

**CITY COUNCIL**

**The City of Orange Township, New Jersey**

**DATE** September 5, 2023

**NUMBER** 340-2023

**TITLE:**

**A RESOLUTION AUTHORIZING THE CITY OF ORANGE TOWNSHIP TO SUBMIT CERTAIN PROJECT APPLICATIONS FOR INCLUSISON WITHIN THE COUNTY OF ESSEX REPROGRAMMING COMMUNITY DEVELOPMENT BLOCK GRANT 2023.**

**WHEREAS**, the City of Orange township is a participating municipality in the Essex County Community Development Block Grant (CDBG) program; and

**WHEREAS**, The City of Orange Township desires to request funding under the CDBG Reprogramming year 2023 for the following projects:


<u>PROJECTS</u>	<u>PRIORITY</u>	<u>COSTS</u>
Central Playground Improvements Phase III (Gazebo & Fence)	1	\$193,900.00
Municipal Building ADA Improvements (City Hall)	2	\$ 36,970.00
	<b>TOTAL BUDGET</b>	<b>\$230,870.00</b>

**NOW, THEREFORE BE IT RESOLVED**, that the Municipal Council does hereby authorize the Mayor to submit applications for funding under the Essex County Reprogramming Community Block Grant 2023 for these projects by priority number.

Adopted: September 5, 2023

\_\_\_\_\_  
Joyce L. Lanier  
City Clerk

\_\_\_\_\_  
Tency A. Eason  
Council President

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\_\_\_\_\_

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## Program Description

Completed by wjczka@orangej.gov on 8/15/2023 2:08 PM

Case Id: 37666  
Name: City of Orange Township: Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

### Overview

Community Development Block Grant  
Program  
PY 2023 CDBG Application - Public Facilities & Improvements  
REPROGRAMMING OF CDBG FUNDS FOR CAPITAL PROJECTS  
(Starting July, 2023)

Joseph M. DiVincenzo, Jr.  
Essex County Executive

Anibal Ramos, Jr.  
Department Director

John M. Soares  
Division Director



This application is for public facility and improvement projects (NOT public service) that are expected to be started and completed by or before March 31, 2024. Deadline for submitting request for Reprogrammed CDBG funds is August 15th, 2023. When preparing your application please include "Reprogramming" in the name of your activity, i.e. Smith Road – Reprogramming.

### PROGRAM DESCRIPTION

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combined several funding programs into a single program called "Community Development Block Grant" (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities. The CDBG program accomplishes these goals by providing decent housing, suitable living environments and expanded economic opportunities; principally for low- and moderate-income persons. The U.S. Department of Housing and Urban Development (HUD) administers the CDBG program through state and local governments.

Communities receiving CDBG block grants are free to develop their own programs and funding priorities based on local community development needs. However, these "entitlement communities" must promote the national CDBG objectives by giving the highest funding priority to activities which benefit low- and moderate-income persons, or which aid in the elimination and prevention of slums and blight. Under certain circumstances, CDBG funds may be used as urgent need to address an immediate threat to public health and safety. CDBG activities must adhere to federal eligibility requirements to ensure consistency with the national objectives.

### PROGRAM GUIDELINES

Federal regulations define the parameters for using CDBG funds according to the national objectives. They also specify eligible program activities. Copies of these regulations are available on HUD's website at:

### PROGRAM GOALS

The County funds organizations who exemplify the capacity to provide benefits to low and moderate income persons within the County of Essex, NJ, to eliminate and prevent slums and blight, to deliver services in times of emergencies and to address urgent needs for the county.

### APPLICATION NOTES

The Essex County Division of Housing and Community Development reserves the right to reject any application that is  
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not completed in accordance with the following instructions.

All completed applications will be reviewed by the Essex County Office of Inspector General and any findings could result in the disqualification of an application.

#### **APPLICATION REQUIREMENTS**

Registration must be completed in its entirety via the Neighborhood Software Portal for the applicable CD96 Reprogramming 2023/24 applications. A completed application along with accompanying attachments and exhibits must be submitted by 6 PM on Tuesday, August 15th, 2023. Late applications will not be considered for this round of reprogramming but might be eligible should additional funds be available. Applicants are encouraged to submit an application before the closing date in order to expedite the environmental review process.

To register with Neighborhood Software, go to <https://portal.neighborhoodsoftware.com/EssexCounty/Participant>

All requested supporting documents must be submitted in order for an application to be considered complete. Any attachments that are not requested in the application will not be considered in the score ranking of your application.

A separate application is required for each project or activity. All infrastructure improvement projects must contain separate cost estimates for each area to be completed. For example, a neighborhood project consisting of the reconstruction of 10 streets can be submitted in one application, however each street should be listed with its own qualifying data and cost estimate including engineering costs. This also includes water, sewer and sidewalk projects.

#### **UIE/ AND SAM REGISTRATION**

To be eligible for receipt of federal funds from the County you must provide a valid Unique Entity Identification (UEI) Number and be registered under the System of Awards Management (SAM). Visit [www.sam.gov](http://www.sam.gov) for more information regarding this federal registration.

#### **CENSUS TRACT DATA FOR AREA BENEFIT ACTIVITIES**

Census tract, and block group must be entered for Area Benefit projects based on 2015 ACS data. To obtain the data required to assess if an Area Benefit project is eligible for CDBG funds, please search for the applicable Census tract and Block Groups via the website at: <https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=ff00597e8af24f88b501b7e7f326bedd#>

Note that HUD may update census tract data after applications are submitted, in which case we would reassess income eligibility of various projects.

#### **ADA PROJECT ACTIVITIES**

ADA activities service a United Clientele. For these projects please provide the estimated population of seniors and disabled adults from the community being serviced. This data can be obtained from US Census demographic data.

Note that disabled children younger than 18 years old are not considered when defining the population being served for these type of projects. To expedite the preparation of data for HUD, it would be helpful, but not required, to provide the census tract and block group for the primary office or project site for the proposed activity.

#### **DIRECT BENEFIT ACTIVITIES**

Describe the source where your data is derived from and upload applicable supporting documentation as requested.

#### **PERFORMANCE MEASUREMENT**

Identify the national objective which your proposed project will fulfill and define the special population which you

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will serve. Explain how your proposed project will fit the needs of the population you plan to serve (i.e. removal of ADA barriers, case management services for victims of domestic violence). Describe how your proposed project will assess the needs of your target population (i.e. the removal of ADA barriers will create an avenue for disabled citizens to receive services, make the victims of domestic violence more knowledgeable). Discuss how success of the proposed project will be measured (i.e. the organization regularly monitors the status of the population served by performing annual income certifications, financial documentation, etc.).

#### **PROJECT SITES LOCATED IN FLOOD PLAINS**

Please provide copy of flood insurance and /or confirm if the municipality is participating in the National Flood Insurance Program.

#### **SCOPE OF SERVICES AND BUDGETS**

Please provide concise and clear and reasonable accurate descriptions for the proposed scope of services and budgets. Remember that scope and budget descriptions are the basis for disbursing funds during the voucher process.

#### **CAPITAL IMPROVEMENT PROJECTS FOR NON PROFIT AGENCIES**

Please provide a recent building appraisal and the search or rundown for the proposed project property. If the Agency cannot provide these documents we require a board resolution or other legal document that shows the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG Improvement funds. The County reserves the right to record a five year property lien for capital improvement projects.

#### **OTHER FORMS**

Be advised the following documents must be electronically executed via the application portal:

- Fair Housing Certification
- Certification of Application
- Certification of Title 2 CFR Part 200. MUST be signed and completed by the agencies Chief Financial Officer.
- The agencies Treasurer or Executive Director must sign if no CFO exists
- Requirements for Non-Profits
- Political Contributions

#### **SECTION 3 REQUIREMENTS**

For activities that receive a federal grant/loan award equal to or in excess of \$200,000, the sub recipient and the applicable contractors must provide information detailing whether the construction workers qualify as Section 3 workers. Failure to provide this data will result in a recapture of approved Federal funding.





**A. General**

Completed by wjpkaz@orangepnj.gov on 8/15/2023 2:10 PM

Case Id: 37656  
Name: City of Orange Township, Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

**A. General**

In order to be eligible for receipt of federal funds from the County you must be registered under the System of Awards Management (SAM). Visit [www.sam.gov](http://www.sam.gov) for more information

A.1. Organization Name  
City of Orange Township

A.2. Priority Number  
1

A.3. Funds Requested  
\$193,900.00

A.4. UNIQUE ENTITY ID (UEI):  
H9WVHYNNWQ474

A.5. SAM CAGE CODE:  
37559

A.6. Address  
29 North Day Street Orange, NJ 07050-3608

A.7. Phone  
(973) 266-4174

A.8. Fax  
(973) 266-4029

MAIN CONTACT  
A.9. Contact Person  
Marty Mayes

A.10. Title

Director, Department of Public Works

A.11. Email  
mmayes@orangetwpnj.gov

A.12. Phone  
(973) 266-4174

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A.13. Fax  
(973) 266-4029

A.14. Annual gross revenue (AGR) for preceding fiscal year  
\$86,709,603.40

A.15. Federal awards (total) for preceding fiscal year  
\$810,179.45

A.15a. Federal Award Over/Under \$25 MM?  
Under

A.16. Ratio of Federal Awards to AGR:  
0.93 %

A.16a. Over/Under 80% AGR  
Under

**Documentation**

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City/Town Procurement Policy \*Required  
City of Orange Township - Purchasing Manual.pdf

SAM Registration or SAM Entity Overview Screenshot \*Required  
City of Orange Township - SAMgov Documentation.pdf

Certificate of Insurance  
\*\*No files uploaded







# CITY OF ORANGE TWSP

Unique Entity ID	H8WVHTWNC474	CAGE / NCKGE	37838	Purpose of Registration	Federal Assistance Awards Only
Registration Status	Active Registration	Expiration Date	Mar 30, 2024		
Physical Address	29 N Day ST Orange, New Jersey 07060-3408	Mailing Address	29 North Day Street Orange, New Jersey 07060-3408		
United States		United States			

Doing Business as	(blank)	Division Name	(blank)	Division Number	(blank)
Congressional District	New Jersey 10	State / Country of Incorporation	(blank) / (blank)	URL	(blank)

Registration Dates	Activation Date	Submission Date	Initial Registration Date
Apr 5, 2023	Mar 31, 2023	Mar 31, 2023	Mar 29, 2008

Entity Dates	Entity Start Date	Fiscal Year End Close Date
Mar 16, 1872	Dec 31	

Immediate Owner	CAGE	Legal Business Name
(blank)	(blank)	(blank)

Highest Level Owner	CAGE	Legal Business Name
(blank)	(blank)	(blank)

**Executive Compensation**  
 Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6302 of P.L. 110-323, amending the Federal Funding Accountability and Transparency Act (P.L. 109-323). This information is not displayed in SAM. It is sent to USA spending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

**Proceedings Questions**  
 Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 62.208-7, FAR 62.208-6, or 2, C.F.R. 208 Appendix XL. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

**Exclusion Summary**  
 Active Exclusions Records?  
 No

**SAM Search Authorization**  
 I authorize my entity's non-sensitive information to be displayed in SAM public search results:  
 Yes

<b>Entity Types</b>	<b>Business Types</b>	<b>Entity Type</b>	<b>Organization Factors</b>
U.S. Government Entity	U.S. Government Entity	US Local Government	(blank)
Profit Structure	Profit Structure	(blank)	(blank)









**B. Project Summary**

Completed by wjpkca@orange.nj.gov on 8/15/2023 2:11 PM

Case Id: 37666  
Name: City of Orange Township, Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

**B. Project Summary**

Please provide the following information:

**B.1. Project Title**  
Central Avenue Playground Improvement Project

**B.2. Project Start Date**  
01/01/2024

**B.3. Project Completion Date**  
12/31/2024

**B.4. Total Implementation Time (months)**  
12

**B.5. Site Address**  
371 Central Avenue Orange, NJ 07050

**B.6. Site Control**  
Deed

If Other, specify

**B.7. Is the site in a floodplain?**  
No

**B.8. Size (Sq.Ft.)**  
226,947

**B.9. Census Tract(s) and Block Group(s)**  
Tract 185

**B.10. Congressional district for project site (Required for FSRIS report)**  
NJ-10

**B.11. Tax Block**  
3701

**B.12. Tax Lot**

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3.701

**B.13. National Objective/Project Eligibility**  
Benefit to Low/Mid Income Persons

**B.14. Type of Activity**  
Public Facility



## C. Project Details

Completed by [wjnyes@orange.nj.gov](mailto:wjnyes@orange.nj.gov) on 8/15/2023 2:12 PM

Case Id: 37666  
Name: City of Orange Township: Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

### C. Project Details

Please provide the following information.

C.1. Describe the proposed project, its implementation strategies and quantity (i.e., four new storm drains will be installed, street will be resurfaced with 600 linear feet of asphalt, etc.) the work to be performed for the proposed project with the requested CDBG funds.

The City of Orange Township is seeking a 2023 Essex County Community Development Block Reprogramming Grant for the Central Avenue Playground Improvement Project, which involves the rehabilitation and modification of various amenities at Orange's Central Avenue Playground and Park. Central Avenue Playground is located in the City of Orange Township, in Census Tract 186, Census Tract 186 has 3,977 residents. Over 82% of these residents, or 3,285 residents, are considered low-moderate income (LMI).

As Orange has high population density and many residents that live within low / moderate income households, the local population relies on public spaces close to home to access recreation opportunities. The current playground at Central Avenue Playground is in need of improvement to meet the current and future needs of the surrounding community. This forces many families living near the park to bring their children to updated playground locations further away, or not go out at all.

Because the Orange is such a densely populated township, with 15,565 residents per square mile, it is imperative to improve infrastructure within the Township's local playgrounds, parks, and open spaces. The Orange Department of Public Works and Engineering Departments has identified that Central Avenue Playground is in need of urgent public improvement.

The goal of the proposed project is to increase use of the playground for families and children, to promote public improvement of Orange's open spaces, and to create opportunities for the Township to continue investing in safe, family-friendly public spaces.

The proposed project includes the following improvements to the Central Avenue Playground:

- The existing wrought iron perimeter fence is rusted and needs to be rehabilitated. The current fence will be removed to be restored/repainted. The fence will be modified to remove the buttress supports which create tripping hazards before it is reinstalled.
- A deteriorated section of 6' fence, which is in poor condition as compared to the adjacent fence, will be replaced with a 10' high fence. The height of the new fence will be increased to keep errant volleyballs on the volleyball court.
- A new 30'x12' shade structure will provide a usable space for activities and for parents / guardians to rest out of the direct light of the sun. Chairs and tables will be installed.
- Pavement areas beneath the proposed shade structure and around the tree seat wall will be replaced with concrete sidewalk. These areas of pavement are deteriorated and have created tripping hazards that need to be addressed.
- Concrete will be used to connect the park entrance with the adjacent walkway.
- The existing landscape planters along the park entrance are proposed to be reconfigured to enhance pedestrian

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traffic flow through the park. The presently barren areas of each of the two landscape planters will be removed and replaced with concrete sidewalk to create more open space for walking. A section of concrete retaining wall will seal off the new end of the landscape planter.

