

CITY COUNCIL

The City of Orange Township, New Jersey

DATE January 2, 2024

NUMBER 18-2024

TITLE: A RESOLUTION AUTHORIZING THE SERVICES OF THE LAW OFFICES OF MARCO DI STEFANO, ESQ., LLC, AS AN ALTERNATE MUNICIPAL COURT PROSECUTOR ON AN AS NEEDED BASIS FOR THE CALENDAR YEAR 2024 IN AN AMOUNT NOT TO EXCEED \$2,500.00

WHEREAS, N.J.S.A. 2B:25-4 requires that every Municipal Court shall have at least one (1) Municipal Prosecutor appointed by the governing body of the municipality; and

WHEREAS, in the event that the Municipal Prosecutor is unable to attend a Municipal Court Session, it is the intention of the City Council to appoint an Alternate Municipal Prosecutor to perform the required prosecutorial responsibilities; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto certifying that funds will be available for this purpose in Account No. 4-01-20-155-000-519, contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with Marco Di Stefano, Esq.


NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange Township, New Jersey, as follows:

1. That the Law Offices of Law Offices of Marco Di Stefano, Esq., LLC, 2050 Emerson Avenue, Union, New Jersey 07083 is hereby appointed to serve as the City of Orange Township's Alternate Municipal Court Prosecutor for the calendar 2024.
2. The Mayor and the City Clerk are hereby authorized and directed to execute the attached Agreement, in an amount not to exceed \$2,500.00, with the Law Offices of Marco Di Stefano.
3. That the Agreement herein and this resolution is contingent upon certification of funds and appropriate funding to render payment for the services provided herein.

Adopted: **January 2, 2024**

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President



A WILSON

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET - CURRENT FUND

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2024 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2024 Budget, there will be sufficient funds to contract with:

Vendor Name: Law office of Marco Di Stefano Esq. LLC

Address: 2050 Emerson Ave.

City: Union
State: New Jersey
Zip Code: 07083

Purpose: Alternate municipal court prosecutor

Vendor ID: LAWOF085

Fund: Current Fund
Line Description LAW - Professional Services
Account Numbers(s): CY'24 4-01-20-155-000-519 \$ 2,500.00

Purchase Order # : TBD

Amount not to exceed: \$ 2,500.00

Division Head

Date

Nile Clements

12/27/2023

Chief Financial Officer

Date



**STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE**

Taxpayer Name:

LAW OFFICE OF MARCO DI STEFANO, ESQ. L.L.C.

Trade Name:

Address:

2050 EMERSON AVENUE
UNION, NJ 07083

Certificate Number:

2655602

Effective Date:

November 18, 2021

Date of Issuance:

June 22, 2022

For Office Use Only:

20220622114209206

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To Ordinance §4-70, et seq.
CITY OF ORANGE TOWNSHIP, NEW JERSEY**

Part I - Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

The Law Office of Marco V. Stefano, Esq., LLC

(Contractor) has not made and will not make any reportable contributions pursuant to Ordinance 4-70 et seq. that would bar the award of this contract in the one year period preceding the date of reorganization to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the **CITY OF ORANGE TOWNSHIP** as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Dwayne D. Warren, Esq., Mayor	
Hon. Kerry J. Coley	
Hon. Adrienne K. Wooten	
Hon. Tency A. Eason	
Hon. Clifford R. Ross	
Hon. Quantavia L. Hilbert	
Hon. Jamie Summers-Johnson	
Hon. Weldon M. Montague	

Part II - Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership Corporation Sole Proprietorship Subchapter S Corporation
 Limited Partnership Limited Liability Corporation Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Marco V. Stefano	2050 Emerson Avenue Union, NJ 07083

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: The Law Office of Marco V. Stefano, Esq., LLC

Signed: Marco V. Stefano Title: Attorney Print Name: Marco V. Stefano Date: 10/19/23

Subscribed and sworn before me the 19th day of October, 2023

Ashley Bailey (Attendant)

My Commission expires: February 19, 2025

Ashley Bailey (Print name & title of affiant) (Corporate Seal)

NOTARY PUBLIC OF NEW JERSEY
COMMISSION EXPIRES FEBRUARY 19 2025
COMMISSION #50123099