarding award of this contract; and,
4. that no person or selling agency has been employed to solicit or secure this engagement agreement or understanding for a commission, percentage, brokerage or contingent fee, except *bona fide* employees or *Bona fide* established commercial selling agencies of the proposer. See N.J.S.A. 52:34-25.

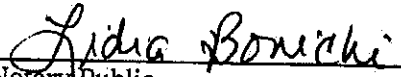
The undersigned hereby acknowledges the above listed requirements.

For Municipal Inspection Corp.
(Respondent)

By: 
(Signature)
Joseph Delgrosso
(Printed Name)
President
(Title)

06/10/2024
(Date)

Sworn before me on this 10th day of June, 2024.


Notary Public

LIDIA BONICHE
Commission # 2309492
Notary Public, State of New Jersey
My Commission Expires
January 14, 2029

BUSINESS OWNERSHIP DISCLOSURE

Pursuant to N.J.S.A. 52:25-24.2, the City of Orange Township ("City") is prohibited from awarding a contract to any business entity unless, the business entity provides the City with a statement setting forth the name and address of each individual or business entity with 10% or greater ownership thereof at the time of the proposal.

A. Business Entity Name & Organization

Legal Name of Business Entity: Municipal Inspection Corp.

Type of Entity: "C" Corporation "S" Corporation Limited Liability Company
 General Partnership Limited Partnership Limited Liability Partnership

B. Ownership Information

- No person or entity has 10.00% or greater ownership interest in the business entity.
- Name and address for each person or business entity with at least 10% ownership of the respondent, along with corresponding ownership percentage, is as follows (attach additional sheets as necessary):

Name	Address	Ownership %
Joseph Delgrosso	4 Shady Brook Rd. Stanhope, NJ 07874	100%

- Name and address for each person or business entity with at least 10% ownership of any business entity listed as an owner of respondent, repeating this process until the name and address of each non-businesses owning at least 10% of the business and all related entities are disclosed (attach additional sheets as necessary):

Name	Address	Ownership %
Joseph Delgrosso	4 Shady Brook Rd. Stanhope, NJ 07874	100%

If the business entity has a direct or indirect parent entity that is publicly traded, and any person holds a 10% or greater beneficial interest in the publicly traded parent entity as of the last annual federal SEC or foreign equivalent filing, ownership disclosure can be met by providing links to the website containing the last annual filing with the SEC (or foreign equivalent) that contains the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person (attach additional sheets if necessary):

URL of Last Annual SEC (or foreign equivalent) Filing	Page #

BUSINESS OWNERSHIP DISCLOSURE (cont'd)

C. General Disclosures

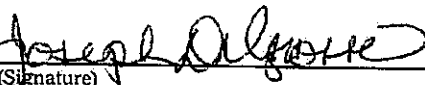
The following questions must be answered as to the respondent and all parties identified in Part B above ("owners"). To the extent the answer to any question is "yes", a separate explanation identifying the relevant party(ies) and the circumstances involved must be appended to this Disclosure.

Has the business or any owner been a party in litigation brought within the last 5 years involving laws governing hours of labor, minimum wage standards, discrimination in wages or child labor?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been charged with, convicted of, under indictment, on parole, on probation or a plaintiff in, any criminal or civil offense other than a minor motor vehicle violation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been subject to, or have pending, any disciplinary action by any administration, governmental or regulatory body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been subject to any order resulting from any criminal, civil or administrative proceeding brought by any administrative governmental, or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been denied any license on the grounds of moral turpitude by any administrative, governmental or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner been informed that it/he/she is the target of any current investigation with respect to possible violations of state or federal securities, antitrust or criminal laws?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been denied a business-related license or had any such license suspended or revoked by any administrative, governmental or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been debarred, suspended or disqualified from contracting with any federal, state or municipal agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been in receivership or adjudicated bankrupt?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been in default on a personal or business loan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

D. Certification

I hereby certify that the foregoing information and any attachments hereto are true and complete. I acknowledge that: (a) I am authorized to execute this certification on behalf of the business entity and all parties listed in Parts A and B above; (b) the City will rely on the information contained herein and the business and all owners are under a continuing obligation to notify the City in writing of any changes to the information contained herein; and, (c) I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do, the City will reject this submission and I may be subject to prosecution.

