

CITY COUNCIL

The City of Orange Township, New Jersey

DATE January 16, 2024

NUMBER 42-2024

TITLE: **A RESOLUTION TO APPOINT LERCH, VINCI & BLISS, LLP OF 17-17 ROUTE 208, FAIR LAWN, NEW JERSEY 07410 TO PROVIDE FINANCE AND WATER AND SEWER UTILITY CONSULTANT SERVICES TO THE CITY OF ORANGE TOWNSHIP'S FINANCE DEPARTMENT AND ADMINISTRATION FOR AN AMOUNT NOT TO EXCEED \$130,000.00**

WHEREAS, a Request for Proposals for a finance and water and sewer utility consultant was advertised in the Star-Ledger on December 28, 2023; and

WHEREAS, only one proposal was received from Lerch, Vinci & Bliss, LLP located at 17-17 Route 208, Fair Lawn, NJ 07410, hereinafter referred to as the FIRM; and

WHEREAS, the FIRM has agreed to provide training and assistance in the Finance Department and financial consulting services to the Orange Water Utility as it relates to the best practice process and procedure, supplemental debt statements, annual debt statements, audits and capital and operating expenses, budget guidance, CAP waiver training, levy CAP and RUT calculations training and review, emergency appropriations calculations, bank reconciliations, pension compliance issues, Local Finance Board applications and presentations; and

WHEREAS, the city desires to award a contract as a professional services agreement using a fair and open process under the "New Jersey Local Unit Pay-to-Play Law," N.J.S.A. 19:44A-20.5 *et seq.*; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto certifying that funds will be available for this purpose in Account No. (4-01-20-130-000-519) and Account(4-05-55-502-192-519) contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with Lerch Vinci & Bliss, LLP.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the City of Orange Township hereby accepts the recommendation to engage Lerch, Vinci & Bliss, LLP located at 17-17 Route 208, Fair Lawn, NJ to provide finance and water and sewer utility consulting services for the period of January 1, 2024 through December 31, 2024 for an amount not to exceed \$130,000.

BE IT FURTHER RESOLVED that the Mayor of the City of Orange Township is hereby authorized to execute a contract with the above company for the services as outlined in the publicly advertised RFP.

Adopted: **January 2, 2024**

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President



CITY OF ORANGE
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET/WATER OPERATING FUND

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2024 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Tempoyary Budget and adopted 2024 Budget, there will be sufficient funds to contract with:

Vendor Name: Lerch, Vinci & Bliss LLP.
Address#1: 17-17 Route 208

City: Fair Lawn
State: NJ
Zip Code: 07410

Purpose: Financial Consulting services related to Water Utility and Finance admin.

Fund: Water Operating	Current
Account Name : W- Professional Services	FIN - Finance - Prof. Services
Account Numbers(s): 4-05-55-502-192-519	4-01-20-130-000-519

Total Requested	65,000.00	65,000.00
Amount in temp. budget:	65,000.00	16,250.00

Vendor ID: LERCH010

Purchase Order #: 24-00182

Total Amount not to exceed: \$130,000.00

Division Head

Date

Nile Clements

1/11/2024

Chief Financial Officer

Date

CITY OF ORANGE TOWNSHIP

REQUEST FOR PROPOSAL

FINANCE AND WATER AND SEWER UTILITY CONSULTANT

PROPOSAL SUBMITTED BY:

Lerch, Vinci & Bliss, LLP

ADDRESS:

17-17 Route 208, Fair Lawn, NJ 07410

PHONE NO: (201) 791-7100

FAX NUMBER: (201) 791-3035

TAX ID #: 22-3015339

E-MAIL ADDRESS:

dlersch@lvhcpa.com

SIGNATURE:



**RESPONSE TO
REQUEST FOR PROPOSALS
FINANCE AND WATER AND SEWER UTILITY CONSULTANT
FOR THE
CITY OF ORANGE TOWNSHIP**

Submitted by:

