

CITY COUNCIL

The City of Orange Township, New Jersey

DATE February 6, 2024

NUMBER 77-2024

TITLE: A RESOLUTION AUTHORIZING THE CITY OF ORANGE TOWNSHIP TO SUBMIT CERTAIN PROJECT APPLICATIONS FOR INCLUSISON WITHIN THE COUNTY OF ESSEX COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR THE YEAR 2024.

WHEREAS, the City of Orange Township ("City") is a participating municipality in the Essex County Community Development Block Grant ("CDBG") program; and

WHEREAS, The City desires to request funding under the CDBG program year 2024 for the following projects:

<u>PROJECT</u>	<u>PRIORITY</u>	<u>COSTS</u>
South Valley Road Improvements	1	\$439,100.00
Municipal Building ADA Improvements	2	\$ 36,970.00
TOTAL BUDGET		\$476,070.00

NOW, THEREFORE BE IT RESOLVED that the Municipal Council does hereby authorize the Mayor to submit applications for funding under the Essex County 2024 CDBG for the projects identified herein by priority number.

Adopted: **February 6, 2024**

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President



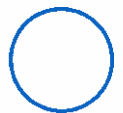
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Application Submitted

Thank you for submitting your CDBG Public Facilities & Improvement application.

For all questions related to your application, please contact Craig at clombardi@hcd.essexcountynj.org (<mailto:clombardi@hcd.essexcountynj.org>).



Program Description

Completed by wsykes@orangenj.gov on 12/21/2023 1:10 PM

Case Id: 37863

Name: City of Orange Township -- Municipal Building

Address: 29 N Day St, Orange, NJ 07050

Overview



Community Development Block Grant Program PY 2024 CDBG Application - Public Facilities & Improvements

Joseph N. DiVincenzo,
Jr.
Essex County Executive

Anibal Ramos, Jr.
Department Director

John M. Soares
Division Director

This application is for public facility and improvement projects (NOT for Public Service).

PROGRAM DESCRIPTION

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combined several funding programs into a single program called "Community Development Block Grant" (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities. The CDBG program accomplishes these goals by providing decent housing, suitable living environments and expanded economic opportunities; principally for low-and moderate-income persons. The U.S. Department of Housing and Urban Development (HUD) administers the CDBG program through state and local governments.

Communities receiving CDBG block grants are free to develop their own programs and funding priorities based on local community development needs. However, these "entitlement communities" must promote the national CDBG objectives by giving the highest funding priority to activities which benefit low-and moderate-income persons, or which aid in the elimination and prevention of slums and blight. Under certain circumstances, CDBG funds may be used as urgent need to address an immediate threat to public health and safety. CDBG activities must adhere to federal eligibility requirements to ensure consistency with the national objectives.

PROGRAM GUIDELINES

Federal regulations define the parameters for using CDBG funds according to the national objectives. They also specify eligible program activities. Copies of these regulations are available on HUD's website at:

https://www.hud.gov/program_offices/comm_planning/cdbg/regulations.

- Eligible activities include acquisition of real property for an eligible use, construction and rehabilitation of public facilities, demolition and clearance of deteriorated buildings, community services for low-and moderate-income persons or households, removal of barriers that restrict the mobility of elderly and severely disabled adults, and special economic development activities. Eligible public facilities are publicly owned, traditionally provided by the government, or owned by a nonprofit and open to the general public. Examples include but are not limited to neighborhood facilities, firehouses, public schools, libraries, and buildings that shelter persons with special needs, such as nursing and convalescent homes, hospitals, shelters and/or transitional housing for victims of domestic violence and the homeless, halfway houses for run-away children, drug offenders or parolees, and group homes for the developmentally disabled. Public improvements include

not are not limited to streets, sidewalks, curb and gutters, parks, playgrounds, water and sewer lines, flood and drainage improvements, utility lines, and aesthetic amenities on public property such as trees.

- Ineligible activities include construction of religious facilities or government buildings, new housing construction, equipment purchases, maintenance and operation expenses, political or religious proselytizing, and fund raising. Government buildings include buildings or other facilities in which the legislative, judicial or general administrative affairs of government are conducted, but does not include buildings which are used to deliver services to the public, such as police stations or fire stations. However, CDBG assistance to a building in which the chief of police or the fire captain have their offices would generally be ineligible.

County staff will review all proposals for eligibility and rate the proposals based on their consistency with the national CDBG objectives and the strategies and goals of the adopted Consolidated Plan, and the historical performance of completing proposed activities in a timely manner for applicants that have previously received CDBG awards. Approved proposals and their evaluations will be forwarded to the Board of County Commissioners and to the County Executive office for funding priority ranking/recommendations.

The County funds organizations who exemplify the capacity to provide benefits to low and moderate income persons within the County of Essex, NJ, to eliminate and prevent slums and blight, to deliver services in times of emergencies and to address urgent needs for the county.

PROGRAM GOALS

APPLICATION NOTES

The Essex County Division of Housing and Community Development reserves the right to reject any application that is not completed in accordance with the following instructions.

All completed applications will be reviewed by the Essex County Office of Inspector General and any findings could result in the disqualification of an application.

APPLICATION REQUIREMENTS

The application must be completed in its entirety via the Neighborly Software Portal for the applicable PY 2024 CDBG Services or PY 2024 CDBG Public Facilities/Improvements applications. A completed application along with accompanying attachments and exhibits must be submitted by 6 PM on Friday, December 22, 2023. Late applications will not be accepted.

To register with Neighborly Software, go to <https://portal.neighborlysoftware.com/essexcountynj/Participant>

All requested supporting documents must be submitted in order for an application to be considered complete. Any attachments that are not requested in the application will not be considered in the score ranking of your application.

A separate application is required for each project or activity. All infrastructure improvement projects must contain separate cost estimates for each area to be completed. For example, a neighborhood project consisting of the reconstruction of 10 streets can be submitted in one application, however each street should be listed with its own qualifying data and cost estimate including engineering costs. This also includes water,

sewer and sidewalk projects.

UEI AND SAM REGISTRATION

To be eligible for receipt of federal funds from the County you must provide a valid Unique Entity ID (UEI) Number and be registered under the System of Awards Management (SAM). Visit www.sam.gov for more information about registering with SAM and obtaining a Federal UEI number.

CENSUS TRACT DATA FOR AREA BENEFIT ACTIVITIES

Census tract, and block group must be entered for Area Benefit projects based on 2015 ACS data. To obtain the data required to assess if an Area Benefit project is eligible for CDBG funds, please search for the applicable Census tract and Block Groups via the website at:

<https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=ffd0597e8af24f88b501b7e7f326bedd#>

Note that HUD may update census tract data after applications are submitted, in which case we would reassess income eligibility of various projects.

ADA PROJECT ACTIVITIES

ADA activities service a Limited Clientele. For these projects please provide the estimated population of seniors and disabled adults from the community being serviced. This data can be obtained from US Census demographic data. Note that disabled children younger than 18 years old are not considered when defining the population being served for these type of projects. To expedite the preparation of data for HUD, please provide the census tract and block group for the primary office or project site for the proposed activity.

DIRECT BENEFIT ACTIVITIES

Describe the source where your data is derived from and upload applicable supporting documentation as requested.

PERFORMANCE MEASUREMENT

Identify the national objective which your proposed project will fulfill and define the special population which you will serve. Explain how your proposed project will fit the needs of the population you plan to serve (i.e. removal of ADA barriers, case management services for victims of domestic violence). Describe how your proposed project will assess the needs of your target population (i.e. the removal of ADA barriers will create an avenue for disabled citizens to receive services, make the victims of domestic violence more knowledgeable). Discuss how success of the proposed project will be measured (i.e. the organization regularly monitors the status of the population served by performing annual income certifications, financial documentation, etc.).

PROJECT SITES LOCATED IN FLOOD PLAINS

Please provide copy of flood insurance and /or confirm if the municipality is participating in the National Flood Insurance Program.

SCOPE OF SERVICES AND BUDGETS

Please provide concise and clear and reasonable accurate descriptions for the proposed scope of services and budgets. Remember that scope and budget descriptions are the basis for disbursing funds during the voucher process.

CAPITAL IMPROVEMENT PROJECTS FOR NON PROFIT AGENCIES

Please provide a recent building appraisal and title search or rundown for the proposed project property. If the Agency cannot provide these documents we require a board resolution or other legal document that shows the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG improvement funds. The County reserves the right to record a five year property lien for capital improvement projects.

OTHER FORMS

Be advised the following documents must be electronically executed via the application portal:

- Fair Housing Certification
- Certification of Application
- Certification of Title 2 CFR Part 200. MUST be signed and completed by the agencies Chief Financial Officer. The agencies Treasurer or Executive Director must sign if no CFO exists
- Requirements for Non-Profits
- Political Contributions

SECTION 3 REQUIREMENTS

For activities that receive a federal grant/loan award equal to or in excess of \$200,000, the sub recipient and the applicable contractors must provide information detailing whether the construction workers qualify as Section 3 workers. Failure to provide this data will result in a recapture of approved Federal funding.

BUILD AMERICA, BUY AMERICA

If total project costs exceed \$250,000, the General Contractor and Sub Contractors must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. This domestic content procurement preference requires that all iron, steel, manufactured products, and construction materials used for covered infrastructure projects are produced in the United States. BABA requirements do not apply to cement and aggregates (stone, sand, gravel) and are waived for projects with a total cost that is \$250,000 or less and/or for a de minimis portion whereby covered materials used in a project comprise no more than 5% of the total cost, up to \$1 million.

A. General

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Case Id: 37863

Name: City of Orange Township -- Municipal Building

Address: 29 N Day St, Orange, NJ 07050

A. General

In order to be eligible for receipt of federal funds from the County you must be registered under the System of Awards Management (SAM). Visit www.sam.gov for more information

A.1. Organization Name

City of Orange Township

A.2. Priority Number

2

A.3. Funds Requested

\$36,970.00

A.4. UNIQUE ENTITY ID (UEI):

H9WWHYNWQ474

A.5. SAM CAGE CODE:

375S9

A.6. Address

29 N Day Street Orange, NJ 07050

A.7. Phone

(973) 266-4174

MAIN CONTACT

A.8. Contact Person

Marty Mayes

A.9. Title

Director, Department of Public Works

A.10. Email

mmayes@orangenj.gov

A.11. Phone

(973) 885-1921

A.12. Annual gross revenue (AGR) for preceding fiscal year

\$86,709,603.40

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A.13. Federal awards (total) for preceding fiscal year

\$810,179.45

A.14. Ratio of Federal Awards to AGR:

0.93%

Documentation

City/Town Procurement Policy *Required

City of Orange Township - Purchasing Manual.pdf

SAM Registration or SAM Entity Overview Screenshot *Required

City of Orange Township - SAMgov Documentation.pdf

Certificate of Insurance

***No files uploaded*

B. Project Summary

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Case Id: 37863

Name: City of Orange Township -- Municipal Building

Address: 29 N Day St, Orange, NJ 07050

B. Project Summary

Please provide the following information.