For Municipal Inspection Corp.
(Respondent)

By: 
(Signature)
Joseph Delgrosso
(Printed Name)
President
(Title)

6/10/2024
(Date)

MUNICIPAL INSPECTION CORP MAKES NO POLITICAL CONTRIBUTIONS

POLITICAL CONTRIBUTION DISCLOSURE

Pursuant to N.J.S.A. 19:44A-20.26, this form must be submitted not later than 10 days prior to the award of any contract with the City of Orange Township ("City").

A. Instructions

All persons and business entities contracting with the City must disclose contributions to:

1. any continuing political committee (i.e., political action committee); and/or,
2. any candidate committee of a candidate for, or holder of, an elective office of the City, the County of Essex, another public entity within the County of Essex, and/or the legislative district where the City is located, (see Part B below).

The disclosure must list reportable contributions to any of the committees that exceed \$200.00 per election cycle, made during the 12 months prior to award of the contract. See N.J.S.A. 19:44A-8; N.J.S.A. 19:44A-16. For business entities, this requirement applies to:

- individuals with ownership or control of more than 10% of the profits or assets of the business entity;
- all principals, partners, officers, or directors of the business entity and their respective spouses;
- any subsidiaries directly or indirectly controlled by the business entity;
- any New Jersey-based IRS Code § 527 organization, directly or indirectly controlled by the business entity and filing as a continuing political committee (i.e., PAC).

When the contractor is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution [by the contractor]." N.J.S.A. 19:44A-20.26(b). Any contractor that fails to comply with these disclosure provisions shall be subject to a fine imposed by the New Jersey Election Law Enforcement Commission based on the amount that was not reported.

The following list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and may be disclosed to the public under the Open Public Records Act, N.J.S.A. 47:1A-1 *et seq.*

B. List of Agencies & Elected Officials Required for Disclosure

State: Governor, and Legislative Leadership Committees

Legislative Districts: 21, 27, 28, 29, 34, 36, and 40
(1 State Senator and 2 members of the General Assembly per district)

County: County Executive; Commissioners; County Clerk; Sheriff; Surrogate; Registrar of Deeds

Municipalities (mayor and members of governing body, regardless of title):

Belleville Township	Irvington Township	City of Orange Township
Bloomfield Township	Livingston Township	Roseland Borough
Caldwell Borough	Maplewood Township	South Orange Village
Cedar Grove Township	Millburn Township	Verona Township
City of East Orange	Montclair Township	West Caldwell Township
Essex Fells Borough	City of Newark	West Orange Township
Fairfield Township	North Caldwell Borough	
Glen Ridge Borough	Nutley Township	

MUNICIPAL INSPECTION CORP MAKES NO POLITICAL CONTRIBUTIONS

POLITICAL CONTRIBUTION DISCLOSURE (cont'd)

B. List of Agencies & Elected Officials Required for Disclosure (cont'd)

Boards of Education (members of the board):

- | | | |
|-----------------------------------|-----------------------------------|---------------------------------|
| Belleville Public School District | Irvington Public School District | Roseland Public School District |
| Bloomfield Public School Dist. | Livingston Public School District | South Orange-Maplewood PSD |
| Caldwell-West Caldwell PSD | Millburn Public School District | Verona Public School District |
| Cedar Grove Public School Dist. | Newark Public School District | West Essex Regional PSD |
| Essex Fells Public School Dist. | North Caldwell Public Sch. Dist. | West Orange Public School Dist. |
| Fairfield Public School District | Nutley Public School District | |
| Glen Ridge Public School Dist. | Orange Public School District | |

C. Contractor Information

Legal Name of Business Entity: _____

Address: _____

D. Reportable Contribution Disclosure

Pursuant to N.J.S.A. 19:44A-20.26, this disclosure must include all reportable political contributions (more than \$200.00 per election cycle) over the 12 months prior to submission (attach additional sheets as necessary).

