

**CITY COUNCIL****The City of Orange Township, New Jersey**DATE February 6, 2024NUMBER 86-2024

**TITLE: A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH LERCH, VINCI & BLISS, LLP, LOCATED AT 17-17 ROUTE 208, FAIR LAWN, NEW JERSEY 07410 FOR ASSISTANCE WITH PREPARATION OF THE ANNUAL BUDGET COMMENCING ON JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 IN AN AMOUNT NOT TO EXCEED \$60,000.00**

**WHEREAS**, the City of Orange Township is in need of a budget consultant to assist with the preparation of the annual budget; and

**WHEREAS**, the City of Orange Township advertised a Request for Proposal for Budget Consultant Services through a "Fair and Open Process" pursuant to the provisions of N.J.S.A. 40A:11-1 et seq.; and

**WHEREAS**, bid packages were advertised on December 21, 2023 with the submission deadline of January 18, 2024; and

**WHEREAS**, one (1) entity submitted a proposal in response to the City's Request for Proposal, Lerch, Vinci & Bliss, LLP; and

**WHEREAS**, the proposal was reviewed by the Law Department and Lerch, Vinci & Bliss, LLP was found to be responsive to the bid specifications; and

**WHEREAS**, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto certifying that funds will be available for this purpose in Account No. 4-01-20-112-000-519, contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with Lerch, Vinci & Bliss, LLP.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP**, as follows:

1. The Mayor is hereby authorized to execute an Agreement with Lerch, Vinci & Bliss, LLP for Professional Services for Budget Consultant for the City of Orange Township in an amount not to exceed \$60,000.00 commencing January 1, 2024 through December 31, 2024.
2. A notice of this action shall be published in the official newspaper of the City of Orange as required by law.
3. A copy of this resolution along with the contract shall be filed in the Office of the City Clerk for public inspection pursuant to N.J.S.A. 40A:11-5(1)(a)(i).



**Adopted: February 6, 2024**

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Joyce Lanier  
Municipal Clerk

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Tency A. Eason  
Council President

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Lerch, Vinci, &amp; Higgins, LLP</b>	
<b>2</b> Business name/disregarded entity name, if different from above <b>Lerch, Vinci, &amp; Bliss, LLP</b>	
<b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input checked="" type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ <b>P</b> <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small>  <input type="checkbox"/> Other (see instructions) ▶	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
<b>5</b> Address (number, street, and apt. or suite no.) See instructions. <b>17-17 Route 208 N</b>	Requester's name and address (optional)
<b>6</b> City, state, and ZIP code <b>Fair Lawn, NJ 07410</b>	
<b>7</b> List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>											
or											
<b>Employer identification number</b>											
2	2		-	3	0	1	5	3	3	9	

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ <u>1/20/24</u>
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**AGREEMENT TO PROVIDE SERVICES AS BUDGET CONSULTANT TO  
THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP**

**THIS AGREEMENT**, made this \_\_\_\_ day of \_\_\_\_ 2024, by and between the CITY OF ORANGE TOWNSHIP, a municipal corporation of the State of New Jersey, having its principal office at 20 North Day Street, Orange, New Jersey 07050 (hereinafter referred to as "City") and Lerch, Vinci & Bliss, LLP, 17-17 Route 208, Fair Lawn, New Jersey 07410 (hereinafter referred to as Budget Consulting Services");

**WITNESSETH**

**WHEREAS**, the City of Orange Township agrees to retain a Budget Consulting Services on behalf of the City Council and the firm Lerch, Vinci & Bliss, LLP are agreeable to perform the service related to same pursuant to Resolution No. \_\_\_\_\_ adopted by the City of Orange Township.

**NOW THEREFORE**, in consideration of the terms and conditions set forth herein, it is agreed as follows:

**I. Services to be Provided**

The services to be provided on behalf of the City of Orange Township in connection with the CY 2024 budget will include the following:

- Lerch Vinci & Bliss, LLP ("L V&B") will review the budget document as submitted by the Administration for the calendar year 2024. The budget review will include all anticipated revenue items as well as appropriation requirements.
- A further review will be made of all anticipated revenues in an effort to determine the maximum available revenues which may be utilized by the City in support of the budget. Recommendations will be made as to where and if it may be fiscally prudent to anticipate or enhance additional revenue items.
- LV &B will review any and all supporting documentation as may have been submitted by the Administration in support of the budget appropriations. Our analysis will include a review of the following line item accounts:
  - Salary and Wage requests
  - Department Other Expense requests
  - Insurance costs
  - Statutory costs, i.e. pension, Social Security
  - Solid waste expenses
  - Debt service requirements
  - Any and all other relevant matters
- LV &B will prepare a summary budget workbook to assist the City Council in the budget process.
- Dieter P. Lerch, CPA, RMA, will be the primary contact as a budget consultant on behalf of the City.

**I. Services to be Provided (Continued)**

- The firm will provide a detailed tax analysis and impact to the homeowners of the City.
- Attendance at any and all meetings and budget sessions and/or public hearings related to the budget as may be requested.
- The firm will provide continuous budgetary and financial advisory services throughout calendar year 2024 at the request of the City Council.

**II. Timing and Planning of Budget and Financial Services**

The services herein provided are to become effective upon adoption of the resolution

**III. Payment**

Our fee for these financial advisory services will be billed out at our standard hourly rates. Our standard hourly billing rates are as follows:

Partners	\$160 - \$190 per hour
Managers	\$135 - \$150 per hour
Senior Accountants/Supervisor	\$100 - \$125 per hour
Staff Accountants	\$ 80 - \$ 95 per hour
Other Personnel	\$50 per hour

Our fee for the services described above is estimated not to exceed \$50,000.

**IV. General Terms and Conditions**

1. L V &B shall provide proof of professional liability insurance with a combined single limit of not less than \$500,000.00 and shall maintain such insurance in effect during the term of this Agreement. L V &B shall indemnify and hold the City harmless against any liability, claims or costs arising out of any claim for negligence arising out of the performance of their duties hereunder.
2. The failure of the City at any time to insist upon a strict performance of any terms, conditions and covenants herein shall not be deemed a waiver of any subsequent breach or default in the terms, conditions and covenants herein contained.
3. This Agreement shall be binding on the heirs, successors, and assigns of each party hereto.  
  
The term of this Agreement shall be for a period not to exceed one (1) year from the date of this Agreement.
4. This Agreement contains all the terms and conditions agreed upon by the parties hereto, and there are no other agreements, oral or otherwise, between the parties regarding the subject matter of this Agreement.
5. No alterations, changes, modifications or variations of this Agreement or the terms thereof shall be valid, unless in writing and signed by bother of the parties hereto or their duly authorized representative.

6. This Agreement is made subject to and shall be construed and governed by the laws of the State of New Jersey.
7. During the performance of this Contract, L V &B agrees as follows:
  - a. L V &B will not discriminate against any employee or applicant for employment because of age, race, creed, national origin, ancestry, marital status or sex. LV &B will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status or sex. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensations; and selection for training, including apprenticeship.
  - b. L V &B agrees to comply with any regulations promulgated by the Treasurer of the State of new Jersey, pursuant to P.L. 1875, c.127, as amended and supplemented from time to time.

ATTEST: CITY OF ORANGE TOWNSHIP

\_\_\_\_\_  
Joyce L. Lanier, City Clerk

\_\_\_\_\_  
Honorable Dwayne D. Warren, Esq. Mayor

ATTEST: LERCH, VINCI & BLISS, LLP

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

Approved as to Form and Sufficiency

ATTEST:

\_\_\_\_\_  
Gracia R. Montilus, City Attorney

Dated: \_\_\_\_\_

CITY OF ORANGE TOWNSHIP  
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS  
NEXT BUDGET

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2024 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with:

Vendor Name: Lerch, Vinci & Bliss LLP.