B.1. Project Title

Municipal Building ADA Improvements Project

B.2. Project Start Date

06/03/2024

B.3. Project Completion Date

05/30/2025

B.4. Total Implementation Time (months)

12

B.5. Site Address

29 N Day St Orange, NJ 07050

B.6. Site Control

Deed

If Other, specify

B.7. Is the site in a floodplain

No

B.8. Size (Sq.Ft.)

65

B.9. Census Tract(s) and Block Group(s)

Tract 183, Block 2

B.10. Congressional district for project site (Required for FSRS report)

NJ-10

B.11. Tax Block

2001

B.12. Tax Lot

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B.13. National Objective/Project Eligibility
Benefit to Low/Mod Income Persons

B.14. Type of Activity
Public Facility

C. Project Details

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C. Project Details

Please provide the following information.

C.1. Describe the proposed project, its implementation strategies and quantify (i.e., four new storm drains will be installed, street will be resurfaced with 600 linear feet of asphalt, etc.) the work to be performed for the proposed project with the requested CDBG funds.

The City of Orange Township is seeking a 2024 Essex County Community Development Block Grant for the Municipal Building ADA-Access Improvement Project, which involves the retrofitting and modification of the non-ADA-compliant entrance door to properly accommodate the special populations of the elderly and disabled populations within Orange. The municipal building is located in the City of Orange Township, in Census Tract 183, Block 2. Census Tract 183, Block 2 contains 912 residents. Over 56.47% of these residents, or 515 residents, who live within the Block are considered low-moderate income (LMI). Additionally, as an ADA improvement, this project will directly benefit limited clientele, including individuals with disabilities and seniors with mobility challenges.

As many members of these populations fall within LMI households, they require assistance from services offered within the municipal building. The current municipal building entrance consists of a non-ADA-compliant heavy, metal, outward swinging door. This can make access difficult or impossible for a person with a mobility limitation, or anyone who uses a wheelchair, walker, or walking aid.

Because the entrance is critical to the use of public services in the municipal building, it is imperative to improve access and serviceability to the Township's residents, and especially to the special target populations including the elderly and mobility disabled. The Orange Department of Public Works and Engineering Departments has identified that the municipal building is in need of urgent improvement. This is further supported by the advocacy of local residents and members of the special target populations for an ADA-compliant entrance. Automatic, ADA-compliant doors will improve building access for special populations with a mobility disability, or anyone who uses a wheelchair, walker, or walking aid, as well as parents with strollers, or elderly people with carts.

The goal of the proposed project is to increase usability for special target populations to allow better access for these populations to municipal services and offerings within the municipal building.

The proposed scope of work includes:

- Removing the existing door, frame, and hardware.
- Supplying and installing the following:
 - 1 Custom 16 gauge welded hollow metal frame w/ sidelites, transom, hinge preps and wire glass.
 - 1 Custom 18 gauge hollow metal door w/ hinge and lite kit preps.
 - 1 Full length 22"x64" vision lite kit w/ polished wire glass.
 - 3 Stanley 4-1/2" NRP hinges in satin chrome finish.
 - 1 Falcon 48" rim panic device in aluminum finish.
 - 1 Falcon nightlatch function pull plate handle trim w/ cylinder prep.
 - 1 Mul-T-Lock restricted rim cylinder in satin chrome finish.

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- 1 Linear remote access control panel (expandable up to 4 doors).
- 1 HES 12/24V surface panic device electric strike in satin stainless steel finish.
- 1 LCN electromechanical automatic door operator in aluminum finish.
- 2 BEA 4.5" push-to-open buttons w/ mounting boxes.
- 2 BEA 900mhz receivers.
- 2 BEA 900mhz transmitters.
- 50 IEI proximity fobs.
- Additionally, supplied service and labor on electronics, wiring, door work, and associated masonry and construction with project.

C.2. Total number of persons OR households benefiting from the proposed project (use households only if providing affordable housing or low/mod income housing benefits):

Households Benefiting (only if providing housing benefits)

Persons Benefiting
6,633

C.3. Project Benefit
Area Benefit

C.4. Source of Data
ACS Data

If Other, specify:

C.5. List ACS Data Information:

Census Tract	Block Group	Percent	Number of LMI Persons
183	2	56.47%	515

C.6. Planning / Zoning Approvals

Permit/Variance	Required	Date Approved/Anticipated Approval
Use/Area Variance	No	M/d/yyyy
Parking Variance	No	M/d/yyyy
Rezoning	No	M/d/yyyy
Site Plan Approval	No	M/d/yyyy
Building Permit	No	M/d/yyyy
Stream Encroachment	No	M/d/yyyy
Special Permit	No	M/d/yyyy
Architectural Drawings	No	M/d/yyyy

Documentation

Permit/Copies of Completed Approvals

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Direct Benefit - Source Documentation required if selected

***No files uploaded*

Census Map - Attach a map for the area to be served by the proposed project

Orange - CDBG 2024 Municipal Building - Census Map.pdf

Orange - CDBG 2024 Municipal Building - Tax Maps.pdf

Public Hearing Advertisements

Orange - CDBG 2023 - Public Hearing Advertisements.pdf

Governing Body Resolution

Orange - CDBG 2024 - Resolution Draft.pdf

D. Performance Measurement

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Address: 29 N Day St, Orange, NJ 07050

D. Performance Measurement

Please provide the following information.

D.1. Objective

Create a sustainable living environment

D.2. List any special population (i.e., chronically homeless, handicapped, etc.) that the project will target for assistance.

The City of Orange Township is home to significant special populations, many of whom require public services and thus use the municipal building. Of people under the age of 65 in Orange, 6.3% of the population, or 2,121 people, have some disability. Additionally, 13.4% of the population, or 4,512 people, are aged 65 years and over.

The current municipal building entrance consists of a non-ADA-compliant heavy, metal, outward swinging door. This can make access difficult or impossible for a person with a mobility disability, or anyone who uses a wheelchair, walker, or walking aid.

D.3. How does this proposed project fit the needs of the population to be served?

The ADA-compliant entrance will allow accessibility to public infrastructure for individuals with disabilities, where previous accommodations did not exist. Automatic, ADA-compliant doors will improve building access for special populations with a mobility disability, or anyone who uses a wheelchair, walker, or walking aid, as well as parents with strollers, or elderly people with carts.

As many of these special populations fall within households of low/moderate incomes, they are likely to visit the municipal building and utilize public resources.

D.4. How are the target population's needs assessed?

The City has been made aware of the critical need for this project through the advocacy of special populations, including the elderly and mobility disabled populations in Orange. As many members of these population fall within low / moderate income households, they require assistance from services offered within the municipal building.

The current municipal building entrance consists of a non-ADA-compliant heavy, metal, outward swinging door. This can make access impossible for a person with a mobility disability, or anyone who uses a wheelchair or walking aid.

D.5. Describe performance measures used to evaluate the success of the proposed project

The project will be evaluated based on the completion of the functioning, ADA-compliant, automatic entrance door to Orange's municipal building. The project will also be catalogued with all associated documentation including contractor payment records, before and after photos, and associated public records.

A qualitative assessment using public surveys and hearings will be leveraged to reach and assess the special populations. This will help ensure the target population is aware of the new ADA-compliant entrance, as well as able to utilize the

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entrance without limitation or other hinderance.

D.6. Identify which County priority, as described in the 2020-2024 Consolidated Plan, that your proposed project addresses?

Public Facility Needs

D.7. Describe how the proposed project will achieve the priority identified above.

The proposed scope of work of the project targets a high-use public facility for much needed ADA-compliant improvement, specifically to properly accommodate special populations including the elderly and mobility disabled residents of Orange.

The project will improve a public facility in a low/mod Census Tract and ensure, while ensuring that the Orange municipal building is supportive of the special populations that rely on the many public services rendered through the municipal building.

D.8. Check the box of the national outcome which will be satisfied with the completion of your proposed project.

- Availability/Accessibility
- Affordability
- Sustainability

E. Federal Requirements

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E. Federal Requirements

Please provide the following information.

ENVIRONMENTAL HAZARDS

E.1. If the site for the proposed project is located within a flood plain, does applicant participate in the National Flood Insurance Program and/or have private flood insurance?

No

E.2. Will the proposed project impact groundwater?

No

E.3. Will the proposed project impact a historical or archaeological structure of site?

No

E.4. Are there any other known environmental hazards by the proposed project?

No

If Yes, please explain

If site is historical, contact local Historical Commission for input on capital projects.

Documentation

Attach Quad maps showing the location and service area of the proposed project (For capital projects only)

Orange - CDBG 2024 Municipal Building - Quad Map City Hall 29 N. Day St..pdf

Photographs (capital projects only) Attach four 4" x 6" colored photos (no Polaroids) of the site and/or structure. (1) facing down the street, (1) facing up the street, (1) facing the front of site/structure, (1) in front facing away from site/structure

Orange - CDBG 2024 Municipal Building - Google Streetview Photos.pdf

Supporting Documentation for National Flood Insurance Program or Private Flood Insurance

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Regulations (for capital projects only) if project is contingent upon other federal, state or local governmental requirements attach approvals, grant matching, etc. docs.

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F. Financials

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Name: City of Orange Township -- Municipal Building

Address: 29 N Day St, Orange, NJ 07050

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F. Financials

For Capital Improvement projects for Non-Profit Agency Public Facilities, a recent building appraisal and title search/rundown for the proposed project property is requested. If the Agency cannot provide these documents, a board resolution or other legal document that affirms the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG improvement funds should be submitted. The County reserves the right to record a 5 year restrictive lien that ensures the project site will be utilized to deliver the programs and services defined in the grant contract agreement.

F.1. List any judgment, lien, bankruptcy, litigation, indictment, debarment or criminal conviction below. These legal actions will not necessarily disqualify your application but failure to inform the County of Essex of these items will likely cause your application to be rejected. List the or identification number for each of these legal actions.

