CITY COUNCIL

The City of Orange Township, New Jersey

DATE ____March 19, 2024

NUMBER

168-2024

TITLE:

A RESOLUTION AUTHORIZING REMINGTON & VERNICK ENGINEERS, 2059 SPRINGDALE ROAD, CHERRY HILL, NEW JERSEY 08003 TO PROVIDE PROFESSIONAL ENGINEERING SERVICES PHASES I-III FOR THE CDBG'23 TOMPKINS STREET ROADWAY IMPROVEMENTS (BETWEEN FOREST STREET TO FREEMAN STREET) IN AN AMOUNT NOT TO EXCEED \$24,740.00.

WHEREAS, the City of Orange Township did duly advertise on January 12, 2024, for Request for Qualifications for Consulting Engineering Services; and

WHEREAS, on January 25, 2024, the City of Orange Township received fifteen (15) qualification proposals; and

WHEREAS, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified to provide consulting engineering services on an "as needed" basis for the City of Orange Township; and

WHEREAS, the Director of Public Works & Engineering evaluated all proposal submitted based upon qualifications, experience with similar projects, and project understanding; and

WHEREAS, Municipal Council of the City of Orange Township did approve by Resolution #115-2024 the fifteen (15) to provide professional consulting engineering services to the City of Orange Township on an "as needed" basis for the period of January 1, 2024, through December 31, 2024; and

WHEREAS, Resolution #115-2024 did not establish a contract and only listed qualified professionals for consideration on future projects; and

WHEREAS, a separate resolution is needed to enter into a contract for the CDBG '23 Tompkins Street Roadway Improvements (between Forest St to Freeman St); and

WHEREAS, the Director of Public Works & Engineering agreed to select Remington & Vernick Engineers from the approved list of qualified professionals to provide engineering services for the CDBG'23 Tompkins Street Roadway Improvements; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds are available for this purpose in Account No. T-14-23-858-000-001 there will be sufficient funds to contract with Remington & Vernick Engineers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange Township, New Jersey as follows:

1. The Mayor is hereby authorized and directed to execute the attached Agreement with Remington & Vernick Engineers in an amount not to exceed \$24,740.00.

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- Notice of this action shall be printed in the Orange Transcript as required by law within ten (10) days of its passage.
 The agreement herein and this resolution are contingent upon certification of funds
- appropriate funding to render payment for services provided within.

Adopted:	March 19, 2024		
Joyce L. L		Tency A. Eason	
City Clerk		Council President	

CITY OF ORANGE FINANCE DEPARTMENT

CERTIFICATION OF FUNDS COMMUNITY DEVELOPMENT BLOCK GRANT

I, Nile Clements Chief Financial Officer for the City of Orange, do hereby certify to the best of my knowledge and belief that there are now sufficient funds in the following CDBG account(s) to Contract with:

Vendor Name: Remington & Vernick Engineers

Address#1: 2059 Springdale Road

City: Cherry Hill State: NJ Zip Code: 08003

Purpose: Engineering for Phases 1 -3 Tompkins Street Roadway Improvements

Between Forest Street to Freeman Street

Fund: Trust Fund - Community Development Block Grants

Account Name CDBG - Tompkins St. Road Rehab Grant

Account Numbers(s): T-14-23-858-000-001

 Balance Before
 320,000.00

 Requested
 24,740.00

 Balance After
 295,260.00

Vendor ID: REMIN010

Purchase Order #: 24-00779

Amount not to exceed:

\$24,740.00

Division Head Date

Nile Clements

3/11/2024

Chief Financial Officer

Date

AGREEMENT

This is an agreement, made on ______2024 between the City of Orange Township, "City" with an address at 29 North Day Street, Orange, New Jersey 07050, and Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill, New Jersey 08003.

RECITALS

WHEREAS, the City of Orange is a municipal corporation of the State of New Jersey, and has its principal place of business at 29 North Day Street, Orange, New Jersey 07050.

WHEREAS, the City hereby retains and employs the services of Remington & Vernick Engineers to provide Professional Engineering Services Phase I-III for the CDBG'23 Tompkins Street Roadway Improvements.

WHEREAS, the "Consultant" is duly licensed to practice in the State of New Jersey and desires to render engineering services for the City as provided in the agreement.