Address: 17-17 Route 208

City: Fair Lawn

State: New Jersey

Zip Code: 07410

Purpose: Budget Consultants

Vendor ID: LERCH010

Temporary Budget: \$ 15,000.00

Fund: Current Fund

Line Description CNL - Council - Professional Services

Account Numbers(s): CY'24 4-01-20-112-000-519

The remainder of: \$ 45,000.00

will be provided in

Fund: Current Fund

Line Description CNL - Council - Professional Services

Account Numbers(s): CY'24 4-01-20-112-000-519

Purchase Order #: 24-00304

Amount not to exceed: \$ 60,000.00

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Division Head

Date

*Nile Clements*

1/25/2024

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Chief Financial Officer

Date

**PUBLIC NOTICE**

**REQUEST FOR PROPOSALS**

It is the intention of the City of Orange Township to award a contract through a fair and open process as set forth in N.J.S.A. 19:44A-20.5 and intends to award the contracts pursuant to N.J.S.A. 40A:11-5 (1)(a)(I). The City of Orange Township is requesting proposals from qualified individuals or firms (prior experience with a municipal governing body is desirable but not required) to provide the following professional services:

**Budget Consultant**

**Scope of Services**

**Budget Consultant**

To provide professional budget consultant services including, but not limited to, the assisting and reviewing of the proposed 2024 budget to ensure compliance with the rules and regulations as promulgated by the Division of Local Government Services and N.J.S.A.40A:4-1 et seq. "Local Budget Law".

**Proposal Requirements**

Proposals shall contain a description of the respondent's qualifications and experience. The description of the respondent's qualifications and experience shall evidence knowledge of the applicable procedures pertaining to the Scope of Services. A schedule of specific compensation requirements/fee for services or if applicable hourly billing rates for all categories of staff who will be assigned to perform contract services if a contract is awarded; other charges, if any, to be billed under the contract.

**Submissions of Proposals**



Proposals (original and five (5) copies) must be received by the City no later than 1:00 P.M. on January 18, 2024, and must be mailed or hand-delivered to the City of Orange Township, Attention: Gracia Robert Montilus, City Attorney, Orange City Hall, 29 North Day Street, Room 202, Orange, New Jersey 07050. Proposals forwarded by facsimile or email transmissions will not be accepted. Proposals sent either by mail or courier service must be received by the Law Department no later than 1:00 P.M. on Thursday, January 18, 2024. The City shall not be responsible for the loss, non-delivery, or physical condition of Proposal sent by mail or courier service. All Proposals shall be submitted in sealed envelopes; the applicable wording specific to the proposal shall appear on the envelope as follows:

**"PROPOSAL FOR BUDGET CONSULTANT"**

Proposals received in the Law Department after the date and time prescribed shall not be opened and will be returned unopened to the sender.

Please note that individuals or firms submitting proposals are not guaranteed an interview. Proposals will be evaluated on the qualifications and experience of the applicant and acceptable fees. All questions pertaining to the proposal should be directed to Gracia Robert Montilus (973) 952-6095.

If awarded a contract, your company/firm shall be required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

Copies of the City's Request for Proposals can be ob-

tained from the City website  
[www.ci.orange.nj.us](http://www.ci.orange.nj.us) under  
the Business Tab – Bids and  
Solicitations, Municipal  
Council's website [www.oran  
getwpnjcc.org](http://www.oran<br/>getwpnjcc.org) under the  
Forms and Document Tab or  
by emailing Beatrice Hack-  
ett, [bhackett@orangenj.gov](mailto:bhackett@orangenj.gov).  
12/21/23 \$117.82



## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** VINCI, GARY J  
**Trade Name:** LERCH, VINCI & BLISS  
**Address:** 17-17 ROUTE 208  
FAIR LAWN, NJ 07410  
**Certificate Number:** 0558535  
**Effective Date:** August 08, 2022  
**Date of Issuance:** August 10, 2022

**For Office Use Only:**

20220810111423455

## POLITICAL CONTRIBUTION DISCLOSURE

Pursuant to *N.J.S.A. 19:44A-20.26*, this form must be submitted not later than 10 days prior to the award of any contract with the City of Orange Township ("City").

### **A. Instructions**

All persons and business entities contracting with the City must disclose contributions to:

1. any continuing political committee (*i.e.*, political action committee); and/or,
2. any candidate committee of a candidate for, or holder of, an elective office of the City, the County of Essex, another public entity within the County of Essex, and/or the legislative district where the City is located, (*see* Part B below).

The disclosure must list reportable contributions to any of the committees that exceed \$200.00 per election cycle, made during the 12 months prior to award of the contract. *See N.J.S.A. 19:44A-8; N.J.S.A. 19:44A-16*. For business entities, this requirement applies to:

- individuals with an ownership interest or control of more than 10.00% of the profits or assets of the business entity;
- all principals, partners, officers, or directors of the business entity and their respective spouses;
- any subsidiaries directly or indirectly controlled by the business entity;
- any New Jersey-based IRS Code § 527 organization, directly or indirectly controlled by the business entity and filing as a continuing political committee (*i.e.*, PAC).

When the contractor is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution [by the contractor]." *N.J.S.A. 19:44A-20.26(b)*.

Any contractor that fails to comply with these disclosure provisions shall be subject to a fine imposed by the New Jersey Election Law Enforcement Commission in an amount based upon the amount that the contractor failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act, *N.J.S.A. 47:1A-1 et seq.*

### **B. List of Agencies & Elected Officials Required for Disclosure**

State:	Governor, and Legislative Leadership Committees	
Legislative Districts:	21, 27, 28, 29, 34, 36, and 40 <i>1 State Senator and 2 members of the General Assembly per district</i>	
County:	County Executive; Commissioners; County Clerk; Sheriff; Surrogate; Registrar of Deeds	
Municipalities (mayor and members of governing body, regardless of title):		
Belleville Township	Irvington Township	City of Orange Township
Bloomfield Township	Livingston Township	Roseland Borough
Caldwell Borough	Maplewood Township	South Orange Village
Cedar Grove Township	Millburn Township	Verona Township
City of East Orange	Montclair Township	West Caldwell Township
Essex Fells Borough	City of Newark	West Orange Township
Fairfield Township	North Caldwell Borough	
Glen Ridge Borough	Nutley Township	

[CONTINUED ON NEXT PAGE]

**POLITICAL CONTRIBUTION DISCLOSURE (cont'd)**

**B. List of Agencies & Elected Officials Required for Disclosure (cont'd)**

Boards of Education (members of the board):

Belleville Public School District	Irvington Public School District	Roseland Public School District
Bloomfield Public School District	Livingston Public School District	South Orange-Maplewood PSD
Caldwell-West Caldwell PSD	Millburn Public School District	Verona Public School District
Cedar Grove Public School District	Newark Public School District	West Essex Regional PSD
Essex Fells Public School District	North Caldwell Public School District	West Orange Public School District
Fairfield Public School District	Nutley Public School District	
Glen Ridge Public School District	Orange Public School District	

**C. Contractor Information**

Legal Name of Business Entity: Lerch, Vinci & Bliss, LLP  
Address: 17-17 Route 208  
Fair Lawn, NJ 07410

**D. Reportable Contribution Disclosure**

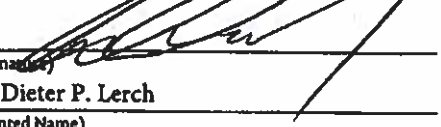
Pursuant to N.J.S.A. 19:44A-20.26, this disclosure must include all reportable political contributions (more than \$200.00 per election cycle) over the 12 months prior to submission (attach additional sheets as necessary).

No reportable contributions.

Contributor	Recipient	Date	Amount
	(See Attached Form)		

**E. Certification**

The undersigned, being authorized hereby certifies that the submission provided herein complies with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the instructions accompanying this form.