**C.2. Total number of persons OR households benefiting from the proposed project (use households only if providing affordable housing or low/mod income housing benefits):**  
**Households Benefiting (only if providing housing benefits)**

**Persons Benefiting**  
 3,977

**C.3. Project Benefit Area Benefit**

**C.4. Source of Data ACS Data**

**If Other, specify:**

**C.5. List ACS Data Information:**

Census Tract	Block Group	Percent	Number of LMI Persons
186	All	82.60 %	3,977

**C.6. Planning / Zoning Approvals**

Permit/Variance	Required	Date Approved/Anticipated
Use/Area Variance	No	M/d/yyyy
Parking Variance	No	M/d/yyyy
Rezoning	No	M/d/yyyy
Site Plan Approval	No	M/d/yyyy
Building Permit	No	M/d/yyyy
Stream Encroachment	No	M/d/yyyy
Special Permit	No	M/d/yyyy
Architectural Drawings	No	M/d/yyyy

**Documentation**

**Permit/Copies of Completed Approvals**  
 \*\*No files uploaded





Direct Benefit - Source Documentation required if selected  
*\*\*No files uploaded*

Census Map - Attach a map for the area to be served by the proposed project  
City of Orange Township - 2010 CD8G Census Map.pdf

Public Hearing Advertisements  
*\*\*No files uploaded*

Governing Body Resolution  
Orange - Essex County CD8G Reprogramming 2024 - Resolution Draft.pdf



## D. Performance Measurement

Completed by [wpfsc@orange-nj.gov](mailto:wpfsc@orange-nj.gov) on 8/15/2023 2:13 PM

Case Id: 37666  
Name: City of Orange Township, Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

### D. Performance Measurement

Please provide the following information.

#### D.1. Objective

Create a sustainable living environment

**D.2. List any special population (i.e., chronically homeless, handicapped, etc.) that the project will target for assistance.**

The City of Orange Township is home to significant special populations including youth and elderly populations, many of whom rely on their local parks for recreation, rest, and relaxation. In Orange, 25.9% of the population or, 8,722 people, are aged 18 or under, and additionally 13.4% of the population, or 4,512 people, are aged 65 years and over.

The project includes improvements to the park. Thus, the improved park will be open to and primarily utilized by all residents of Orange, the majority of whom reside in low to moderate income households.

**D.3. How does this proposed project fit the needs of the population to be served?**

Given that Orange is one of the most densely populated municipalities in the state and the nation, with a population of 15,565 residents per square mile, it is essential to offer a quality infrastructure within the Township's local parks and open spaces.

The park is located in a densely populated and heavily-built low to moderate income neighborhood. Renovating the existing park will increase recreational opportunities within the park, as well as the well-being of the park for families with children, or the elderly population who rely on the park as a community space to relax.

**D.4. How are the target population's needs assessed?**

The Township's Department of Public Works and consulting engineer have assessed the park conditions and proposed improvements based on the Township's Master Plan, which recommends the Orange give attention to the use, condition, and well-being of parks, open-space environments, and complete timely and necessary upgrades where needed.

The Township is also committed to listening to the priorities of residents through public surveys and hearings, where residents can make requests or needs known, as well as advocate for specific project or attention to an area of need.

**D.5. Describe performance measures used to evaluate the success of the proposed project.**

The project will be evaluated based on the completion of all construction related to the park improvements. All construction activities and associated documentation will be catalogued and reviewed, as well as all related actions taken by the City Council, Department of Public Works, and other involved parties and stakeholders.

A qualitative assessment of park conditions using public surveys and hearings will be leveraged to help evaluate the success of the project and its implementations. These tools will also be used to measure the use of the park before and



after improvements.

D.6. Identify which County priority, as described in the 2020-2024 Consolidated Plan, that your proposed project addresses?  
Public Improvement Needs

D.7. Describe how the proposed project will achieve the priority identified above.  
The proposed scope of work of the project targets a heavily used park, which attracts all residents of Orange, including a significant population of youth and elderly within the community. [Blank Park] is in need of update and specific repairs.

The proposed project ensures that quality open space and recreational facilities will continue to be improved and available to low to moderate income residents of Orange. The improvements will ensure that public facilities in Orange are sustainable, maintained in a state of good repair, and supportive of the livability of neighborhoods.

D.8. Check the box of the national outcome which will be satisfied with the completion of your proposed project.

- Availability/Accessibility
- Affordability
- Sustainability





**E. Federal Requirements**

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Case Id: 37666  
Name: City of Orange Township, Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

**E. Federal Requirements**

Please provide the following information.

**ENVIRONMENTAL HAZARDS**

E.1. If the site for the proposed project is located within a flood plain, does applicant participate in the National Flood Insurance Program and/or have private flood insurance?  
Not Applicable

E.2. Will the proposed project impact groundwater?  
No

E.3. Will the proposed project impact a historical or archaeological structure of site?  
No

E.4. Are there any other known environmental hazards by the proposed project?  
No

If Yes, please explain

If site is historical, contact local Historical Commission for input on capital projects.

**Documentation**

Attach Quad maps showing the location and service area of the proposed project (for capital projects only)  
City of Orange Township - Central Avenue Playground Quad Map - 8.5x11.pdf  
City of Orange Township - Central Avenue Park Quad Map.pdf

Photographs (capital projects only) Attach four 4" x 6" colored photos (no Polaroids) of the site and/or structure. (1) facing down the street, (1) facing up the street, (1) facing the front of site/structure, (1) in front facing away from site/structure  
Orange - Essex County CDIG Reprogramming 2024 Central Ave Playground - Google Streetview Photos.pdf  
City of Orange Township - Central Avenue Playground Engineers Concept Map.pdf

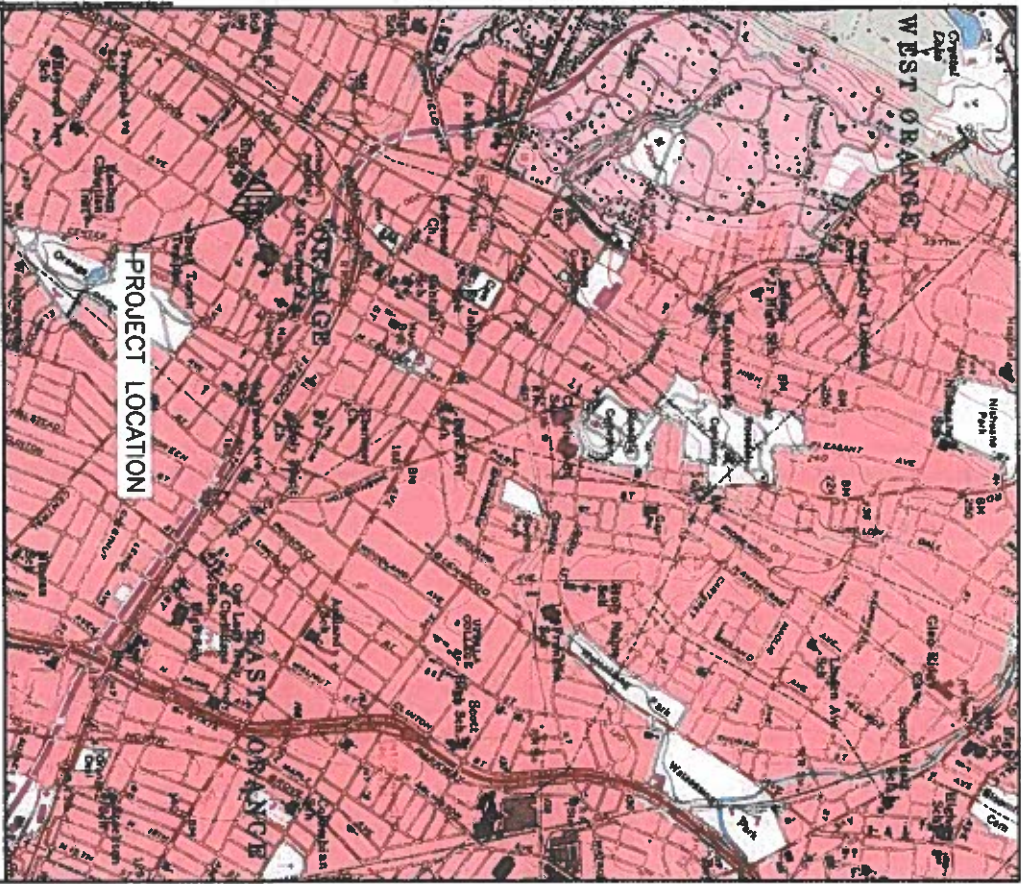


Supporting Documentation for National Flood Insurance Program or Private Flood Insurance  
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Regulations (for capital projects only) if project is contingent upon other federal, state or local governmental requirements attach approvals, grant matching, etc. docs.  
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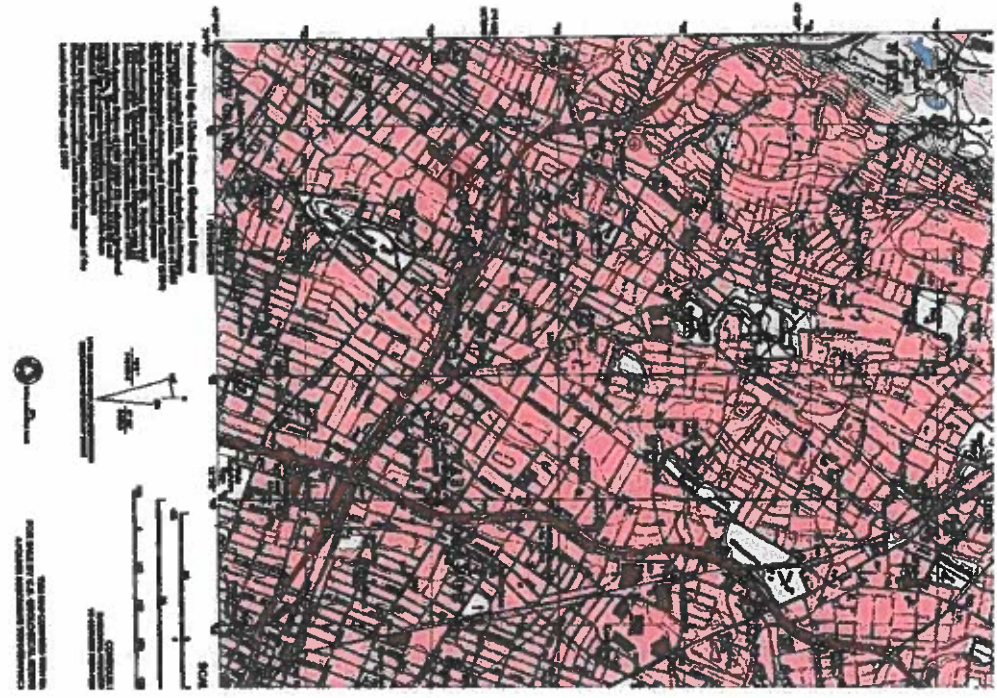
USGS QUAD MAP (ORANGE)

<b>MATRIXNEWORLD</b> Engineering Programs <small>Matrix New World Engineering, Land Services          and Landscape Architecture, P.C.          405 South Palm Beach Boulevard          West Palm Beach, Florida 33411          561.772.1111</small>		<small>761.922.6444          405 South Palm Beach Boulevard          West Palm Beach, Florida 33411          561.772.1111</small>	
SCALE	PROJECT NO.	DATE	FIGURE NO.
1"=2000'	22-0113	08/19/23	1
<b>CENTRAL PLAYGROUND IMPROVEMENTS</b> CITY OF ORANGE 371 CENTRAL AVE, ORANGE			





Census map 1870 / 67.15%





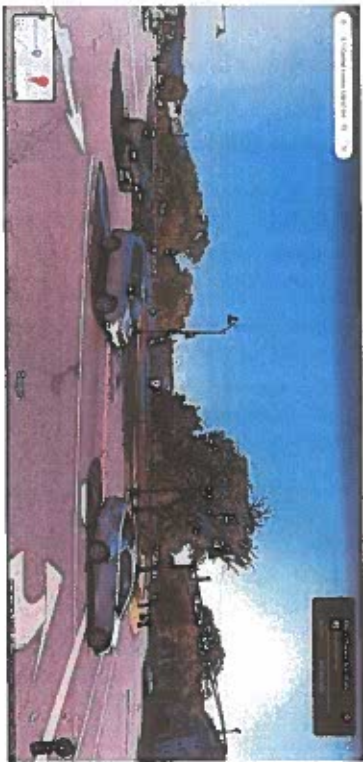


City of Orange Township - Neighborhood Portal Application - Central Avenue Playground Improvements  
Essex County Community Development Block Grant Program (CDBG) Reprogramming FY 2024

Essex County - CDBG Reprogramming FY 2024  
City of Orange Township

*"Central Avenue Playground Improvements"*

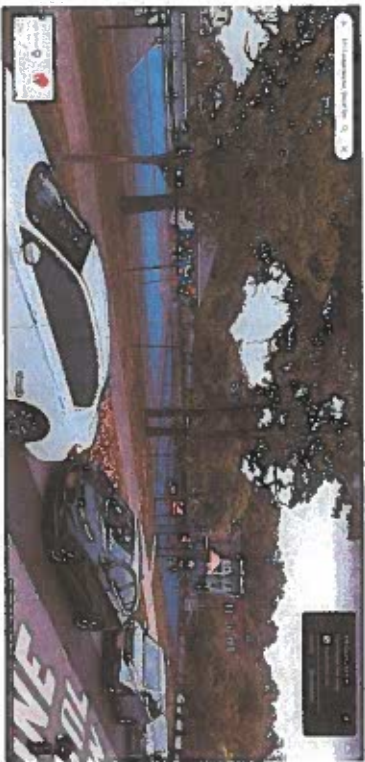
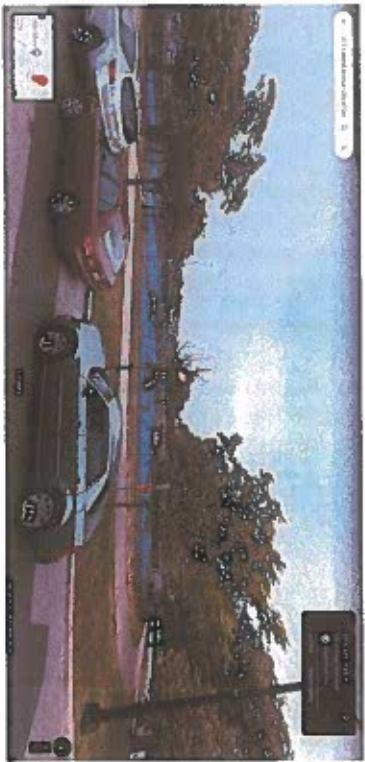
Google Streetview Photos







**City of Orange Township – Neighborhood Portal Application – Central Avenue Playground Improvements  
Essex County Community Development Block Grant Program (CDBG) Reprogramming FY 2024**







**F. Financials**

Case Id: 37666  
Name: City of Orange Township, Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

Completed by wjyles@orange.nj.gov on 8/15/2023 2:16 PM

**F. Financials**

For Capital improvement projects for Non-Profit Agency Public Facilities, a recent building appraisal and title search/run-down for the proposed project property is requested. If the Agency cannot provide these documents, a board resolution or other legal document that affirms the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CD&G Improvement funds should be submitted. The County reserves the right to record a 5 year restrictive lien that ensures the project site will be utilized to deliver the programs and services defined in the grant contract agreement.

