

CITY COUNCIL

The City of Orange Township, New Jersey

DATE June 20, 2023

NUMBER 252-2023

TITLE:

A RESOLUTION RATIFYING A CONTRACT WITH SPATIAL DATA LOGIC (SDL), 290 DAVIDSON AVENUE, SOMERSET, NEW JERSEY 08873, TO PROVIDE HOSTING SERVICES AND THIRTEEN ENTERPRISE LICENSEES FOR EMPLOYEES TO ACCESS TO THE CITY OF ORANGE TOWNSHIP SERVERS FROM ANY LOCATION IN AN AMOUNT NOT TO EXCEED \$36,700, BEGINNING JUNE 30, 2023 UNTIL JUNE 30, 2024.

WHEREAS, the need for remote access grows, on premise servers become counterproductive for municipalities.

WHEREAS, SDL Hosting which eliminates the need for on premise servers by hosting the SDL Desktop in our Google cloud environment and provide SQL licenses, client access, backups, and cyber security to protect servers.

WHEREAS, the City's Chief Financial Officer has prepared the necessary Certificate of Availability of Funds, a copy of which is hereto, certifying that funds are available for this purpose in Account No. T-03-00-173-000-000.

NOW, THEREFORE BE IT RESOLVED, THAT THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP ratifying a contract with Spatial Data Logic, to provide hosting services and thirteen enterprise licensees for employees to access to the City of Orange Township servers from any location in an amount not to exceed \$36,700, beginning June 30, 2023 until June 30, 2024.

Adopted: June 20, 2023

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President



Tency A. Eason

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
GENERAL TRUST FUND

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby certify to the best of my knowledge and belief that there are now sufficient funds in the General Trust Fund account(s) to Contract with:

Vendor Name: Spatial Data Logic
Address#1: 285 Davidson Ave.
Suite 302

City: Somerset
State: NJ
Zip Code: 08873

Purpose: Annual Software license

Fund: General Trust Fund

Account Numbers(s): T-03-00-173-000-000
Construction Code Fees

Vendor ID: SPATI010

PO Number: 23-01267

Amount not to exceed: \$36,700.00

Division Head

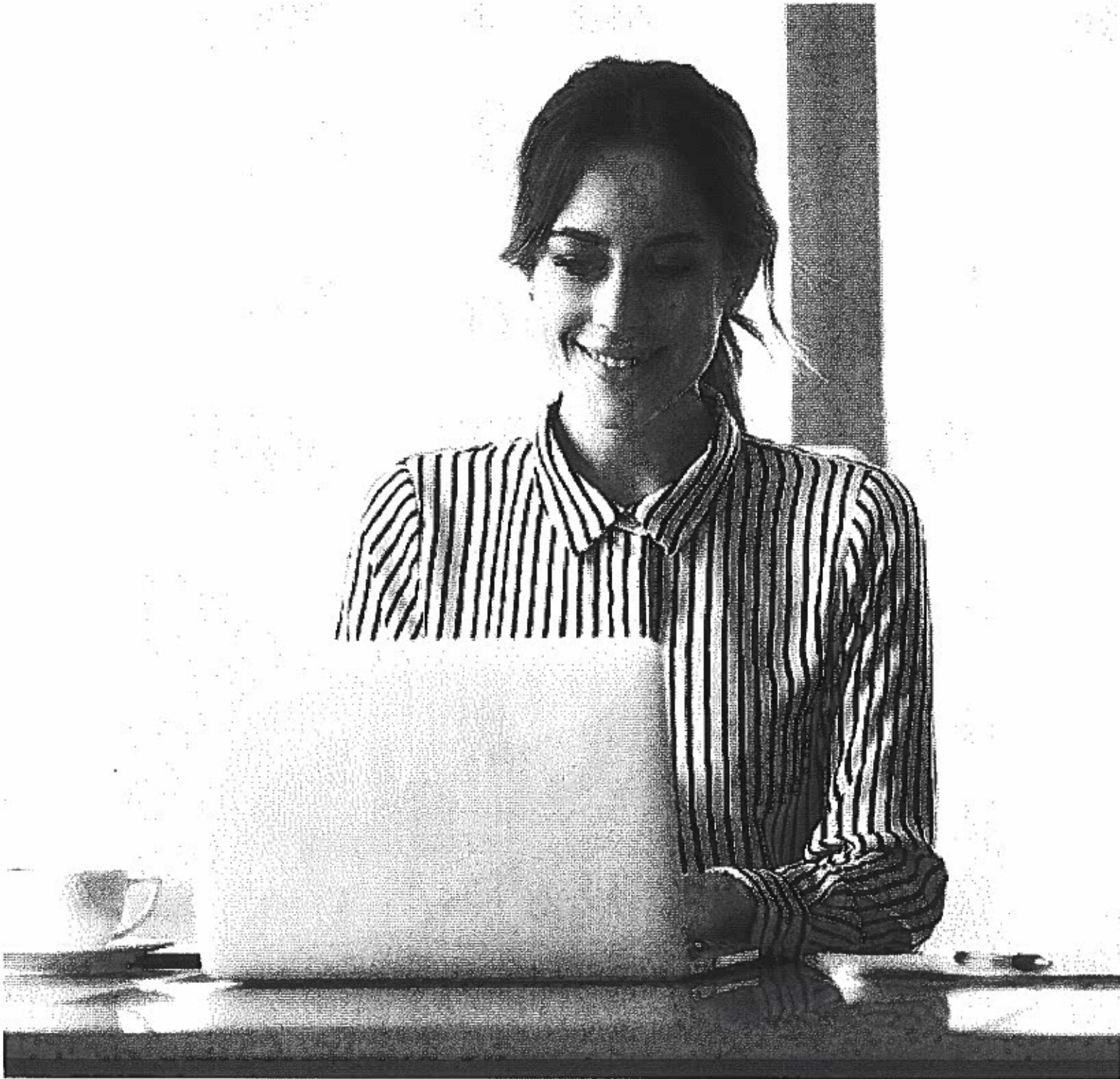
Date

Nile Clements

6/13/2023

Chief Financial Officer

Date



Orange Township City 2023 Renewal

SDL | MUNICIPAL
MANAGEMENT
SOFTWARE
SPATIAL DATA LOGIC

Orange Township City | 1056-220623 | Renewal | June
30, 2023 - Q-03504

6/7/2023

Spatial Data Logic
285 Davidson Ave.
Somerset, NJ 08873
(732) 357-1280

DEAR CLIENT,

First and foremost, Spatial Data Logic is thrilled to have you as a client. We take a great deal of pride in building and maintaining an easy-to-use software solution, in addition to providing the highest level of support for our products.

As a company, we also keep a close eye on legislation, trends, feature requests and emerging technologies to ensure our software solutions are meeting the needs of our clients and the communities they serve. For instance, some of the new and innovative features that users can look forward to include:

- Offering our Online Plan Review at NO COST for our hosted customers or for a low per-user fee for clients that are not on SDL Hosting
- Expanding our online plan review solution to accommodate land use and engineering reviews
- Adding lead-specific fields and forms to address new lead-safe certification requirements
- Adding a business registration form to comply with new legislation
- Integrating SDL Forms with SDL Mobile
- Adding a redaction tool for OPRA requests

Annual Notice of Rates and Services for 2023

For all of our customers, the SDL Enterprise License is an annual price subscription, but can also be prepaid in advance to lock in your rate for multiple years. The subscription includes the licensing costs for SDL Desktop, SDL Portal, SDL Mobile, SDL Sites and SDL Citizen, in addition to ongoing technical support. Pricing is either based on the number of computers where the desktop software is installed or based on a "Named User". A "Named User" license is required for our SDL Hosting Environment as well as to utilize SDL Online, Online Plan Review, Remote Inspections, and other adjunct SDL Online features.

In addition to our rates, we have also included an overview of our available platforms, department modules, clients resources and newer features that your municipality may want to consider.

Please note:

- 1) Technical support is only available to users that have been trained on the software by an authorized SDL trainer or have attended SDL Training courses for the module they require support on.
- 2) We will invoice you the month before the renewal date and payment needs to be made within 30 days. If you renew through a third-party reseller (like SHI or Deli), it is your responsibility to secure a quote through them and put a PO in place prior to the renewal date.
- 3) We request that all purchasing agents send us your Pay to Play documents as well as any other purchasing documents at the beginning of the year or at least 3 months prior to the renewal date.
- 4) SDL will provide support from the date of renewal for each seat of software for a full calendar year of that date. We will not prorate or change the amount billed unless we are notified 90 days in advance of the renewal date, per our software license agreement.
- 5) Any services or requests outside of these services shall be deemed additional services and billed according to our standard rate schedules.