By:  \_\_\_\_\_ (Date) 1-8-24  
(Signature) \_\_\_\_\_  
Dieter P. Lerch  
(Printed Name) \_\_\_\_\_  
Partner  
(Title) \_\_\_\_\_

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

**Part I – Vendor Information**

Vendor Name:	Lerch, Vinci & Bliss, LLP		
Address:	17-17 Route 208		
City:	Fair Lawn	State: NJ	Zip: 07410

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

	Dieter P. Lerch	Partner
Signature	Printed Name	Title

**Part II – Contribution Disclosure**

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
Lerch, Vinci & Bliss, LLP	Essex County Democratic Committee	10/23	\$3,000
Lerch, Vinci & Bliss, LLP	Calabrese for Assembly	10/23	\$1,000
Lerch, Vinci & Bliss, LLP	Scutari for Senate	10/23	\$2,500
Lerch, Vinci & Bliss, LLP	Schaer for Assembly	10/23	\$2,500
Lerch, Vinci & Bliss, LLP	Democratic Committee of Bergen County	10/23	\$5,000
Lerch, Vinci & Bliss, LLP	Raguseo for Mayor	10/23	\$1,500
Lerch, Vinci & Bliss, LLP	Victory 23	9/23	\$5,000
Lerch, Vinci & Bliss, LLP	Re-Election of Karcio/Bocchino	9/23	\$1,000
Lerch, Vinci & Bliss, LLP	N.B. Democratic Committee	9/23	\$1,000
Lerch, Vinci & Bliss, LLP	N.B. Democratic Committee	9/23	\$2,000
Lerch, Vinci & Bliss, LLP	Election Fund of Reynoso for Council	9/23	\$1,600
Lerch, Vinci & Bliss, LLP	Election Fund of Bucher for Council	9/23	\$1,600
Lerch, Vinci & Bliss, LLP	B.D.C.C.	9/23	\$500
Lerch, Vinci & Bliss, LLP	Rahway Democratic Committee	8/23	\$7,500
Lerch, Vinci & Bliss, LLP	Victory 2023 (Essex)	8/23	\$1,000
Lerch, Vinci & Bliss, LLP	Bucher for Council	6/23	\$2,000
Lerch, Vinci & Bliss, LLP	Reynoso for Council	6/23	\$2,000
Lerch, Vinci & Bliss, LLP	Victory 2023 (Essex)	5/23	\$1,800
Lerch, Vinci & Bliss, LLP	Campaign to Elect Chaim Munk	5/23	\$1,500
Lerch, Vinci & Bliss, LLP	Campaign to Elect Gary Schaer	5/23	\$1,500
Lerch, Vinci & Bliss, LLP	Orange Forward 2024	4/23	\$1,500
Lerch, Vinci & Bliss, LLP	Bucher for Council	4/23	\$1,100
Lerch, Vinci & Bliss, LLP	Reynoso for Council	4/23	\$1,100
Lerch, Vinci & Bliss, LLP	DiPiazza For Mayor	3/23	\$1,700
Lerch, Vinci & Bliss, LLP	North Bergen Democratic Committee	3/23	\$400
Lerch, Vinci & Bliss, LLP	Essex County Democratic Committee	2/23	\$1,800
Lerch, Vinci & Bliss, LLP	Schaer For Assembly	12/22	\$1,100

Check here if the information is continued on subsequent page(s)

## **Beatrice Hackett**

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**From:** Beatrice Hackett  
**Sent:** Tuesday, December 19, 2023 9:07 AM  
**To:** NJ Advance Media Legal Advertising  
**Subject:** RE: [NJAM - I #212-41-653] 0010805064 - 12/21 SL Public Notice 2024 Budget Consultant

Rec'd and thank you.

**From:** NJ Advance Media Legal Advertising <legalads@support.njadvance-media.com>  
**Sent:** Monday, December 18, 2023 3:58 PM  
**To:** Beatrice Hackett <bhackett@orangenj.gov>  
**Subject:** Re: [NJAM - I #212-41-653] 0010805064 - 12/21 SL Public Notice 2024 Budget Consultant

PLEASE CONFIRM.

ATTN: Beatrice

As per your request, your Legal ad will run in The Star Ledger on the next available run date 12/21/23.

Your notice will also appear on nj.com under Legal Notices for 30 days and on New Jersey Press Association's website: <https://www.njpublicnotices.com/> (display ads run on NJ.com only).

For your reference:

- The Ad Number Is: 0010805064
- Account Number: 1139964 (CITY OF ORANGE FINANCE)
- Cost: \$217.82 - Including affidavit.

Attached is a proof of your ad.

Your affidavit will be mailed to you within 10 business days of your Legal ad's last publication date.

Please confirm receipt of this email - attached is a proof of your ad, please review for corrections if needed (if anything is missing, needs to be revised, and or removed from the ad text) and reply back with approval of the ad copy or any corrections/ revisions by deadline for changes – Tomorrow 12/19 at 3PM.

You will receive the bill in your regular billing cycle. Your response is required by deadline or your ad will run as is.

Thank you for choosing the Star Ledger,

Darian Alexander  
NJ Advance Media  
Operations Coordinator, Inside Sales

***Advertising Terms and Conditions***

**CITY OF ORANGE TOWNSHIP  
REQUEST FOR QUALIFICATIONS  
BUDGET CONSULTING SERVICES**

**PROPOSAL SUBMITTED BY:**

Lerch, Vinci & Bliss, LLP

**ADDRESS:**

17-17 Route 208, Fair Lawn, NJ 07410

**PHONE NO:** (201) 791-7100

**FAX NUMBER:** (201) 791-3035

**TAX ID #:** 22-3015339

**E-MAIL ADDRESS:**

dlrch@lvhcpa.com

**SIGNATURE:**





**RESPONSE TO  
REQUEST FOR QUALIFICATIONS  
BUDGET CONSULTING SERVICES  
FOR THE  
CITY OF ORANGE TOWNSHIP**

**Submitted by:**

**Lerch, Vinci & Bliss, LLP  
17-17 Route 208  
Fair Lawn, NJ 07410**

**January 8, 2024**



# LERCH, VINCI & BLISS, LLP

CERTIFIED PUBLIC ACCOUNTANTS  
REGISTERED MUNICIPAL ACCOUNTANTS

DIETER P. LERCH, CPA, RMA, PSA  
GARY J. VINCI, CPA, RMA, PSA  
JEFFREY C. BLISS, CPA, RMA, PSA  
PAUL J. LERCH, CPA, RMA, PSA  
JULIUS B. CONSONI, CPA, PSA  
ANDREW D. PARENTE, CPA, RMA, PSA  
ELIZABETH A. SHICK, CPA, RMA, PSA  
ROBERT W. HAAG, CPA, RMA, PSA

DEBRA GOLLE, CPA  
MARK SACO, CPA  
ROBERT LERCH, CPA, PSA  
CHRISTOPHER M. VINCI, CPA, PSA  
CHRISTINA CUIFFO, CPA, PSA  
JOHN CUIFFO, CPA, PSA

## EXECUTIVE SUMMARY

January 8, 2024

City of Orange Township  
Department of Law  
ATTN: Gracia Robert Montilus, Esq., City Attorney  
29 North Day Street, Second Floor  
Orange, New Jersey 07050

Re: Request for Qualifications  
Budget Consulting Services

Dear Mr. Montilus:

In response to the City of Orange Township's Request for Qualifications for Budget Consulting Services, we are submitting the following information in response to the City's RFQ which clearly supports Lerch, Vinci & Bliss, LLP's ("LV&B") qualifications:

- Executive Summary
- Qualification Statement
  - Administrative Overview
  - Firm Background & Experience
  - Scope of Services
  - Breakdown of Fees
  - References
  - Proof of Required Insurance Coverage
  - Partner Resumes

- Required Forms
  - Submission Checklist
  - Mandatory Equal Opportunity Compliance Statement
  - Certificate of Employee Information Report
  - Mandatory Americans With Disabilities Compliance Statement
  - Non-Collusion Affidavit
  - Business Ownership Disclosure
  - Political Contribution Disclosure
  - Business Registration Certificate

We look forward to the opportunity to continue to serve the City of Orange Township.