N/A

F.2. List all potential funding sources for this proposed project.

Funding Source	Funding Status	Amount
N/A	Committed	\$0.00
Total		\$0.00

F.3. Is one of the sources of funds from a municipality?

No

a. If Yes, are the necessary funds contained in the capital or current budget?

b. If funds are contained in a Capital Budget, when will the municipality introduce a bonding ordinance?

F.4. Project Budget

Budget Item	Total Project Cost	CDBG Funding Requested
Constructiuon: Roadway Striping	\$0.00	\$0.00
Construction: Roadway Milling	\$0.00	\$0.00
Construction: Roadway Paving	\$0.00	\$0.00
Construction: Roadway Tree Planting	\$0.00	\$0.00
Construction: Traffic Cones	\$0.00	\$0.00
Construction: Roadway Asphalt	\$0.00	\$0.00
Construction: Roadway ADA Improvements	\$0.00	\$0.00
Construction: Building	\$0.00	\$0.00

Construction: Building HVAC	\$0.00	\$0.00
Construction: Building ADA Improvements	\$36,970.00	\$36,970.00
Other	\$0.00	\$0.00
	\$36,970.00	\$36,970.00

F.5. Provide additional comments on the proposed budget. If you selected "Other" as a budget item provide a detailed description of what costs are included in "Other."

Documentation

Provide most recent Single Year Financial Audit **Required*

City of Orange Township - CY 2021 Fiscal Audit.pdf

Funding Sources - Supporting Documents

Orange - CDBG 2024 Municipal Building - ADA Door Engineers Estimate.pdf

G. Non-Profit Requirements

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Case Id: 37863

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G. Non-Profit Requirements

Please provide the following information.

G.1. Name of Fiscal Officer

G.2. Telephone

G.3. Federal ID Number

G.4. Is agency exempt under Section 501(c)(3) of the U.S. IRS Code?

G.5. Corporation Type

If Corporation Other, specify

G.6. Is Agency a registered charity?

BACKGROUND INFORMATION

G.7. Mission of the Agency

G.8. History of Agency

Documentation

Charities Registration Form - if applicable

***No files uploaded*

Certificate of Incorporation

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List of Board of Directors

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Copy of Organization Chart

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IRS Letter granting tax exempt status under 501(c)(3)

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H. Certifications

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H. Certifications

Please provide the following information.

H.1. Fair Housing Certification

In accordance with the applicable statutes and the regulations governing consolidated plan regulations, the municipality/agency/applicant certifies that it will affirmatively further fair housing, which means it will utilize the County's analysis of impediments to fair housing choices within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The municipality/agency/applicant shall notify the County of any Fair Housing violations. Documented violations will result in the withholding of Federal funds.

H.2. Equity and Social Justice Certification

The municipality/agency/applicant certifies that it will provide public services and/or capital improvements that will be in compliance with the Equity and Social Justice obligations for CDBG funded activities. Essex County, through its' Five Year Consolidated Plan, and the U.S. Department of Housing and Urban Development (HUD), strive to reach and serve citizens and communities in a fair and equitable manner. "Equity" in this instance means all people have full and equal access to opportunities that enable them to attain their full potential. "Community" shall mean a group of people who share some of all of the following: geographic boundaries, sense of membership, culture, language, common norms and interest. Access to services, programs, facilities and housing is necessary to have equity for all persons, regardless of race, class, gender or language spoken. Inequities are created when barriers exist that prevent individuals and communities from accessing these opportunities and achieving their full potential.

H.3. What policies/ordinances does your municipality/agency have in place that addresses equity and social justice?

The City has adopted a First Source Employment policy which requires that redevelopments must employ 30% city residents for construction projects. Similarly, the Township adheres to HUD regulations that require hiring of public housing residents for economic opportunities. The Township sponsors recreation programming for persons of all ages and varied interests and abilities, including the physically handicapped.

H.4. What methods or tools does your agency use to ensure that your service delivery is equitable?

The methods adopted for First Source/Section 3, holding job fairs, and monitoring hiring of citizens and residents. Furthermore, the City is open to receiving and hearing feedback / complaints from residents and the public on all matters, including equity and justice.

H.5. What steps will you take going forward to address barriers that may cause inequity in your service delivery?

The City will utilize a public contracts officer to ensure compliance with all aspects and ordinance shall prevent inequity in our service delivery. Part of the scope of this role is to identify and track any inequities in the delivery of the City services. This role will also help recommend new strategies, policies, and solutions in order for the City to achieve

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equitable delivery of municipal services to all residents.

I. Political Contributions

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Name: City of Orange Township -- Municipal Building

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I. Political Contributions

Political Contributions Made After July 11, 1986

STATEMENT OF CERTAIN

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of County Commissioners of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods or to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 or more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set forth name of County elected official, County political party and/or County official, political organization, of State political party to whom a political contribution of \$500.00 or more was made by proposers within five (5) years of the date hereof. If none, write "none".

Name	Amount
------	--------

Authorized Signature

Wendy Sykes

Electronically signed by wsykes@orangenj.gov on 12/21/2023 1:17 PM

Submit

Completed by wsykes@orangenj.gov on 12/21/2023 5:01 PM

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Name: City of Orange Township -- Municipal Building

Address: 29 N Day St, Orange, NJ 07050

Submit

- Applicant understands and agrees to comply with the policies, rules and regulations of Essex County and the U.S. Department of Housing & Urban Development if funding is awarded. It is further understood that information presented in this application will become a part of any subsequent funding agreement.
- I acknowledge that I have read, reviewed and adhered to requirements applicable to our organization of Title 2 CFR Part 200 of the Federal Code.
- I hereby certify that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached is true, complete and correct to the best of my knowledge.

Authorized Party Name

Dwayne D. Warren, Esq.

Title

Mayor, City of Orange Township

Signature

Dwayne D. Warren

Electronically signed by wsykes@orangenj.gov on 12/21/2023 1:18 PM



562 Main Street
 Orange, New Jersey, 07050
 Phone (973) 736-0008

QUOTE

Submitted To: Orange DPW
 Orange Police Department

Date: 8/11/2023
 Attn: Carnell
 Tel # 973-280-7652

Job Location: 29 N. Day St., Orange, N.J.

Quote # PZ5796

Quantity	Description	Unit Price	Total Price
	Main Entrance.		
	Remove the existing door, frame and hardware.		
	Supply and install the following.		
1	Custom 16 gauge welded hollow metal frame w/ sidelites, transom, hinge preps and wire glass.		
1	Custom 18 gauge hollow metal door w/ hinge and lite kit preps.		
1	Full length 22"x64" vision lite kit w/ polished wire glass.		
3	Stanley 4-1/2" NRP hinges in satin chrome finish.		
1	Falcon 48" rim panic device in aluminum finish.		
1	Falcon nightlatch function pull plate handle trim w/ cylinder prep.		
1	Mul-T-Lock restricted rim cylinder in satin chrome finish.		
1	Linear remote access control panel (expandable up to 4 doors).		
1	HES 12/24V surface panic device electric strike in satin stainless steel finish.		
1	LCN electromechanical automatic door operator in aluminum finish.		
2	BEA 4.5" push-to-open buttons w/ mounting boxes.		
2	BEA 900mhz receivers.		
2	BEA 900mhz transmitters.		
50	IEI proximity fobs.		
1 MAN	Service & Labor - Electronics (existing wiring to remain)		
2 MEN	Service & Labor - Door Work		
	Masonry - New steel lentils, outside façade w/ brick & doorway brick.		
	NOTE The above Service and Labor rates are quoted for regular hours Monday-Friday, 9 a.m. to 5 p.m., and are not at the prevailing wage rates.		
	NOTE New door/frame to be painted by others.		
	Sub-Total		\$36,970.00
	Tax		EXEMPT
	Grand Total		\$36,970.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contiguity upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmans Compensation Insurance.

All estimates are valid for 30 days.

 Authorized Signature

 Date

 Signature of Acceptance

 Date

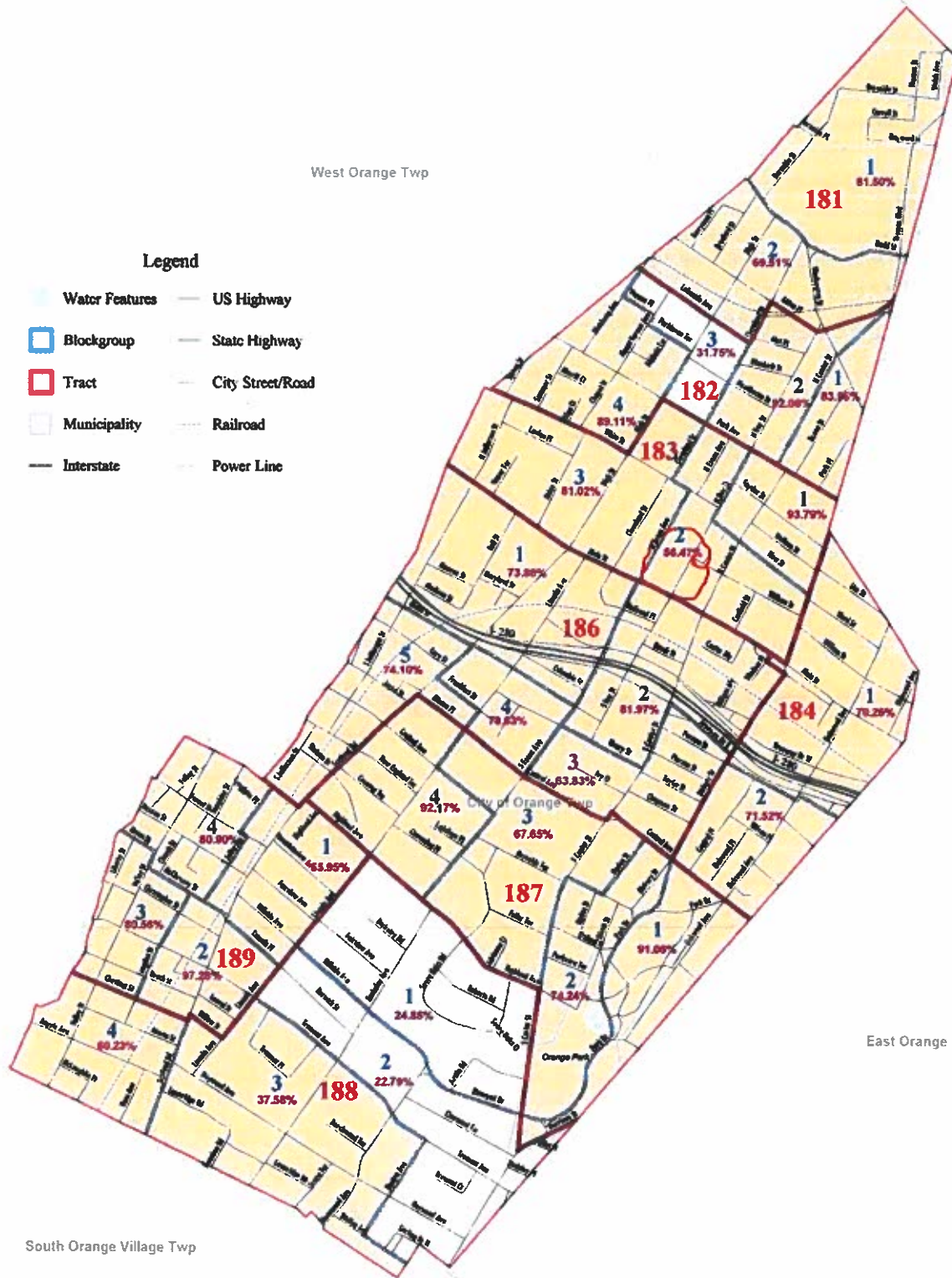
City of Orange Twp, Essex County, NJ
2010 Census Blockgroups - CDBG Eligible Areas
ACS 2011-2015 Low/Mod Data