**Lerch, Vinci & Bliss, LLP
17-17 Route 208
Fair Lawn, NJ 07410**

January 8, 2024

CITY OF ORANGE TOWNSHIP
PROPOSAL FOR
FINANCE AND WATER AND SEWER UTILITY CONSULTANT

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LERCH, VINCI & BLISS, LLP

CERTIFIED PUBLIC ACCOUNTANTS
REGISTERED MUNICIPAL ACCOUNTANTS

DIETER P. LERCH, CPA, RMA, PSA
GARY J. VINCI, CPA, RMA, PSA
JEFFREY C. BLISS, CPA, RMA, PSA
PAUL J. LERCH, CPA, RMA, PSA
JULIUS B. CONSONI, CPA, PSA
ANDREW D. PARENTE, CPA, RMA, PSA
ELIZABETH A. SHICK, CPA, RMA, PSA
ROBERT W. HAAG, CPA, RMA, PSA

DEBRA GOLLE, CPA
MARK SACO, CPA
ROBERT LERCH, CPA, PSA
CHRISTOPHER M. VINCI, CPA, PSA
CHRISTINA CUIFFO, CPA, PSA
JOHN CUIFFO, CPA, PSA

EXECUTIVE SUMMARY

January 8, 2024

Christopher Hartwyk
Business Administrator
City of Orange Township
29 North Day Street
Orange, NJ 07050

Re: Request for Proposal for
Finance and Water and Sewer Utility Consultant

Dear Mr. Hartwyk:

In response to the City of Orange Township's Request for Proposals for Finance and Water and Sewer Utility Consultant we are submitting the following information in response to the City's RFP which clearly supports Lerch, Vinci & Bliss, LLP's ("LV&B") qualifications:

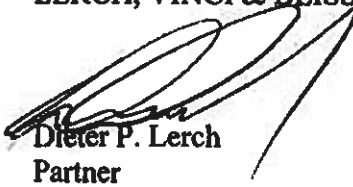
- Qualification Statement
 - Firm Background
 - Scope of Services
 - Timing & Fees
- Required Forms
 - Respondent Checklist
 - Non-Collusion Affidavit & Acknowledgement Form
 - Public Disclosure Statement
 - Mandatory Affirmative Action Language
 - Required Evidence Affirmative Action Regulations
 - Americans with Disabilities Act
 - Affirmative Action Compliance Notice/Employee Information Report

-/2

- Business Registration Certificate
- Certification of Compliance with State Pay-to-Play
- Political Contribution Disclosure

We look forward to the opportunity to continue to serve the City of Orange Township.

Very truly yours,
LERCH, VINCI & BLISS, LLP



Dieter P. Lerch
Partner

Firm Background

- This response to the Request for Proposals for the City of Orange Township (the "City") is being submitted by:

Lerch, Vinci & Bliss, LLP
17-17 Route 208
Fair Lawn, NJ 07410
Phone: (201) 791-7199
Key Contact: Dieter P. Lerch, CPA, PSA, RMA

- Lerch, Vinci & Bliss, LLP, formerly Lerch, Vinci & Higgins, LLP, was formed in 1990 for the purpose of devoting our specialized and extensive experience to better serve governmental and non-profit entities. The firm has been under the current management since its formation in 1990.
- The firm of Lerch, Vinci & Bliss, LLP ("LV&B") is organized as a limited liability partnership. The firm's principals are as follows:

<u>Name</u>	<u>Business Address</u>
Dieter P. Lerch	17-17 Route 208, Fair Lawn, NJ 07410
Gary J. Vinci	17-17 Route 208, Fair Lawn, NJ 07410

- The firm of LV&B presently serves as statutory auditor for over forty-five New Jersey municipalities. As can be seen, our firm's experience in all aspects of governmental accounting and auditing in New Jersey is extensive. The firm has represented the City of Orange Township for over five years, providing budget consulting services and has provided technical assistance as requested by management. The firm has a clear understanding of its professional and technical responsibilities as auditor and advisor for the City.
- The firm is organized as follows:

Partners	8
Managers	4
Supervisors/Senior Accountants	8
Staff Accountants	15
Administrative Staff	4

Firm Background (continued)

- Dieter P. Lerch is a Certified Public Accountant licensed to practice in the State of New Jersey (License No. 20CC009763). Mr. Lerch is also a Public School Accountant licensed to practice in the State of New Jersey (License No. 20CS000756). Mr. Lerch is also a Registered Municipal Accountant (License No. 20CR000398). The firm of Lerch, Vinci & Bliss is licensed to operate in the State of New Jersey (License No. 20CB002672).