NOW, THEREFORE, the City engages the services of the Consultant", and in consideration of the recitals and the mutual promises contained in this agreement, the parties agree as follows:

1. This agreement shall be effective commencing on the date approved by Resolution No. _____-2024 of the City Council of the City of Orange Township, and shall continue in effect until completion of the project, unless sooner terminated by the City by giving ten (10) days written notice to the other party.

SERVICES

2. The "Consultant" shall render professional engineering services in accordance with its qualification proposal, dated February 23, 2024, a copy of which is attached hereto.

USE OF AGENTS OR ASSISTANTS

3. To the extent reasonably necessary for the "Consultant" to perform the duties under this contract, the "Consultant" is authorized to engage the services of any agents or assistants that it deems reasonably necessary. Further, the "Consultant" may employ, engage, or retain the services of any other person or corporation to aid or assist in the proper performance of "Consultant" duties. The cost of services of these agents or assistances will be borne by the "Consultant" and any expenses incurred by the "Consultant" in engaging any agents or assistants shall be borne by the "Consultant".

THE COST OF SUPPLIES AND EQUIPMENT

4. The cost of supplies, equipment and facilities necessary for the "Consultant" to meet its obligations under the term of this agreement shall be solely borne by the Consultant.

FEE

5. For services to be rendered under this agreement, the **Consultant**" shall be entitled to a fee of \$24,740.00.

DEVOTION OF TIME

6. The "Consultant" shall devote sufficient time to the performance of the duties under this agreement as is reasonably necessary for a satisfactory performance. Should the City require additional services not included in this agreement, the "Consultant", shall subject to Paragraph 5, make a reasonable effort to perform these additional services without decreasing the effectiveness of the performance of the duties requires by this agreement.

INSURANCE

7. The "Consultant" (1) shall be an independent contractor and not an employee of the City under this agreement; (2) shall maintain a policy of liability insurance in the minimum amount of \$1,000,000.00 to cover any claims arising out of the performance of the services

under this agreement; and (3) shall further indemnify, save harmless, and defend the City from any claims arising from negligent of any act or omission of the "Consultant" of the agents.

NON-DISCRIMINATION AND AFFIRMATIVE ACTION

8. Non-Discrimination and Affirmative Action – The Consultant shall comply with the requirements of all statutes, laws and regulations regarding non-discrimination and affirmative action in the employment of workers. In particular, the Consultant will be required to comply with the requirements of New Jersey P.L. 1975, c. 127. (N.J.A.C.17:27).

PRIOR AGREEMENT SUPERSEDED

9. This agreement constitutes the sole agreement of the parties and supersedes any and all prior understandings or written or oral agreements between the parties to this agreement with respect to its subject matter. No other agreement, statement, or promise relating to the subject matter of this agreement that is not contained in it shall be valid or binding.

ASSIGNMENT

10. Neither this agreement nor any duties or obligations under this agreement shall be assigned or delegated by the "Consultant" without the prior written consent of the City except provided in Paragraph 3. In the event of an assignment and/or delegation by the "Consultant" to which the City has consented, the assignee or the assignee's legal representative shall agree in writing with the City personally to assume, perform, and be bound by the covenants, obligations, and agreements contained in this agreement.

PARTIES BOUND

11. This agreement shall be binding on and inure to the benefit of the parties to this agreement and their respective heirs, executors, administrators, legal representatives, successors, and assigns unless expressly prohibited by this agreement.

INDEMNIFICATION/HOLD HARMLESS

12. The "Consultant" agrees to defend (including attorney's Fees), pay on behalf of, indemnify, and hold harmless the City of Orange Township, New Jersey, its elected and appointed officials, employees and volunteers and others working on behalf of the City of Orange Township, New Jersey, against any and all claims, actions, demands, suits or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the City of Orange Township, New Jersey, which arises out of or is in any way connected or associated with negligent acts or omissions of Consultant with this contract.

This indemnification includes, the Contract, including, without limitation, expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any liability, suit, action, loss, or damage arising or resulting from the "Consultant's" participation in the Contract.

ATTORNEY'S FEES

13. If any action at law or in equity is brought to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to reasonable attorney's fees in addition to any other relief that may be available.