Montclair Twp



West Orange Twp

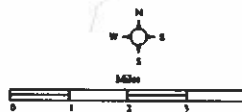
Legend

-  Water Features
-  Blockgroup
-  Tract
-  Municipality
-  Interstate
-  US Highway
-  State Highway
-  City Street/Road
-  Railroad
-  Power Line



Blockgroup by Low/Moderate Income Percentage

-  0.0% Less than 36.73%
-  99.9% 36.73% or More



Mapping by GeoData
 200 West High Street
 Hummelstown, PA 17036
 (717) 566-2550
 (c) Copyright 2020

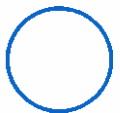
Source: 2011-15 HUD CDBG Allocations, Released 2019



Application Submitted

Thank you for submitting your CDBG Public Facilities & Improvement application.

For all questions related to your application, please contact Craig at clombardi@hcd.essexcountynj.org (<mailto:clombardi@hcd.essexcountynj.org>).



Program Description

Completed by wsykes@orangenj.gov on 12/21/2023 10:57 AM

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

Overview



Community Development Block Grant Program PY 2024 CDBG Application - Public Facilities & Improvements

Joseph N. DiVincenzo,
Jr.
Essex County Executive

Anibal Ramos, Jr.
Department Director

John M. Soares
Division Director

This application is for public facility and improvement projects (NOT for Public Service).

PROGRAM DESCRIPTION

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combined several funding programs into a single program called "Community Development Block Grant" (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities. The CDBG program accomplishes these goals by providing decent housing, suitable living environments and expanded economic opportunities; principally for low-and moderate-income persons. The U.S. Department of Housing and Urban Development (HUD) administers the CDBG program through state and local governments.

Communities receiving CDBG block grants are free to develop their own programs and funding priorities based on local community development needs. However, these "entitlement communities" must promote the national CDBG objectives by giving the highest funding priority to activities which benefit low-and moderate-income persons, or which aid in the elimination and prevention of slums and blight. Under certain circumstances, CDBG funds may be used as urgent need to address an immediate threat to public health and safety. CDBG activities must adhere to federal eligibility requirements to ensure consistency with the national objectives.

PROGRAM GUIDELINES

Federal regulations define the parameters for using CDBG funds according to the national objectives. They also specify eligible program activities. Copies of these regulations are available on HUD's website at:

https://www.hud.gov/program_offices/comm_planning/cdbg/regulations.

- Eligible activities include acquisition of real property for an eligible use, construction and rehabilitation of public facilities, demolition and clearance of deteriorated buildings, community services for low-and moderate-income persons or households, removal of barriers that restrict the mobility of elderly and severely disabled adults, and special economic development activities. Eligible public facilities are publicly owned, traditionally provided by the government, or owned by a nonprofit and open to the general public. Examples include but are not limited to neighborhood facilities, firehouses, public schools, libraries, and buildings that shelter persons with special needs, such as nursing and convalescent homes, hospitals, shelters and/or transitional housing for victims of domestic violence and the homeless, halfway houses for run-away children, drug offenders or parolees, and group homes for the developmentally disabled. Public improvements include

not are not limited to streets, sidewalks, curb and gutters, parks, playgrounds, water and sewer lines, flood and drainage improvements, utility lines, and aesthetic amenities on public property such as trees.

- Ineligible activities include construction of religious facilities or government buildings, new housing construction, equipment purchases, maintenance and operation expenses, political or religious proselytizing, and fund raising. Government buildings include buildings or other facilities in which the legislative, judicial or general administrative affairs of government are conducted, but does not include buildings which are used to deliver services to the public, such as police stations or fire stations. However, CDBG assistance to a building in which the chief of police or the fire captain have their offices would generally be ineligible.

County staff will review all proposals for eligibility and rate the proposals based on their consistency with the national CDBG objectives and the strategies and goals of the adopted Consolidated Plan, and the historical performance of completing proposed activities in a timely manner for applicants that have previously received CDBG awards. Approved proposals and their evaluations will be forwarded to the Board of County Commissioners and to the County Executive office for funding priority ranking/recommendations.

The County funds organizations who exemplify the capacity to provide benefits to low and moderate income persons within the County of Essex, NJ, to eliminate and prevent slums and blight, to deliver services in times of emergencies and to address urgent needs for the county.

PROGRAM GOALS

APPLICATION NOTES

The Essex County Division of Housing and Community Development reserves the right to reject any application that is not completed in accordance with the following instructions.

All completed applications will be reviewed by the Essex County Office of Inspector General and any findings could result in the disqualification of an application.

APPLICATION REQUIREMENTS

The application must be completed in its entirety via the Neighborly Software Portal for the applicable PY 2024 CDBG Services or PY 2024 CDBG Public Facilities/Improvements applications. A completed application along with accompanying attachments and exhibits must be submitted by 6 PM on Friday, December 22, 2023. Late applications will not be accepted.

To register with Neighborly Software, go to <https://portal.neighborlysoftware.com/essexcountynj/Participant>

All requested supporting documents must be submitted in order for an application to be considered complete. Any attachments that are not requested in the application will not be considered in the score ranking of your application.

A separate application is required for each project or activity. All infrastructure improvement projects must contain separate cost estimates for each area to be completed. For example, a neighborhood project consisting of the reconstruction of 10 streets can be submitted in one application, however each street should be listed with its own qualifying data and cost estimate including engineering costs. This also includes water,

sewer and sidewalk projects.

UEI AND SAM REGISTRATION

To be eligible for receipt of federal funds from the County you must provide a valid Unique Entity ID (UEI) Number and be registered under the System of Awards Management (SAM). Visit www.sam.gov for more information about registering with SAM and obtaining a Federal UEI number.

CENSUS TRACT DATA FOR AREA BENEFIT ACTIVITIES

Census tract, and block group must be entered for Area Benefit projects based on 2015 ACS data. To obtain the data required to assess if an Area Benefit project is eligible for CDBG funds, please search for the applicable Census tract and Block Groups via the website at:

<https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=ffd0597e8af24f88b501b7e7f326bedd#>

Note that HUD may update census tract data after applications are submitted, in which case we would reassess income eligibility of various projects.

ADA PROJECT ACTIVITIES

ADA activities service a Limited Clientele. For these projects please provide the estimated population of seniors and disabled adults from the community being serviced. This data can be obtained from US Census demographic data. Note that disabled children younger than 18 years old are not considered when defining the population being served for these type of projects. To expedite the preparation of data for HUD, please provide the census tract and block group for the primary office or project site for the proposed activity.

DIRECT BENEFIT ACTIVITIES

Describe the source where your data is derived from and upload applicable supporting documentation as requested.

PERFORMANCE MEASUREMENT

Identify the national objective which your proposed project will fulfill and define the special population which you will serve. Explain how your proposed project will fit the needs of the population you plan to serve (i.e. removal of ADA barriers, case management services for victims of domestic violence). Describe how your proposed project will assess the needs of your target population (i.e. the removal of ADA barriers will create an avenue for disabled citizens to receive services, make the victims of domestic violence more knowledgeable). Discuss how success of the proposed project will be measured (i.e. the organization regularly monitors the status of the population served by performing annual income certifications, financial documentation, etc.).

PROJECT SITES LOCATED IN FLOOD PLAINS

Please provide copy of flood insurance and /or confirm if the municipality is participating in the National Flood Insurance Program.

SCOPE OF SERVICES AND BUDGETS

Please provide concise and clear and reasonable accurate descriptions for the proposed scope of services and budgets. Remember that scope and budget descriptions are the basis for disbursing funds during the voucher process.

CAPITAL IMPROVEMENT PROJECTS FOR NON PROFIT AGENCIES

Please provide a recent building appraisal and title search or rundown for the proposed project property. If the Agency cannot provide these documents we require a board resolution or other legal document that shows the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG improvement funds. The County reserves the right to record a five year property lien for capital improvement projects.

OTHER FORMS

Be advised the following documents must be electronically executed via the application portal:

- Fair Housing Certification
- Certification of Application
- Certification of Title 2 CFR Part 200. MUST be signed and completed by the agencies Chief Financial Officer. The agencies Treasurer or Executive Director must sign if no CFO exists
- Requirements for Non-Profits
- Political Contributions

SECTION 3 REQUIREMENTS

For activities that receive a federal grant/loan award equal to or in excess of \$200,000, the sub recipient and the applicable contractors must provide information detailing whether the construction workers qualify as Section 3 workers. Failure to provide this data will result in a recapture of approved Federal funding.

BUILD AMERICA, BUY AMERICA

If total project costs exceed \$250,000, the General Contractor and Sub Contractors must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. This domestic content procurement preference requires that all iron, steel, manufactured products, and construction materials used for covered infrastructure projects are produced in the United States. BABA requirements do not apply to cement and aggregates (stone, sand, gravel) and are waived for projects with a total cost that is \$250,000 or less and/or for a de minimis portion whereby covered materials used in a project comprise no more than 5% of the total cost, up to \$1 million.