Very truly yours,  
LERCH, VINCI & BLISS, LLP



Dieter P. Lerch  
Partner

**QUALIFICATION  
STATEMENT**

***Administrative Overview***

- This response to the Request for Qualifications for the City of Orange Township (the "City") is being submitted by:

Lerch, Vinci & Bliss, LLP  
17-17 Route 208  
Fair Lawn, NJ 07410  
Phone: (201) 791-7199  
Key Contact: Dieter P. Lerch, CPA, PSA, RMA

- Lerch, Vinci & Bliss, LLP, formerly Lerch, Vinci & Higgins, LLP, was formed in 1990 for the purpose of devoting our specialized and extensive experience to better serve governmental and non-profit entities. The firm has been under the current management since its formation in 1990.
- The firm of Lerch, Vinci & Bliss, LLP ("LV&B") is organized as a limited liability partnership. The firm's principals are as follows:

<u>Name</u>	<u>Business Address</u>
Dieter P. Lerch	17-17 Route 208, Fair Lawn, NJ 07410
Gary J. Vinci	17-17 Route 208, Fair Lawn, NJ 07410

- The firm of LV&B presently serves as statutory auditor for over forty-five New Jersey municipalities. As can be seen, our firm's experience in all aspects of governmental accounting and auditing in New Jersey is extensive. The firm has represented the City of Orange Township for over five years, providing budget consulting services and has provided technical assistance as requested by management. The firm has a clear understanding of its professional and technical responsibilities as auditor and advisor for the City.
- The firm is organized as follows:

Partners	8
Managers	4
Supervisors/Senior Accountants	8
Staff Accountants	15
Administrative Staff	4

***Administrative Overview (continued)***

- Dieter P. Lerch is a Certified Public Accountant licensed to practice in the State of New Jersey (License No. 20CC009763). Mr. Lerch is also a Public School Accountant licensed to practice in the State of New Jersey (License No. 20CS000756). Mr. Lerch is also a Registered Municipal Accountant (License No. 20CR000398). The firm of Lerch, Vinci & Bliss is licensed to operate in the State of New Jersey (License No. 20CB002672).
  
- The firm currently has approximately forty professional staff, consisting of sixteen Certified Public Accountant, eight of whom are Registered Municipal Accountants as well.
  
- Resumes of the firm's partners and key personnel are included herein.
  
- The firm of Lerch, Vinci & Bliss, is in compliance with all applicable affirmative action requirements. A copy of the firm's current Certificate of Employee Information Report is attached hereto.
  
- There are currently no judgements, claims or suits pending or outstanding against the firm of LV&B, nor has the firm ever had any judgements, claims or suits filed against it.
  
- The firm of LV&B is not currently involved or has it ever been involved in any bankruptcy proceedings.
  
- The firm of LVB is covered by an insurance policy with a limit of \$1,000,000 per occurrence, with details found herein.

## ***Firm Background and Experience***

The partnership of Lerch, Vinci & Bliss, LLP (LV&B) was formed in 1990 for the purpose of devoting our specialized and extensive experience to better serve governmental and nonprofit entities. The firm of LV&B presently represents over 140 governmental and nonprofit entities, including over seventy school districts and over forty municipalities.

Our professional staff is both highly skilled and highly motivated. The firm has approximately forty professional staff, consisting of sixteen Certified Public Accountants, nine of whom are Registered Municipal Accountants as well. This complement of licensed professionals enables our firm to provide our clients with the timely and in-depth responsiveness they expect and deserve. Our approach to accounting and auditing is management-oriented. We concentrate on maintaining a close and constructive relationship with our clients throughout the year

All LV&B professional staff are provided continuing professional education in order to meet the Government Auditing Standards requirements promulgated by the United States General Accounting Office, which requires at least 24 hours of training in the governmental environment and government auditing subjects out of the 80 hours required in each biennial period. All of the present staff meet the requirements for continuing education.

The firm is a member of the American Institute of Certified Public Accountants, and as a requirement of membership, must undergo a Peer Review every three years. The review is conducted by an independent certified public accounting firm and includes an extensive review of our audit workpapers, audit reports and internal quality control policies to ensure that we are adhering to the professional standards of the industry.

The firm completed the required Quality Review in July 2022 and was successful once again in obtaining a peer review rating of pass for the period ended September 30, 2021.

Most of the Certified Public Accountants of the firm are members of the American Institute of CPA's as well as members of the New Jersey Society of CPA's. Several members of the staff are also members of the Government Finance Officers Association (GFOA). In addition, certain firm staff are members of the New Jersey Association of School Business Officials and other professional organizations such as the AICPA Management Consulting Services Section, the Registered Municipal Accountants Association of New Jersey, and the Special Review Committee of the Government Finance Officers Association and Association of School Business Officials International.

Our firm has assisted several school districts in completing a Comprehensive Annual Financial Report (CAFR) for submission to the Government Finance Officers Association (GFOA) and Association of School Business Officials International (ASBO) financial reporting award programs. The reports met the qualifications and were awarded the Certificate of Achievement in Financial Reporting by the GFOA and ASBO, which is the highest form of recognition in government accounting and financial reporting.

***Firm Background and Experience (continued)***

The firm truly prides itself on client service and on the high degree of professional expertise it has to offer to its governmental clients. The firm welcomes you to contact any of the clients contained in our resume for a reference as to our commitment to providing the highest degree of client service.



### *Scope of Services*

The services to be provided on behalf of the City of Orange Township for calendar year 2024 will include the following:

- Lerch Vinci & Bliss, LLP (“LV&B”) will review the budget document as submitted by the Administration for the calendar year 2024. The budget review will include all anticipated revenue items as well as appropriation requirements.
- A further review will be made of all anticipated revenues in an effort to determine the maximum available revenues which may be utilized by the City in support of the budget. Recommendations will be made as to where and if it may be fiscally prudent to anticipate or enhance additional revenue items.
- LV&B will review any and all supporting documentation as may have been submitted by the Administration in support of the budget appropriations. Our analysis will include a review of the following line item accounts:
  - Salary and Wage requests
  - Department Other Expense requests
  - Insurance costs
  - Statutory costs, i.e. pension, Social Security
  - Solid waste expenses
  - Debt service requirements
  - Any and all other relevant matters
- LV&B will prepare a summary budget workbook to assist the City Council in the budget process.
- Dieter P. Lerch, CPA, RMA, will be the primary contact providing budget consulting services on behalf of the City.
- The firm will provide a detailed tax analysis and impact to the homeowners of the City.
- Attendance at any and all meetings and budget sessions and/or public hearings related to the budget as may be requested.
- The firm will provide continuous budgetary and financial advisory services throughout calendar year 2024 at the request of the City Council.

***Breakdown of Fees***

Our fee for these services will be billed out at our standard hourly rates based on actual time spent. Our standard hourly billing rates are as follows:

Partners	\$160- \$190 per hour
Managers	\$135- \$150 per hour
Senior Accountants/Supervisors	\$100 - \$125 per hour
Staff Accountants	\$ 80 - \$ 95 per hour
Other Personnel	\$ 50 per hour

Our fee for the above described services is estimated not to exceed \$50,000. Should the scope of our work be expanded or the budget process be extended, we will provide an additional fee estimate for the City's consideration.

***References***

<i>Municipality</i>	<i>Contact &amp; Title</i>	<i>Phone Number</i>	<i>E-Mail Address</i>
City of Rahway	Frank Ruggiero, CFO	(732) 827-2020	fruggiero@cityofrahway.com
City of Garfield	Erin Delaney, City Manager	(973) 340-2000	edelaney@garfiednj.org
Borough of Cliffside Park	Joseph Rutch, Administrator	(201) 945-3456	jrutch@cliffsideparknj.gov

***Proof of Required Insurance***

Our firm is covered under the following insurance policies:

***General Liability Insurance***

Carrier: Citizens Insurance Company of America

Policy OBY-D459070-02

Limits:	\$2,000,000	Each Occurrence
	\$ 10,000	Medical Expense
	\$2,000,000	Personal and Adv. Injury
	\$4,000,000	General Aggregate
	\$1,000,000	Products – Comp/Op Agg

***Automobile Liability***

Carrier: Citizens Insurance Company of America

Policy OBY-D459070-02

Limits: \$1,000,000 Combined Single Limit

***Workers Compensation***

Carrier: The Hanover Insurance Company

Policy WHY-D459079-02

Limits:	\$1,000,000	Each Accident
	\$1,000,000	Disease – Each Employee

***Umbrella Liability***

Carrier: Citizens Insurance Company of America

Policy OBY-D459070-02

Limits:	\$1,000,000	Each Occurrence
	\$1,000,000	Aggregate

***Professional (E&O)***

Carrier: The Hanover Insurance Company

Policy LHY D463281 02

Limits:	\$1,000,000	Each Occurrence
	\$2,000,000	Aggregate

A Certificate of Insurance will be provided upon award of a contract.