GOVERNING LAW

14. The validity of this agreement and of any of its terms or provisions, as well as the rights and duties of the parties to this agreement, shall be governed by and construed in accordance with the laws of the State of New Jersey.

AMENDMENT

15. This agreement only be amended or modified by writing executed by both parties to this agreement.

LEGAL CONSTRUCTION

16. In case any one or more of the provisions contained in this agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, the invalidity, illegality, or unenforceability shall not effect any other provision of this agreement and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

NOTICE

17. All notices and other communications shall be sent by certified mail, return receipt requested, and shall be deemed to have been given when sent to the parties at their respective addresses as set forth above, unless a different address has been selected after the execution of this agreement and has been duly communicated to the party giving notice.

IN WITNESSED WHEREOF, the parties execute this agreement on the day and year first written above.

Attest:	City of Orange Township		
Joyce L. Lanier City Clerk	Dwayne D. Warren, Esq. Mayor		
Attest:			
	Remington & Vernick Engineers 2059 Springdale Road Cherry Hill, New Jersey 08003		
Approved as to Form and Sufficiency			
Gracia R. Montilus, City Attorney			

CITY COUNCIL

The City of Orange Township, New Jersey

DATE February 20, 2024

MIMARED 115-2024

TITLE: A RESOLUTION APPROVING QUALIFIED CONSULTANT ENGINEERS TO PROVIDE CONSULTING ENGINEERING ON AN "AS NEEDED" BASIS FOR ONE (1) YEAR COMMENCING JANUARY 1, 2024 THROUGH DECEMBER 31, 2024.

WHEREAS, the City of Orange Township did duly advertise on January 12, 2024, for Request for Qualifications for Consulting Engineering Services; and

WHEREAS, on January 25, 2024, the City of Orange Township received fifteen (15) qualification proposals; and

WHEREAS, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified to provide consulting engineering services on an "as needed" basis by the City of Orange Township; and

WHEREAS, the Director of Public Works Engineering having evaluated all proposals submitted based upon qualifications, experience with similar projects, and project understanding; and

WHEREAS, this is not a contract and is only a list of qualified professionals. Another resolution shall be needed to enter a contract setting forth the rates and terms.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the City of Orange Township does hereby approve those listed below to provide professional consulting engineering services to the City of Orange Township on an "as needed" basis for the period of January 1, 2024 through December 31, 2024:

- Remington & Vernick Engineers 2059 Springdale Road Cherry Hill, New Jersey 08003
- Pennoni Associates
 1085 Raymond Blvd, Suite 2102
 Newark, New Jersey 07102
- 3. Lewis Consulting Group 2604 Atlantic Avenue, Suite 600 Wall, New Jersey 07719
- 4. T&M Associates
 400 Brodacres Drive, Suite 250
 Bloomfield, New Jersey 0703



- Neglia Group
 Park Avenue
 P.O. Box 426
 Lyndhurst, New Jersey 07071
- Mott MacDonald
 412 Mt Kemble Avenue
 Morristown, New Jersey 07960
- 7. Watermen, LLC P.O. Box 309 Allenwood, New Jersey 08720
- 8. CP Engineers 11 Park Lake Road Sparta, New Jersey 07871
- Colliers Engineering & Design 400 Valley Road, Suite 304 Mt. Arlington, New Jersey 07856
 - Frank J. Rotonda, P.E., P.P., C.M.E., LLC 5383 Gagnon Terrace North Port, FL 34291
- 11. Harmonic Engineering Solutions, LLC7 Hilltop RoadKinnelon, New Jersey 07405
- 12. Bright View Engineering
 70 South Orange Avenue, Suite 109
 Livingston, New Jersey 07039
- 13. Matucci Engineering, LLC
 49 East Main Street
 Flemington, New Jersey 08822
- 14. Consulting & Municipal Engineers 3141 Bordertown Avenue Arlin, New Jersey 08859
 - Suburban Consulting Engineers, Inc. 96 US Highway 206, Site 101 Flander, New Jersey 07836

BE IT FURTHER RESOLVED that a copy of this resolution shall remain on file in the Office of the Municipal Clerk of the City of Orange Township.