A. General

Completed by wsykes@orangenj.gov on 12/21/2023 2:44 PM

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

A. General

In order to be eligible for receipt of federal funds from the County you must be registered under the System of Awards Management (SAM). Visit www.sam.gov for more information

A.1. Organization Name

City of Orange Township

A.2. Priority Number

1

A.3. Funds Requested

\$439,100.00

A.4. UNIQUE ENTITY ID (UEI):

H9WWHYNWQ474

A.5. SAM CAGE CODE:

375S9

A.6. Address

29 N Day St Orange, NJ 07050

A.7. Phone

(973) 266-4174

MAIN CONTACT

A.8. Contact Person

Marty Mayes

A.9. Title

Director, Department of Public Works

A.10. Email

mmayes@orangenj.gov

A.11. Phone

(973) 266-4174

A.12. Annual gross revenue (AGR) for preceding fiscal year

\$86,709,603.40

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A.13. Federal awards (total) for preceding fiscal year
\$810,179.45

A.14. Ratio of Federal Awards to AGR:
0.93%

Documentation

City/Town Procurement Policy *Required
City of Orange Township - Purchasing Manual.pdf

SAM Registration or SAM Entity Overview Screenshot *Required
City of Orange Township - SAMgov Documentation.pdf

Certificate of Insurance
***No files uploaded*

B. Project Summary

Completed by wsykes@orangenj.gov on 12/21/2023 2:45 PM

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

B. Project Summary

Please provide the following information.

B.1. Project Title

South Valley Road Improvements Project

B.2. Project Start Date

06/03/2024

B.3. Project Completion Date

05/30/2025

B.4. Total Implementation Time (months)

12

B.5. Site Address

South Valley Road, Freeman Street to Forest Hill Road Orange, NJ 07050

B.6. Site Control

Other

If Other, specify

Public Road Right of Way

B.7. Is the site in a floodplain

No

B.8. Size (Sq.Ft.)

B.9. Census Tract(s) and Block Group(s)

Orange Tract 189 - Block Group 4, West Orange Tracts 178 - Block Group 4 & Tract 179 - Block Group 3

B.10. Congressional district for project site (Required for FSRS report)

NJ-10

B.11. Tax Block

(map attached)

B.12. Tax Lot

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B.13. National Objective/Project Eligibility
Benefit to Low/Mod Income Persons

B.14. Type of Activity
Public Improvement

C. Project Details

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Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

C. Project Details

Please provide the following information.

C.1. Describe the proposed project, its implementation strategies and quantify (i.e., four new storm drains will be installed, street will be resurfaced with 600 linear feet of asphalt, etc.) the work to be performed for the proposed project with the requested CDBG funds.

The City of Orange Township is seeking a 2024 Essex County Community Development Block Grant for the South Valley Road Improvement Project, which involves the milling and paving of South Valley Road from Freeman Street to Forest Hill Road.

This area of South Valley Road was identified by the Department of Public Works and Engineering Department in order to properly address urgent improvement needs of the roadway in low/moderate income (LMI) neighborhoods that encompass both Orange and West Orange. South Valley Road shows signs of age and wear, including numerous cracks, potholes, and depressions, making it increasingly difficult to drive on. Given the poor condition of South Valley Road, the City has prioritized making necessary upgrades to the roadway which will improve the lives of the LMI residents who use the roadway each and every day.

The project area of South Valley Road from Freeman Street to Forest Hill Road is located in Orange, in Census Tract 189, Block 3 as well as West Orange, in Census Tract 178, Block 3, and Block 4. A total of 1,410 LMI persons encompass this project area across Orange and West Orange. This includes 360 LMI persons in Census Tract 189, Block 3, or 80.9% of the zone. Additionally, 1,050 LMI persons reside in Census Tract 178, Block 3 and Block 4, or 50.7% of the zone.

South Valley Road from Freeman Street to Forest Hill Road is approximately 1,900 linear feet long. The South Valley Road Improvements Project will include resurfacing of the roadway, resetting of castings, and installation of traffic striping. The streets will be milled and resurfaced with a two inch layer of hot mix asphalt. New ADA compliant ramps will be installed at intersections and new and deteriorated granite block and concrete curb are to be replaced including concrete sidewalks and driveway aprons, especially those lifted by tree roots. Through these listed improvements and other project work, the City aims to improve the quality of life for all residents, including those specifically living in the vicinity of South Valley Road.

Part of the proposed scope of work includes:

- Milling 2" Depth
- Milling, Concrete 0" to 3" Depth
- Hot Mix Asphalt Surface Course, 9.5 M64 Superpave, 2" Thick & Leveling
- Granite Block Curb, Including Lawn Restoration & Leader Pipe Drain - Schedule 40, Where Directed
- Concrete Vertical Curb, 7"x20" including Lawn Restoration & Leader Pipe Drain Schedule 40, Where Directed
- Concrete Sidewalks, & Service Walks, 4" Thick, Where Directed
- Concrete Driveway Apron & Sidewalk, Handicapped Ramps, 6" Thick & Reinforced
- Dense Graded Aggregate, Variable Thickness; for Roadway, Curb and Sidewalk

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10 of 24

- Pavement Restoration 6" HMA Base
- Crosswalk Striping - Thermo 6" Wide
- Cones, Breakaway Barricades, Police Traffic Directors

The engineer's construction cost estimate of the South Valley Improvements Project is also attached to this application as a PDF document. The PDF cost estimate lists the description of additional activities along with the units, quantity, unit price, and total estimated cost of the work to be done within the scope of the project.

C.2. Total number of persons OR households benefiting from the proposed project (use households only if providing affordable housing or low/mod income housing benefits):

Households Benefiting (only if providing housing benefits)

Persons Benefiting

1,410

C.3. Project Benefit

Area Benefit

C.4. Source of Data

ACS Data

If Other, specify:

C.5. List ACS Data Information:

Census Tract	Block Group	Percent	Number of LMI Persons
189	3	80.90%	360
178	3 & 4	50.70%	1,050

C.6. Planning / Zoning Approvals

Permit/Variance	Required	Date Approved/Anticipated Approval
Use/Area Variance	No	M/d/yyyy
Parking Variance	No	M/d/yyyy
Rezoning	No	M/d/yyyy
Site Plan Approval	No	M/d/yyyy
Building Permit	No	M/d/yyyy
Stream Encroachment	No	M/d/yyyy
Special Permit	No	M/d/yyyy
Architectural Drawings	No	M/d/yyyy

Documentation

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Permit/Copies of Completed Approvals

***No files uploaded*

Direct Benefit - Source Documentation required if selected

***No files uploaded*

Census Map - Attach a map for the area to be served by the proposed project

S. Valley Road Census Map.pdf

Orange - CDBG 2024 South Valley Road - Census Map.pdf

Orange - CDBG 2024 South Valley Road - Tax Maps.pdf

Public Hearing Advertisements

Orange - CDBG 2023 - Public Hearing Advertisements.pdf

Governing Body Resolution

Orange - CDBG 2024 - Resolution Draft.pdf

D. Performance Measurement

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Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

D. Performance Measurement

Please provide the following information.

D.1. Objective

Create a sustainable living environment

D.2. List any special population (i.e., chronically homeless, handicapped, etc.) that the project will target for assistance.

The handicapped population will benefit from the installation of ADA compliant ramps at intersections as well as the elimination of sidewalks uplifted by tree roots. Low and moderate income families will benefit as street improvements such as curb and sidewalk which by Ordinance are the maintenance obligation of the property owner will be made without cost to them either by assessment or direct payment to a contractor.

D.3. How does this proposed project fit the needs of the population to be served?

The new pavement will improve vehicular ride quality for motorists and extend roadway life. Hazards at intersections and adjacent to trees will be eliminated for the walking public.

D.4. How are the target population's needs assessed?

Complaints from residents and property owners about the conditions of infrastructure.

D.5. Describe performance measures used to evaluate the success of the proposed project

The project will be evaluated based on the completion roadway improvements, including new pavement for vehicles, sidewalks for pedestrians, and ADA-compliant curb ramps for disabled populations. The project will also be catalogued with all associated documentation including contractor payment records, before and after photos, and associated public records.

A qualitative assessment using public surveys and hearings will be leveraged to reach and assess the stakeholders of this project. This will help ensure all complaints from residents are addressed in a fair and equitable manner.

D.6. Identify which County priority, as described in the 2020-2024 Consolidated Plan, that your proposed project addresses?

Public Facility Needs

D.7. Describe how the proposed project will achieve the priority identified above.

This project will improve public infrastructure along Valley Road From Freeman Street to Forest Hill Road. Deteriorated curb, sidewalks and driveway aprons will be replaced and a new hot mix asphalt riding surface will be installed.

D.8. Check the box of the national outcome which will be satisfied with the completion of your proposed project.

- Availability/Accessibility
- Affordability
- Sustainability

E. Federal Requirements

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Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

E. Federal Requirements

Please provide the following information.

ENVIRONMENTAL HAZARDS

E.1. If the site for the proposed project is located within a flood plain, does applicant participate in the National Flood Insurance Program and/or have private flood insurance?

No

E.2. Will the proposed project impact groundwater?

No

E.3. Will the proposed project impact a historical or archaeological structure of site?

No

E.4. Are there any other known environmental hazards by the proposed project?

No

If Yes, please explain

If site is historical, contact local Historical Commission for input on capital projects.

Documentation

Attach Quad maps showing the location and service area of the proposed project (For capital projects only)

Orange Quadmap (1).pdf

Photographs (capital projects only) Attach four 4" x 6" colored photos (no Polaroids) of the site and/or structure. (1) facing down the street, (1) facing up the street, (1) facing the front of site/structure, (1) in front facing away from site/structure

Orange - CDBG 2024 South Valley Road - Google Streetview Photos.pdf

Supporting Documentation for National Flood Insurance Program or Private Flood Insurance

***No files uploaded*

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Regulations (for capital projects only) if project is contingent upon other federal, state or local governmental requirements attach approvals, grant matching, etc. docs.

***No files uploaded*

F. Financials

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

Completed by wsykes@orangenj.gov on 12/21/2023 2:57 PM

F. Financials

For Capital Improvement projects for Non-Profit Agency Public Facilities, a recent building appraisal and title search/rundown for the proposed project property is requested. If the Agency cannot provide these documents, a board resolution or other legal document that affirms the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG improvement funds should be submitted. The County reserves the right to record a 5 year restrictive lien that ensures the project site will be utilized to deliver the programs and services defined in the grant contract agreement.