## **PARTNER RESUMES**

## RESUME OF DIETER P. LERCH

Dieter P. Lerch is a senior partner in the firm of Lerch, Vinci & Bliss, LLP. He specializes in responsibility for overall engagements pertaining to the governmental sector, which includes municipal governments, county governments, school districts and public authorities. Mr. Lerch also serves as partner in charge of management advisory services rendered on behalf of governmental entities for the firm.

Mr. Lerch has direct responsibility for audits of major governmental entities represented by the firm. In addition thereto, he has extensive experience in providing governmental entities with management advisory services including but not limited to the following areas: cost benefit studies, including privatization of government services; accounting support services rendered in connection with the sale of taxable and tax exempt bonds by governmental units; review financial aspects of contracts; development of accounting policies and procedures; appearance before regulatory agencies; assistance with fact finding for labor negotiations, including providing expert testimony on behalf of the governmental entities; sewer, solid waste and water utility rate studies and analysis; and preparation of municipal fiscal recovery plans, including cost savings proposals.

Mr. Lerch has extensive experience in providing financial advisory services for redevelopment projects. His experience includes the development of an overall financing plan, analysis of existing and proposed debt structure and preparation of tax and budgetary impact analysis, including a cash flow projection analysis.

Mr. Lerch is a graduate of Montclair State College, receiving a Bachelor of Science Degree in Accounting. He holds a Certified Public Accountant, Registered Municipal Accountant and Public School Accountant license in the State of New Jersey. He is also a Certified Municipal Finance Officer.

Mr. Lerch started his career in public accounting working for a local public accounting firm specializing in governmental auditing and accounting. Mr. Lerch also went on to serve as a Borough Administrator and Director of Finance for a New Jersey municipality. On January 1, 1990, Mr. Lerch started the firm of Lerch, Vinci & Bliss, LLP.

Mr. Lerch is a member of the American Institute of Certified Public Accountants, the New Jersey Society of Certified Public Accountants and the New Jersey Association of Registered Municipal Accountants. He is also a member of the Government Finance Officer's Association.

## RESUME OF GARY J. VINCI

Gary J. Vinci is a senior partner in the firm of Lerch, Vinci & Bliss, LLP. He has extensive experience in auditing and consulting to public entities, including school districts, municipalities, authorities and joint insurance funds.

Mr. Vinci serves as partner-in-charge of numerous governmental entities represented by the firm. Additionally, he provides accounting related services in connection with the issuance of tax exempt debt, coordination of management review studies of the financial operations of the business office, assisting in labor negotiations, development of personnel guides, accounting and policy manuals. Mr. Vinci has assisted various municipalities and school districts with budget preparation and projections. He provides financial advisory services to several joint insurance funds. Mr. Vinci also serves as the partner in charge of the firm's municipal and school board clients who prepare Annual Comprehensive Financial Reports (ACFR) for submission to the Government Finance Officers Association (GFOA) and Association of School Business Officials International (ASBO) to obtain the Certificate of Achievement in Financial Reporting. Mr. Vinci was a past member of the GFOA special Review Committee, whose sole responsibility is to review and grade annual financial reports from governmental entities throughout the country.

Mr. Vinci is a graduate of Fairleigh Dickinson University, receiving a Bachelor of Science Degree in Accounting. In addition, he has also completed postgraduate work in municipal finance and management at Rutgers University.

Mr. Vinci joined a local Certified Public Accounting firm upon graduation and became a partner of that firm in January, 1987. On January 1, 1990, Mr. Vinci started his own firm, Lerch, Vinci & Bliss. He holds a Certified Public Accountant, Registered Municipal Accountant and a Public School Accountant license in the State of New Jersey. In addition, Mr. Vinci is a Certified Municipal Finance Officer.

He is also a member of the American Institute of Certified Public Accountants, New Jersey Society of Certified Public Accountants and New Jersey Association of Registered Municipal Accountants. He is also a member of the Government Finance Officers Association, and is an Associate Member of the New Jersey Association of School Business Officials, and has previously served on the Governmental Accounting Committee of the New Jersey Society of Certified Public Accountants. Mr. Vinci was the former President of a local private country club previously served on the Board of Directors of a regional non-profit.

## RESUME OF JEFFREY C. BLISS

Jeffrey C. Bliss is a partner of the firm of Lerch, Vinci & Bliss, LLP. Mr. Bliss is a graduate of Montclair State College, receiving a Bachelor of Science degree in Accounting. He has also completed the required course work sponsored by Rutgers University to obtain his certification in Municipal Finance.

Mr. Bliss joined a local Certified Public Accounting firm specializing in municipal and public schools accounting upon graduation. In January 1991, Mr. Bliss became a partner in Lerch, Vinci & Bliss. As partner, Mr. Bliss is partner-in charge of audit engagements of several school districts, municipalities, authorities, as well as other governmental entities. He also serves as partner of management and financial advisory services for governmental entities.

In Mr. Bliss's capacity as partner for management advisory services to authorities, he has provided services which include, but are not limited, to cost studies involving privatization of services, management review studies of the financial operations of the business office and the design and implementation of accounting systems, rate structure design, pro forma revenue and expense projections, restructuring and refunding of authority debt, budgetary preparations and analysis, and refunding and feasibility studies for various projects. He has also assisted in the development of the fiscal recovery plans for financially distressed municipalities. Mr. Bliss has assisted several school districts in the preparation of their Annual Comprehensive Financial Report for submission to the Government Finance Officers Association and the Association of School Business Officials – International for their Certificate of Excellence in Financial Reporting Program, which recognizes the highest quality of financial reporting and accounting of governmental entities.

Mr. Bliss played a major role in the development of the firm's audit programs utilized for governmental audit engagements and has developed the firm's audit directive bulletins, which identify audit policies and procedures to be utilized during audit engagements of governmental entities. Mr. Bliss currently is the partner in charge of technical accounting and auditing issues for the firm.

Mr. Bliss holds Certified Public Accountant, Registered Municipal Accountant and Public School Accountant licenses in the State of New Jersey. He is also a Certified Municipal Finance Officer.

He is a member of the American Institute of Certified Public Accountants, the New Jersey Society of Certified Public Accountants and the New Jersey Association of Registered Municipal Accountants. Mr. Bliss is also a member of the Government Finance Officers' Association.

## RESUME OF PAUL J. LERCH

Paul J. Lerch is a partner in the firm of Lerch, Vinci & Bliss, LLP. He has extensive experience in auditing and consulting to public entities, including school districts, municipalities and authorities.

Mr. Lerch joined a local Certified Public Accounting firm specializing in commercial accounting upon graduation. Shortly thereafter, he joined a local accounting firm specializing in governmental accounting. In January, 1995, Mr. Lerch became a partner in Lerch, Vinci & Bliss. As partner, Mr. Lerch is in charge of audit engagements of several school districts, certain municipalities, authorities, as well as other governmental entities.

Mr. Lerch also serves as a consultant in the management services offered to governmental entities. Services include the computation of rebatable arbitrage in accordance with IRS regulations, cost studies involving privatization of municipal services, and management review studies of the financial operations of the business office. Services also include financial analysis in connection with labor negotiations and arbitration and preparation of budget projections. He has also assisted school districts in resolving budget disputes with municipal governments following a school budget defeat, as well as performing reviews of per-pupil tuition costs under sending/receiving relationships. In addition, Mr. Lerch has assisted several school districts in the preparation of their Annual Comprehensive Financial Report for submission to the Government Finance Officers Association and Association of School Business Officials for their Certificate of Achievement Programs, which is highest form recognition in government accounting and financial reporting. Mr. Lerch also participated in the firm's Quality Control Review process by acting as an Inspection Team Captain. He also assisted in the development of the firm's audit programs utilized for governmental audit engagements.

Mr. Lerch is a graduate of William Paterson University, receiving a Bachelor of Arts degree in Accounting. In addition, he has also completed postgraduate work in municipal finance and management at Rutgers University.

Mr. Lerch holds Certified Public Accountant, Registered Municipal Accountant and Public School Accountant licenses in the State of New Jersey. He is a member of the American Institute of Certified Public Accountants, the New Jersey Society of Certified Public Accountants, the New Jersey Association of Registered Municipal Accountants and the Government Finance Officers Association. In addition, Mr. Lerch previously served on the New Jersey State Board of Accountancy.