No reportable contributions.

Contributor	Recipient	Date	Amount

E. Certification

The undersigned, being authorized, hereby certifies that the submission provided herein complies with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

By: Joseph Delgrosso
(Signature)

06/10/2024
(Date)

Joseph Delgrosso
(Printed Name)

President
(Title)



Department of Planning & Economic Development
Laquana T. Best MPA Director

Building & Construction Division

Ibin Rahim Construction Official

Municipal Building
29 North Day Street, Third Floor
Orange, New Jersey 07050

REQUEST FOR PROPOSALS (RFP)

**UCC Elevator Safety Subcode
Inspection & Plan Review Services**

July 1, 2024 - June 30, 2026

ADDENDUM #1

**SUBMISSION DEADLINE
10:00 AM – JUNE 11, 2024**

The City of Orange Township hereby issues the following Addendum to the Request for Proposals for UCC Elevator Safety Subcode Inspection & Plan Review Services.

Section II(D), entitled "Fees" is hereby replaced, in its entirety, with the following:

D. Fees

During the initial term and any extension thereof, the City shall receive 50% of the administrative fees set forth in the DCA fee schedules for inspection and/or plan review under the Elevator Safety Subcode. Payments will be made by the On-site Agency to the City on a monthly basis.



STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

MUNICIPAL INSPECTION INC.

TRADE NAME:

TAXPAYER IDENTIFICATION#:

223-118-094/000

SEQUENCE NUMBER:

0580598

ADDRESS:

183 WEST 4TH ST
BAYONNE NJ 07002

ISSUANCE DATE:

08/19/04

EFFECTIVE DATE:

05/21/91

FORM-BRC(08-01)

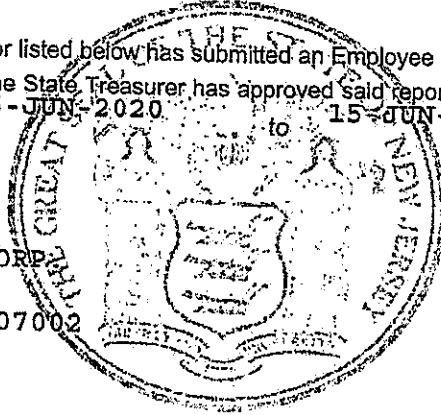
J.P. S. Tully
Acting Director

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15 - JUN - 2020 to 15 - JUN - 2027



MUNICIPAL INSPECTION CORP
183 WEST 4TH STREET
BAYONNE NJ 07002



ELIZABETH MAHER MUOIO
State Treasurer



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/10/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Longo Agency, Inc 916 Broadway Bayonne NJ 07002		CONTACT NAME: PHONE (A/C, No. Ext): 201-437-0900 FAX (A/C, No.): 201-437-8360 E-MAIL ADDRESS: Marilyn.longo@atl.net	
INSURED Municipal Inspection Corp 183 West 4th Street Bayonne NJ 07002		INSURER(S) AFFORDING COVERAGE NAIC #	
		INSURER A: EVANSTON INS	
		INSURER B: MERCHANTS NATIONAL INS. CO	
		INSURER C: LIBERTY MUTUAL	
		INSURER D: U.S. SPECIALTY INS. CO	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1304213470

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	3AA711622	10/3/2023	10/3/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTIONS	Y	Y	EXL0003273	10/3/2023	10/3/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WC5-33S356781-023	10/8/2023	10/8/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	PROFESSIONAL LIA			USS2334053	9/6/2023	9/6/2024	PRO LIA \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 ELEVATOR INSPECTION. ADDITIONAL INSURED STATUS FOR GENERAL LIABILITY IS AUTOMATIC WHEN A WRITTEN CONTRACT IS IN PLACE AND EXECUTED PRIOR TO WORK PERFORMED. EXCESS LIABILITY TO FOLLOW FORM.