F.1. List any judgment, lien, bankruptcy, litigation, indictment, debarment or criminal conviction below. These legal actions will not necessarily disqualify your application but failure to inform the County of Essex of these items will likely cause your application to be rejected. List the or identification number for each of these legal actions.  
N/A

F.2. List all potential funding sources for this proposed project.

Funding Source	Funding Status Applied For	Amount
N/A		\$0.00
Total		\$0.00

F.3. Is one of the sources of funds from a municipality?

No

a. If Yes, are the necessary funds contained in the capital or current budget?

b. If funds are contained in a Capital Budget, when will the municipality introduce a bonding ordinance?

**F.4. Project Budget**

Budget Item	Total Project Cost	CD&G Funding Requested
Construction: Roadway Striping	\$0.00	\$0.00
Construction: Roadway Milling	\$0.00	\$0.00
Construction: Roadway Paving	\$0.00	\$0.00
Construction: Roadway Tree Planting	\$0.00	\$0.00
Construction: Traffic Cones	\$0.00	\$0.00
Construction: Roadway Asphalt	\$0.00	\$0.00
Construction: Roadway ADA Improvements	\$0.00	\$0.00
Construction: Building	\$0.00	\$0.00







Construction: Building HVAC	\$0.00	\$0.00
Construction: Building ADA Improvements	\$0.00	\$0.00
Other	\$193,900.00	\$193,900.00
	\$193,900.00	\$193,900.00

F.5. Provide additional comments on the proposed budget. If you selected "Other" as a budget item provide a detailed description of what costs are included in "Other."

The proposed project includes the following improvements to the Central Avenue Playground:

- The existing wrought iron perimeter fence is rusted and needs to be rehabilitated. The current fence will be removed to be restored/repainted. The fence will be modified to remove the buttress supports which create tripping hazards before it is reinstalled.
- A deteriorated section of 6' fence, which is in poor condition as compared to the adjacent fence, will be replaced with a 10' high fence. The height of the new fence will be increased to keep errant volleyballs on the volleyball court.
- A new 20'x12' shade structure will provide a useable space for activities and for parents / guardians to rest out of the direct light of the sun. Chairs and tables will be installed.
- Pavement areas beneath the proposed shade structure and around the tree seat wall will be replaced with concrete sidewalk. These areas of pavement are deteriorated and have created tripping hazards that need to be addressed.
- Concrete will be used to connect the park entrance with the adjacent walkway.
- The existing landscape planters along the park entrance are proposed to be reconfigured to enhance pedestrian traffic flow through the park. The presently barren areas of each of the two landscape planters will be removed and replaced with concrete sidewalk to create more open space for walking. A section of concrete retaining wall will seal off the new end of the landscape planter.

**Documentation**

Provide most recent Single Year Financial Audit - **Required**  
 City of Orange Township - CY 2021 Fiscal Audit.pdf

Funding Sources - Supporting Documents  
 City of Orange Township - Central Avenue Playground Engineers Cost Estimate.pdf



**G. Non-Profit Requirements**

Completed by [wjshes@orange.nj.gov](mailto:wjshes@orange.nj.gov) on 8/15/2023 2:16 PM

Case Nr: 37666  
Name: City of Orange Township, Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

**G. Non-Profit Requirements**

Please provide the following information.

G.1. Name of Fiscal Officer

G.2. Telephone

G.3. Federal ID Number

G.4. Is agency exempt under Section 501(c)(3) of the U.S. IRS Code?

G.5. Corporation Type

If Corporation Other, specify

G.6. Is Agency a registered charity?

**BACKGROUND INFORMATION**  
G.7. Mission of the Agency

G.8. History of Agency

**Documentation**

Charities Registration Form - if applicable  
\*\*No files uploaded

Certificate of Incorporation  
\*\*No files uploaded

Printed By: Wendy Syles on 8/15/2023







- List of Board of Directors  
\*\*No files uploaded
- Copy of Organization Chart  
\*\*No files uploaded
- IRS Letter granting tax exempt status under 501(c)(13)  
\*\*No files uploaded



## H. Certifications

Case Id: 37666  
Name: City of Orange Township, Central Avenue  
Completed by wpsjcs@orangepf.gov on 8/15/2023 2:16 PM  
Address: 371 Central Avenue, Orange, NJ 07050

### H. Certifications

Please provide the following information.

#### H.1. Fair Housing Certification

In accordance with the applicable statutes and the regulations governing consolidated plan regulations, the municipality/agency/applicant certifies that it will affirmatively further fair housing, which means it will utilize the County's analysis of impediments to fair housing choices within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The municipality/agency/applicant shall notify the County of any Fair Housing violations. Documented violations will result in the withholding of Federal funds.

#### H.2. Equity and Social Justice Certification

The municipality/agency/applicant certifies that it will provide public services and/or capital improvements that will be in compliance with the Equity and Social Justice obligations for CDBG funded activities. Essex County, through its Five Year Consolidated Plan, and the U.S. Department of Housing and Urban Development (HUD), strive to reach and serve citizens and communities in a fair and equitable manner. "Equity" in this instance means all people have full and equal access to opportunities that enable them to attain their full potential. "Community" shall mean a group of people who share some of all of the following: geographic boundaries, sense of membership, culture, language, common norms and interest. Access to services, programs, facilities and housing is necessary to have equity for all persons, regardless of race, class, gender or language spoken. Inequities are created when barriers exist that prevent individuals and communities from accessing these opportunities and achieving their full potential.

H.3. What policies/ordinances does your municipality/agency have in place that addresses equity and social justice? The Township has adopted a First Source Employment policy which requires that redevelopments must employ 30% city residents for construction projects. Similarly, the Township adheres to HUD regulations that require hiring of public housing residents for economic opportunities. The Township sponsors recreation programming for persons of all ages and varied interests and abilities, including the youth, elderly, and other special groups.

H.4. What methods or tools does your agency use to ensure that your service delivery is equitable? The methods adopted for First Source/Section 3, holding job fairs, and monitoring hiring of citizens and residents.

H.5. What steps will you take going forward to address barriers that may cause inequity in your service delivery? The Township will utilize a public contracts officer to ensure compliance with all aspects and ordinance shall prevent inequity in our service delivery.



**1. Political Contributions**

Completed by wsykes@orangenj.gov on 8/15/2023 2:16 PM

Case Id: 37666  
Name: City of Orange Township- Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

**1. Political Contributions**

Political Contributions Made After July 11, 1985

**STATEMENT OF CERTAIN**

Ordinance Number 0-96-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of County Commissioners of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods of to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 of more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set fourth name of County elected official, County political party and/or County official, political organization, of State political party to whom a political contribution of \$500.00 of more was made by proposers within five (5) years of the date hereof, if none, write "none".

Name	Amount
------	--------

Authorized Signature

Wendy Sykes

Electronically signed by wsykes@orangenj.gov on 8/15/2023 2:16 PM





**Submit**

Last modified by wsykes@orangenj.gov on 8/15/2023 2:17 PM

Case Id: 37666  
Name: City of Orange Township: Central Avenue  
Address: 371 Central Avenue, Orange, NJ 07050

**Submit**

---

Applicant understands and agrees to comply with the policies, rules and regulations of Essex County and the U.S. Department of Housing & Urban Development if funding is awarded. It is further understood that information presented in this application will become a part of any subsequent funding agreement.

I acknowledge that I have read, reviewed and adhered to requirements applicable to our organization of Title 2 CFR Part 200 of the Federal Code.

I hereby certify that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached is true, complete and correct to the best of my knowledge.

Authorized Party Name  
Honorable Dwayne Warren, Esq.

Title  
Mayor, City of Orange Township

Signature  
Honorable Dwayne Warren, Esq.  
Electronically signed by wsykes@orangenj.gov on 8/15/2023 2:17 PM



**ESTIMATE OF PROBABLE COST OF CONSTRUCTION**

PROJECT NAME Central Playground Improvements Phase III - Gazebo & Fence DATE 2022-08-15  
 PROJECT LOCATION Orange, NJ REVISED \_\_\_\_\_  
 MATRIX PROJECT NO. 22-0113 CLIENT NAME CITY OF ORANGE

2023 CDBG Reprogramming

Item Description	Quantity	Unit	Unit Price	Total Amount
Demo Existing Pavement, Planters and Fence	1	LS	\$10,000	\$10,000.00
Tables and Chairs	1	LS	\$15,000	\$15,000.00
Restore Existing Wrought Iron Fence	280	LF	\$225	\$63,000.00
12' x 20' Shade Structure	1	LS	\$30,000	\$30,000.00
Concrete Sidewalk	290	SY	\$100	\$29,000.00
Concrete Retaining Wall	20	LF	\$100	\$2,000.00
			Contingency (10%)	\$14,900.00
			Design and Construction Administration	\$30,000.00
			<b>TOTAL</b>	<b>\$193,900.00</b>





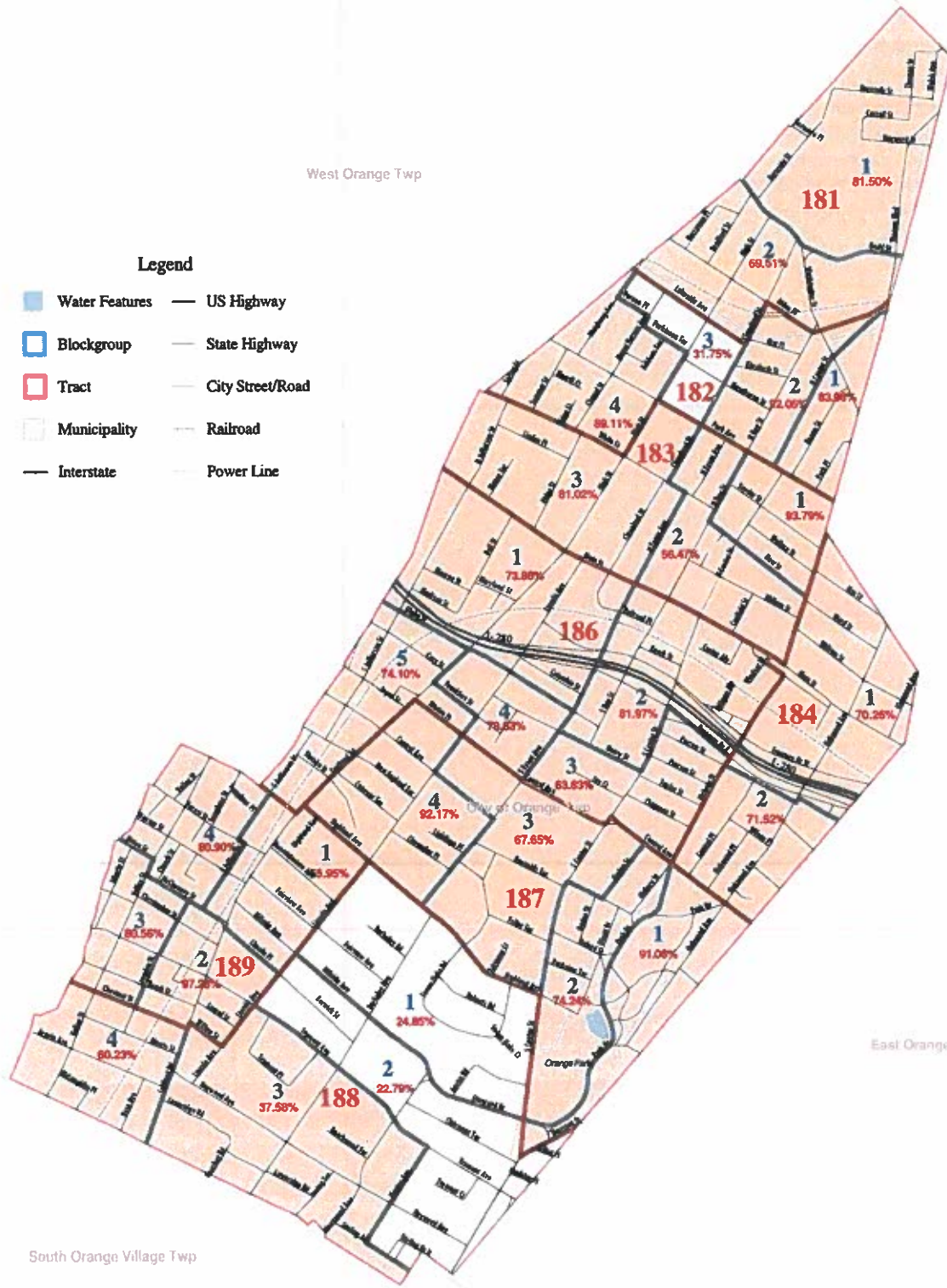
**City of Orange Twp, Essex County, NJ**  
**2010 Census Blockgroups - CDBG Eligible Areas**  
**ACS 2011-2015 Low/Mod Data**

Montclair Twp

West Orange Twp

**Legend**

- Water Features
- Blockgroup
- Tract
- Municipality
- Interstate
- US Highway
- State Highway
- City Street/Road
- Railroad
- Power Line