- The firm currently has approximately forty professional staff, consisting of sixteen Certified Public Accountant, eight of whom are Registered Municipal Accountants as well.

- The firm of Lerch, Vinci & Bliss, is in compliance with all applicable affirmative action requirements. A copy of the firm's current Certificate of Employee Information Report is attached hereto.

- There are currently no judgements, claims or suits pending or outstanding against the firm of LV&B, nor has the firm ever had any judgements, claims or suits filed against it.

- The firm of LV&B is not currently involved or has it ever been involved in any bankruptcy proceedings.

Firm Background - Qualifications and Experience

The partnership of Lerch, Vinci & Bliss, LLP (LV&B) was formed in 1990 for the purpose of devoting our specialized and extensive experience to better serve governmental and nonprofit entities. As reflected in our client list enclosed herein, the firm of LV&B presently represents over 150 governmental and nonprofit entities, including over eighty school districts and over forty-five municipalities.

Our professional staff is both highly skilled and highly motivated. The firm has approximately forty professional staff, consisting of sixteen Certified Public Accountants, nine of whom are Registered Municipal Accountants as well. This complement of licensed professionals enables our firm to provide our clients with the timely and in-depth responsiveness they expect and deserve. Our approach to accounting and auditing is management-oriented. We concentrate on maintaining a close and constructive relationship with our clients throughout the year.

Firm Background (continued)

All LV&B professional staff are provided continuing professional education in order to meet the Government Auditing Standards requirements promulgated by the United States General Accounting Office, which requires at least 24 hours of training in the governmental environment and government auditing subjects out of the 80 hours required in each biennial period. All of the present staff meet the requirements for continuing education.

Firm Background - Qualifications and Experience

The firm is a member of the American Institute of Certified Public Accountants, and as a requirement of membership, must undergo a Peer Review every three years. The review is conducted by an independent certified public accounting firm and includes an extensive review of our audit workpapers, audit reports and internal quality control policies to ensure that we are adhering to the professional standards of the industry.

The firm completed the required Quality Review in June 2019 and was successful once again in obtaining a peer review rating of pass for the period ended September 30, 2018.

Most of the Certified Public Accountants of the firm are members of the American Institute of CPA's as well as members of the New Jersey Society of CPA's. Several members of the staff are also members of the Government Finance Officers Association (GFOA). In addition, certain firm staff are members of the New Jersey Association of School Business Officials and other professional organizations such as the AICPA Management Consulting Services Section, the Registered Municipal Accountants Association of New Jersey, and the Special Review Committee of the Government Finance Officers Association and Association of School Business Officials International.

Our firm has assisted several school districts in completing an Annual Comprehensive Financial Report (ACFR) for submission to the Government Finance Officers Association (GFOA) and Association of School Business Officials International (ASBO) financial reporting award programs. The reports met the qualifications and were awarded the Certificate of Achievement in Financial Reporting by the GFOA and ASBO, which is the highest form of recognition in government accounting and financial reporting.

The firm truly prides itself on client service and on the high degree of professional expertise it has to offer to its governmental clients. The firm is committed to providing the highest degree of client service.

Scope of Services

Lerch, Vinci & Bliss, LLP ("LV&B") shall provide qualified individuals to assist and train the City's Finance Department personnel as required regarding best practices related to the City's Water Utility, Finance and Operations. Such services shall include, but not be limited to:

- Train personnel in the general accounting functions that include the maintaining of the General Ledger as required by the Division of Local Government Services.
- Train personnel with respect to preparation of monthly bank reconciliations for bank accounts.
- Train personnel with respect to reconciliation of the various financial reports consisting of the monthly budget revenue report and monthly budget appropriation report.
- Preparation and/or training of personnel with respect to the preparation of Supplemental Debt Statements.
- Preparation and/or training of personnel with respect to the preparation of the Annual Debt Statement.
- Preparation and/or training of personnel with respect to the preparation of the Annual Financial Statement.
- Provide assistance to the Chief Financial Officer with respect to the budget process, including calculation of the statutory levy CAP, the statutory appropriations CAP calculation, CAP waiver training, as well as the statutory calculation of the Reserve for Uncollected Taxes.
- Provide training to the Chief Financial Officer with respect to the financial calculations as required for emergency appropriations.
- Provide the Chief Financial Officer with day-to-day training as required to manage the Finance Department personnel, including purchasing and payroll functions.
- LV&B will provide assistance with labor negotiations, including providing of expert testimony.
- LV&B will assist and train the Chief Financial Officer in any other financial matters as may be requested.