CERTIFICATE HOLDER**CANCELLATION**

CITY OF ORANGE TOWNSHIP 29 NORTH DAY STREET ORANGE NJ 07050	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Juan Vasquez</i>
-------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

© 1988-2015 ACORD CORPORATION. All rights reserved.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Municipal Inspection Corp.</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input checked="" type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____</p> <p><small>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</small></p> <p><input type="checkbox"/> Other (see instructions) _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions _____ <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>183 W. 4th St.</p>	Requester's name and address (optional)
	<p>6 City, state, and ZIP code</p> <p>Bayonne, NJ 07002</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									
2	2	-	3	1	1	8	0	9	4

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 	Date 6-10-24
------------------	--------------------------------------------------------------------------------------------------------------	---------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

**90% OF D.C.A. (2017) NEW ELEVATOR FEE SCHEDULES
50% ADMINISTRATION FEE**

A = client fee B = DCA fee C = admin. fee

1. The fee for a permit to install an elevator device shall be a flat fee. The fee may vary for different types of inspections, tests and elevator devices. N.J.A.C. 5:23-4.18(g)1.

2. The categories of municipal elevator fees shall be identical to the categories of elevator fees listed in N.J.A.C.5:23-12.6(a) and (b).

3. The fee for **Plan Review** for elevator devices in structures use group R-3, R-4 or R-5, and for elevator wholly in dwelling units in structure of group R-2 shall be: N.J.A.C. 5:23-4.20(C)6.

A	B	C
\$ 95.00	\$ 63.00	\$ 32.00

4. The fee for **Plan Review** for elevator devices in structures in use groups other than R-3, R-4 or R-5 shall be: N.J.A.C. 5:23-4.20(c)7.

A	B	C
\$494.00	\$329.00	\$ 165.00

5. **Acceptance tests**, Fees for witnessing acceptance tests and performing inspections on new and altered elevator devices shall be as follows:

The basic fees for elevator devices in structures not of Group R-3, R-4, or R-5, or in an exempted structure of Group R-2, shall be:

	A	B	C
Traction and winding drum elevators;			
One to ten floors	\$459.00	\$306.00	\$ 153.00
Over ten floors	\$765.00	\$510.00	\$ 255.00
Hydraulic elevators	\$408.00	\$272.00	\$ 136.00
Roped Hydraulic elev.	\$459.00	\$306.00	\$ 153.00
Escalator & Moving walks	\$408.00	\$272.00	\$ 136.00
Dumbwaiter	\$102.00	\$ 68.00	\$ 34.00
Stairway Chair, incline and vertical			
Wheelchair lift and man lifts	\$102.00	\$ 68.00	\$ 34.00

5A. **Additional charges** for devices equipped with the following features shall be as follows: N.J.A.C.5:23-12.6(A)2.i thru iii.

Oil Buffers	\$ 81.00	\$ 54.00	\$ 27.00
Cwt. governor and safeties	\$204.00	\$136.00	\$ 68.00
Auxiliary power generator	\$155.00	\$103.00	\$ 52.00

6. The witnessing acceptance fee for elevator devices in structures Use Group R-3, R-4 or R-5 or otherwise exempt devices in structures of Group R-2, shall be: N.J.A.C. 5:23-12.6(a)3.

\$306.00	\$204.00	\$102.00
----------	----------	----------

7. The fee for witnessing acceptance tests of minor work shall be:
N.J.A.C. 5:23-12.6(a)4.

	\$102.00	\$ 68.00	\$ 34.00
--	----------	----------	----------

8. The fee for Routine, six month tests and inspections of escalators shall be as follows: N.J.A.C.5:23-12.6(b)1.i thru iv.

Escalator and Moving Walk	\$285.00	\$190.00	\$ 95.00
---------------------------	----------	----------	----------

9. The fee for one year Periodic Inspection and Witnessing of tests of elevator devices, shall be: N.J.A.C. 5:23-12.6(b)2.i thru vii.

