

**CITY COUNCIL**

**The City of Orange Township, New Jersey**

**DATE** December 19, 2023

**NUMBER** 506-2023

**TITLE:** A RESOLUTION AUTHORIZING THE EXTENSION OF THE AGREEMENT FOR THE "ON CALL" SNOW PLOWING SERVICES WITH SHAUGER PROPERTY SERVICES, INC., 429 DODD STREET, EAST ORANGE, NEW JERSEY 07017 COMMENCING JANUARY 1, 2024 THROUGH MARCH 31, 2024 IN THE AMOUNT NOT TO EXCEED \$30,000.00.

WHEREAS, the extension of the contract between the City of Orange Township and Shauger Property Services, 429 Dodd Street, East Orange, New Jersey 07017, for "On Call" Snow Plowing Services expires on December 31, 2023; and

WHEREAS, the provision of "On Call" Snow Plowing Services is a service that must be bid under the Local Public Contracts Law; and

WHEREAS, the current vendor, Shauger Property Services, Inc., has agreed to obtain an extension; and

WHEREAS, it is anticipated that an additional ninety day period will be required in order to properly award the "On Call" Snow Plowing Services; and

WHEREAS, as a result, the Municipal Council of the City of Orange Township authorized the execution and delivery of an extended contract with Shauger Property Services, Inc. and such contract is authorized by N.J.S.A., 40A:11-6; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds will be available for this purpose in Account No. 4-01-26-292-000-528, contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with Shauger Property Services, Inc.

**NOW, THEREFORE, BE IT RESOLVED**, that the Municipal Council of the City of Orange Township does authorize the extension of the contract with Shauger Property Services, Inc. for the "On Call" Snow Plowing Services for the City of Orange Township, in the amount not to exceed \$30,000.00 for an additional ninety days commencing January 1, 2024 through March 31, 2024.

Adopted: **December 19, 2023**

\_\_\_\_\_  
Joyce L. Lanier  
City Clerk

\_\_\_\_\_  
Tency A. Eason  
Council President

  
\_\_\_\_\_  
TENCY A. EASON  
CITY CLERK

## **ADDENDUM AGREEMENT**

This Addendum Agreement, made and entered into this \_\_\_\_ day of **December 2023**, between the City of Orange Township and **Shauger Property Services, Inc., 429 Dodd Street, East Orange, New Jersey 07017.**

**WHEREAS**, the City Council of the City of Orange Township has, by **Resolution # \_\_\_\_\_-2023** dated **December \_\_\_\_\_, 2023** authorized **Shauger Property Services, Inc., for the continuation of the “On Call” Snow Plowing Services in the City of Orange Township.**

**WHEREAS**, continuation of the “On “Call Snow Plowing Services are required for an additional ninety day period;

**NOW, THEREFORE, BE IT AGREED** by and between the parties, for the mutual covenants set forth herein below:

1. The amount of the services shall not exceed in the amount of \$30,000.00.
2. This addendum agreement shall be effective commencing on January 1, 2024 through March 31, 2024 approved by resolution of the City Council of the City of Orange Township.
3. This addendum agreement shall not be assigned nor shall any duties under this agreement be delegated by **Shauger Property Services, Inc.** without prior written consent of the City.
4. The City may terminate this Agreement upon three days notice to **Shauger Property Services, Inc.** In the event that this agreement is deemed to be terminated, the City shall pay **Shauger Property Services, Inc.** for those services and supplies provided as of the effective date of termination.

**IN WITNESS WHEREOF**, the parties hereto have set their hands and seals the day and year first above written.

**ATTEST:**

**CITY OF ORANGE TOWNSHIP:**

\_\_\_\_\_  
Joyce L. Lanier  
Municipal Clerk

\_\_\_\_\_  
Dwayne D. Warren, Esq.  
Mayor

**ATTEST:**

**Shauger Property Services, Inc.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature  
429 Dodd Street  
East Orange, New Jersey 07017

Approved as to Form and Sufficiency

\_\_\_\_\_  
Gracia R. Montilus, City Attorney

CITY OF ORANGE TOWNSHIP  
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS  
NEXT BUDGET - CURRENT FUND

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2024 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with:

Vendor Name: Shauger Property Services

Address: 429 Dodd Street

City: East Orange

State: New Jersey

Zip Code: 07017

Purpose: On Call Snow Removal Services

Jan. 1 - March 30, 2024

Vendor ID: SHAUG020

Fund: Current Fund

Line Description SRV - Snow Removal - Contractual Services

Account Numbers(s): CY'24                      4-01-26-292-000-528                      \$ 30,000.00

Amount not to exceed: \$ 30,000.00

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Division Head

Date

*Nile Clements*

12/11/2023

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Chief Financial Officer

Date



# SHAUGER PROPERTY SERVICES, INC.

429 Dodd Street, East Orange, NJ 07017    T el. (973) 676-2100    Fax (973) 676-8200    www.shauger.com  
DCA: 1.800.242.5846 ♦ 13VH01533600    Equal Opportunity Employer

December 5, 2023

City of Orange Township  
Department of Public Works and Engineering  
Ellie Serrano, Administrative Clerk  
29 North Day Street, 3<sup>rd</sup> Floor, Room 304  
Orange, NJ 07050

RE: On Call Snow Plowing Services for the City of Orange Township  
Agreement to extend for 90 days – January 1, 2024 through March 31, 2024

To whom it may concern:

Shauger Property Services, Inc. is agreeing and requesting to extend your contract for the On Call Snow Plowing Services contract for an additional 90 days commencing January 1, 2024 and ending March 31, 2024 at the hourly rate of \$200.00 per truck for a minimum of (3) trucks.

Thank you for your consideration in this matter.

Regards,

*Matthew Mulligan*

Matthew Mulligan 

President of Operations

12/03/03

Taxpayer Identification# 223-564-559/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law (Public Law 2001, c.134) requires all contractors and subcontractors with State agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

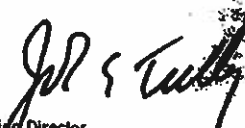
If you have any questions or require more information, feel free to call our Registration Hotline at (609) 292-1730.

I wish you continued success in your business endeavors.

Sincerely,



John E. Tully, CPA  
Acting Director

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY/ DIVISION OF REVENUE PO BOX 600 TRENTON, NJ 08646-0252
TAXPAYER NAME: SHAUGER PROPERTY SERVICES, INC.	TRADE NAME:	
TAXPAYER IDENTIFICATION#: 223-564-559/000	SEQUENCE NUMBER: 000002	
ADDRESS: 429 DODD STREET EAST ORANGE NJ 07017	ISSUANCE DATE: 12/03/03	
EFFECTIVE DATE: 12/08/97		
FORM-BRC(08-01)	Acting Director 	
This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.		

## Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Shauger Property Services, Inc.</b>	
2 Business name/disregarded entity name, if different from above <b>429 Dodd Street, East Orange, NJ 07017</b>	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional) <b>City of Orange Township</b>
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>											
OR											
<b>Employer identification number</b>											
2	2		-	3	5	6	4	5	5	9	

### Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶ <i>Gilda M. Spable</i>	Date ▶	12/8/2023
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### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*