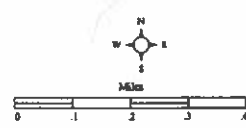


East Orange

South Orange Village Twp

**Blockgroup by Low/Moderate Income Percentage**

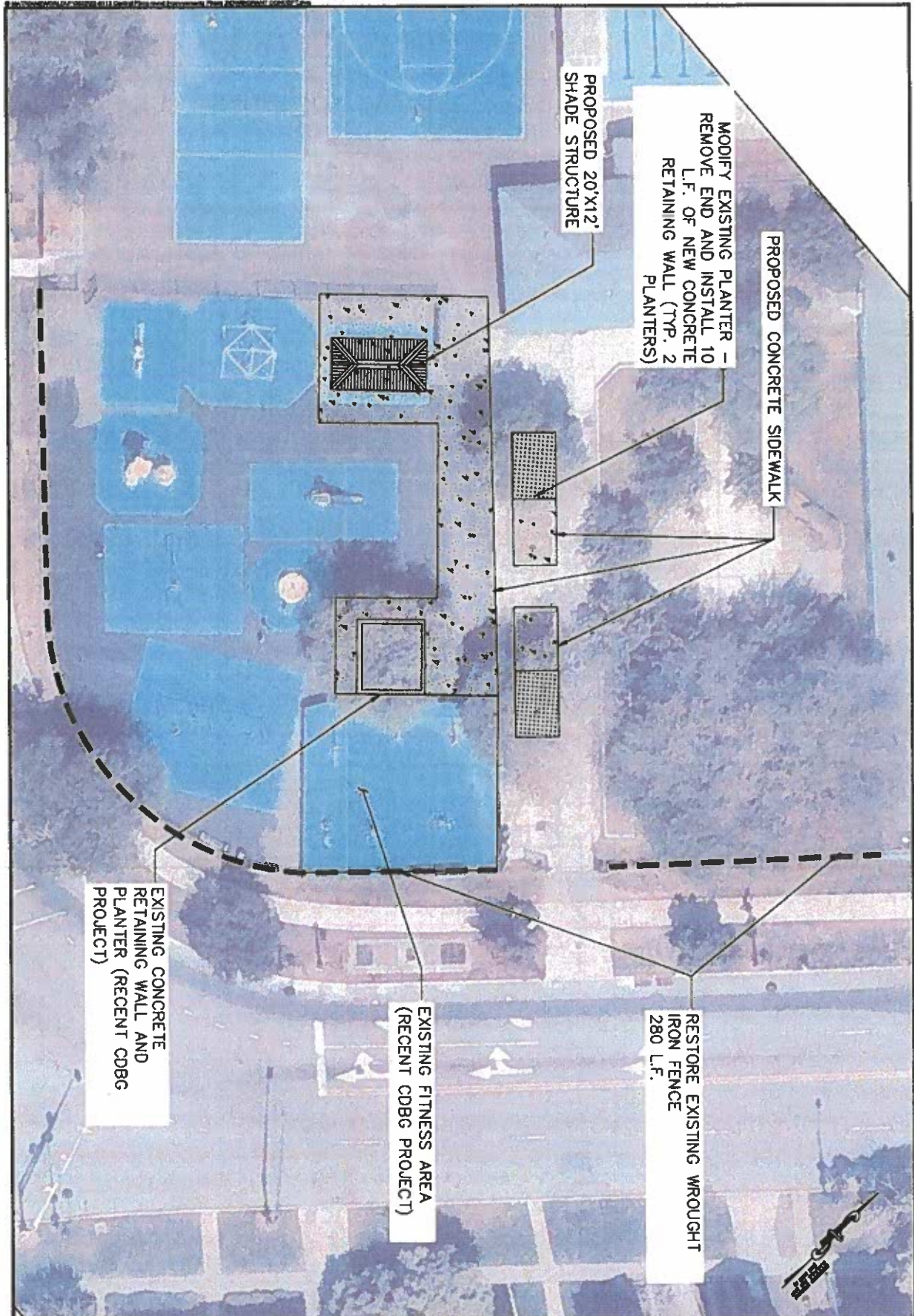
- 0.0% Less than 36.73%
- 88.9% 36.73% or More



Mapping by BorData  
 245 West High Street  
 Hummelstown, PA 17036  
 (717) 566-6536  
 (c) Copyright 2020  
 Source: 2011-15 HUD CDBG Allocations, Released 2018







EXISTING CONCRETE  
RETAINING WALL AND  
PLANTER (RECENT CDBG  
PROJECT)

EXISTING FITNESS AREA  
(RECENT CDBG PROJECT)

RESTORE EXISTING WROUGHT  
IRON FENCE  
280 L.F.

PROPOSED 20'X12'  
SHADE STRUCTURE

MODIFY EXISTING PLANTER -  
REMOVE END AND INSTALL 10  
L.F. OF NEW CONCRETE  
RETAINING WALL (TYP. 2  
PLANTERS)

PROPOSED CONCRETE SIDEWALK

PROJECT NUMBER: 20  
SCALE: 1/8"  
DATE: 08/20/2018

CONCEPT PLAN  
CENTRAL PLAYGROUND  
IMPROVEMENTS PHASE 2

**MATRIXNEWORLD**  
Engineering Program  
Matrix New World Engineering, Land Surveying  
and Construction Architecture, P.C.  
30 West 37th Street, 12th Floor  
New York, New York 10018  
Tel: 877-346-1000  
Fax: 877-346-1010

DATE	BY	APP'D	REV





**Program Description**

Completed by wjstet@essexnj.gov on 8/15/2023 12:49 PM

Case Id: 37665  
Name: City of Orange Township: Municipal Building  
Address: 29 North Day Street, Orange, NJ 07050

**Overview**



Community Development Block Grant  
Program  
PY 2023 CDBG Application - Public Facilities & Improvements  
REPROGRAMMING OF CDBG FUNDS FOR CAPITAL PROJECTS  
(Starting July, 2023)

Joseph N. DiVincenzo, Jr.  
Essex County Executive  
Arbial Ramos, Jr.  
Department Director  
John M. Soares  
Division Director

This application is for public facility and improvement projects (NOT public service) that are expected to be started and completed by or before March 31, 2024. Deadline for submitting request for Reprogrammed CDBG funds is August 15th, 2023. When preparing your application please include "Reprogramming" in the name of your activity. I.e. Smith Road - Reprogramming.

**PROGRAM DESCRIPTION**

In 1974, the federal government enacted the Federal Housing and Community Development Act. Title I of the Act combined several funding programs into a single program called "Community Development Block Grant" (CDBG). Congress designed the CDBG program to enhance and maintain the viability of urban communities. The CDBG program accomplishes these goals by providing decent housing, suitable living environments and expanded economic opportunities; principally for low- and moderate-income persons. The U.S. Department of Housing and Urban Development (HUD) administers the CDBG program through state and local governments.

Communities receiving CDBG block grants are free to develop their own programs and funding priorities based on local community development needs. However, these "entitlement communities" must promote the national CDBG objectives by giving the highest funding priority to activities which benefit low- and moderate-income persons, or which aid in the elimination and prevention of slums and blight. Under certain circumstances, CDBG funds may be used as urgent need to address an immediate threat to public health and safety. CDBG activities must adhere to federal eligibility requirements to ensure consistency with the national objectives.

**PROGRAM GUIDELINES**

Federal regulations define the parameters for using CDBG funds according to the national objectives. They also specify eligible program activities. Copies of these regulations are available on HUD's website at:

**PROGRAM GOALS**

The County funds organizations who exemplify the capacity to provide benefits to low and moderate income persons within the County of Essex, NJ, to eliminate and prevent slums and blight, to deliver services in times of emergencies and to address urgent needs for the county.

**APPLICATION NOTES**

The Essex County Division of Housing and Community Development reserves the right to reject any application that is Printed By: Wendy Sykes on 8/15/2023





not completed in accordance with the following instructions.

All completed applications will be reviewed by the Essex County Office of Inspector General and any findings could result in the disqualification of an application.

**APPLICATION REQUIREMENTS**

The application must be completed in its entirety via the Neighborhood Software Portal for the applicable CDBG Reprogramming 2023/24 applications. A completed application along with accompanying attachments and exhibits must be submitted by 6 PM on Tuesday, August 15th, 2023. Late applications will not be considered for this round of reprogramming but might be eligible should additional funds be available. Applicants are encouraged to submit an application before the closing date in order to expedite the environmental review process.

To register with Neighborhood Software, go to <https://portal.neighborhoodsoftware.com/essexcountrynl/participant>

All requested supporting documents must be submitted in order for an application to be considered complete. Any attachments that are not requested in the application will not be considered in the score ranking of your application.

A separate application is required for each project or activity. All infrastructure improvement projects must contain separate cost estimates for each area to be completed. For example, a neighborhood project consisting of the reconstruction of 10 streets can be submitted in one application, however each street should be listed with its own qualifying data and cost estimate including engineering costs. This also includes water, sewer and sidewalk projects.

**UEI AND SAM REGISTRATION**

To be eligible for receipt of federal funds from the County you must provide a valid Unique Entity Identification (UEI) Number and be registered under the System of Awards Management (SAM). Visit [www.sam.gov](http://www.sam.gov) for more information regarding this federal registration.

**CENSUS TRACT DATA FOR AREA BENEFIT ACTIVITIES**

Census tract, and block group must be entered for Area Benefit projects based on 2015 ACS data. To obtain the data required to assess if an Area Benefit project is eligible for CDBG funds, please search for the applicable Census tract and Block Groups via the website at: <https://hud.maps.arcgis.com/apps/webappviewer/index.html?id=f1d0597e8a24f88b501b7e71325b6edd#>

Note that HUD may update census tract data after applications are submitted, in which case we would reassess income eligibility of various projects.

**ADA PROJECT ACTIVITIES**

ADA activities service a Limited Clientele. For these projects please provide the estimated population of seniors and disabled adults from the community being serviced. This data can be obtained from US Census demographic data. Note that disabled children younger than 18 years old are not considered when defining the population being served for these type of projects. To expedite the preparation of data for HUD, it would be helpful, but not required, to provide the census tract and block group for the primary office or project site for the proposed activity.

**DIRECT BENEFIT ACTIVITIES**

Describe the source where your data is derived from and upload applicable supporting documentation as requested.

**PERFORMANCE MEASUREMENT**

Identify the national objective which your proposed project will fulfill and define the special population which you





will serve. Explain how your proposed project will fit the needs of the population you plan to serve (i.e. removal of ADA barriers, case management services for victims of domestic violence). Describe how your proposed project will assess the needs of your target population (i.e. the removal of ADA barriers will create an avenue for disabled citizens to receive services, make the victims of domestic violence more knowledgeable). Discuss how success of the proposed project will be measured (i.e. the organization regularly monitors the status of the population served by performing annual income certifications, financial documentation, etc.).

#### **PROJECT SITES LOCATED IN FLOOD PLAINS**

Please provide copy of flood insurance and /or confirm if the municipality is participating in the National Flood Insurance Program.

#### **SCOPE OF SERVICES AND BUDGETS**

Please provide concise and clear and reasonable accurate descriptions for the proposed scope of services and budgets. Remember that scope and budget descriptions are the basis for disbursing funds during the voucher process.

#### **CAPITAL IMPROVEMENT PROJECTS FOR NON PROFIT AGENCIES**

Please provide a recent building appraisal and title search or rundown for the proposed project property. If the Agency cannot provide these documents we require a board resolution or other legal document that shows the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG improvement funds. The County reserves the right to record a five year property lien for capital improvement projects.

#### **OTHER FORMS**

Be advised the following documents must be electronically executed via the application portal:

- Fair Housing Certification
- Certification of Application
- Certification of Title 2 CFR Part 200. MUST be signed and completed by the agencies Chief Financial Officer. The agencies Treasurer or Executive Director must sign if no CFO exists
- Requirements for Non-Profits
- Political Contributions

#### **SECTION 3 REQUIREMENTS**

For activities that receive a federal grant/loan award equal to or in excess of \$200,000, the sub recipient and the applicable contractors must provide information detailing whether the construction workers qualify as Section 3 workers. Failure to provide this data will result in a recapture of approved Federal funding.



**A. General**

Completed by wzykes@orangepnj.gov on 8/15/2023 12:51 PM

Case Id: 37665  
Name: City of Orange Township: Municipal Building  
Address: 29 North Day Street, Orange, NJ 07050

**A. General**

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In order to be eligible for receipt of federal funds from the County you must be registered under the System of Awards Management (SAM). Visit [www.sam.gov](http://www.sam.gov) for more information

A.1. Organization Name  
City of Orange Township

A.2. Priority Number  
2

A.3. Funds Requested  
\$36,970.00

A.4. UNIQUE ENTITY ID (UEI):  
H9WWHYHWQ874

A.5. SAM CAGE CODE:  
37559

A.6. Address  
29 North Day Street Orange, NJ 07050

A.7. Phone  
(973) 266-4174

A.8. Fax  
(973) 266-4029

**MAIN CONTACT**  
A.9. Contact Person  
Marty Mayes

A.10. Title  
Director, Department of Public Works

A.11. Email  
mmayes@orangepnj.gov

A.12. Phone  
(973) 266-4174

Printed By: Wendy Sykes on 8/15/2023



Neighborhood Software





A.13. Fax  
(973) 266-4029

A.14. Annual gross revenue (AGR) for preceding fiscal year  
\$86,709,503.40

A.15. Federal awards (total) for preceding fiscal year  
\$810,179.45

A.15a. Federal Award Over/Under \$25 MM?  
Under

A.16. Ratio of Federal Awards to AGR:  
0.93 %

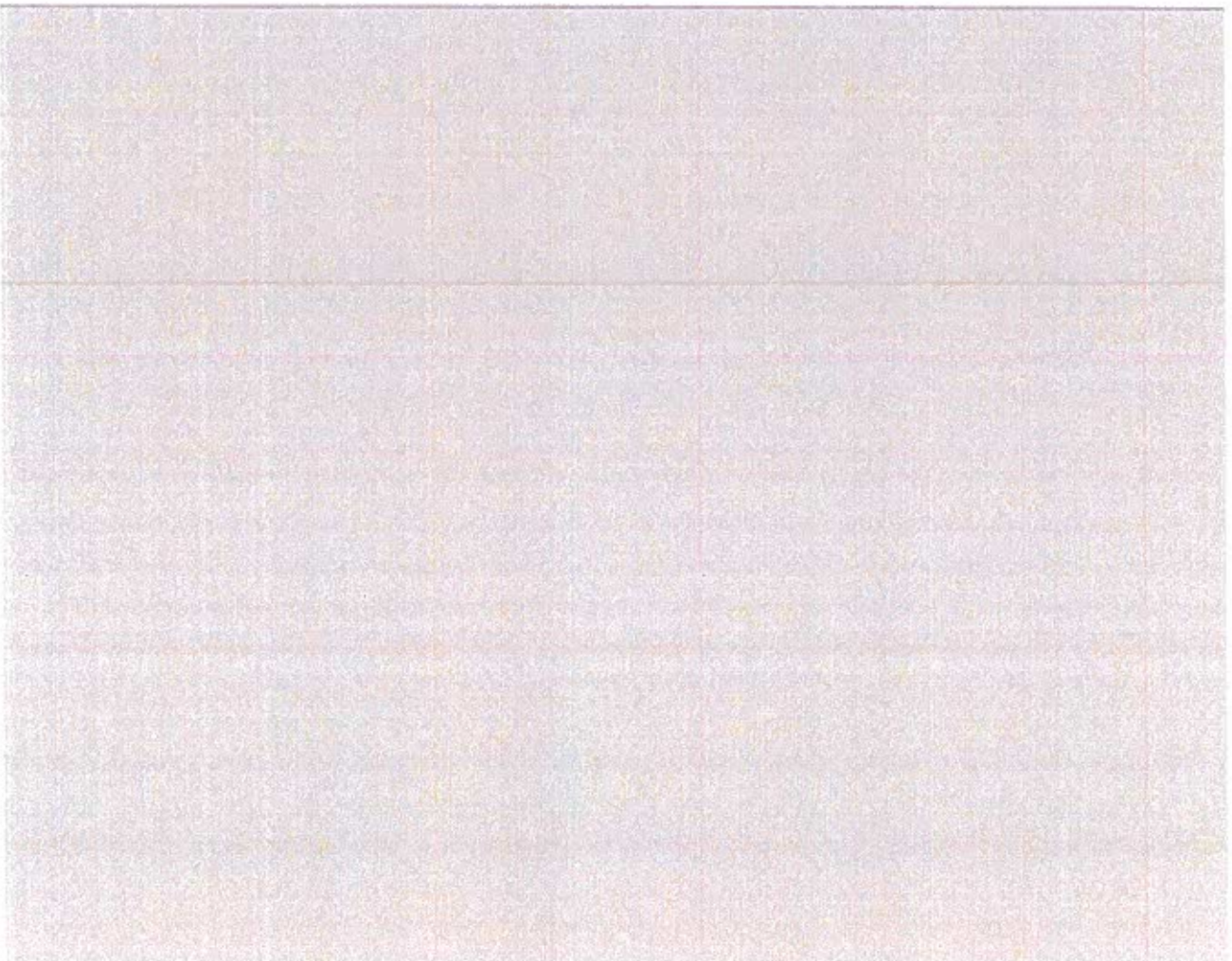
A.16a. Over/Under 80% AGR  
Under

Documentation

City/Town Procurement Policy \*Required  
City of Orange Township - Purchasing Manual.pdf