Traction and winding drum elevators:	A	B	C
One to ten floors	\$408.00	\$272.00	\$136.00
Over ten floors	\$489.00	\$326.00	\$163.00
Hydraulic elevators	\$306.00	\$204.00	\$102.00
Roped hydro	\$408.00	\$272.00	\$136.00
Escalator, Moving walk	\$654.00	\$436.00	\$218.00
Dumbwaiters	\$162.00	\$108.00	\$ 54.00
Manlifts, stairway chair lifts, incline and vertical wheelchair lifts	\$248.00	\$165.00	\$ 83.00

10. Additional yearly Periodic inspection charges for elevator devices equipped with the following features shall be as follows: N.J.A.C.5:23-12.6(b)3.i thru iii.

Oil Buffers, per buffer	\$ 81.00	\$ 54.00	\$ 27.00
Cwt. governor and safeties	\$162.00	\$108.00	\$ 54.00
Auxiliary power generator	\$102.00	\$ 68.00	\$ 34.00

10A. The fee for the three year or five year inspection of elevator devices shall be as follows: N.J.A.C. 5:23-12.6(b)4.i and ii.

Traction and winding drum elevators:	A	B	C
One to ten floors (five year inspection)	\$693.00	\$462.00	\$231.00
Over ten floors (five year inspection)	\$872.00	\$581.00	\$291.00

Hydraulic and roped hydraulic elevators:	A	B	C
Three year inspection	\$522.00	\$348.00	\$174.00
Five year inspection	\$306.00	\$204.00	\$102.00

11. The fee for any reinspection of an elevator device shall be billed separately from the above fees upon the issuance of a Notice of Violation necessitating a reinspection.

Reinspection of an elevator device	\$275.00	\$183.00	\$ 92.00
------------------------------------	----------	----------	----------

MUNICIPAL INSPECTION CORPORATION
183 WEST 4TH STREET
BAYONNE, NEW JERSEY 07002
(201) 437-6327
(800) 246-6327

COMMUNICATIONS NETWORK

DURING BUSINESS HOURS: 8:00 - 4:30 MONDAY thru FRIDAY

(201) 437-6327

to reach office staff for
immediate assistance

(201) 437-6327

after business hours
leave a message

FOR EMERGENCIES

(201) 906-0256 to reach
Joseph Delgrosso

FAX MACHINE

(201) 437-3876, the fax
machine is ready to receive
correspondence twenty-four
hours a day, seven days a week

ON THE WEB

municipalinspectioncorporation.com

EMAIL

Joe Delgrosso

jd.micinspect@yahoo.com

Deda Flora

deda.micinspect@yahoo.com

Jessica Dolan

jessica.micinspect@yahoo.com

Cristina Garay

cristina.micinspect@yahoo.com

Maria Rivera

maria.micinspect@yahoo.com

Lisa Cichetti

lisa.micinspect@yahoo.com

Lidia Boniche (scheduling)

lidia.micinspect@yahoo.com

JOSEPH A. DELGROSSO
4 Shady Brook Road
Stanhope, New Jersey
201-437-6327
jd.micinspect@yahoo.com

