

CITY COUNCIL

The City of Orange Township, New Jersey

DATE May 21, 2024

NUMBER 282-2024

TITLE: A RESOLUTION AUTHORIZING THE AWARD OF AN EMERGENCY CONTRACT FOR HVAC REPAIRS TO MUNICIPAL BUILDINGS TO MILLENNIUM MECHANICAL, LLC, P.O. BOX 1020, LITTLE FALLS, NEW JERSEY 07424 IN AN AMOUNT NOT TO EXCEED \$5,162.62.

WHEREAS, N.J.S.A. 40A:11-6. Emergency Contracts, any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, the City of Orange Township received notification that HVAC repairs were needed at DPW Garage aka Brook Alley Garage; and

WHEREAS, the City of Orange Township was required to address the public safety hazard immediately. Failure to instantly repair this defective and inoperable devices upon notification to the Department of Public Works would have subjected employees, residents and visitors to physical danger, catastrophic or otherwise, while potentially subjecting the City of Orange Township to liability; and

WHEREAS, Millennium Mechanical had previously performed HVAC repairs for the City of Orange Township; and

WHEREAS, the Department of Public Works contacted Millennium Mechanical, LLC to perform the requisite repairs to the HVAC Systems, thereby ending the public safety emergency; and

WHEREAS, the City of Orange Township received invoices from Millennium Mechanical, LLC., in the amount of \$5,162.62 for services rendered between the period of January 16 2023 through January 30, 2023; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds are available for this purpose in Account No. 3-01-26-290-000-528.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Orange Township be and hereby authorizes the award of a contract to Millennium Mechanical, LLC, P.O. Box 1020, Little Falls, New Jersey 07424, to perform HVAC Systems repairs for the City of Orange Township, under the emergency provisions established by N.J.S.A. 40A:11-6, in a total amount not to exceed \$5,162.62.

BE IT FURTHER RESOLVED that this contract is awarded without competitive bidding as an "Emergency Contract" in accordance with N.J.S.A. 40A:11-6 of the Local Public Contracts Law because an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services.



BE IT FURTHER RESOLVED that notice of this action shall be printed once a City of Orange Township designated publication as required by law within ten (10) days of its passage.

Adopted: May 21, 2024

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President

CITY OF ORANGE
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
2023 ADOPTED BUDGET

I, Nile Clements, Chief Financial Officer for the City of Orange, do hereby certify to the best of my knowledge and belief that there are sufficient funds to Contract with:

Vendor Name: Millennium Mechanical, LLC.
Address: P.O. Box 1020

City: Little Falls
State: New Jersey
Zip Code: 07424

Purpose: HVAC repairs at Municipal Buildings

Vendor ID: MILLE010

Fund: Current Fund
Account Name: STR - Street Services - Contractual Services
Account Numbers(s): 3-01-26-290-000-528

PO Number: 24-00974

Amount: \$ 5,162.62

Division Head

Date

Nile Clements

5/9/2024

Chief Financial Officer

Date

EMERGENCY AGREEMENT

This Agreement made and entered into this _____ day of _____, 2024 between the City of Orange Township, 29 North Day Street, Orange, NJ 07050, and Millennium Mechanical, LLC, P.O. Box 1020, Little Falls, New Jersey 07424.

WHEREAS, the City of Orange Township, required a firm to perform emergency HVAC repairs in the City of Orange Township DPW Garage aka Brook Alley Garage during the period of January 16, 2023 through January 30, 2023, in the amount of \$5,162.62.

WHEREAS, the City of Orange Township retained Millennium Mechanical, LLC. with offices located at P.O. Box 1020, Little Falls, New Jersey 07424, to perform emergency HVAC Repairs in the City of Orange Township DPW Facility aka Brook Alley Garage for the period stated herein.