Adopted: February 20, 2024

Joyce L. Lanier

City Clerk

Tency A. Esson

Council President



February 23, 2024

Mr. Marty Mayes, Director of Public Works & Engineering City of Orange Township 29 N. Day Street Orange, New Jersey 07050

RE: City of Orange Township

Scope of Service and Cost Proposal for the PY 48 C.D.B.G. Resurfacing of Tomkins

Street

Dear Mr. Mayes:

REMINGTON & VERNICK ENGINEERS (RVE) is pleased to provide the following scope of services and associated cost proposal for the; engineering, design, bid documents/specifications, contract administration, and construction observation services for the resurfacing of Tomkins Street from Forrest Street to Freeman Street.

The following three (3) phased approach will be utilized for the professional services associated with the project.

PHASE I: TOPOGRAPHIC SURVEY & BASE PLAN PREPARATION

RVE will prepare base plans utilizing field and topographic survey data. Our staff will perform all necessary field and topographic surveying tasks to accurately locate and identify all existing features along Tomkins Street within the project limits.

All field survey information will be obtained by collecting existing data utilizing an electronic total station instrument. Cross-sectional information will be obtained at fifty-foot (50') intervals to adequately locate, describe, and obtain the vertical and horizontal characteristics for design purposes. This information will include:

- Replacement / installation of new monolithic concrete curb and gutter, full-length
- Replacement of all driveway aprons
- Replacement concrete sidewalk, full length
- Installation of new ADA-compliant curb ramps at all intersections
- Milling of the existing roadway to a depth of five inches.
- Installation of hot mix asphalt base course, 3" thick
- Overlay of base course with 2" thick hot mix asphalt 12.5M64 surface course
- Installation of new pavement markings
- Streetlights, signs, fences, mailboxes, and any other structure or feature within the rightsof-way.
- Location of all existing trees and shrubs within the rights-of-way.
- A survey baseline, horizontal and vertical control information will be established in the field and included in the plans.

Page 2 February 26, 2024

Scope of Services & Cost Proposal for Professional Services for PY 48 CDBG Resurfacing of Tomkins Street (Forrest and Freeman)

Base maps with plan and profile views will be prepared in Auto-Cad at a scale of 1" = 30'.

PHASE II: PRELIMINARY ENGINEERING & DESIGN

This phase of the project will consist of the preparation and development of the proposed improvements, plans, specifications, bid documents, and engineer's estimate of cost to a point that will be approximately 95% complete.

Utility Organization/Agency Coordination

RVE will submit the base plan to local utilities to confirm the approximate location and type of all above and below-ground utilities within the project limits. Additionally, the respective utilities will be notified of the City's intent to improve the road, and that they should check their proposed capital improvements or maintenance operation schedule to avoid disturbance of the area after the project is constructed.

RVE will coordinate with Federal, State, County, or Local Agencies that may need to be notified of the proposed improvements in which coordination/notification will be required.

Pavement Coring Services

RVE will perform pavement coring for the roadway to determine the existing thickness of the roadway to assist with pavement design.

Engineering & Design Standards

All designs will be in conformance with current standards.

Bid Documents & Specifications

RVE will provide all documents necessary for bidding in accordance with the standards of the City, utilizing the current NJDOT Standard Specifications for Road and Bridge Construction, with current supplemental specifications will be used.

A detailed Engineer's Estimate of the cost for the project will be prepared and provided.

Plan Format/Layout

In general, the plans for the project may consist of the following pages:

- Title Page with Project Location Map.
- Standard Legend, General Notes & Estimate of Quantities.
- Construction Plan Sheet(s).
- Traffic Control Plan and Details.
- Construction Details.

Project Coordination with the City

RVE anticipates at least two (2) meetings in some instances for the purposes of project coordination, obtaining input, and design improvement comments.

February 26, 2024

Scope of Services & Cost Proposal for Professional Services for PY 48 CDBG Resurfacing of Tomkins Street (Forrest and Freeman)

Additionally, RVE will submit second utility notification and accompanying plans of the improvements to the utility organizations. This will give the utility organizations a second opportunity to check their proposed capital improvement plans or maintenance operation schedule to avoid disturbance of the site after construction.