Experience

- 1991 - Present** **Municipal Inspection Corporation, Bayonne, New Jersey**
Elevator Subcode, President
Agency's Responsible Official oversees daily operations of New Jersey state licensed agency. Provides technical support, performs plan reviews and acts as the Elevator Consultant to the Construction Official, various municipalities and the Construction Industry
- 2009 - Present** **Municipal Inspection Corporation - New York Division, Manhattan, New York**
Agency Director
Implements New York City Department of Buildings newly instituted third-party testing requirements of Category 1 and Category 5 testing and inspections in accordance with the DOB Elevator Code in the five boroughs of New York City.
- 1991- Present** **New Jersey Meadowlands Commission, Secaucus, New Jersey**
Elevator Subcode
Execute all elevator and escalator Plan Reviews for this Department of Community Affairs agency in accordance with the State of New Jersey Uniform Construction Code, N.J.A.C. 5:23-12 and reference standards of A.S.M.E. 17.1.
- 1991 - Present** **Subcode Official, Part-time**
Township of East Hanover, Borough of Maywood, Township of Clark, Borough of Fair Lawn
Fulfills Subcode Official responsibilities in various municipalities in accordance with the requirements of Department of Community Affairs, State of New Jersey.
- 1998 - Present** **Construction Board of Appeals, Union County**
Board Member
- 2000 - 2008** **Bergen Community College - Continuing Education, Paramus, New Jersey**
Instructor, New Jersey State Certified
Instruct the State of New Jersey required ninety-hour Elevator Inspector H.H.S. course. Instruction material prepares future elevator inspectors to be licensed in the State of New Jersey.
- 1985 - 1995** **G.E.C. Marconi Aerospace Division, Whippany, New Jersey**
Machine Shop Superintendent
Scheduled product for monthly billing and contract requirement. Responsible for three first-line supervisors and forty-five union employees. Purchased capital equipment. Responsible for budgeting for the machine shop.
- 1981 - 1985** **Westinghouse Elevator Division, Randolph, New Jersey**
Technician and Inspector
Machining and inspections of elevator device components, including speed governors, safeties and various escalator and moving walk devices. All machining and inspections performed in accordance with A.N.S.I. A17.1 code.

Educational Information

- 1999** **Bergen Community College - "Train the Trainer"**
Program of the Construction Code Technology Courses
- 1998 - 2010** **Qualified Elevator Inspector (Q.E.I.), Dorsey Maryland**
N.A.E.S.A. International Cert.
- 1997** **National Association of Elevator Safety Authorities**
Class A-1-B
- 1995** **Middlesex County College**
Subcode Official
- 1995** **Bergen Community College**
Elevator Inspector H.H.S., License #007262

Awards and Recognition

- 1999** **"Inspector of the Year " Award**
Municipal Elevator Safety Inspector's Association of New Jersey
- "Inspector of the Year" Certificate**
State of New Jersey Department of Community Affairs, Division of Codes and Standards

**MUNICIPAL INSPECTION CORPORATION
183 WEST 4TH STREET
BAYONNE, NEW JERSEY 07002
(201) 437-6327**

TABLE OF ORGANIZATION

JOSEPH DELGROSSO PRESIDENT INSPECTOR SUPERVISOR	ELEVATOR SUBCODE OFFICIAL, H.H.S. AGENCY'S RESPONSIBLE OFFICIAL LICENSE #007262
--------------------------------------------------------------------	------------------------------------------------------------------------------------------------

FIELD INSPECTORS

JOHN BONO FIELD INSPECTOR	ELEVATOR SUBCODE OFFICIAL, H.H.S. LICENSE #008780
FRANK DAPIRAN FIELD INSPECTOR	ELEVATOR INSPECTOR, H.H.S. LICENSE #011077
FRANK FUNDARO FIELD INSPECTOR	ELEVATOR SUBCODE OFFICIAL, H.H.S. LICENSE #008148
CHRISTOPHER MONOPOLI FIELD INSPECTOR	ELEVATOR SUBCODE OFFICIAL, H.H.S. LICENSE: #012989
BRIAN NICHOLSON FIELD INSPECTOR	ELEVATOR INSPECTOR, H.H.S. LICENSE #011017
JAMES CASTLE FIELD INSPECTOR	ELEVATOR SUBCODE, H.H.S. LICENSE #110466
ROBERT WEHMAN FIELD INSPECTOR	ELEVATOR INSPECTOR, H.H.S. LICENSE #007880
SCOTT LANDWEHR FIELD INSPECTOR	ELEVATOR SUBCODE, H.H.S. LICENSE #011157
PETER DOYLE FIELD INSPECTOR	ELEVATOR SUBCODE, H.H.S. LICENSE #011029
DANIEL WELDIN FIELD INSPECTOR	ELEVATOR SUBCODE, H.H.S. LICENSE #006223
EDWARD FERRARA FIELD INSPECTOR	ELEVATOR SUBCODE, H.H.S. LICENSE #005939