SAM Registration or SAM Entity Overview Screenshot \*Required  
City of Orange Township - SAMgov Documentation.pdf

Certificate of Insurance  
\*\*No files uploaded





**B. Project Summary**

Case Id: 37665

Name: City of Orange Township: Municipal Building

Address: 29 North Day Street, Orange, NJ 07050

Completed by wjckes@orange.nj.gov on 8/15/2023 12:52 PM

**B. Project Summary**

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Please provide the following information.

**B.1. Project Title**  
Municipal Building ADA Improvements Project

**B.2. Project Start Date**  
01/01/2024

**B.3. Project Completion Date**  
12/31/2024

**B.4. Total Implementation Time (months)**  
12

**B.5. Site Address**  
29 North Day Street Orange, NJ 07050

**B.6. Site Control**  
Deed

**If Other, specify**

**B.7. Is the site in a floodplain**  
No

**B.8. Size (Sq.Ft.)**  
65

**B.9. Census Tract(s) and Block Group(s)**  
Tract 183, Block 2

**B.10. Congressional district for project site (Required for FRSIS report)**  
NJ-10

**B.11. Tax Block**  
2001

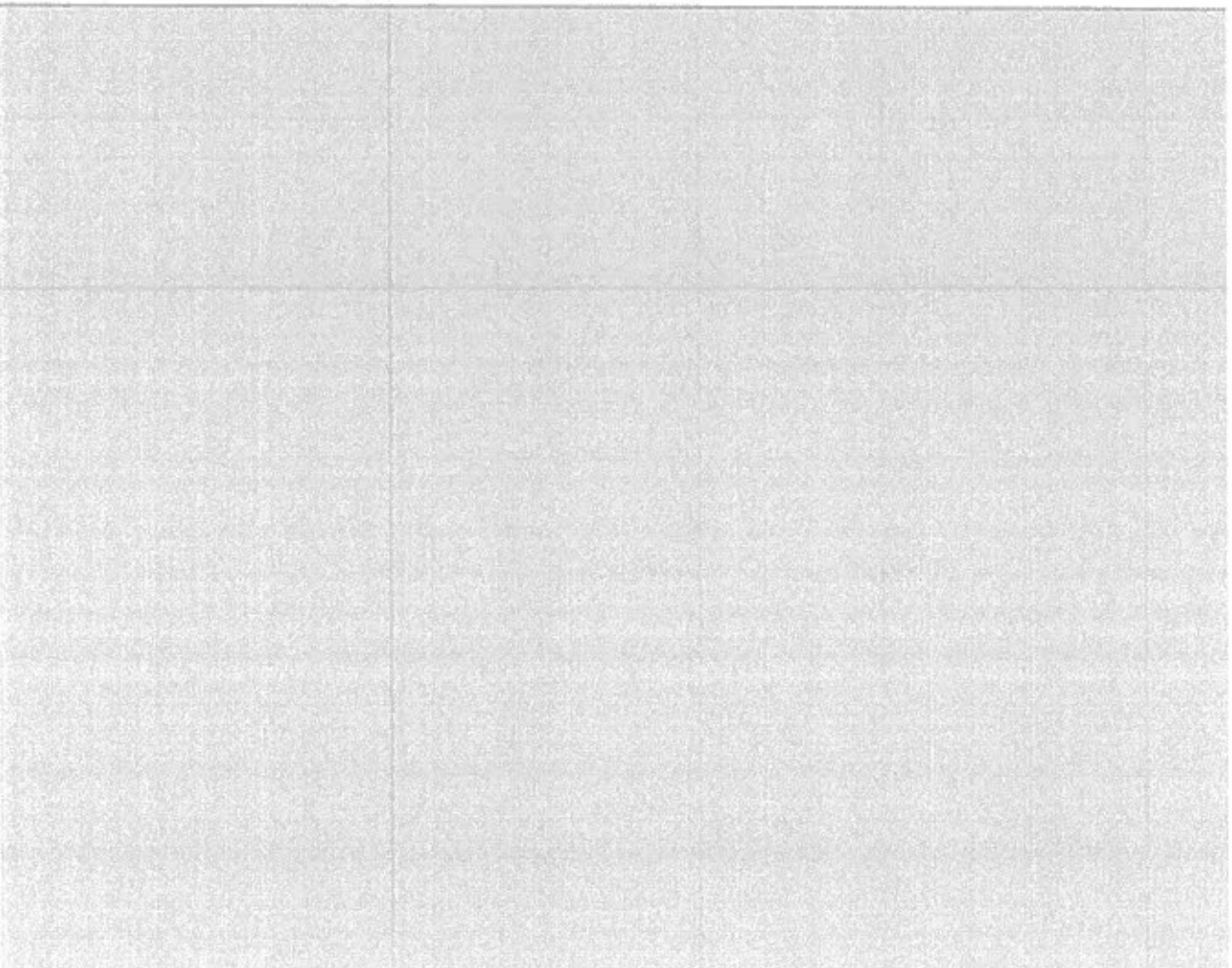
**B.12. Tax Lot**

Printed By: Wendy Sykes on 8/15/2023



**B.13. National Objective/Project Eligibility  
Benefit to Low/Med Income Persons**

**B.14. Type of Activity  
Public Facility**







## C. Project Details

Case ID: 37665

Completed by wjstacy@orangenvi.gov on 8/15/2023 12:54 PM

Name: City of Orange Township; Municipal Building  
Address: 29 North Day Street, Orange, NJ 07050

### C. Project Details

Please provide the following information.

C.1. Describe the proposed project, its implementation strategies and quantify (i.e., four new storm drains will be installed, street will be resurfaced with 600 linear feet of asphalt, etc.) the work to be performed for the proposed project with the requested CDBG funds.

The City of Orange Township is seeking a 2023 Essex County Community Development Block Reprogramming Grant for the Municipal Building ADA-Access Improvement Project, which involves the retrofitting and modification of the non-ADA-compliant entrance door to properly accommodate the special populations of the elderly and disabled populations within Orange. The municipal building is located in the City of Orange Township, in Census Tract 183, Block 2, Census Tract 183, Block 2 contains 912 residents. Over 56.47% of these residents, or 515 residents, who live within the Block are considered low-moderate income (LMI). Additionally, as an ADA improvement, this project will directly benefit limited clientele, including individuals with disabilities and seniors with mobility challenges.

As many members of these populations fall within low / moderate income households, they require assistance from services offered within the municipal building. The current municipal building entrance consists of a non-ADA-compliant heavy, metal, outward swinging door. This can make access difficult or impossible for a person with a mobility limitation, or anyone who uses a wheelchair, walker, or walking aid.

Because the entrance is critical to the use of public services in the municipal building, it is imperative to improve access and serviceability to the Township's residents, and especially to the special target populations including the elderly and mobility disabled. The Orange Department of Public Works and Engineering Departments has identified that the municipal building is in need of urgent improvement. This is further supported by the advocacy of local residents and members of the special target populations for an ADA-compliant entrance. Automatic, ADA-compliant doors will improve building access for special populations with a mobility disability, or anyone who uses a wheelchair, walker, or walking aid, as well as parents with strollers, or elderly people with carts.

The goal of the proposed project is to increase usability for special target populations to allow better access for these populations to municipal services and offerings within the municipal building.

The proposed scope of work includes:

- Removing the existing door, frame, and hardware.
- Supplying and installing the following:
  - 1 Custom 16 gauge welded hollow metal door w/ sidelites, transom, hinge preps and wire glass.
  - 1 Custom 18 gauge hollow metal door w/ hinge and lite kit preps.
  - 1 Full length 22"x64" vision lite kit w/ polished wire glass.
  - 3 Stanley 4-1/2" NRP hinges in satin chrome finish.
  - 1 Falcon 48" rim panic device in aluminum finish.
  - 1 Falcon nightlatch function pull plate handle trim w/ cylinder prep.
  - 1 Multi-Lock restricted rim cylinder in satin chrome finish.

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- 1 Linear remote access control panel (expandable up to 4 doors).
- 1 HES 12/24V surface panic device electric strike in satin stainless steel finish.
- 1 LCN electromechanical automatic door operator in aluminum finish.
- 2 BEA 4.5" push-to-open buttons w/ mounting boxes.
- 2 BEA 900mhz receivers.
- 2 BEA 900mhz transmitters.
- 50 IEI proximity fobs.
- Additionally, supplied service and labor on electronics, wiring, door work, and associated masonry and construction with project.

C.2. Total number of persons OR households benefiting from the proposed project (use households only if providing affordable housing or low/mod income housing benefits):

Households Benefiting (only if providing housing benefits)

Persons Benefiting  
6,633

C.3. Project Benefit  
Area Benefit

C.4. Source of Data  
ACS Data

If Other, specify:

C.5. List ACS Data Information:

Census Tract	Block Group	Percent	Number of LMI Persons
183	2	56.47 %	515

C.6. Planning / Zoning Approvals

Permit/Variance	Required	Date Approved/Anticipated Approval
Use/Area Variance	No	M/d/yyyy
Parting Variance	No	M/d/yyyy
Reasoning	No	M/d/yyyy
Site Plan Approval	No	M/d/yyyy
Building Permit	No	M/d/yyyy
Stream Encroachment	No	M/d/yyyy
Special Permit	No	M/d/yyyy
Architectural Drawings	No	M/d/yyyy





**Documentation**

---

Permit/Copies of Completed Approvals

\*\*No files uploaded

Direct Benefit - Source Documentation required if selected

\*\*No files uploaded

Census Map - Attach a map for the area to be served by the proposed project

City of Orange Township - 2010 CD&G Census Map.pdf

City of Orange Township - Municipsl Building 29 N. Day St. Census Map.pdf

Public Hearing Advertisements

\*\*No files uploaded

Governing Body Resolution

Orange - Essex County CD&G Reprogramming 2024 - Resolution Draft.pdf



## D. Performance Measurement

Case Id: 37655

Name: City of Orange Township: Municipal Building

Address: 29 North Day Street, Orange, NJ 07050

Completed by wslakes@orange.nj.gov on 8/15/2023 12:54 PM

### D. Performance Measurement

Please provide the following information.

#### D.1. Objective

Create a sustainable living environment

#### D.2. List any special population (i.e., chronically homeless, handicapped, etc.) that the project will target for assistance.

The City of Orange Township is home to significant special populations, many of whom require public services and thus use the municipal building. Of people under the age of 65 in Orange, 6.3% of the population, or 2,121 people, have some disability. Additionally, 13.4% of the population, or 4,512 people, are aged 65 years and over.

The current municipal building entrance consists of a non-ADA-compliant heavy, metal, outward swinging door. This can make access impossible for a person with a mobility disability, or anyone who uses a wheelchair, walker, or walking aid.

#### D.3. How does this proposed project fit the needs of the population to be served?

The ADA-compliant entrance will allow accessibility to public infrastructure for individuals with disabilities, where previous accommodations did not exist. Automatic, ADA-compliant doors will improve building access for special populations with a mobility disability, or anyone who uses a wheelchair, walker, or walking aid, as well as parents with strollers, or elderly people with carts.

As many of these special populations fall within households of low/moderate incomes, they are likely to visit the municipal building and utilize public resources.

#### D.4. How are the target population's needs assessed?

The Township has been made aware of the critical need for this project through the advocacy of special populations, including the elderly and mobility disabled populations in Orange. As many members of these population fall within low / moderate income households, they many times require assistance from services offered within the municipal building.

The current municipal building entrance consists of a non-ADA-compliant heavy, metal, outward swinging door. This can make access impossible for a person with a mobility disability, or anyone who uses a wheelchair or walking aid.

#### D.5. Describe performance measures used to evaluate the success of the proposed project

The project will be evaluated based on the completion of the functioning, ADA-compliant, automatic entrance door to Orange's municipal building. The project will also be catalogued with all associated documentation including contractor payment records, before and after photos, and associated public records.

A qualitative assessment using public surveys and hearings will be leveraged to reach and assess the special populations. This will help ensure the target population is aware of the new ADA-compliant entrance, as well as able to utilize the entrance without limitation or other hindrance.