Should you have any questions or require additional information, please feel free to contact us via telephone at (732) 357-1280 or email at sales@spatialdatalogic.com.

Sincerely,
Spatial Data Logic

SDL'S SOFTWARE PLATFORMS

Your Enterprise License includes access to all of our software platforms



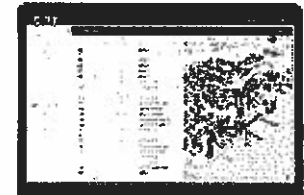
SDL DESKTOP

A powerful desktop application that streamlines and automates department processes



SDL MOBILE

Allows staff to access information and complete tasks in the field such as inspections and service requests using their smartphone/tablet



SDL ONLINE

Our cloud-based solution that includes innovative tools to help clients complete tasks and access information from their web browser



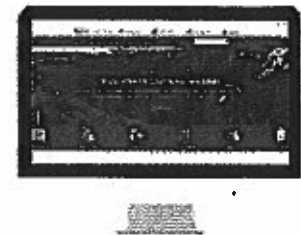
SDL PORTAL

A web-based portal where the public can search for property information, apply for permits, report issues & more



SDL CITIZEN

A free mobile app that provides another convenient way for residents to access information & submit requests

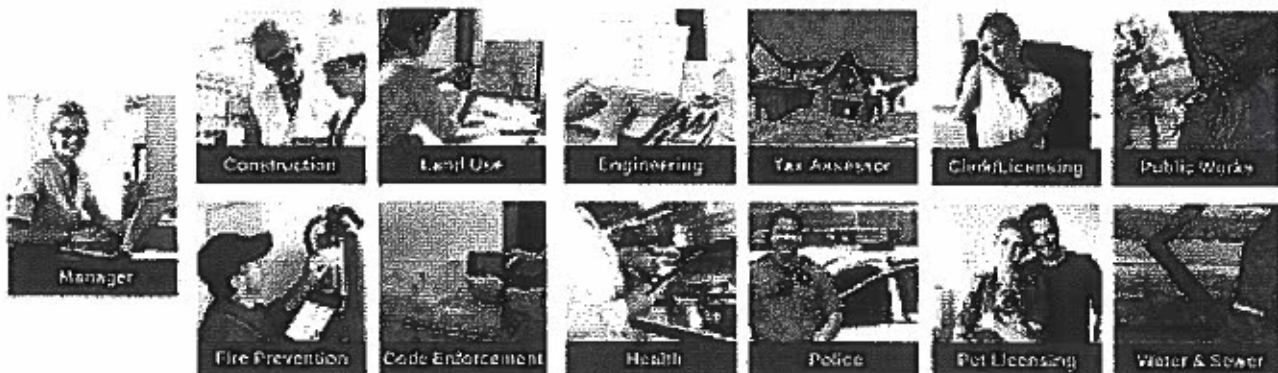


SDL SITES

Our municipal sites integrate with the SDL Portal to deliver a unique web experience with online services and personalized content

SDL'S DEPARTMENT MODULES

Your Enterprise License includes access to all of our department modules and workflows.



CLIENT RESOURCES



Below is a list of resources that are available when you have a question or need help.



Customer Success Team

Our customer success team will be checking in periodically to ensure things are going smoothly. Our success team is your go-to for general inquiries, new product information, department expansions, citizen portal activations and increasing your municipal-wide knowledge & usage.

Dee Haegg - Director of Customer Success
ohaegg@spatialdatalogic.com

Megan Kelly - Success Rep
mkelly@spatialdatalogic.com

Linda Scano - Success Rep
lscano@spatialdatalogic.com



Training

SDL hosts in-house and virtual training sessions to help our clients get familiar with our software platforms and modules. For every seat purchased as part of your SDL Enterprise License, your municipality will receive 1 free credit towards our in-house sessions. Extra training credits, onsite training and one-on-one sessions are available for an additional cost. To schedule training or inquire about your available training credits, contact our trainer.

Eileen Blancato - Director of Training
(732) 357-1280
training@spatialdatalogic.com



Technical Support

Having an issue? Our dedicated, in-house support team is available Monday-Friday (8-5 pm) to answer your calls and emails.