OFFICE STAFF
LIDIA BONICHE
OFFICE MANAGER

CONTROL PERSON
MASTER SCHEDULER

DEDA FLORA
COMPUTER SPECIALIST

DATA ENTRY

LISA CICHETTI
CUSTOMER SERVICE

ADMINISTRATIVE

JESSICA DOLAN
COMPUTER SPECIALIST

DATA ENTRY

CRISTINA GARAY
CLERICAL

ADMINISTRATIVE

MARIA RIVERA
CLERICAL

ADMINISTRATIVE



State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO Box 802
TRENTON, NJ 08625-0802

PHILIP D. MURPHY
Governor

TAHESHA L. WAY
Lieutenant Governor

JACQUELYN A. SUÁREZ
Acting Commissioner

NOTICE OF LICENSURE AWARD

April 19, 2024

Christopher M. Monopoli
12 Deerfield Ln
Aberdeen NJ 07747

Dear Mr. Christopher M. Monopoli

This is to inform you that you have been determined qualified under authority of the New Jersey State Uniform Construction Code Act, to be licensed as follows:

License(s) Awarded

Subcode Official - Elevator

License Number: **012989**

Effective Dates of Licensure: **04/19/2024 to 07/31/2027**

If there is any discrepancy between the information on this notice and the license(s) for which you applied, please call 609-984-7834 at once.

Congratulations and best wishes!

Sincerely,

Patrick Ryan

Patrick Ryan
Supervisor of Enforcement



STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
UNIFORM CONSTRUCTION CODE

This is to certify that

Christopher M. Monopoli

has been licensed pursuant to N.J.S.A. 52:27D-119 et seq. as:

LICENSE # 012989

Subcode Official
Elevator

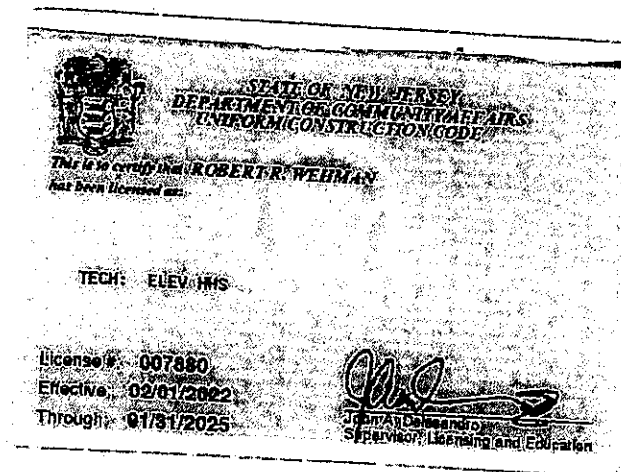
EFFECTIVE DATE 04/19/2024

EXPIRATION DATE 07/31/2027

Inspector's Signature



ROBERT WEHMAN
Lic# 007880





STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
UNIFORM CONSTRUCTION CODE

This is to certify that DANIEL J. BELDIN
has been licensed as:

TECH: ELEY RNS

License # 006223
Effective 02/01/2021
Through 01/31/2024


JOHN A. DEMATTEO
Supervisor, Licensing and Education



BACKGROUND AND MULTIPLE SECURITY FEATURES PLEASE VERIFY WITH AUTHORITY

State of New Jersey
DEPARTMENT OF
COMMUNITY AFFAIRS
DIVISION OF CODES AND STANDARDS
LICENSING AND EDUCATION

hereby awards
JAMES J. CASTLE

the following license(s)
Elevator Subcode Official
Elevator Inspector HHS

by virtue of having successfully satisfied all requirements commensurate with the above license(s)
pursuant to the authority of the State Uniform Construction Code Act and Regulations promulgated
thereunder.

The validity of this license(s) is subject to the licensee's compliance with the Department's
applicable rules and regulations, including general and continuing education requirements.