## **RESUME OF JULIUS B. CONSONI**

Julius B. Consoni is a Certified Public Accountant, specializing in financial advisory services. He is a graduate of Rutgers University, receiving a Master of Business Administration in Accounting and Bachelor of Science in Electrical Engineering.

Mr. Consoni joined the firm of Lerch Vinci & Bliss, LLP upon graduation from college. In April, 2007 he became a partner in the firm, and has responsibility for clients requiring management advisory services, which include municipal governments, authorities and redevelopment agencies.

Mr. Consoni has extensive experience in providing governmental entities with the following management advisory services: creation of municipal authorities and redevelopment agencies; privatization of municipal services including sewer, water and solid waste; complex rate design and computer financial modeling; budgetary preparation and projections; pro-forma projections and rate sensitivity analysis; compilation of financial statements for authorities and redevelopment agencies; salary contract negotiations; arbitrage rebate analysis; and training of client personnel.

Mr. Consoni's also has a vast knowledge of computer hardware and software. He has provided the following computer support related services: design and implementation of general ledger and budgetary chart of accounts for financial reporting; financial accounting support including training for the Edmund's system; Powerpoint presentations; and troubleshooting for hardware and software related computer malfunctions.

He holds Certified Public Accountant and Public School Accountant licenses in the State of New Jersey. He is also a member of the American Institute of Certified Public Accountants and the New Jersey Society of Certified Public Accountants.

## RESUME OF ANDREW D. PARENTE

Andrew D. Parente is a partner in the firm of Lerch, Vinci & Bliss, LLP. He has extensive experience in auditing and consulting to public entities, including municipalities and school districts, as well as other governmental entities. Mr. Parente is a graduate of the Montclair State University, receiving a Bachelor of Science Degree in Accounting. He joined the staff of Lerch, Vinci & Bliss in 1995.

Mr. Parente is directly responsible for the audit clients represented by the firm, which include school districts and municipal governments. Mr. Parente also provides management advisory services to various governmental clients.

In addition to Mr. Parente's audit engagement responsibility, he also has extensive experience in providing the following management advisory services: internal control review of financial operating systems; budget preparation and projections; training of client personnel; as well as review of administrative and financial procedures. Additionally, Mr. Parente has assisted several school districts in the preparation of their Annual Comprehensive Financial Report for submission to the Government Finance Officers Association and Association of School Business Officials for their Certificate of Achievement Programs, which is highest form recognition in government accounting and financial reporting.

Mr. Parente has assisted in the development of the firm's audit programs utilized for governmental audit engagements. He has also helped develop the firm's audit directive bulletins, which are utilized during audit engagements of governmental entities.

Mr. Parente holds Certified Public Accountant, Public School Accountant and Registered Municipal Accountant licenses in the State of New Jersey. He is also a Certified Municipal Finance Officer. He is a member of the American Institute of Certified Public Accountants and the New Jersey Society of Certified Public Accountants. In addition, Mr. Parente is the Treasurer for the New Jersey Association of Registered Municipal Accountants.

## RESUME OF ELIZABETH A. SHICK

Elizabeth A. Shick is a partner in the firm of Lerch, Vinci & Bliss, LLP. She has extensive experience in auditing and consulting to public entities, including municipalities and school districts, as well as other governmental entities. Ms. Shick is a graduate of the University of Delaware, receiving a Bachelor of Science Degree in Accounting. She joined the staff of Lerch, Vinci & Bliss in 1990.

Ms. Shick is directly responsible for the audit clients represented by the firm, which include school districts and municipal governments. Ms. Shick also provides management advisory services to various governmental clients.

In addition to Ms. Shick's audit engagement responsibility, she also has extensive experience in providing the following management advisory services: internal control review of financial operating systems; budget preparation and projections; training of client personnel; as well as review of administrative and financial procedures. Additionally, Ms. Shick has assisted several school districts in the preparation of their Annual Comprehensive Financial Report for submission to the Government Finance Officers Association and Association of School Business Officials for their Certificate of Achievement Programs, which is highest form recognition in government accounting and financial reporting.

Ms. Shick holds Certified Public Accountant, Public School Accountant and Registered Municipal Accountant licenses in the State of New Jersey, as well as a Certified Municipal Finance Officer. She is a member of the American Institute of Certified Public Accountants and the New Jersey Society of Certified Public Accountants.

## **RESUME OF ROBERT W. HAAG**

Robert W. Haag is a partner in the firm of Lerch, Vinci & Bliss, LLP. He has extensive experience in auditing and consulting to public entities, including municipalities and school districts, as well as other governmental entities. Mr. Haag is a graduate of Rutgers University, receiving a Bachelor of Science Degree in Accounting. Mr. Haag joined the firm of Lerch, Vinci & Bliss, LLP in 1998.

Mr. Haag is directly responsible for the audit clients represented by the firm, which include school districts and municipal governments. Mr. Haag also provides management advisory services to various governmental clients.

In addition to Mr. Haag's audit engagement responsibility, he also has extensive experience in providing the following management advisory services: internal control review of financial operating systems; budget preparation and projections; training of client personnel; as well as review of administrative and financial procedures. Additionally, Mr. Parente has assisted several school districts in the preparation of their Annual Comprehensive Financial Report for submission to the Government Finance Officers Association and Association of School Business Officials for their Certificate of Achievement Programs, which is highest form recognition in government accounting and financial reporting.

Mr. Haag holds Certified Public Accountant, Registered Municipal Accountant and Public School Accountant licenses in the State of New Jersey. He is a member of the American Institute of Certified Public Accountants and the New Jersey Society of Certified Public Accountants.

**REQUIRED  
DOCUMENTATION**



# REQUEST FOR QUALIFICATIONS Professional Budget Consulting Services

January 1, 2024 - December 31, 2024

## SUBMISSION CHECKLIST

This checklist must be completed and submitted along with all Qualification Statements. A submission that does not contain all items listed in the checklist will be rejected.

- Qualification Statement
- Proof of Required Insurance Coverage
- Mandatory Equal Employment Opportunity Compliance Statement
- Federal Letter of Approval of Equal Employment Opportunity Policies, New Jersey Certificate of Employee Information Report or AA-302 Employee Information Report
- Americans with Disabilities Act Compliance Statement
- Non-Collusion Affidavit
- Business Ownership Disclosure
- Political Contribution Disclosure
- New Jersey Business Registration Certificate\*
  
- Authorized signatures on all documents (and notarized, as applicable)
- 1 bound original, 5 paper copies, and 1 electronic copy of entire submission

\* NOTE: N.J.S.A. 52:32-44 prohibits the City from entering any contract for goods or services unless the other party to the contract provides a copy of valid business registration certificates for itself and any subcontractors it intends to utilize in providing services.

The undersigned hereby acknowledges the above listed requirements.

For Lerch, Vinci & Bliss, LLP

(Individual or Firm Name)

By: \_\_\_\_\_

(Signature)

Dieter P. Lerch

(Printed Name)

Partner

(Title)

\_\_\_\_\_

(Date)

1-8-24

## MANDATORY EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE STATEMENT

*N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127); N.J.A.C. 17:27*

### Goods, Professional Service and General Service Contracts

During the performance of this contract, Lerch, Vinci & Bliss, LLP, ("contractor" or "subcontractor", as appropriate), agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the City of Orange Township ("City") setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the City advising the labor union or workers' representative of the contractor's commitments under the law, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to *N.J.S.A. 10:5-31 et seq.*, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with *N.J.A.C. 17:27-5.2*.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor or subcontractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, 1 of the following 3 documents:

1. Federal Letter of Approval of Equal Employment Opportunity Policies;
2. Certificate of Employee Information Report; or,
3. Completed Employee Information Report Form AA302.