Phone: (732) 357-1280, Press 1
Email: support@spatialdatalogic.com

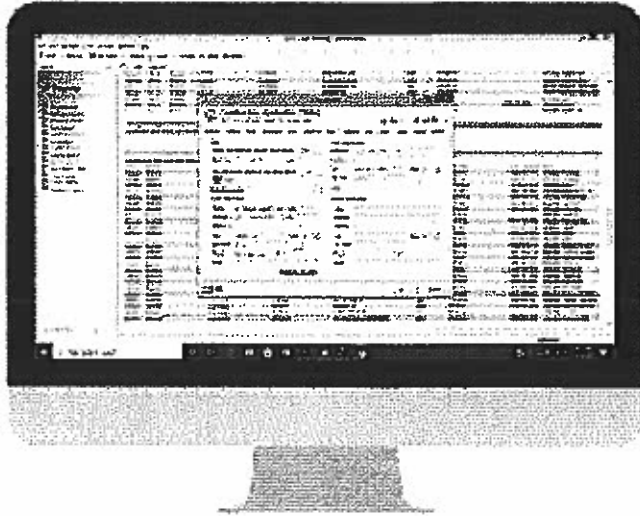


SDL Help Center

Visit our help center to access quick how-to guides, read the latest software updates, view on-demand webinars and submit ideas. To begin, go to help.spatialdatalogic.com and create an account using your town email.

Visit: help.spatialdatalogic.com

HAVE YOU CONSIDERED SDL HOSTING?



SDL | HOSTING

SDL Hosting enables towns to move the SDL Desktop into SDL's managed Google Cloud environment, eliminating the need to have and maintain a local server.

WHY UPGRADE?

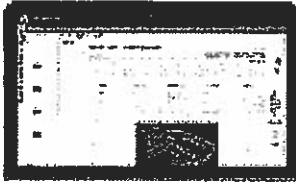
Our hosting services will be a key part of your transition to the cloud.

- ✔ Access the SDL Desktop from anywhere
- ✔ Eliminate the need for in-house servers
- ✔ Ensures staff is using the most current version of the software
- ✔ Addresses cybersecurity concerns
- ✔ Server maintenance, security patches, backups & updates are included
- ✔ Will be needed to unlock full potential of SDL Online
- ✔ New! Named users will have free access to SDL's Online Plan Review

Please be aware that the cost of the hosting services is in addition to your current licensing.

DID YOU KNOW ABOUT THESE FEATURES?

Online Plan Review



SDL's Online Plan Review provides a structured workflow to accept, review, markup and approve building plans digitally.

- Collaborate & review simultaneously
- Change detection feature
- Homeowners and professionals can apply for permits, upload plans, request inspections and check the status online
- Free for SDL Hosting clients or \$250 per user for on-prem clients

SDL Forms



SDL Forms is our unlimited, digital form builder. Use SDL Forms to replace your paper forms or create entirely new online services.

- Intuitive, drag-and-drop editor
- Custom workflow to include prior approvals and notifications
- Advanced features: Location scheduling, digital signatures, HIPAA-level document uploads and identity verification

Lead Certificates & Inspections



In response to new legislation, we've added lead-specific forms, fields, reports and data grids to our Code Enforcement module. These additions will help towns keep track of their exempt/non-exempt properties and manage any lead-specific inspections and certificates.

Business Insurance Registration Form



We created a registration form that our clients can use to collect and track insurance certificates for businesses and multifamily rental units. Towns can adjust this form as needed and add the form to their municipal website and SDL Portal.

Municipal Websites



SDL's websites integrate with our software and citizen portal, transforming your website into a two-way communication tool. Visitors with a portal account can:

- See personalized notifications
- Complete and submit digital forms through the website
- Check the status of requests
- Search for property/permit information
- View custom street cleaning days, garbage days, etc...
- Report 311 issues

| Product | Description | Quantity | Price |
|----------------------------------|-------------|-----------|-----------------|
| SDL Hosting Services - Yearly | | 1 | \$14,600 |
| Enterprise Licensing | | 13 | \$22,100 |
| | | Subtotal: | \$36,700 |
| Total Initial Investment: | | | \$36,700 |

Note: Renewals are due in advance of the renewal. For third party resellers, PO should be processed and emailed 30-60 days in advance of the renewal. An orders proceed by third party resellers that are 60 days past due will be rejected and paid direct to SDL

PROPOSAL NOTES & CONDITIONS

2023 New Jersey SDL Rate Card:

Please reference attachments for full rate card and price breakout. Additional years will follow the prevailing rate card.