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11 of 21



D.6. Identify which County priority, as described in the 2020-2024 Consolidated Plan, that your proposed project addresses?  
Public Facility Needs

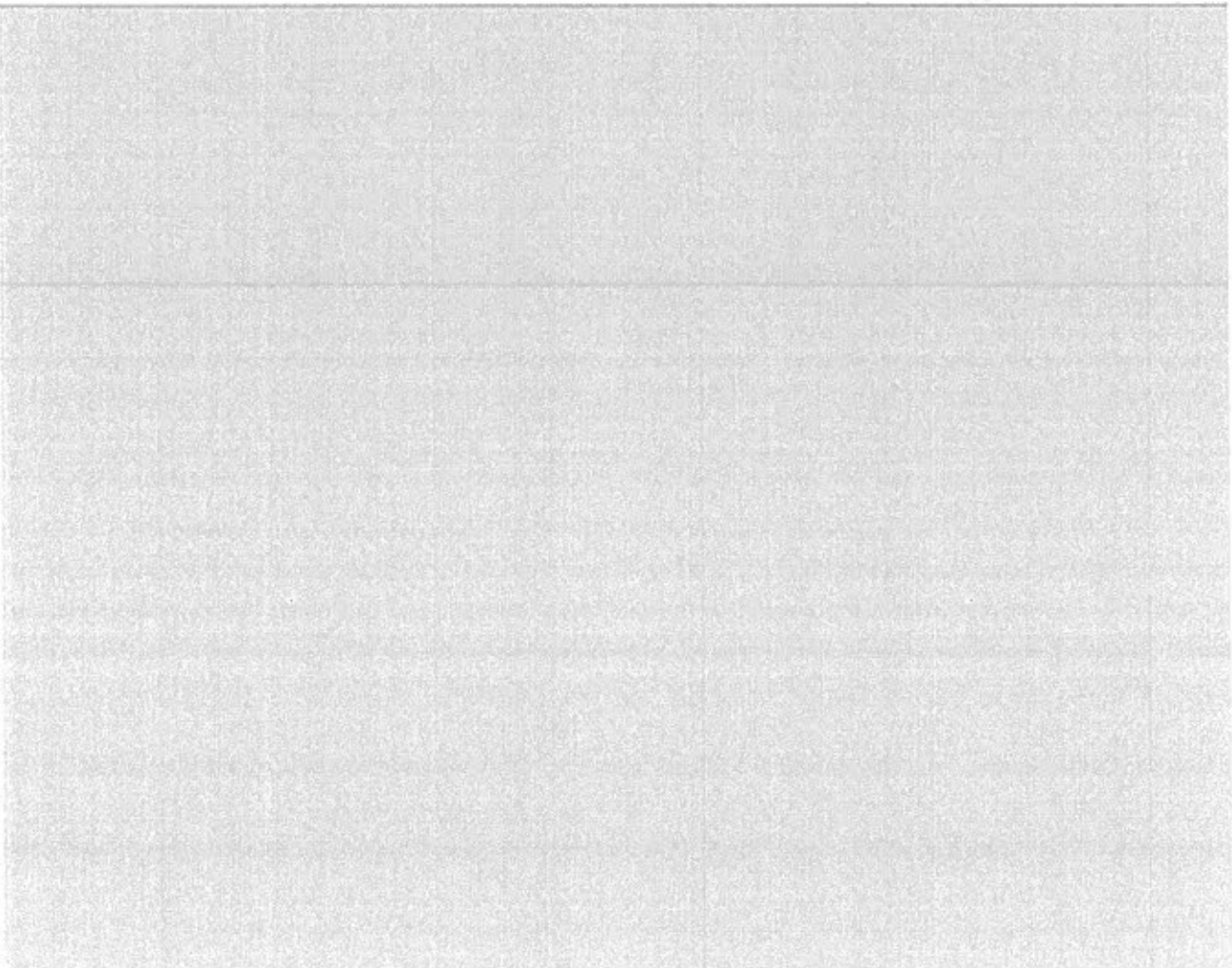
D.7. Describe how the proposed project will achieve the priority identified above.

The proposed scope of work of the project targets a high-use public facility for much needed ADA-compliant improvement, specifically to properly accommodate special populations including the elderly and mobility disabled residents of Orange.

The project will improve a public facility in a low/mod Census Tract and ensure, while ensuring that the Orange municipal building is supportive of the special populations that rely on the many public services rendered through the municipal building.

D.8. Check the box of the national outcome which will be satisfied with the completion of your proposed project.

- Availability/Accessibility
- Affordability
- Sustainability







## E. Federal Requirements

Case Id: 37665

Name: City of Orange Township: Municipal Building

Address: 29 North Day Street, Orange, NJ 07050

Completed by wjshes@orange.nj.gov on 8/15/2023 1:11 PM

### E. Federal Requirements

Please provide the following information.

#### ENVIRONMENTAL HAZARDS

E.1. If the site for the proposed project is located within a flood plain, does applicant participate in the National Flood Insurance Program and/or have private flood insurance?  
Not Applicable

E.2. Will the proposed project impact groundwater?  
No

E.3. Will the proposed project impact a historical or archaeological structure of site?  
No

E.4. Are there any other known environmental hazards by the proposed project?  
No

If Yes, please explain

If site is historical, contact local Historical Commission for input on capital projects.

#### Documentation

Attach Quad maps showing the location and service area of the proposed project (For capital projects only)  
City of Orange Township - Quad Map City Hall 29 N. Day St..pdf

Photographs (capital projects only) Attach four 4" x 6" colored photos (no Polaroids) of the site and/or structure, (1) facing down the street, (1) facing up the street, (1) facing the front of site/structure, (1) in front facing away from site/structure  
Orange - Essen County CDBG Reprogramming 2024 Municipal Building - Google Streetview Photos.pdf

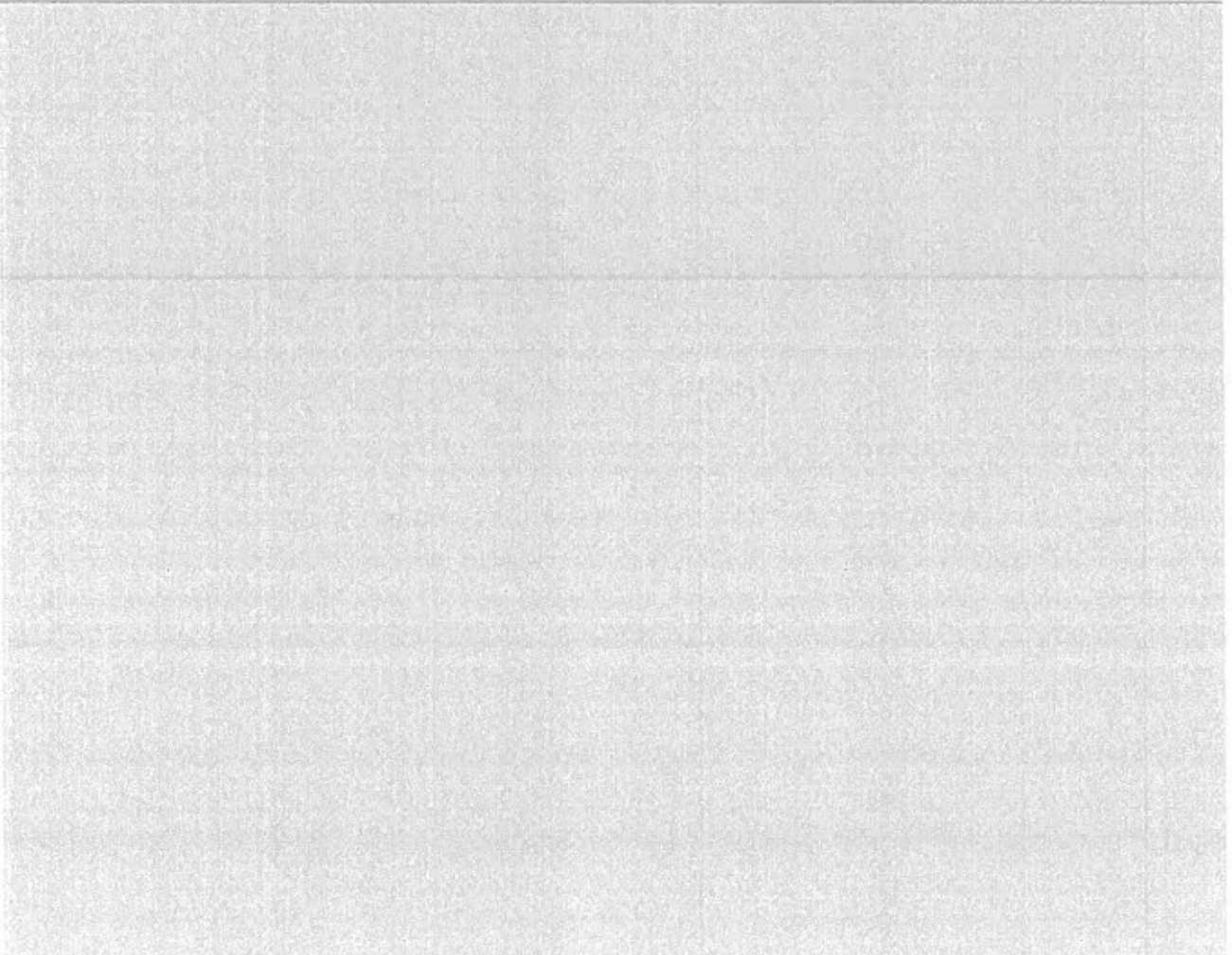
Supporting Documentation for National Flood Insurance Program or Private Flood Insurance

\*No files uploaded

Printed By: Wendy Sykes on 8/15/2023



Regulations (for capital projects only) if project is contingent upon other federal, state or local governmental requirements attach approvals, grant matching, etc. docs.  
*\*\*No files uploaded*







**F. Financials**

Case ID: 37665

Completed by wsgjcs@orangejci.gov on 8/15/2023 12:56 PM

Name: City of Orange Township: Municipal Building  
Address: 29 North Day Street, Orange, NJ 07050

**F. Financials**

For Capital Improvement projects for Non-Profit Agency Public Facilities, a recent building appraisal and title search/run-down for the proposed project property is requested. If the Agency cannot provide these documents, a board resolution or other legal document that affirms the Non-Profit's ability to provide a personal guarantee or other type of credit enhancement in lieu of entering into a lien agreement with Essex County for the CDBG Improvement funds should be submitted. The County reserves the right to record a 5 year restrictive lien that ensures the project site will be utilized to deliver the programs and services defined in the grant contract agreement.

F.1. List any judgment, lien, bankruptcy, litigation, indictment, debarment or criminal conviction below. These legal actions will not necessarily disqualify your application but failure to inform the County of Essex of these items will likely cause your application to be rejected. List the or identification number for each of these legal actions.  
N/A

F.2. List all potential funding sources for this proposed project.

Funding Source	Funding Status	Amount
N/A	Applied For	\$0.00
Total		\$0.00

F.3. Is one of the sources of funds from a municipality?  
No

a. If Yes, are the necessary funds contained in the capital or current budget?

b. If funds are contained in a Capital Budget, when will the municipality introduce a bonding ordinance?

**F.4. Project Budget**

Budget Item	Total Project Cost	CDBG Funding Requested
Construction: Roadway Striping	\$0.00	\$0.00
Construction: Roadway Milling	\$0.00	\$0.00
Construction: Roadway Paving	\$0.00	\$0.00
Construction: Roadway Tree Planting	\$0.00	\$0.00
Construction: Traffic Cones	\$0.00	\$0.00
Construction: Roadway Asphalt	\$0.00	\$0.00
Construction: Roadway ADA Improvements	\$0.00	\$0.00
Construction: Building	\$0.00	\$0.00



Construction: Building HVAC	\$0.00	\$0.00
Construction: Building ADA Improvements	\$36,970.00	\$36,970.00
Other	\$0.00	\$0.00
	\$36,970.00	\$36,970.00

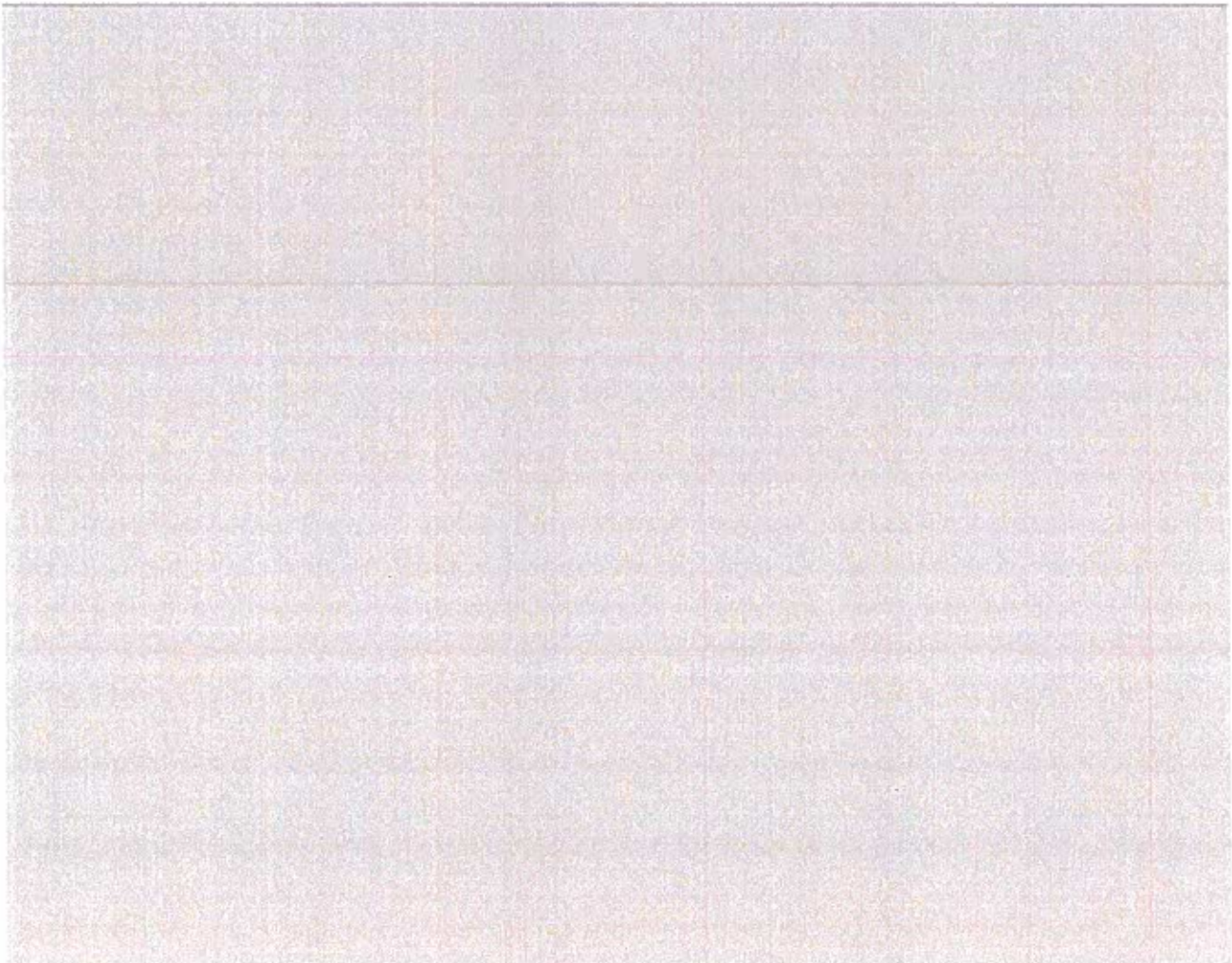
F.5. Provide additional comments on the proposed budget. If you selected "Other" as a budget item provide a detailed description of what costs are included in "Other."