Timing & Fees

Our fee for these services will be billed out at our standard hourly rates based on actual time spent. Our standard hourly billing rates are as follows:

Partners	\$160- \$190 per hour
Managers	\$135- \$150 per hour
Senior Accountants/Supervisors	\$100 - \$125 per hour
Staff Accountants	\$ 80 - \$ 95 per hour
Other Personnel	\$ 50 per hour

Our fee for the above described services is estimated not to exceed \$150,000. Should the scope of our work be expanded, we will provide an additional fee estimate for the City's consideration.

SECTION 8: REQUIRED ADMINISTRATIVE FORMS

Please place the checklist and the required forms which follow at the front of your proposal to facilitate review

CITY OF ORANGE TOWNSHIP

PROJECT: Finance and Water and Sewer Utility Consultant

RESPONDENT: Lerch, Vinci & Bliss, LLP

RESPONDENTS CHECKLIST

Item	Respondent Initials	Purchasing Review
A. Qualification Statement		
B. Non-Conclusion Affidavit properly notarized		
C. Public Disclosure Statement		
D. Mandatory Affirmative Action Language		
E. Americans with Disability Act		
F. Affirmative Action Compliance Notice		
G. Employee Information Report		
H. Business Registration Certificate		
I. Original signature(s) on all required forms		
J. Certification of Compliance with State Pay-to Play		
K. Political Contribution Disclosure		
L. Mandatory Equal Employment Opportunity Statement		
M. One signed original and five (5) copies of their proposal		
N. Authorized signatures on all documents (and notarized, as applicable)		



NON-COLLUSION AFFIDAVIT

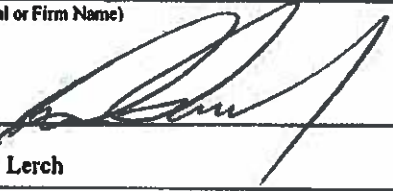
STATE OF NEW JERSEY :
COUNTY OF Bergen : ss.

I, Dieter P. Lerch, on behalf of the firm of Lerch, Vinci & Bliss, LLP, upon my oath or affirmation, hereby depose and say:

1. That I executed the documents submitted herein with full authority so to do;
2. That neither I nor the firm has directly or indirectly entered into any Agreement, participated in any collusion, or otherwise taken any action in restraint of fair and open competition in connection with this contract;
3. That all statements contained in the documents submitted herewith, and in this Affidavit are true and correct, and made with full knowledge that the City of Orange Township will rely upon the truth of the statements contained therein in making determinations regarding award of this contract; and,
4. That no person or selling agency has been employed to solicit or secure this engagement agreement or understanding for a commission, percentage, brokerage or contingent fee, except *bona fide* employees or *bona fide* established commercial selling agencies of the proposer. See N.J.S.A. 52:34-25.

The undersigned hereby acknowledges the above listed requirements.

For Lerch, Vinci & Bliss, LLP
(Individual or Firm Name)

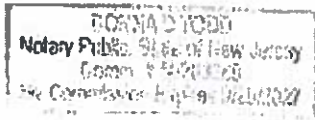
By: 
(Signature) (Date) 1-8-24
Dieter P. Lerch
(Printed Name)

Partner
(Title)

Sworn before me on this 8th day of January, 2024.


Notary Public

Donna D. Todd



(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL)

PUBLIC DISCLOSURE INFORMATION

Chapter 33 of the Public Laws of 1977 provides that no Corporation or Partnership shall be awarded any State, City, Municipal or Schools District contracts for the performance of any work or the furnishing of any materials or supplies, unless prior to the receipt of the bid or accompanying the bid of said corporation or partnership there is submitted a public disclosure information statement. The statement shall set forth the names and addresses of all stockholders in the corporation or partnership who own ten percent (10%) or more of its stock of any class, or of all individual partners in the partnership who own a ten percent (10%) or greater interest therein.