WHEREAS, the Municipal Council of the City of Orange Township has, by Resolution No. _____-2024 dated, _____ 2024 authorized emergency HVAC repairs.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

ATTEST:

CITY OF ORANGE TOWNSHIP:

Joyce L. Lanier, City Clerk

Hon. Dwayne D. Warren, Esq., Mayor

ATTEST:

Millennium Mechanical, LLC
P.O. Box 1020
Little Falls, New Jersey 07424

Approved as to Form and Sufficiency

Gracia R. Montilus, Esq., City Attorney

M Millennium Mechanical, LLC

Air Conditioning ● Heating ● Refrigeration

M PO Box 1020, Little Falls, NJ 07424

Invoice

Date	Invoice #
1/16/2023	23-01-046

City of Orange Township
Department of Public Works & Engineering
29 North Day Street
Orange, NJ 07050

Ship To
Brook Alley Garage
24 South Center St.
Orange, NJ 07050

Phone #	Fax #	P.O. No.	Terms	Location	Reference
973-812-4422	973-812-6522	Service call	Net 30	Brook Alley Garage	8430/8488
Description					Amount
DPW Garage - Service 4 hanging ceiling hot air furnaces in the garage.					
Checked unit heaters, could not access unit #1 and unit #2 is operating normal. Unit #3 needs thermocouple and further checkout. Unit #4 is shut down and no longer operates, believe it has a bad heat exchanger					
Total Labor-Service					521.00
Trip Charge					45.00
NJ Sales Tax Exempt					0.00
Total					\$566.00

M Millennium Mechanical, LLC

Air Conditioning ● Heating ● Refrigeration

M PO Box 1020, Little Falls, NJ 07424

Invoice

Date	Invoice #
1/16/2023	23-01-047

City of Orange Township
Department of Public Works & Engineering
29 North Day Street
Orange, NJ 07050

Ship To
Brook Alley Garage
24 South Center St.
Orange, NJ 07050

Phone #	Fax #	P.O. No.	Terms	Reference
973-812-4422	973-812-6522	22-01969	Net 30	8797/7694

Description	
22-01969 Installed new combustion assembly per our proposal dated December 23, 2022. Quote: \$1,650.00 Emailed: ctownes@orangenj.gov	
Subtotal	\$1,650.00
Sales Tax (0.0%)	\$0.00
Total	\$1,650.00

M Millennium Mechanical, LLC

Air Conditioning ● Heating ● Refrigeration

M PO Box 1020, Little Falls, NJ 07424

Invoice

Date	Invoice #
1/30/2023	23-01-108

City of Orange Township
 Department of Public Works & Engineering
 29 North Day Street
 Orange, NJ 07050

Ship To
 Brook Alley Garage
 24 South Center St.
 Orange, NJ 07050

Phone #	Fax #	P.O. No.	Terms	Location	Reference
973-812-4422	973-812-6522	Service call	Net 30	Brook Alley Garage	8781/10221/9...
Description					Amount
Replace pilot on heater. Checked operation and found gas valve broken and could not light the pilot. Returned with new gas valve and installed. Noticed needed new thermocouple and pilot tube. Picked up parts and replaced. Heater energized and system is working normal at this time.					
Total Labor-Service					2,344.50
Trip Charge					135.00
Total Materials					467.12
Emailed: ctownes@orangenj.gov					
NJ Sales Tax Exempt					0.00
Total					\$2,946.62



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:	MILLENNIUM MECHANICAL, L.L.C.
Trade Name:	
Address:	17 MULLER PLACE LITTLE FALLS, NJ 07424-1143
Certificate Number:	1249876
Effective Date:	July 14, 2006
Date of Issuance:	March 12, 2012

For Office Use Only:
20120312152745932

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Millennium Mechanical LLC	
2 Business name/disregarded entity name, if different from above	
Print or type. See Specific Instructions on page 3.	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <u>C</u> <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. PO Box 1020	
6 City, state, and ZIP code Little Falls, NJ 07424	
7 List account number(s) here (optional)	
Requester's name and address (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
3	5	-	2	1	7	1	7	4	2

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Jason Arkeloo* Date ▶ 1/2/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.