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**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE STATEMENT (cont'd)**

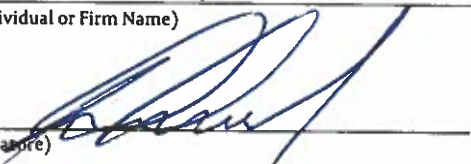
***N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127); N.J.A.C. 17:27***

**Goods, Professional Service and General Service Contracts**

The contractor or subcontractor shall furnish such reports or other documents to the City as may be requested from time to time in order to carry out the purposes of these regulations, and the City may furnish such information as may be requested by the New Jersey Division of Purchase & Property, Contract Compliance Administration Unit, EEO Monitoring Program for purposes of conducting a compliance investigation pursuant to *N.J.A.C. 17:27-10 et seq.*

The undersigned hereby acknowledges the above listed requirements.

For Lerch, Vinci & Bliss, LLP  
(Individual or Firm Name)

By:   
(Signature)

1-8-24  
(Date)

Dieter P. Lerch  
(Printed Name)

Partner  
(Title)



Certification 68453

## CERTIFICATE OF EMPLOYEE INFORMATION REPORT

**INITIAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-AUG-2022 to 15-AUG-2029



LERCH VINCI & BLISS LLP  
17-17 ROUTE 208  
FAIR LAWN

NJ 07410



A handwritten signature in cursive script, appearing to read "Elizabeth Maher Muoio".

ELIZABETH MAHER MUOIO  
State Treasurer

**MANDATORY AMERICANS WITH DISABILITIES ACT COMPLIANCE STATEMENT**  
**42 U.S.C. §§ 12101 et seq.**

Goods, Professional Service and General Service Contracts

During the performance of this contract, Lerch, Vinci & Bliss, LLP, ("contractor"), agrees as follows:

The provisions of Title 11 of the Americans With Disabilities Act of 1990 ("Act"), 42 U.S.C. §§ 12101 et seq., which prohibit discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made part of this contract. In providing any aid, benefit, or service on behalf of the City of Orange Township ("City") pursuant to this contract, the contractor agrees that performance shall be in strict compliance with the Act. In the event that the contractor or subcontractor, or its agents, servants, employees, or subcontractors violates or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the City in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the City, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any complaints brought pursuant to the City's grievance procedure, the contractor agrees to abide by any decision of the City rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the City, or if the City incurs any expenses to cure a violation of the Act pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.


The City shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the City or any of its agents, servants and employees, the City shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice summons, pleading, or other process received by the City and/or its representatives.

It is expressly agreed and understood that any approval by the City of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the City pursuant hereto.

It is further agreed and understood that the City assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this contract. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification shall in no-way limit the contractor's obligations assumed in the contract, and shall not be construed to relieve the contractor from any liability or preclude the City from taking any other actions available to it under any other provisions of the contract or the law.

The undersigned hereby acknowledges the above listed requirements.

For Lerch, Vinci & Bliss, LLP  
(Individual or Firm Name)

By:   
(Signature)

Dieter P. Lerch  
(Printed Name)

Partner  
(Title)

1-6-24  
(Date)

**NON-COLLUSION AFFIDAVIT**

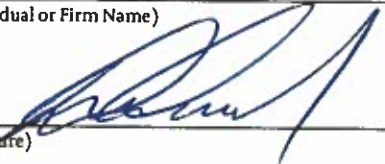
STATE OF NEW JERSEY :  
COUNTY OF Bergen : ss.

I, Dieter P. Lerch, on behalf of the firm of Lerch, Vinci & Bliss, LLP, upon my oath or affirmation, hereby depose and say:

1. That I executed the documents submitted herein with full authority so to do;
2. That neither I nor the firm has directly or indirectly entered into any Agreement, participated in any collusion, or otherwise taken any action in restraint of fair and open competition in connection with this contract;
3. That all statements contained in the documents submitted herewith, and in this Affidavit are true and correct, and made with full knowledge that the City of Orange Township will rely upon the truth of the statements contained therein in making determinations regarding award of this contract; and,
4. that no person or selling agency has been employed to solicit or secure this engagement agreement or understanding for a commission, percentage, brokerage or contingent fee, except *bona fide* employees or *Bona fide* established commercial selling agencies of the proposer. See N.J.S.A. 52:34-25.

The undersigned hereby acknowledges the above listed requirements.

For Lerch, Vinci & Bliss, LLP  
(Individual or Firm Name)

By:   
(Signature)

1-8-24  
(Date)

Dieter P. Lerch  
(Printed Name)

Partner  
(Title)

Sworn before me on this 8th day of January, 2024

  
(Notary Public)



**BUSINESS OWNERSHIP DISCLOSURE**

Pursuant to N.J.S.A. 52:25-24.2, the City of Orange Township ("City") is prohibited from awarding a contract to any business entity unless, the business entity provides the City with a statement setting forth the names and addresses of all individuals with 10.00% or more ownership interest therein at the time of proposal.

**A. Business Entity Name & Organization**

Legal Name of Business Entity: Lerch, Vinci & Bliss, LLP

Type of Entity:     "C" Corporation         "S" Corporation         Limited Liability Company  
                           General Partnership     Limited Partnership     Limited Liability Partnership

**B. Ownership Information**

No single person or entity has 10.00% or greater ownership interest in the business entity.

Names and addresses for all persons or entities with at least 10.00% ownership interest in the business entity, along with corresponding ownership interest percentages, are as follows (attach additional sheets as necessary):

Name	Address	Ownership %
Dieter P. Lerch	210 Mockingbird Lane, Franklin Lakes, NJ 07417	54%
Gary J. Vinci	15 Mountaintop Terrace, Little Falls, NJ 07424	46%

If any owner identified above is a business entity list the names and addresses of all persons and/or entities owning at least 10.00% of each such entity, repeating this process until the names and addresses of all non-businesses owning at least 10.00% of the business and all related entities are disclosed (attach additional sheets as necessary):

Name	Address	Ownership %

If the business entity has a direct or indirect parent entity which is publicly traded, and any person holds a 10.00% or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission ("SEC") or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the SEC (or foreign equivalent) that contain the name and address of each person holding a 10.00% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person (attach additional sheets if necessary):

URL of Last Annual SEC (or foreign equivalent) Filing	Page #

**BUSINESS OWNERSHIP DISCLOSURE CERTIFICATION (cont'd)**

**C. General Disclosures**

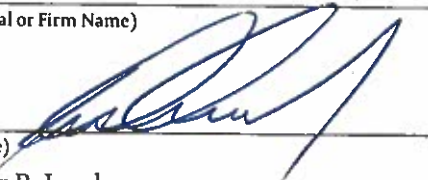
The following questions must be answered as to the business entity and all parties identified in Part B above ("owner"). To the extent the answer to any question is "yes", a separate explanation identifying the relevant party(ies) and the circumstances involved must be appended to this Disclosure.

Has the business or any owner been a party in litigation brought within the last 5 years involving laws governing hours of labor, minimum wage standards, discrimination in wages or child labor?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been charged with, convicted of, under indictment, on parole, on probation or a plaintiff in, any criminal or civil offense other than a minor motor vehicle violation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been subject to, or have pending, any disciplinary action by any administration, governmental or regulatory body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been subject to any order resulting from any criminal, civil or administrative proceeding brought by any administrative governmental, or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been denied any license on the grounds of moral turpitude by any administrative, governmental or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner been informed that it/he/she is the target of any current investigation with respect to possible violations of state or federal securities, antitrust or criminal laws?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been denied a business-related license or had any such license suspended or revoked by any administrative, governmental or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been debarred, suspended or disqualified from contracting with any federal, state or municipal agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been in receivership or adjudicated bankrupt?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been in default on a personal or business loan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**D. Certification**

I hereby certify that the foregoing information and any attachments hereto are true and complete. I acknowledge that: (a) I am authorized to execute this certification on behalf of the business entity and all parties listed in Parts A and B above; (b) the City will rely on the information contained herein and the business and all owners are under a continuing obligation to notify the City in writing of any changes to the information contained herein; and, (c) I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do, the City will reject this submission and I may be subject to prosecution.

For Lerch, Vinci & Bliss, LLP  
(Individual or Firm Name)

By:   
(Signature)  
Dieter P. Lerch  
(Printed Name)  
Partner  
(Title)

1-8-24  
(Date)

## POLITICAL CONTRIBUTION DISCLOSURE

Pursuant to *N.J.S.A. 19:44A-20.26*, this form must be submitted not later than 10 days prior to the award of any contract with the City of Orange Township ("City").