STOCKHOLDERS:

Name	Address	% owned
Dieter P. Lerch	210 Mockingbird Lane, Franklin Lakes, NJ 07417	54%
Gary J. Vinci	15 Mountaintop Terrace, Little Falls, NJ 07424	46%

SIGNATURE: _____

Dieter P. Lerch
Dieter P. Lerch

TITLE: Partner

SUBSCRIBED AND SWORN TO

BEFORE ME THIS DAY 8th of January of 2024

(TYPE OR PRINT NAME OF AFFIANT UNDER SIGNATURE)

NOTARY PUBLIC OF State of New Jersey

MY COMMISSION EXPIRES: 2027, September 29

Donna D. Todd
Donna D. Todd

(NOTE: THIS FORM MUST BE COMPLETED, NOTARIZED AND RETURNED WITH THIS PROPOSAL).

DONNA D TODD
Notary Public, State of New Jersey
Comm. # 50203388
My Commission Expires 9/29/2027

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127); N.J.A.C. 17:27

Goods, Professional Service and General Service Contracts

During the performance of this contract, Lerch, Vinci & Bliss, LLP, ("contractor" or "subcontractor", as appropriate), agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable, will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to *N.J.S.A. 10:5-31 et seq.*, as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with *N.J.A.C. 17:27-5.2*.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE (cont'd)
N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127); N.J.A.C. 17:27

The contractor or subcontractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, 1 of the following 3 documents:

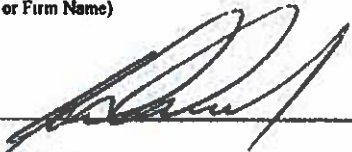
1. Federal Letter of Approval of Equal Employment Opportunity Policies;
2. Certificate of Employee Information Report; or,
3. Completed Employee Information Report Form AA302.

Goods, Professional Service and General Service Contracts

The contractor or subcontractor shall furnish such reports or other documents to the City as may be requested from time to time in order to carry out the purposes of these regulations, and the City may furnish such information as may be requested by the New Jersey Division of Purchase & Property, Contract Compliance Administration Unit, EEO Monitoring Program for purposes of conducting a compliance investigation pursuant to *N.J.A.C. 17:27-10 et seq.*

The undersigned hereby acknowledges the above listed requirements.

For Lerch, Vinci & Bliss, LLP
(Individual or Firm Name)

By: 
(Signature)

1-8-24
(Date)

Dieter P. Lerch
(Printed Name)

Partner
(Title)

Tel No. 201-791-7100

**REQUIRED EVIDENCE
AFFIRMATIVE ACTION REGULATIONS
P.L. 1975, C. 127 (N.J.A.C. 17:27-3.2)**

Before being awarded a contract, bidders are required to comply with the requirements of P.L. 1975, C.127, (N.J.A.C. 17:27-3.2). Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the contractor should present one of the following to the Contact Person:

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally-approved or sanctioned Affirmative Action Plan (good for one year from the date of the letter);
OR
2. A photocopy of approved Certificate of Employee Information Report issued in accordance with N.J.A.C. 17:24-4;
OR
3. An initial Employee Information Report (Form AA302) provided by the Affirmative Action Office and completed by the bidder in accordance with N.J.A.C.17:27-4;
OR
4. All successful construction contractors must submit within three days of the signing of the contract an Initial Project Workforce Report (AA201) for any contract award that meets or exceeds the Public Agency bidding threshold (available upon request) in accordance with N.J.A.C.17:27-7.

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE AFFIRMATIVE ACTION REGULATIONS OF P.L. 1975, C.127.

The following questions must be answered by all bidders:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?
Yes _____ No x

If yes, please submit a copy of such approval

2. Do you have a Certificate of Employee Information Report Approval?
Yes x No _____

If yes, please submit a copy of such certificate

The undersigned contractor certifies that he is aware of the commitment to comply with the requirements of P.L. 1975, C.127 and agrees to furnish the required documentation pursuant to the law.