**Documentation**

---

Provide most recent Single Year Financial Audit \*Required  
 City of Orange Township - CY 2021 Fiscal Audit.pdf

Funding Sources - Supporting Documents  
 City of Orange Township - Municipal Building ADA Door Engineers Estimate.pdf







**G. Non-Profit Requirements**

Case Id: 37665

Completed by wsystem@orange.nj.gov on 8/15/2023 12:56 PM

Name: City of Orange Township Municipal Building  
Address: 29 North Day Street, Orange, NJ 07050

**G. Non-Profit Requirements**

Please provide the following information.

G.1. Name of Fiscal Officer

G.2. Telephone

G.3. Federal ID Number

G.4. Is agency exempt under Section 501(c)(3) of the U.S. IRS Code?

G.5. Corporation Type

If Corporation Other, specify

G.6. Is Agency a registered charity?

**BACKGROUND INFORMATION**  
G.7. Mission of the Agency

G.8. History of Agency

**Documentation**

Charities Registration Form - if applicable

\*\*No files uploaded

Certificate of Incorporation

\*\*No files uploaded

Printed By: Wendy Sykes on 8/15/2023

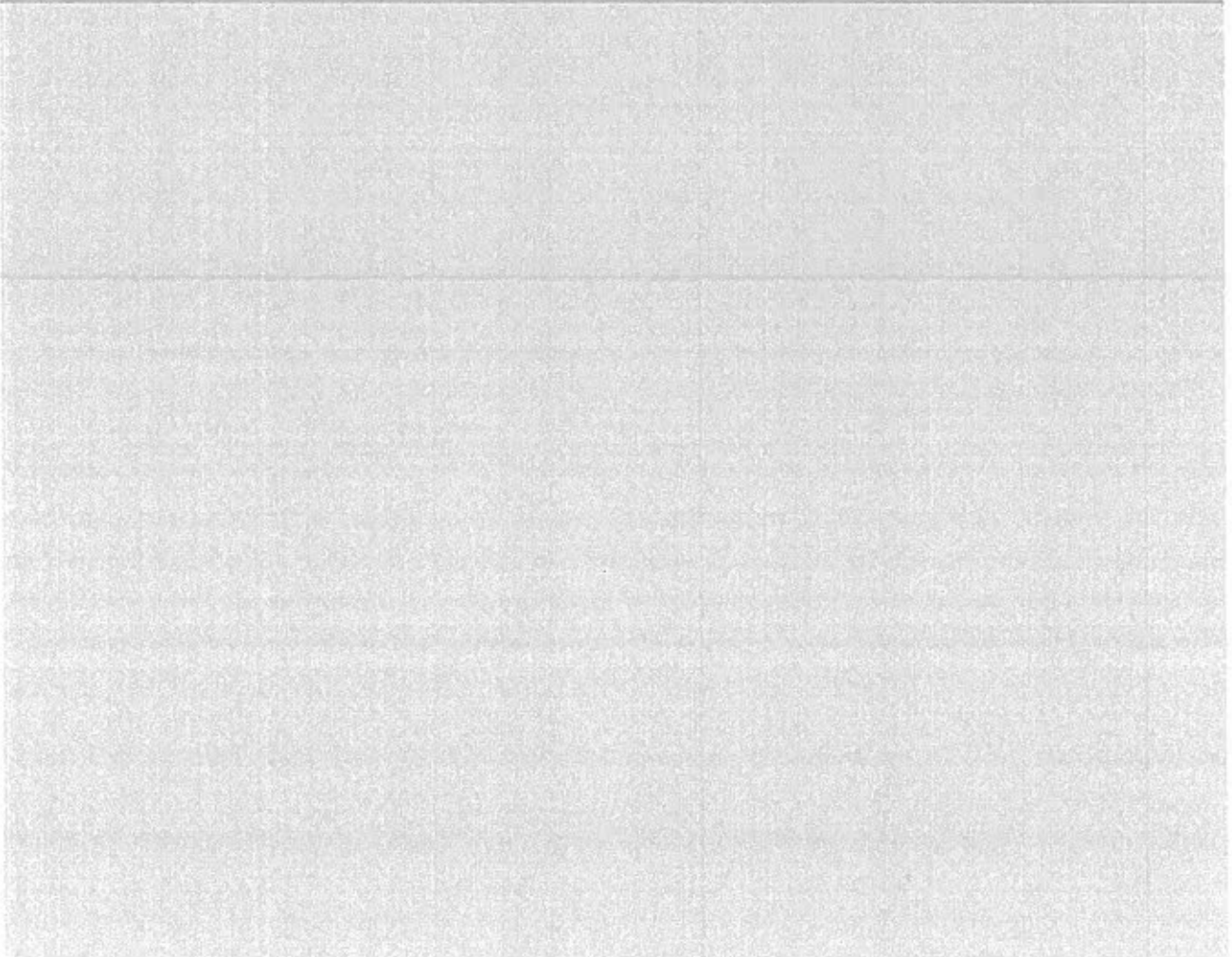




List of Board of Directors  
**\*\*No files uploaded**

Copy of Organization Chart  
**\*\*No files uploaded**

IRS Letter granting tax exempt status under 501(c)(3)  
**\*\*No files uploaded**





## H. Certifications

Case Id: 37665

Name: City of Orange Township: Municipal Building

Address: 29 North Day Street, Orange, NJ 07050

Completed by wjstx@orange.nj.gov on 8/15/2023 12:57 PM

### H. Certifications

Please provide the following information.

#### H.1. Fair Housing Certification

In accordance with the applicable statutes and the regulations governing consolidated plan regulations, the municipality/agency/applicant certifies that it will affirmatively further fair housing, which means it will utilize the County's analysis of impediments to fair housing choices within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The municipality/agency/applicant shall notify the County of any Fair Housing violations. Documented violations will result in the withholding of Federal funds.

#### H.2. Equity and Social Justice Certification

The municipality/agency/applicant certifies that it will provide public services and/or capital improvements that will be in compliance with the Equity and Social Justice obligations for CDBG funded activities. Essex County, through its Five Year Consolidated Plan, and the U.S. Department of Housing and Urban Development (HUD), strive to reach and serve citizens and communities in a fair and equitable manner. "Equity" in this instance means all people have full and equal access to opportunities that enable them to attain their full potential. "Community" shall mean a group of people who share some of all of the following: geographic boundaries, sense of membership, culture, language, common norms and interest. Access to services, programs, facilities and housing is necessary to have equity for all persons, regardless of race, class, gender or language spoken. Inequities are created when barriers exist that prevent individuals and communities from accessing these opportunities and achieving their full potential.

#### H.3. What policies/ordinances does your municipality/agency have in place that addresses equity and social justice?

The City has adopted a First Source Employment policy which requires that redevelopments must employ 30% city residents for construction projects. Similarly, we adhere to HUD regulations that require hiring of public housing residents for economic opportunities. The City sponsors recreation programming for persons of all ages and varied interests and abilities, including the physically handicapped.

#### H.4. What methods or tools does your agency use to ensure that your service delivery is equitable?

The methods adopted for First Source/Section 3, holding job fairs, and monitoring hiring of citizens and residents.

#### H.5. What steps will you take going forward to address barriers that may cause inequity in your service delivery?

The City will utilize a public contracts officer to ensure compliance with all aspects and ordinance shall prevent inequity in our service delivery.





**I. Political Contributions**

Case Id: 37665

Completed by wsykes@orangej.gov on 8/15/2023 12:57 PM

Name: City of Orange Township: Municipal Building

Address: 29 North Day Street, Orange, NJ 07050

**I. Political Contributions**

Political Contributions Made After July 11, 1986

**STATEMENT OF CERTAIN**

Ordinance Number 0-86-0007, as amended by Ordinance Number 0-95-0003, adopted by the Board of County Commissioners of the County of Essex, requires that all proposals for negotiated contracts submitted by individuals and/or business entities seeking to provide goods or to perform services for the County of Essex shall contain a statement setting forth each political contribution by them of \$500.00 or more made within five years next preceding the date of said contract, either directly or indirectly, to any County elected political official, County political party and/or County official, political organization, or any State political party.

Set fourth name of County elected official, County political party and/or County official, political organization, of State political party to whom a political contribution of \$500.00 or more was made by proposers within five (5) years of the date hereof, if none, write "none".

Name	Amount
------	--------

Authorized Signature

Wendy Sykes

Electronically signed by wsykes@orangej.gov on 8/15/2023 12:57 PM



**Submit**

Last modified by wsykes@orangenvi.gov on 8/15/2023 1:12 PM

Case Id: 37665

Name: City of Orange Township: Municipal Building

Address: 29 North Day Street, Orange, NJ 07050

**Submit**

---

Applicant understands and agrees to comply with the policies, rules and regulations of Essex County and the U.S. Department of Housing & Urban Development if funding is awarded. It is further understood that information presented in this application will become a part of any subsequent funding agreement.

I acknowledge that I have read, reviewed and adhered to requirements applicable to our organization of Title 2 CFR Part 200 of the Federal Code.

I hereby certify that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached is true, complete and correct to the best of my knowledge.

**Authorized Party Name**

Honorable Dwayne Warren, Esq.

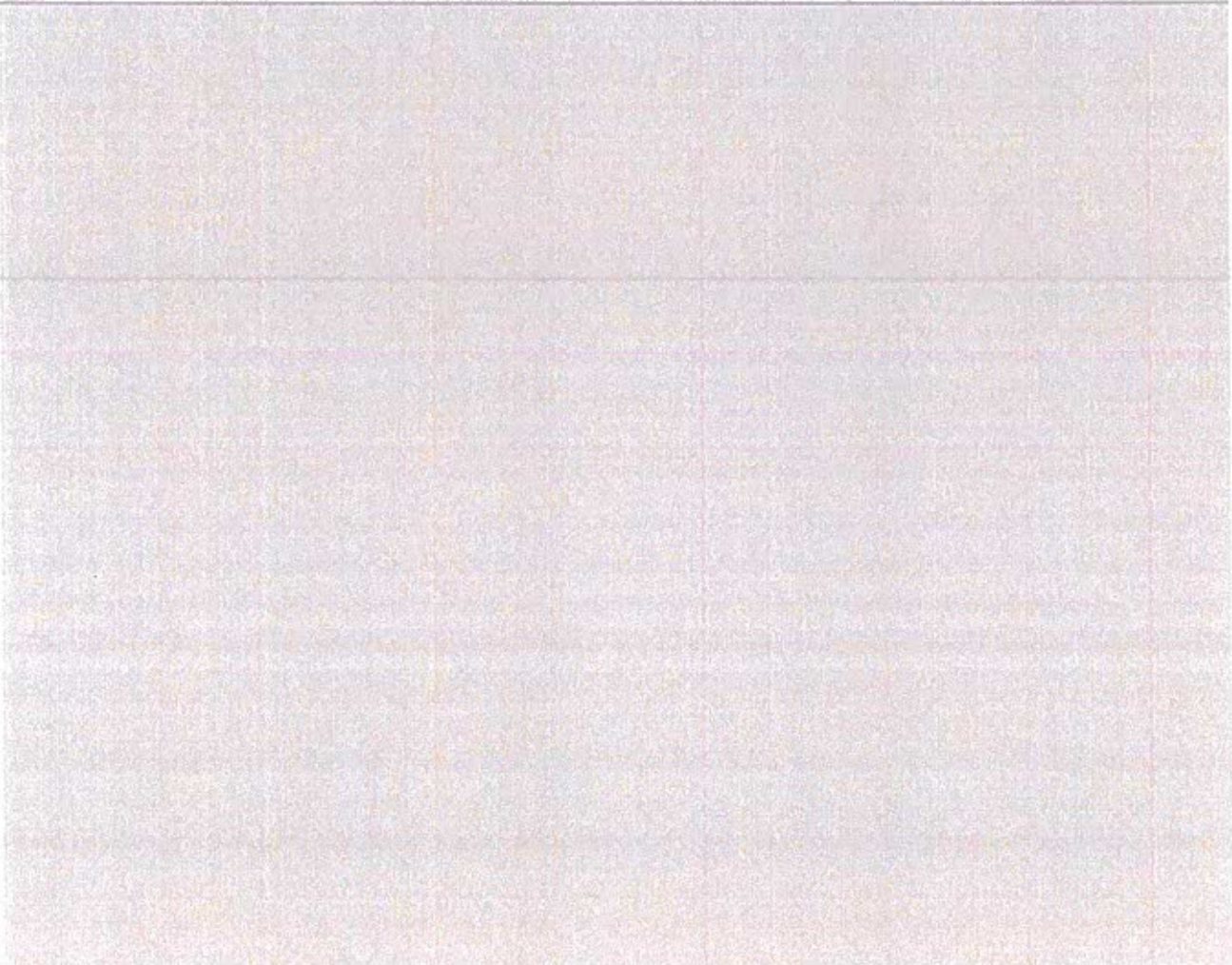
**Title**

Mayor, City of Orange Township

**Signature**

Honorable Dwayne Warren, Esq.

Electronically signed by wsykes@orangenvi.gov on 8/15/2023 12:58 PM









# CITY OF ORANGE TWSP

Unique Entity ID	CAGE / NCOAGE	Purpose of Registration
H859WYHNRQ474	37833	Federal Assistance Awards Only
Registration Status	Expiration Date	
Active Registration	Mar 26, 2026	
Physical Address	Mailing Address	
23 N Dwy ST Orange, New Jersey 07060-3608 United States	23 North Dwy Street Orange, New Jersey 07060-3608 United States	

### Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District New Jersey 10	State / Country of Incorporation (blank) / (blank)	URL (blank)
Registration Date	Submission Date	Initial Registration Date
Apr 6, 2023	Mar 31, 2023	Mar 29, 2018
Entity Status	Facial Year End Close Date	
Entity Start Date	Dec 31	
Mar 15, 1872		

### Immediate Owner

CAGE (blank)	Legal Business Name (blank)
Highest Level Owner (blank)	Legal Business Name (blank)

### Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6302 of P.L. 110-412, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAid.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

### Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 62.209-7, FAR 62.209-8, or 2, C.F.R. 200 Appendix XE. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

### Exclusion Summary

Active Exclusions Records?

No

### SAM Search Authorization

I authorize my entity's sensitive information to be displayed in SAM public search results:

Yes

### Entity Type

Business Type	Entity Type	Organization Factors
Entity Structure	US Local Government	(blank)
U.S. Government Entity		
Proc. Structure (blank)		











562 Main Street  
 Orange, New Jersey, 07050  
 Phone (973) 736-0008

**QUOTE**

Submitted To: Orange DPW  
 Orange Police Department

Date: 8/11/2023  
 Attn: Carmel  
 Tel # 973-388-7652

Job Location: 29 N. Day St., Orange, N.J.