Adjustments and Payment Timeframe:

Per our agreement, you will need to notify us at least 90 days in advance of the renewal month of any changes to the agreement. Payment is due within thirty days of the renewal month or in advance, as such when using third party renewals, you will need to have issued the PO to them at least 30 days prior to the renewal for SHI and at least 90 days prior for Dell

Updated Hardware and Software:

Unless otherwise described in this proposal, SDL is not providing any hardware or software upgrades of the SDL Software description above. In the case of outdated supported software, such as Windows Operating Systems and SQL Server versions, the town is responsible for these changes prior to the beginning of the renewal year.

- Internet Access - If a hosted solution is chosen internet access is a requirement
- Client Computers - The software requires the current Microsoft supported Windows operating system on computers in order for the software to be installed.
- IOS or Android devices for use with the SDL Mobile App. Devices are required to have data plans for real-time syncing.

Terms and Conditions:

- The prices quoted herein will be valid for a period of of the renewal year. Please contact SDL at (732) 357-1280 for a new quote if your proposal should you require any changes or modifications at least 90 days in advance of the renewal
- All outstanding invoices beyond sixty (60) days will accrue interest at the rate of 1% per month.
- All payments will follow Spatial Data Logic's standard billing terms unless otherwise negotiated and agreed upon prior to the submission of a PO or contract.

PROPOSAL SIGN-OFF

The above proposal outlines the scope of work and services that will be provided by Spatial Data Logic. In order to move forward, Spatial Data Logic will need a signed License Agreement and purchase order.

To begin this process, please sign off on the proposal and provide the following information.

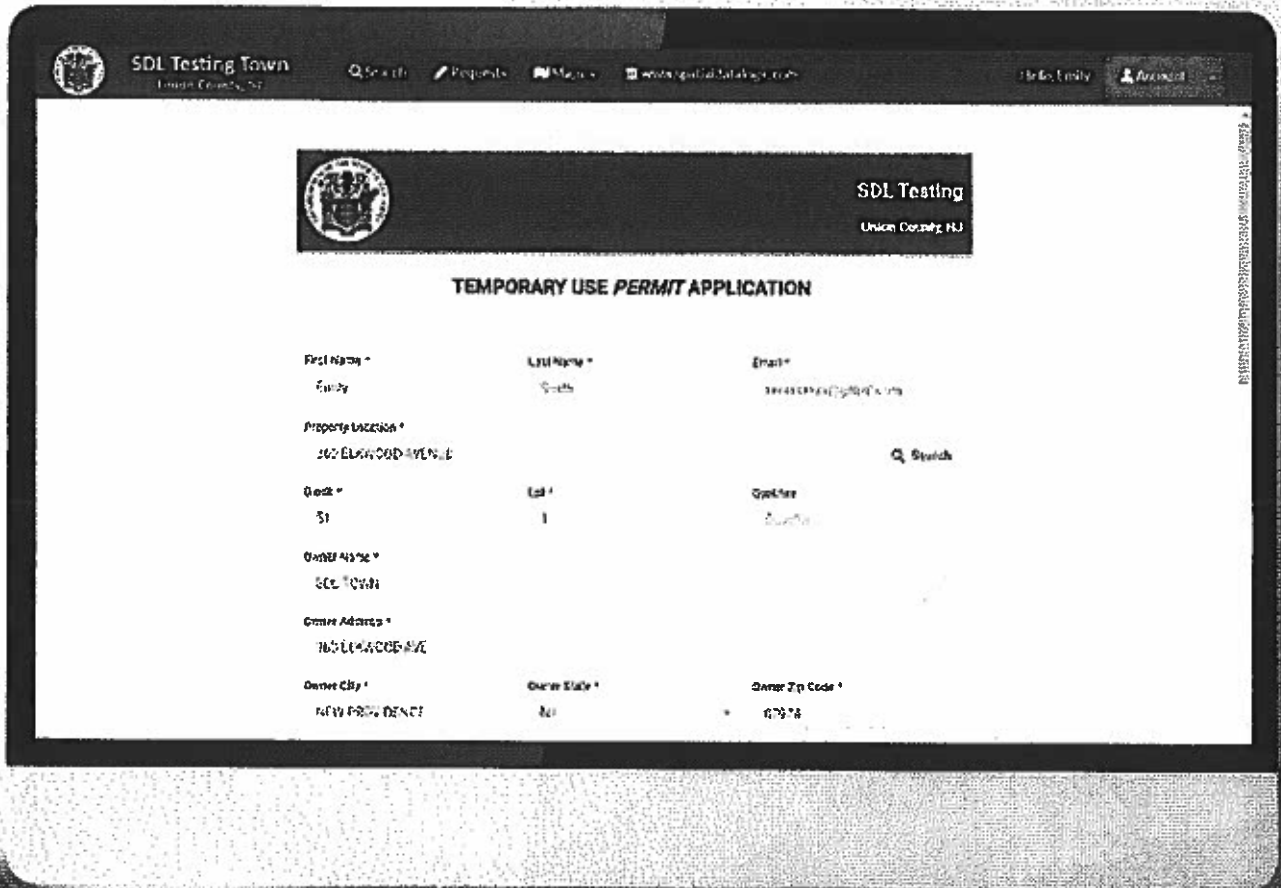
I have reviewed the proposal and agree that the attached quote meets the needs of my request.