Company: Lerch, Vinci & Bliss, LLP

Signature: _____



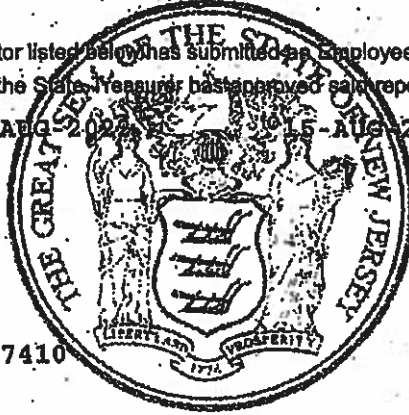
Title: Partner

Certification 68453

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

INITIAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-AUG-2022 to 15-AUG-2029



LERCH VINCI & BLISS LLP
17-17 ROUTE 208
FAIR LAWN NJ 07410



Elizabeth Maher Muoio

ELIZABETH MAHER MUOIO
State Treasurer

**AMERICANS WITH DISABILITIES ACT OF
Equal Opportunity for Individuals with Disability**

The contractor and the City of Orange (hereafter "owner") do hereby agree that the provisions of Title I of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. S121 01 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant there unto, are made part of this contract. In providing any aid, benefit, or service on behalf of the owner pursuant to this contract, the contractor agrees that the performances shall be in strict compliance with the Act. In the event that the contractor, its agents, servants, employees, or subcontractors violates or are alleged to have violated the Act during the performance of this contract, the contractor shall defend the owner in any action or administrative proceeding commenced pursuant to this Act. The contractor shall indemnify, protect, and save harmless the owner, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages, of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the owner's grievance procedure, the contractor agrees to abide by any decision of the owner which is rendered pursuant to said grievance procedure. If any action or administrative proceeding results in an award of damages against the owner, or if the owner incurs any expenses to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the contractor shall satisfy and discharge the same at its own expense.

The owner shall, as soon as practicable after a claim has been made against it, give written notice thereof to the contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the owner or any of its agents, servants and employees, the owner shall expeditiously forward or have forwarded to the contractor every demand, complaint, notice summons, pleading, or other process received by the owner or its representatives.

It is expressly agreed and understood that any approval by the owner of the services provided by the contractor pursuant to this contract will not relieve the contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the owner pursuant to this paragraph:

It is further agreed and understood that the owner assumes no obligation to indemnify or save harmless the contractor, its agents, servants, employees and subcontractors for any claim which may arise out of their performance of this Agreement. Furthermore, the contractor expressly understands and agrees that the provisions of this indemnification shall in no-way limit the contractor's obligations assumed in this Agreement, nor shall they be construed to relieve the contractor from any liability nor preclude the owner from taking any other actions available to it under any other provisions of the Agreement or otherwise at law.

Representative Name/Title Print Dieter P. Lerch/Partner

Representative's Signature: 

Name of Company: Lerch, Vinci & Bliss, LLP

Telephone No.: 201-791-7100



STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE

Taxpayer Name: VINCI, GARY J
Trade Name: LERCH, VINCI & BLISS
Address: 17-17 ROUTE 208
FAIR LAWN, NJ 07410
Certificate Number: 0558535
Effective Date: August 08, 2022
Date of Issuance: August 10, 2022

For Office Use Only:
20220810111423455

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To N.J.S.A. 19:44A-20.8
CITY OF ORANGE TOWNSHIP**

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

Lerch, Vinci & Bliss, LLP

(Contractor)

has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding _____
(date of award scheduled for approval of the contract by the governing body) to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the City of Orange Township as defined pursuant to N.J.S.A. 19:44A-3(p), (g) and (r).

Mayor Dwayne D. Warren	Jamie Summers-Johnson
Kerry J. Coley	Adrienne Wooten
Tency A. Eason	
Quantavia L. Hilbert	
Weldon M. Montague, III	
Clifford R. Ross	

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Dieter P. Lerch	210 Mockingbird Lane, Franklin Lakes, NJ 07417
Gary J. Vinci	15 Mountaintop Terrace, Little Falls, NJ 07424

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity:

Lerch, Vinci & Bliss, LLP

Signature of Affiant: _____



Title: Partner

Printed Name of Affiant: Dieter P. Lerch

Date: 1-8-24

BUSINESS ENTITY DISCLOSURE CERTIFICATION (cont'd)

Subscribed and sworn before me this 8th
day of January, 2021.