In Witness Whereof, The Great Seal of the State of New Jersey
is affixed this month of November, 2021

License Number: 01486
Effective: 02/01/2022 through 01/31/2025

Shere Y. Oliver, Commissioner
New Jersey Department of Community Affairs

Faint, illegible text at the top of the page, possibly a header or title.





State of New Jersey
 DEPARTMENT OF
 COMMUNITY AFFAIRS
 DIVISION OF CODES AND STANDARDS
 LICENSING AND EDUCATION

Licensee's name:
SCOTT LANDWEHR
 License(s) awarded for:
 (the following license(s))
 Elevator Subcode: 011010
 Elevator Inspector: ILS

by virtue of having successfully satisfied all requirements commensurate with the above license(s) pursuant to the authority of the State Uniform Construction Code Act and Regulations promulgated thereunder.

The validity of this license(s) is subject to the licensee's compliance with the Department's applicable rules and regulations, including general and continuing education requirements.

In Witness Whereof, The Great Seal of the State of New Jersey is affixed this month of December, 2022

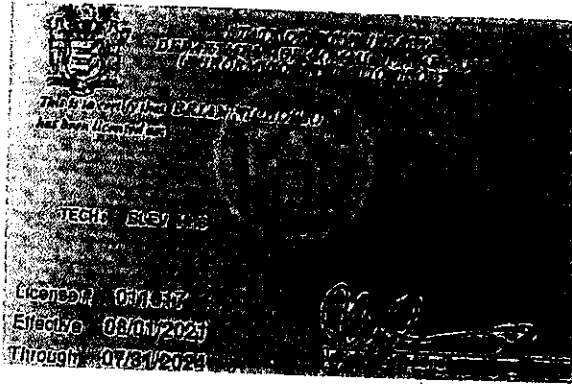
License Number: 011157
 License active: 02/01/2023 through 01/31/2026

Paul J. Shanley
 State of New Jersey Commissioner
 New Jersey Department of Community Affairs

PHILIP D. MURPHY
 Governor

State of New Jersey
 DEPARTMENT OF COMMUNITY AFFAIRS
 Division of Codes and Standards
 Licensing and Education
 P.O. Box 6802
 Trenton, NJ 08625-0802

NOTICE OF LICENSURE/AWARD
 12/06/2022





STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
UNIFORM CONSTRUCTION CODE

This is to certify that JOHN A. BONO
has been licensed as:

ADMIN: SUB ELEV

TECH: ELEV HHS

License #: 008780
Effective: 02/01/2022
Through: 01/31/2025


John A. Daleandro
Supervisor, Licensing and Education



STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
UNIFORM CONSTRUCTION CODE

This is to certify that **FRANK FUNDARO**
has been licensed as:

ADMIN: SUB ELEV

TECH: ELEV HHS

License #: 008148

Effective: 02/01/2023

Through: 01/31/2026


John A. DiPasquale
Superior, Learning and Education



State of New Jersey
DEPARTMENT OF
COMMUNITY AFFAIRS
DIVISION OF CODES AND STANDARDS
LICENSING AND EDUCATION

hereby awards
JOSEPH A. DELGROSSO

the following license(s)
 Elevator Subcode Official

by virtue of having successfully satisfied all requirements commensurate with the above license(s) pursuant to the authority of the State Uniform Construction Code Act and Regulations promulgated thereunder.

The validity of this license(s) is subject to the licensee's compliance with the Department's applicable rules and regulations, including general and continuing education requirements.

In Witness Whereof, The Great Seal of the State of New Jersey
 is affixed this month of July, 2021

License Number: 007262
 Effective: 08/01/2021 through 07/31/2024


 Sheila Y. Oliver, Commissioner
 New Jersey Department of Community Affairs



STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
UNIFORM CONSTRUCTION CODE

is it to certify that **JOSEPH A. DELGROSSO**
 has been licensed as:

ADMIN: SUB ELEV

TECH: ELEV HHS

License #: 007262
 Effective: 08/01/2021
 through: 07/31/2024


 John A. Cosentino
 Supervisor, Licensing and Education