### **A. Instructions**

All persons and business entities contracting with the City must disclose contributions to:

1. any continuing political committee (*i.e.*, political action committee); and/or,
2. any candidate committee of a candidate for, or holder of, an elective office of the City, the County of Essex, another public entity within the County of Essex, and/or the legislative district where the City is located, (*see* Part B below).

The disclosure must list reportable contributions to any of the committees that exceed \$200.00 per election cycle, made during the 12 months prior to award of the contract. *See N.J.S.A. 19:44A-8; N.J.S.A. 19:44A-16*. For business entities, this requirement applies to:

- individuals with an ownership interest or control of more than 10.00% of the profits or assets of the business entity;
- all principals, partners, officers, or directors of the business entity and their respective spouses;
- any subsidiaries directly or indirectly controlled by the business entity;
- any New Jersey-based IRS Code § 527 organization, directly or indirectly controlled by the business entity and filing as a continuing political committee (*i.e.*, PAC).

When the contractor is a natural person, "a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution [by the contractor]." *N.J.S.A. 19:44A-20.26(b)*.

Any contractor that fails to comply with these disclosure provisions shall be subject to a fine imposed by the New Jersey Election Law Enforcement Commission in an amount based upon the amount that the contractor failed to report.

The enclosed list of agencies is provided to assist the contractor in identifying those public agencies whose elected official and/or candidate campaign committees are affected by the disclosure requirement. It is the contractor's responsibility to identify the specific committees to which contributions may have been made and need to be disclosed. The disclosed information may exceed the minimum requirement.

The enclosed form, a content-consistent facsimile, or an electronic data file containing the required details (along with a signed cover sheet) may be used as the contractor's submission and is disclosable to the public under the Open Public Records Act, *N.J.S.A. 47:1A-1 et seq.*

### **B. List of Agencies & Elected Officials Required for Disclosure**

State: Governor, and Legislative Leadership Committees  
Legislative Districts: 21, 27, 28, 29, 34, 36, and 40  
*1 State Senator and 2 members of the General Assembly per district*  
County: County Executive; Commissioners; County Clerk; Sheriff; Surrogate; Registrar of Deeds  
Municipalities (mayor and members of governing body, regardless of title):

Belleville Township	Irvington Township	City of Orange Township
Bloomfield Township	Livingston Township	Roseland Borough
Caldwell Borough	Maplewood Township	South Orange Village
Cedar Grove Township	Millburn Township	Verona Township
City of East Orange	Montclair Township	West Caldwell Township
Essex Fells Borough	City of Newark	West Orange Township
Fairfield Township	North Caldwell Borough	
Glen Ridge Borough	Nutley Township	

[CONTINUED ON NEXT PAGE]

**POLITICAL CONTRIBUTION DISCLOSURE (cont'd)**

**B. List of Agencies & Elected Officials Required for Disclosure (cont'd)**

Boards of Education (members of the board):

- |                                    |                                       |                                    |
|------------------------------------|---------------------------------------|------------------------------------|
| Belleville Public School District  | Irvington Public School District      | Roseland Public School District    |
| Bloomfield Public School District  | Livingston Public School District     | South Orange-Maplewood PSD         |
| Caldwell-West Caldwell PSD         | Millburn Public School District       | Verona Public School District      |
| Cedar Grove Public School District | Newark Public School District         | West Essex Regional PSD            |
| Essex Fells Public School District | North Caldwell Public School District | West Orange Public School District |
| Fairfield Public School District   | Nutley Public School District         |                                    |
| Glen Ridge Public School District  | Orange Public School District         |                                    |

**C. Contractor Information**

Legal Name of Business Entity: Lerch, Vinci & Bliss, LLP  
 Address: 17-17 Route 208  
Fair Lawn, NJ 07410

**D. Reportable Contribution Disclosure**


Pursuant to N.J.S.A. 19:44A-20.26, this disclosure must include all reportable political contributions (more than \$200.00 per election cycle) over the 12 months prior to submission (attach additional sheets as necessary).

No reportable contributions.

<i>Contributor</i>	<i>Recipient</i>	<i>Date</i>	<i>Amount</i>
	(See Attached Form)		

**E. Certification**

The undersigned, being authorized hereby certifies that the submission provided herein complies with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

By:  (Date) 1-8-24  
 (Signature) \_\_\_\_\_  
 Dieter P. Lerch  
 (Printed Name) \_\_\_\_\_  
 Partner  
 (Title) \_\_\_\_\_

# C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

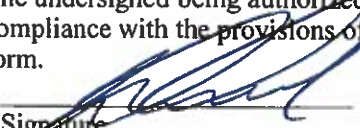
Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.**

**Part I – Vendor Information**

Vendor Name:	Lerch, Vinci & Bliss, LLP		
Address:	17-17 Route 208		
City:	Fair Lawn	State:	NJ
		Zip:	07410

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

	Dieter P. Lerch	Partner
Signature	Printed Name	Title

**Part II – Contribution Disclosure**

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
Lerch, Vinci & Bliss, LLP	Essex County Democratic Committee	10/23	\$3,000
Lerch, Vinci & Bliss, LLP	Calabrese for Assembly	10/23	\$1,000
Lerch, Vinci & Bliss, LLP	Scutari for Senate	10/23	\$2,500
Lerch, Vinci & Bliss, LLP	Schaer for Assembly	10/23	\$2,500
Lerch, Vinci & Bliss, LLP	Democratic Committee of Bergen County	10/23	\$5,000
Lerch, Vinci & Bliss, LLP	Raguseo for Mayor	10/23	\$1,500
Lerch, Vinci & Bliss, LLP	Victory 23	9/23	\$5,000
Lerch, Vinci & Bliss, LLP	Re-Election of Karcic/Bocchino	9/23	\$1,000
Lerch, Vinci & Bliss, LLP	N.B. Democratic Committee	9/23	\$1,000
Lerch, Vinci & Bliss, LLP	N.B. Democratic Committee	9/23	\$2,000
Lerch, Vinci & Bliss, LLP	Election Fund of Reynoso for Council	9/23	\$1,600
Lerch, Vinci & Bliss, LLP	Election Fund of Bucher for Council	9/23	\$1,600
Lerch, Vinci & Bliss, LLP	B.D.C.C.	9/23	\$500
Lerch, Vinci & Bliss, LLP	Rahway Democratic Committee	8/23	\$7,500
Lerch, Vinci & Bliss, LLP	Victory 2023 (Essex)	8/23	\$1,000
Lerch, Vinci & Bliss, LLP	Bucher for Council	6/23	\$2,000
Lerch, Vinci & Bliss, LLP	Reynoso for Council	6/23	\$2,000
Lerch, Vinci & Bliss, LLP	Victory 2023 (Essex)	5/23	\$1,800
Lerch, Vinci & Bliss, LLP	Campaign to Elect Chaim Munk	5/23	\$1,500
Lerch, Vinci & Bliss, LLP	Campaign to Elect Gary Schaer	5/23	\$1,500
Lerch, Vinci & Bliss, LLP	Orange Forward 2024	4/23	\$1,500
Lerch, Vinci & Bliss, LLP	Bucher for Council	4/23	\$1,100
Lerch, Vinci & Bliss, LLP	Reynoso for Council	4/23	\$1,100
Lerch, Vinci & Bliss, LLP	DiPiazza For Mayor	3/23	\$1,700
Lerch, Vinci & Bliss, LLP	North Bergen Democratic Committee	3/23	\$400
Lerch, Vinci & Bliss, LLP	Essex County Democratic Committee	2/23	\$1,800
Lerch, Vinci & Bliss, LLP	Schaer For Assembly	12/22	\$1,100

Check here if the information is continued on subsequent page(s)





## STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

**Taxpayer Name:** VINCI, GARY J  
**Trade Name:** LERCH, VINCI & BLISS  
**Address:** 17-17 ROUTE 208  
FAIR LAWN, NJ 07410  
**Certificate Number:** 0558535  
**Effective Date:** August 08, 2022  
**Date of Issuance:** August 10, 2022

**For Office Use Only:**  
20220810111423455