My Commission expires: September 29, 2027

Donna D. Todd
(Witnessed or attested by)

(Seal)

DONNA D TODD
Notary Public, State of New Jersey
Comm. # 50203388
My Commission Expires 9/29/2027

BUSINESS OWNERSHIP DISCLOSURE

Pursuant to *N.J.S.A. 52:25-24.2*, the City of Orange Township ("City") is prohibited from awarding a contract to any business entity unless, the business entity provides the City with a statement setting forth the names and addresses of all individuals with 10.00% or more ownership interest therein at the time of proposal.

A. Business Entity Name & Organization

Legal Name of Business Entity: Lerch, Vinci & Bliss, LLP

- Type of Entity: "C" Corporation "S" Corporation Limited Liability Company
 General Partnership Limited Partnership Limited Liability Partnership

B. Ownership Information

- No person or entity has 10.00% or greater ownership interest in the business entity.
 Names and addresses for all persons or entities with at least 10.00% ownership interest in the business entity, along with corresponding ownership interest percentages, are as follows (attach additional sheets as necessary):

Name	Address	Ownership %
Dieter P. Lerch	210 Mockingbird Lane, Franklin Lakes, NJ 07417	54%
Gary J. Vinci	15 Mountaintop Terrace, Little Falls, NJ 07424	46%

- If any owner identified above is a business entity list the names and addresses of all persons and/or entities owning at least 10.00% of each such entity, repeating this process until the names and addresses of all non-businesses owning at least 10.00% of the business and all related entities are disclosed (attach additional sheets as necessary):

Name	Address	Ownership %

If the business entity has a direct or indirect parent entity which is publicly traded, and any person holds a 10.00% or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission ("SEC") or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the SEC (or foreign equivalent) that contain the name and address of each person holding a 10.00% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person (attach additional sheets if necessary):

URL of Last Annual SEC (or foreign equivalent) Filing	Page #

BUSINESS OWNERSHIP DISCLOSURE CERTIFICATION (cont'd)

C. General Disclosures

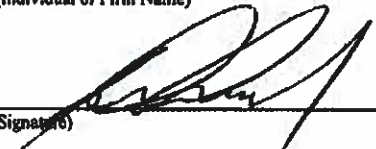
The following questions must be answered as to the business entity and all parties identified in Part B above ("owner"). To the extent the answer to any question is "yes", a separate explanation identifying the relevant party(ies) and the circumstances involved must be appended to this Disclosure.

Has the business or any owner been a party in litigation brought within the last 5 years involving laws governing hours of labor, minimum wage standards, discrimination in wages or child labor?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been charged with, convicted of, under indictment, on parole, on probation or a plaintiff in, any criminal or civil offense other than a minor motor vehicle violation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been subject to, or have pending, any disciplinary action by any administration, governmental or regulatory body?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been subject to any order resulting from any criminal, civil or administrative proceeding brought by any administrative governmental, or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been denied any license on the grounds of moral turpitude by any administrative, governmental or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner been informed that it/he/she is the target of any current investigation with respect to possible violations of state or federal securities, antitrust or criminal laws?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been denied a business-related license or had any such license suspended or revoked by any administrative, governmental or regulatory agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been debarred, suspended or disqualified from contracting with any federal, state or municipal agency?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been in receivership or adjudicated bankrupt?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has the business or any owner ever been in default on a personal or business loan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

D. Certification

I hereby certify that the foregoing information and any attachments hereto are true and complete. I acknowledge that: (a) I am authorized to execute this certification on behalf of the business entity and all parties listed in Parts A and B above; (b) the City will rely on the information contained herein and the business and all owners are under a continuing obligation to notify the City in writing of any changes to the information contained herein; and, (c) I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do, the City will reject this submission and I may be subject to prosecution.