Upon receipt of all comments from the City, RVE will make minor revisions to the plans, specifications, and bid documents as reasonably necessary and/or required.

PHASE III: FINAL DESIGN & ADVERTISEMENT/BIDDING SUPPORT

This phase consists of the incorporation of all minor comments and recommendations received from the Preliminary Engineering & Design Phase. The following tasks will be performed:

- Provide electronic link for the sale of bid documents.
- Perform all work necessary to coordinate advertisement and bid receipt date with the City.
- Answer and respond to all prospective bidder questions during the advertisement period.
- Prepare written clarification and/or issue formal addendums as necessary.
- Attendance at bid opening, review bid submissions, prepare bid tabulation and prepare recommendations to award.

SPECIFIC EXCLUSIONS

The following work items are specifically excluded:

- Preparation of applications for review/regulatory agencies not specifically indicated.
- Application fees for review and/or permits from regulatory agencies.
- Right-of-way acquisition & construction easement documents.
- Testing of construction materials.
- Contract administration & construction observation services.

If unforeseen and/or unanticipated work items arise, our office can provide a separate scope of services & cost proposal for consideration and approval by the City.

COST OF SERVICES

Our fee for these efforts shall not exceed \$27,740.00, which will be billed on a time & materials basis, detailed as follows:

Phase I: Topographic Survey & Base Plan Preparation:	\$11,160.00
Phase II: Preliminary Engineering & Design:	\$ 8,460.00
Phase III: Final Design & Advertisement/Bidding Support:	<u>\$ 5,120.00</u>
Total Professional Services Cost(s), Phases I though III:	\$24,740.00

SCHEDULE

We anticipate that all work efforts needed to provide documents for submission to the City can be completed within sixty (60) calendar days of authorization to begin work.

Page 4
February 26, 2024
Scope of Services & Cost Proposal for Professional Services for PY 48 CDBG Resurfacing of Tomkins Street (Forrest and Freeman)

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work and look forward to working with the City of Orange on this important project.

If you have any questions, please feel free to call Mr. Derek Dorrah of our office at (551) 430-1019.

Sincerely,

REMINGTON & VERNICK, ENGINEERS

K. Wendell Bibby, P.B., C.M.E.

Executive Vice President

cc: Ellie Serrano, Department of Public Works

Antonio D' Amore, RVE Derek Dorrah, RVE Paul Cray, RVE



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name:

REMINGTON & VERNICK ENGINEERS II, INC.

Trade Name:

Address:

2059 SPRINGDALE ROAD

CHERRY HILL, NJ 08003

Certificate Number:

2076851

Effective Date:

September 30, 2016

Date of Issuance:

October 18, 2023

For Office Use Only:

20231018111224438

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not sand to the IRS

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BUSINESS ENTITY DISCLOSURE CERTIFICATION FOR NON-FAIR AND OPEN CONTRACTS Required Pursuant To N.J.S.A. 19:44A-20.8

CITY OF ORANGE TOWNSHIP, NEW JERSEY Part 1 - Vendor Affirmation The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that (Contractor) has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding the date of reorganization to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the CITY OF ORANGE TOWNSHIP as defined pursuant to N.J.S.A. 19:44A-3(p). (q) and (r). Dwayne D. Warren Kerry J. Coley Clifford Ross Welden M. Montague, III Tency A. Eason Quantavia L. Hilbert Adrienne Wooten Jamie Summers-Johnson Part II - Ownership Disclosure Certification I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned. Subchapter S Corporation DLimited Liability Partnership Limited Partnership Limited Liability Corporation Home Address Name of Stock or Shareholder 2059 Springdale Road, Cherry Hill, NJ 08003 Edward Vernick, PE, CME, Chair 2059 Springdale Road, Cherry Hill, NJ 08003 Craig F. Remington, Pl.S. PP. Vice Chair Part 3 - Signature and Attestation: The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification. I and or the business entity, will be liable for any penalty permitted under law. Remington & Vernick Engineers President & CEO Signed: Leonard A. Faiola, PE, PP, CME

> Suzanne Post **NOTARY PUBLIC** State of New Jersey ID # 2430355 My Commission Expires 2/22/2028

2.22.28

ly Commission expires:

day of

(Print name & title of affiant) (Corporate Seal)