F.1. List any judgment, lien, bankruptcy, litigation, indictment, debarment or criminal conviction below. These legal actions will not necessarily disqualify your application but failure to inform the County of Essex of these items will likely cause your application to be rejected. List the or identification number for each of these legal actions.

N/A

F.2. List all potential funding sources for this proposed project.

Funding Source	Funding Status	Amount
N/A	Applied For	\$0.00
Total		\$0.00

F.3. Is one of the sources of funds from a municipality?

No

a. If Yes, are the necessary funds contained in the capital or current budget?

Capital Budget

b. If funds are contained in a Capital Budget, when will the municipality introduce a bonding ordinance?

F.4. Project Budget

Budget Item	Total Project Cost	CDBG Funding Requested
Constructiuon: Roadway Striping	\$1,660.00	\$1,660.00
Construction: Roadway Milling	\$36,000.00	\$36,000.00
Construction: Roadway Paving	\$0.00	\$0.00
Construction: Roadway Tree Planting	\$0.00	\$0.00
Construction: Traffic Cones	\$1,700.00	\$1,700.00
Construction: Roadway Asphalt	\$64,600.00	\$64,600.00
Construction: Roadway ADA Improvements	\$0.00	\$0.00
Construction: Building	\$0.00	\$0.00

Construction: Building HVAC	\$0.00	\$0.00
Construction: Building ADA Improvements	\$0.00	\$0.00
Other	\$335,140.00	\$335,140.00
	\$439,100.00	\$439,100.00

F.5. Provide additional comments on the proposed budget. If you selected "Other" as a budget item provide a detailed description of what costs are included in "Other."

The engineer's construction cost estimate of the South Valley Improvements Project is attached to this application as a PDF document. The PDF cost estimate lists the description of additional activities along with the units, quantity, unit price, and total estimated cost of the work to be done within the scope of the project.

Documentation

Provide most recent Single Year Financial Audit **Required*
 City of Orange Township - CY 2021 Fiscal Audit.pdf

Funding Sources - Supporting Documents
 Orange - CDBG 2024 South Valley Road - Engineers Estimate.pdf

G. Non-Profit Requirements

Completed by wsykes@orangenj.gov on 12/21/2023 4:02 AM

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

G. Non-Profit Requirements

Please provide the following information.

G.1. Name of Fiscal Officer

G.2. Telephone

G.3. Federal ID Number

G.4. Is agency exempt under Section 501(c)(3) of the U.S. IRS Code?

G.5. Corporation Type

If Corporation Other, specify

G.6. Is Agency a registered charity?

BACKGROUND INFORMATION

G.7. Mission of the Agency

G.8. History of Agency

Documentation

Charities Registration Form - if applicable

***No files uploaded*

Certificate of Incorporation

***No files uploaded*

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List of Board of Directors

***No files uploaded*

Copy of Organization Chart

***No files uploaded*

IRS Letter granting tax exempt status under 501(c)(3)

***No files uploaded*

H. Certifications

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Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

H. Certifications

Please provide the following information.

H.1. Fair Housing Certification

In accordance with the applicable statutes and the regulations governing consolidated plan regulations, the municipality/agency/applicant certifies that it will affirmatively further fair housing, which means it will utilize the County's analysis of impediments to fair housing choices within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The municipality/agency/applicant shall notify the County of any Fair Housing violations. Documented violations will result in the withholding of Federal funds.

H.2. Equity and Social Justice Certification

The municipality/agency/applicant certifies that it will provide public services and/or capital improvements that will be in compliance with the Equity and Social Justice obligations for CDBG funded activities. Essex County, through its' Five Year Consolidated Plan, and the U.S. Department of Housing and Urban Development (HUD), strive to reach and serve citizens and communities in a fair and equitable manner. "Equity" in this instance means all people have full and equal access to opportunities that enable them to attain their full potential. "Community" shall mean a group of people who share some of all of the following: geographic boundaries, sense of membership, culture, language, common norms and interest. Access to services, programs, facilities and housing is necessary to have equity for all persons, regardless of race, class, gender or language spoken. Inequities are created when barriers exist that prevent individuals and communities from accessing these opportunities and achieving their full potential.

H.3. What policies/ordinances does your municipality/agency have in place that addresses equity and social justice?

The City has adopted a First Source Employment policy which requires that redevelopments must employ 30% city residents for construction projects. Similarly, the Township adheres to HUD regulations that require hiring of public housing residents for economic opportunities. The Township sponsors recreation programming for persons of all ages and varied interests and abilities, including the physically handicapped.

H.4. What methods or tools does your agency use to ensure that your service delivery is equitable?

The methods adopted for First Source/Section 3, holding job fairs, and monitoring hiring of citizens and residents. Furthermore, the City is open to receiving and hearing feedback / complaints from residents and the public on all matters, including equity and justice.

H.5. What steps will you take going forward to address barriers that may cause inequity in your service delivery?

The City will utilize a public contracts officer to ensure compliance with all aspects and ordinance shall prevent inequity in our service delivery. Part of the scope of this role is to identify and track any inequities in the delivery of the City services. This role will also help recommend new strategies, policies, and solutions in order for the City to achieve

Printed By: Wendy Sykes on 12/22/2023

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equitable delivery of municipal services to all residents.

I. Political Contributions

Completed by wsykes@orangenj.gov on 12/21/2023 2:56 PM

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

I. Political Contributions

Political Contributions Made After July 11, 1986

STATEMENT OF CERTAIN

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of County Commissioners of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods of to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 of more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set fourth name of County elected official, County political party and/or County official, political organization, of State political party to whom a political contribution of \$500.00 of more was made by proposers within five (5) years of the date hereof. If none, write "none".

Name	Amount
------	--------

Authorized Signature

Wendy Sykes

Electronically signed by wsykes@orangenj.gov on 12/21/2023 2:56 PM

Submit

Completed by wsykes@orangenj.gov on 12/22/2023 1:22 PM

Case Id: 37832

Name: City of Orange Township -- South Valley Road -

Address: South Valley Road, Freeman Street to Forest Hill

Submit

- Applicant understands and agrees to comply with the policies, rules and regulations of Essex County and the U.S. Department of Housing & Urban Development if funding is awarded. It is further understood that information presented in this application will become a part of any subsequent funding agreement.
- I acknowledge that I have read, reviewed and adhered to requirements applicable to our organization of Title 2 CFR Part 200 of the Federal Code.
- I hereby certify that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached is true, complete and correct to the best of my knowledge.

Authorized Party Name

Dwayne D. Warren

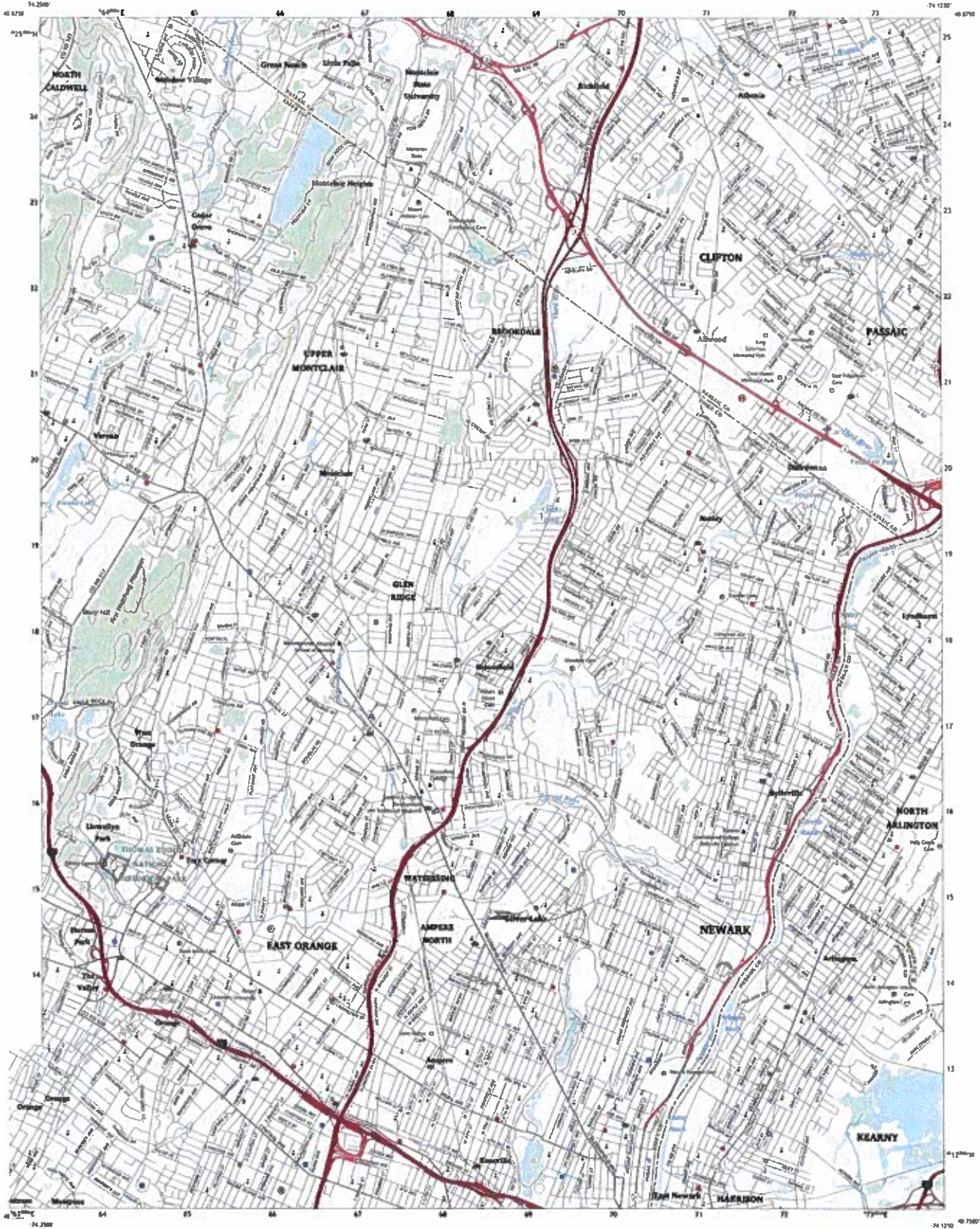
Title

Mayor, City of Orange Township

Signature

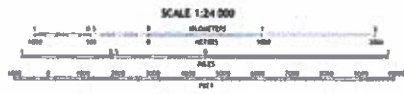
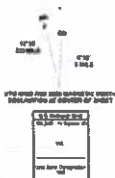
Dwayne D. Warren

Electronically signed by wsykes@orangenj.gov on 12/22/2023 1:22 PM



Produced by the United States Geological Survey
 using American Edition of 1983 edition
 with Quadrate System of 1987 (M2500). Projection and
 a modification of General Transverse Mercator. Zone 18
 This map is not a legal document. Boundaries may be
 generalized for the map scale. Private land rights and government
 reservations may not be shown. Please contact the
 appropriate agency for more information.