For Lerch, Vinci & Bliss, LLP
(Individual or Firm Name)

By: 
(Signature)

1-8-24
(Date)

Dieter P. Lerch
(Printed Name)

Partner
(Title)

POLITICAL CONTRIBUTION DISCLOSURE (cont'd)

B. List of Agencies & Elected Officials Required for Disclosure (cont'd)

Boards of Education (members of the board):

Belleville Public School District	Irvington Public School District	Roseland Public School District
Bloomfield Public School District	Livingston Public School District	South Orange-Maplewood PSD
Caldwell-West Caldwell PSD	Millburn Public School District	Verona Public School District
Cedar Grove Public School District	Newark Public School District	West Essex Regional PSD
Essex Fells Public School District	North Caldwell Public School District	West Orange Public School District
Fairfield Public School District	Nutley Public School District	
Glen Ridge Public School District	Orange Public School District	

C. Contractor Information

Legal Name of Business Entity: Lerch, Vinci & Bliss, LLP

Address: 17-17 Route 208

Fair Lawn, NJ 07410

D. Reportable Contribution Disclosure

Pursuant to N.J.S.A. 19:44A-20.26, this disclosure must include all reportable political contributions (more than \$200.00 per election cycle) over the 12 months prior to submission (attach additional sheets as necessary).

No reportable contributions.

<i>Contributor</i>	<i>Recipient</i>	<i>Date</i>	<i>Amount</i>
	See attached		

E. Certification

The undersigned, being authorized, hereby certifies that the submission provided herein complies with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

By:  1-8-24
 (Signature) (Date)

Dieter P. Lerch
 (Printed Name)

Partner
 (Title)

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

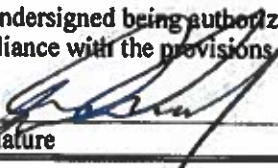
Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Lerch, Vinci & Bliss, LLP		
Address:	17-17 Route 208		
City:	Fair Lawn	State:	NJ
		Zip:	07410

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

	Dieter P. Lerch	Partner
Signature	Printed Name	Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
Lerch, Vinci & Bliss, LLP	Essex County Democratic Committee	10/23	\$3,000
Lerch, Vinci & Bliss, LLP	Calabrese for Assembly	10/23	\$1,000
Lerch, Vinci & Bliss, LLP	Scutari for Senate	10/23	\$2,500
Lerch, Vinci & Bliss, LLP	Schaer for Assembly	10/23	\$2,500
Lerch, Vinci & Bliss, LLP	Democratic Committee of Bergen County	10/23	\$5,000
Lerch, Vinci & Bliss, LLP	Raguseo for Mayor	10/23	\$1,500
Lerch, Vinci & Bliss, LLP	Victory 23	9/23	\$5,000
Lerch, Vinci & Bliss, LLP	Re-Election of Karcic/Bocchino	9/23	\$1,000
Lerch, Vinci & Bliss, LLP	N.B. Democratic Committee	9/23	\$1,000
Lerch, Vinci & Bliss, LLP	N.B. Democratic Committee	9/23	\$2,000
Lerch, Vinci & Bliss, LLP	Election Fund of Reynoso for Council	9/23	\$1,600
Lerch, Vinci & Bliss, LLP	Election Fund of Bucher for Council	9/23	\$1,600
Lerch, Vinci & Bliss, LLP	B.D.C.C.	9/23	\$500
Lerch, Vinci & Bliss, LLP	Rahway Democratic Committee	8/23	\$7,500
Lerch, Vinci & Bliss, LLP	Victory 2023 (Essex)	8/23	\$1,000
Lerch, Vinci & Bliss, LLP	Bucher for Council	6/23	\$2,000
Lerch, Vinci & Bliss, LLP	Reynoso for Council	6/23	\$2,000
Lerch, Vinci & Bliss, LLP	Victory 2023 (Essex)	5/23	\$1,800
Lerch, Vinci & Bliss, LLP	Campaign to Elect Chaim Munk	5/23	\$1,500
Lerch, Vinci & Bliss, LLP	Campaign to Elect Gary Schaer	5/23	\$1,500
Lerch, Vinci & Bliss, LLP	Orange Forward 2024	4/23	\$1,500
Lerch, Vinci & Bliss, LLP	Bucher for Council	4/23	\$1,100
Lerch, Vinci & Bliss, LLP	Reynoso for Council	4/23	\$1,100
Lerch, Vinci & Bliss, LLP	DiPiazza For Mayor	3/23	\$1,700
Lerch, Vinci & Bliss, LLP	North Bergen Democratic Committee	3/23	\$400
Lerch, Vinci & Bliss, LLP	Essex County Democratic Committee	2/23	\$1,800
Lerch, Vinci & Bliss, LLP	Schaer For Assembly	12/22	\$1,100

Check here if the information is continued on subsequent page(s)