Quote # 223796

Quantity	Description	Unit Price	Total Price
	<b>Main Entrance.</b>		
1	Remove the existing door, frame and hardware.		
1	Supply and install the following:		
1	Custom 16 gauge welded hollow metal frame w/ sidelites, transom, hinge preps and wire glass.		
1	Custom 18 gauge hollow metal door w/ hinge and the kit preps.		
1	Full length 22"x64" vision lite kit w/ polished wire glass.		
3	Stanley 4-1/2" NRP hinges in satin chrome finish.		
1	Falcon 48" rim panic device in aluminum finish.		
1	Falcon nightlatch function pull plate handle trim w/ cylinder prep.		
1	Multi-1 Lock restrained rim cylinder in satin chrome finish.		
1	Linear remote access control panel (expandable up to 4 doors).		
1	HES 1224V surface panic device electric strike in satin stainless steel finish.		
1	LCN electromechanical automatic door operator in aluminum finish.		
2	BEA 4.5" push-to-open buttons w/ mounting boxes.		
2	BEA 900mhz transmitters.		
2	BEA 900mhz receivers.		
50	1el proximity fobs.		
1 MAN	Service & Labor - Electronics (existing wiring to remain)		
2 MEN	Service & Labor - Door Work		
	Masonry - New steel lintile, outside facade w/ brick & doorway brick.		
*NOTE* The above Service and Labor rates are quoted for regular hours Monday-Friday, 9 a.m. to 5 p.m., and are not at the prevailing wage rates. *NOTE* New door/frame to be painted by others.			Sub-Total \$36,970.00 Tax EXEMPT Grand Total \$36,970.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practice. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingently upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature \_\_\_\_\_  
 Date \_\_\_\_\_

Signature of Acceptance \_\_\_\_\_  
 Date \_\_\_\_\_





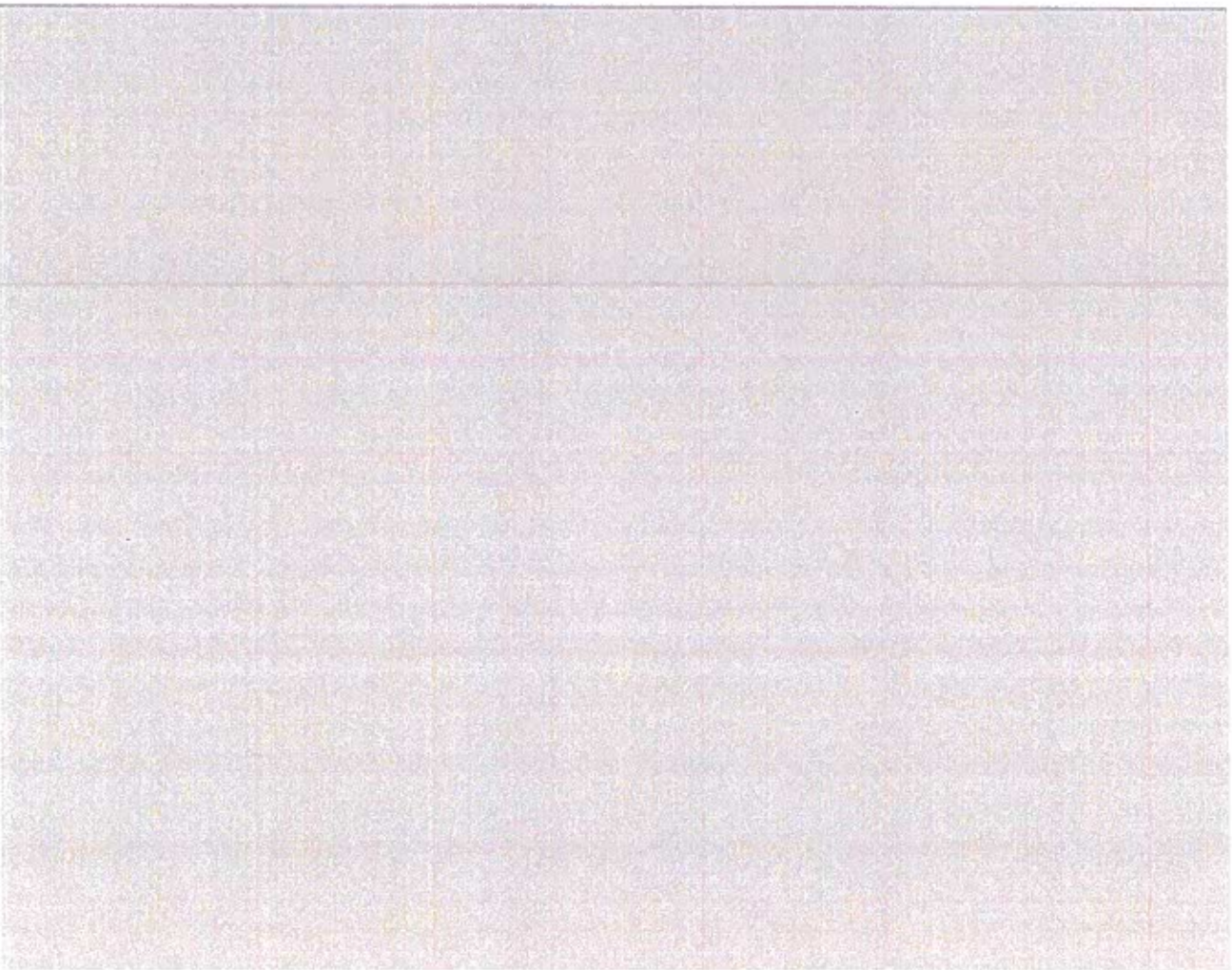
City of Orange Township – Neighborhood Portal Applications – Municipal Building ADA Improvements  
Essex County Community Development Block Grant Program (CDBG) Reprogramming FY 2024

**Essex County – CDBG Reprogramming FY 2024  
City of Orange Township**

*“Municipal Building ADA Improvements”*

**Google Streetview Photos**

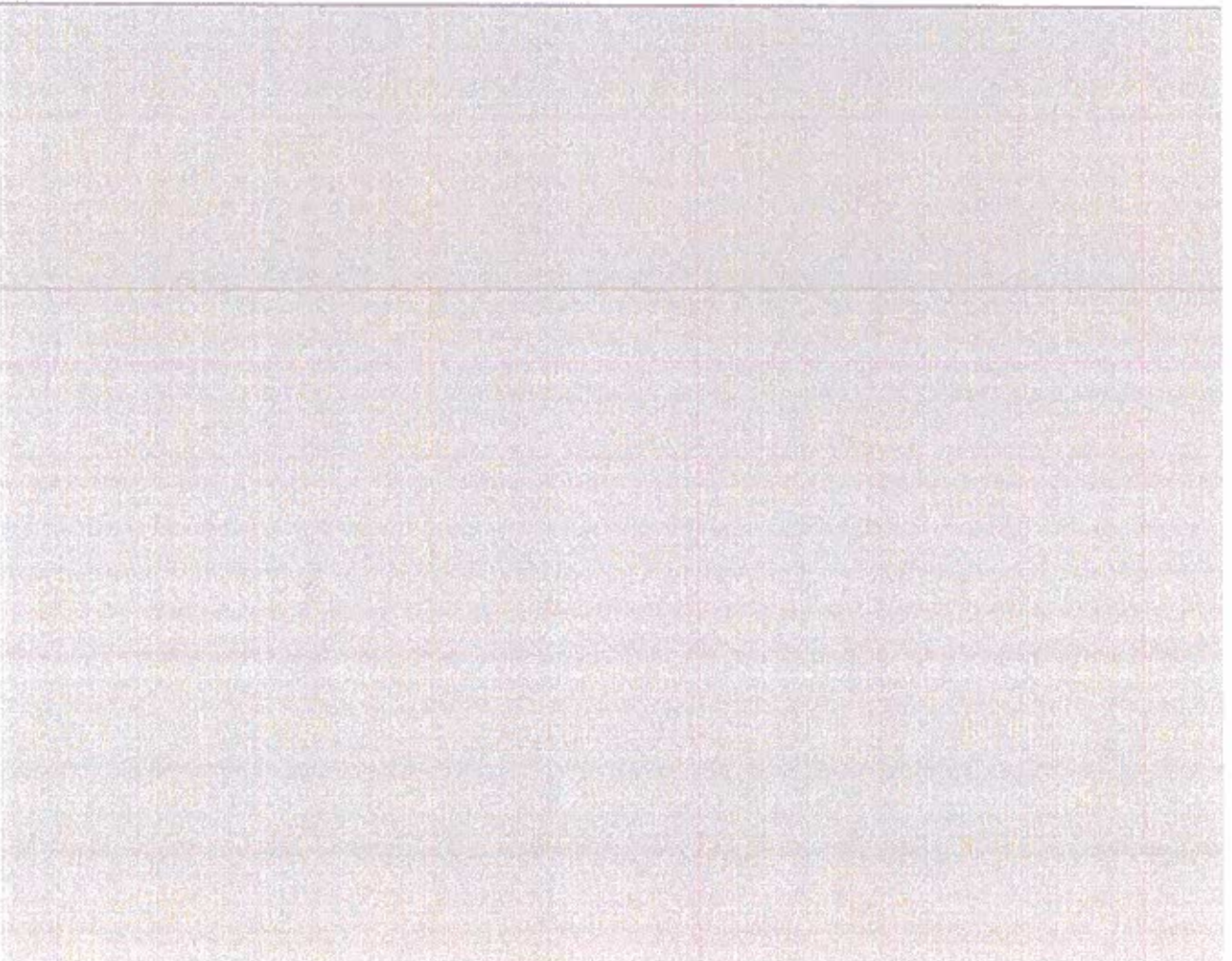
**(front on the building then subsequent Streetview photos going clockwise from building)**







**City of Orange Township - Neighborhood Portal Application - Municipal Building ADA Improvements  
Essex County Community Development Block Grant Program (CDBG) Reprogramming FY 2024**





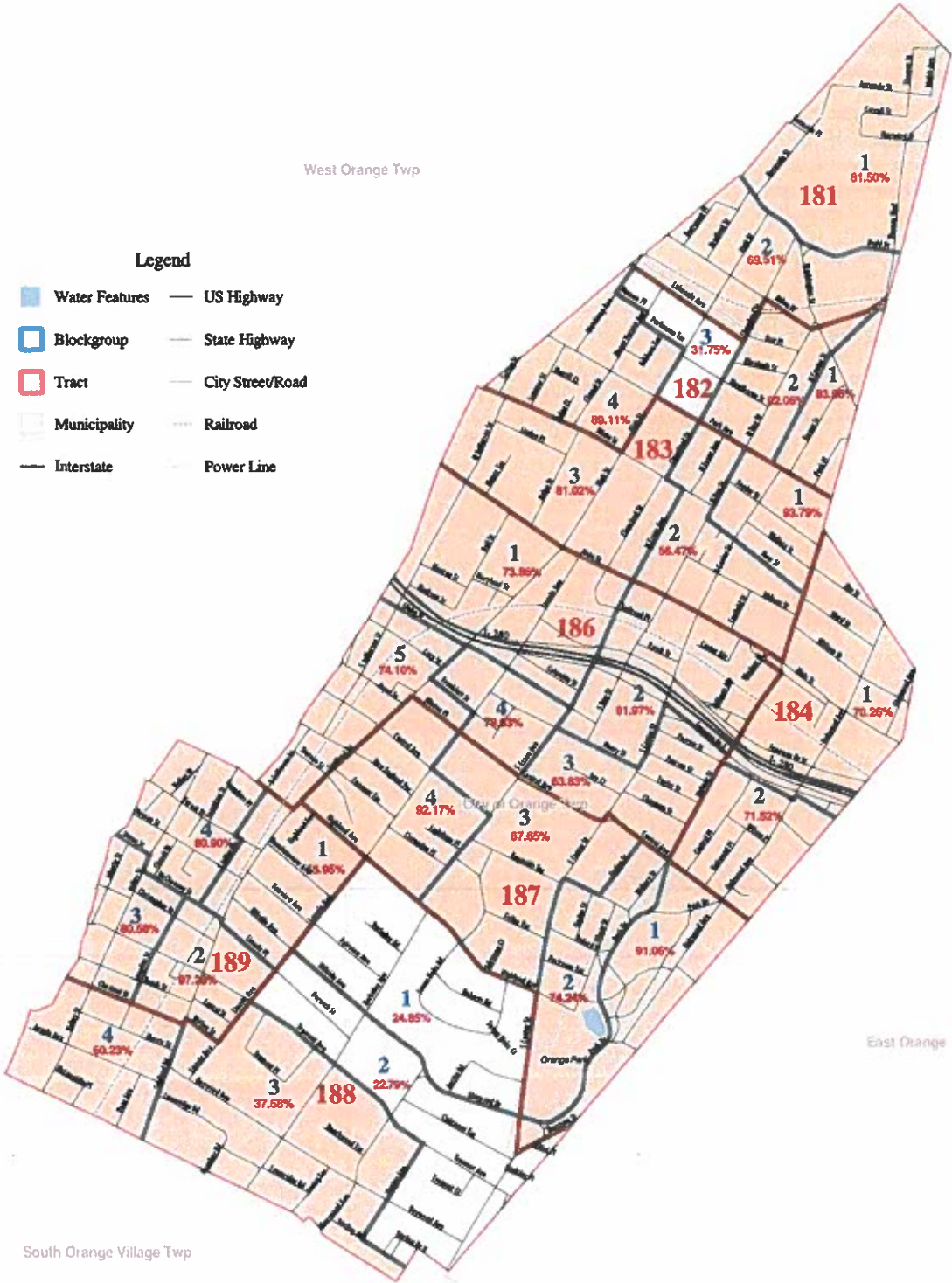
**City of Orange Twp, Essex County, NJ**  
**2010 Census Blockgroups - CDBG Eligible Areas**  
**ACS 2011-2015 Low/Mod Data**

Montclair Twp

West Orange Twp

**Legend**

- Water Features
- Blockgroup
- Tract
- Municipality
- Interstate
- US Highway
- State Highway
- City Street/Road
- - - Railroad
- Power Line

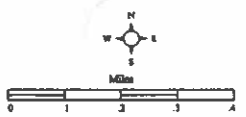


South Orange Village Twp

East Orange

**Blockgroup by Low/Moderate Income Percentage**

- 0.0% Less than 36.73%
- 98.9% 36.73% or More



Mapping by BenData  
 248 West High Street  
 Hummelstown, PA 17036  
 (717) 866-5550  
 (c) Copyright 2020  
 Source: 2011-15 HUD CDBG Allocations, Released 2019