Boundary: 1983, August 2017, December 2017
 Name: U.S. Census Bureau, July 2012
 Municipality: National Highway Traffic Safety Administration, 2012
 Contour: National Hydrographic Survey, 2012
 Boundary: Multiple sources, 1987, 2000, 2001, 2002
 Contour: 1:25,000 National Hydrographic Survey, 2001, 2001





CONSTRUCTION COST ESTIMATE

PROJECT NAME: S. VALLEY ROAD ESTIMATE

PROJECT NUMBER:

CLIENT: CITY OF ORANGE TOWNSHIP

DATE: 12/11/2023

PREPARED BY: AD

#	DESCRIPTION	UNITS	QUANTITY	ESTIMATED UNIT PRICE	AMOUNT
1	Clearing Site	LS	1	\$8,000.00	\$8,000.00
2	Milling 2" Depth	SY	3600	\$10.00	\$36,000.00
3	Milling, Concrete 0" to 3" Depth	SY	0	\$0.00	\$0.00
4	Hot Mix Asphalt Surface Course, 9.5 M64 Superpave, 2" Thick & Leveling	TONS	470	\$130.00	\$61,100.00
5	Asphalt Price Adjustment, Allowance	LS	1	\$3,500.00	\$3,500.00
6	Fuel Price Adjustment, Allowance	LS	1	\$2,500.00	\$2,500.00
7	Granite Block Curb, Including Lawn Restoration & Leader Pipe Drain - Schedule 40, Where Directed	LF	1300	\$40.00	\$52,000.00
8	Concrete Vertical Curb, 7"x20" including Lawn Restoration & Leader Pipe Drain Schedule 40, Where Directed	LF	110	\$45.00	\$4,950.00
9	Concrete Sidewalks, & Service Walks, 4" Thick, Where Directed	SY	1100	\$95.00	\$104,500.00
10	Concrete Driveway Apron & Sidewalk, Handicapped Ramps, 6" Thick & Reinforced	SY	200	\$110.00	\$22,000.00
11	Driveway Repair, 2" DGA, 2" HMA Surface Course 1-5 (Payment for DGA to be made under Item No. 11)	UN	0	\$30.00	\$0.00

12	Inlet Casting Using Type N-Eco Curb Piece & Bicycle Safe Grate, Reconstruct or Rebuild as required by	UN	2	\$2,500.00	\$5,000.00
13	Inlet Casting Using Type N-ECO Curb Piece Only	UN	3	\$400.00	\$1,200.00
14	Bicycle-Safe Grate Only, Reconstruct Inlet as Directed by Township Engineer	UN	0	\$0.00	\$0.00
15	Flat Grate Inlet Casting with Bicycle- Safe Grate; Reconstruct Inlet as Directed by Township Engineer	UN	0	\$2,000.00	\$0.00
16	Reset Existing Flat Grate Casting; Reconstruct Inlet as Directed by Township Engineer	UN	0	\$0.00	\$0.00
17	Construct New "D" Inlet with Frame, Grate and Curb Piece	UNIT	2	\$4,000.00	\$8,000.00
18	Manholes-New Casting: Rebuild as Directed by Township Engineer	UNIT	3	\$2,000.00	\$6,000.00
19	Manholes - Reset Existing Casting; Rebuild as Directed by Township Engineer	UNIT	8	\$2,000.00	\$16,000.00
20	Culvert Access, Reset Existing Casting, Reconstruct as Directed by Township Engineer	UNIT	0	\$0.00	\$0.00
21	Reset Monument Box	UNIT	0	\$0.00	\$0.00
22	Dense Graded Aggregate, Variable Thickness; for Roadway, Curb and Sidewalk	TONS	50	\$17.50	\$875.00
28	Pavement Restoration 6" HMA Base	TONS	50	\$100.00	\$5,000.00
29	Speed Tables Including Striping	UNIT	0	\$5,000.00	\$0.00
30	Milling, Paving, Resurfacing and Restriping.	UNIT	0	\$0.00	\$0.00
31	Speed Tables Traffic Sign 24" x 24"	UNIT	0	\$0.00	\$0.00
32	Crosswalk Striping - Thermo 6" Wide	L.F.	300	\$1.50	\$450.00

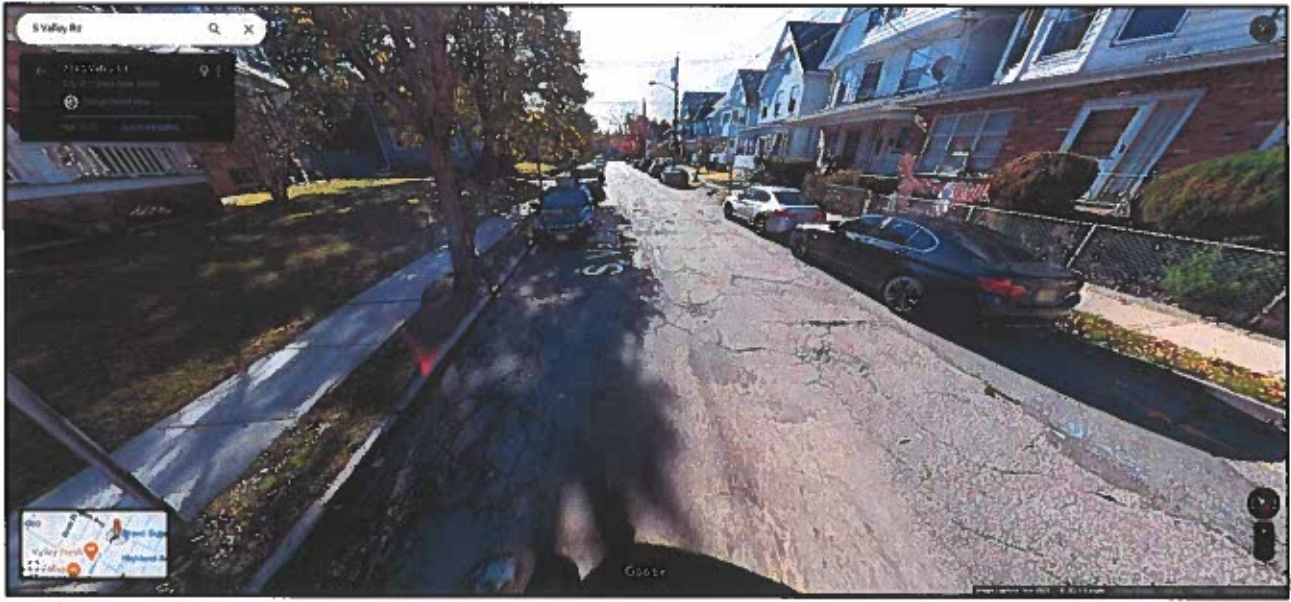
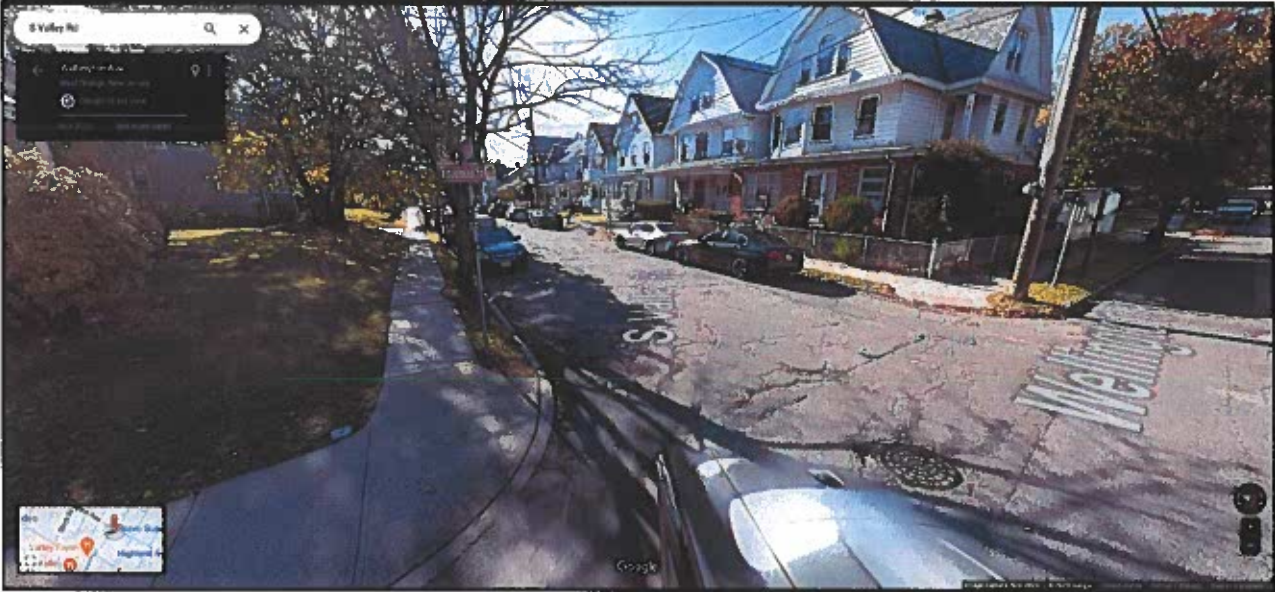
33	Stop Bars - Thermo 24" Wide	L.F.	50	\$15.00	\$750.00
34	Traffic Stripes 4" Yellow Long Life Thermos	L.F.	160	\$1.00	\$160.00
35	Traffic Stripes 8" White Long Life	L.F.	0	\$10.00	\$0.00
36	Detectable Warning Surface	UNIT	10	\$30.00	\$300.00
37	Construction Identification Signs 48" x 48"	UNIT	5	\$160.00	\$800.00
38	Detour Signs	UNIT	8	\$10.00	\$80.00
39	Drums	UNIT	40	\$5.00	\$200.00
40	Cones	UNIT	150	\$4.00	\$600.00
41	Breakaway Barricades	UNIT	5	\$10.00	\$50.00
42	Police Traffic Directors	HR	130	\$90.00	\$11,700.00
43	Tree Stump Removal	UNIT	0	\$200.00	\$0.00
44	Project Sign	UNIT	2	\$750.00	\$1,500.00
45	Reset Water Valve Box	UN	5	\$20.00	\$100.00
46	Brick Pavers/Slate-Repairs	S.Y.	0	\$50.00	\$0.00
ESTIMATED CONSTRUCTION COST:					\$353,300.00
CONSTRUCTION CONTINGENCIES (10%)					\$35,300.00
TOTAL ESTIMATED CONSTRUCTION COST:					\$388,600.00
ESTIMATED PROFESSIONAL SERVICES COST (FOR BUDGETARY PURPOSES ONLY):					\$50,500.00
TOTAL ESTIMATED PROJECT COST:					\$439,100.00



**Essex County – 2024 CDBG
City of Orange Township**

“South Valley Road Improvements”

Google Streetview Photos
(South Valley Road, from Freeman Street to Forest Hill Road)



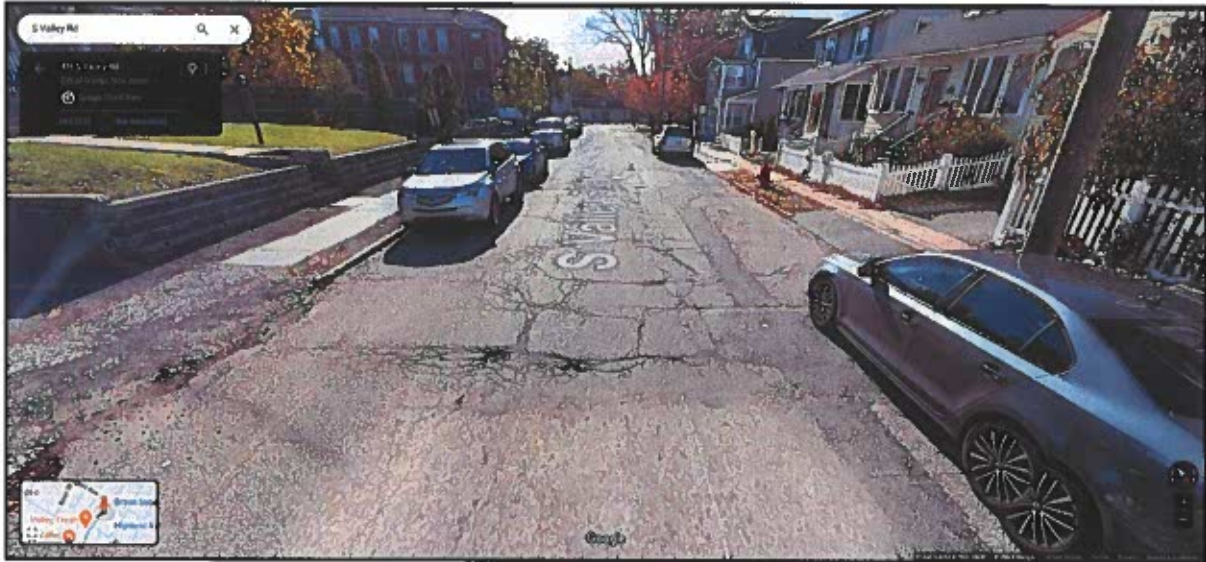
City of Orange Township – South Valley Road Improvements
Essex County 2024 Community Development Block Grant (CDBG) Program



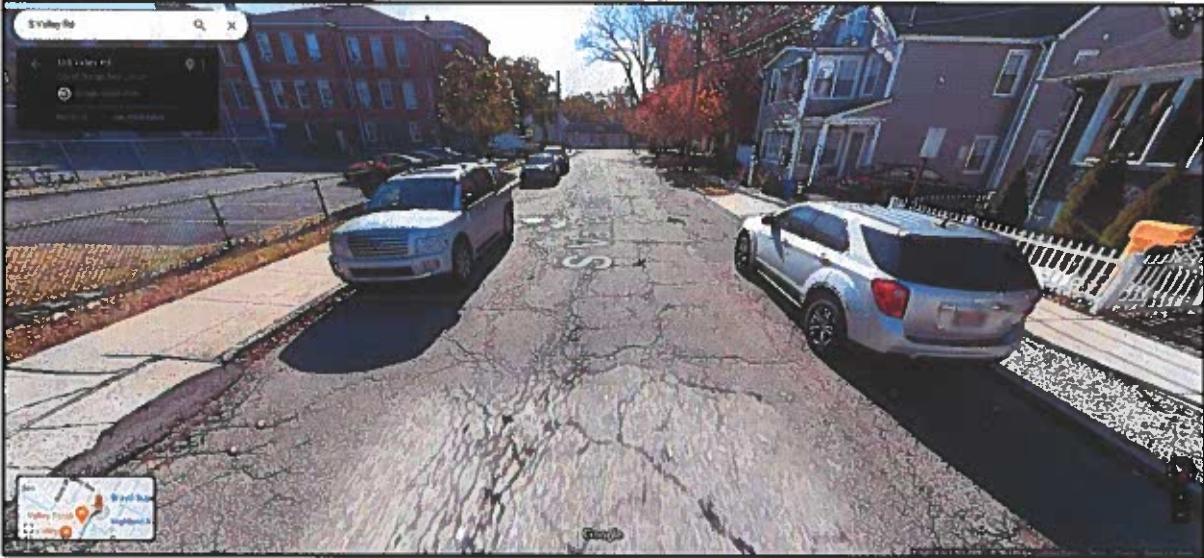
City of Orange Township – South Valley Road Improvements
Essex County 2024 Community Development Block Grant (CDBG) Program



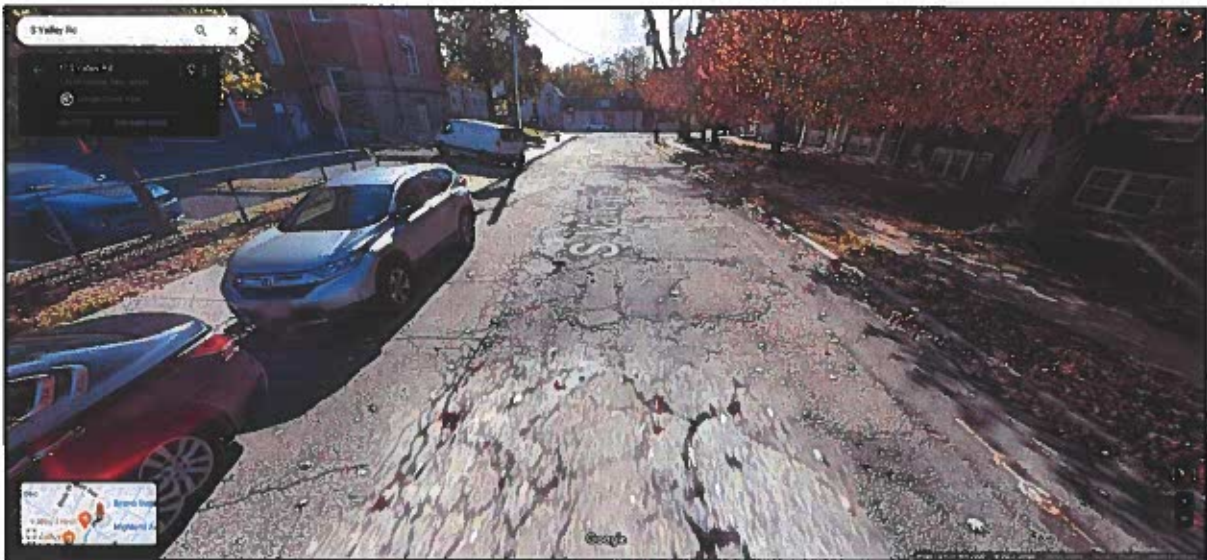
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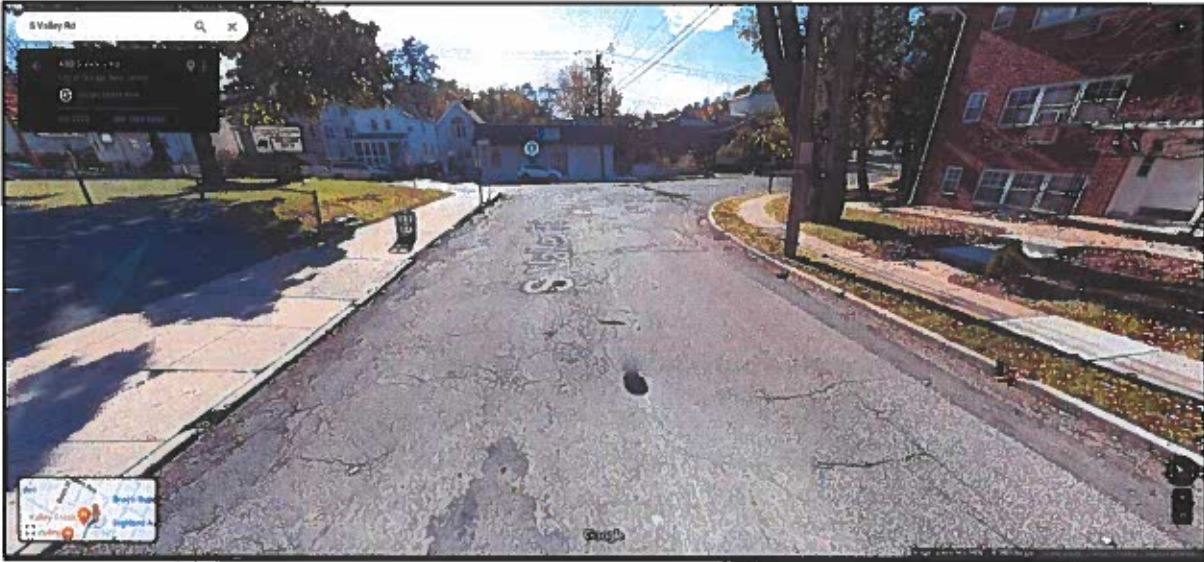
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