I confirm that I am authorized to sign on behalf of Orange Township City

Purchase Order:

Purchase Order will be issued directly to Spatial Data Logic

or Spatial Data Logic will work through a third-party to purchase on state contract



SDL | MUNICIPAL
MANAGEMENT
SOFTWARE
SPATIAL DATA LOGIC

ADDITIONAL DOCUMENTS

2023 NEW JERSEY RATE CARD

| Item | Description | Cost Breakdown |
|---|---|---|
| Enterprise License | 1 Computer or User | \$3,940/Year |
| | Up to 5 Computers or Users | \$8,900/Year |
| | Up to 10 Computers or Users | \$17,600/Year |
| | Up to 25 Computers or Users | \$36,200/Year |
| | Up to 50 Computers or Users | \$50,200/Year |
| | Up to 100 Computers or Users | \$61,600/Year |
| | Up to 300 Computers or Users | \$178,200/Year |
| | Portal Charge For Single Or Additional Towns Per Year | \$3,000/Year |
| Data Integration | Department Import From Known Vendor Database | \$3,200 |
| | Department Import From Unknown Vendor Database | \$4,000 |
| | Module Activation Fee (No Import) | \$500 |
| Installation (Price for initial install) | Single Computer | \$1,100 |
| | Small Town (10 Computers) | \$2,600 |
| | Medium Town (25 Computers) | \$4,300 |
| | Large Town (50 Computers) | \$6,500 |
| | City/County (100 Computers) | \$8,600 |
| | Price For Additional Installs (Per Computer) | \$540 |
| Training | Onsite Training - General & 1 Department | \$2,800 |
| | Onsite Training - Each Additional Department | \$2,700 |
| | SDL Training Center Course | 1 Course - \$270 5 Courses - \$1,400 10 Courses - \$2,700 25 Courses - \$5,400 50 Courses - \$8,100 100 Courses - \$10,800 300 Courses - \$24,300 |
| SDL Hosting (Includes hosting, client access, SQL License and backup) | Single User | \$2,700/Year \$270/Month |
| | Workgroup (5 Users) | \$4,300/Year \$410/Month |
| | Small Town (10 Users) | \$6,000/Year \$600/Month |
| | Medium Town (25 Users) | \$14,600/Year \$1,500/Month |
| | Medium/Large Town (50 Users) | \$24,300/Year \$2,400/Month |
| | Large Town (100 Users) | \$44,600/Year \$4,500/Month |
| | City/County (300 Users) | \$121,000/Year \$12,100/Month |
| | Additional Towns (Under 10 Users) | \$2,300/Year \$210/Month |
| Additional Towns (Over 10 Users) | \$4,900/Year \$490/Month | |
| SDL Sites (Purchased as part of license) | Hosting - Single Site | \$0 |
| | Hosting - Additional Site | \$540/Year |
| | Website Initial Set Up - Onetime | \$3,200 |
| | Page Design Blocks (Per Page) | \$270/Page |
| | Website Document Migration (500 pages /posts) | \$2,700 |
| | Content Migration (Per Page) | \$270/Page |
| SDL Online Plan Review | For SDL Hosting Customers | \$0 |
| | For Non-SDL Hosting Customers -Per User | \$250 |
| SDL Schedule of Hourly Rates (Hourly rates include direct salary, overhead and profit. All out-of-pocket expenses are invoiced at cost + 30%. Mileage from our office is invoiced at the rate of \$0.75 per mile). | Senior Project Manager | \$300 |
| | Project Manager | \$250 |
| | Programmer | \$250 |
| | Training Technician | \$200 |
| | Website Manager/Tech | \$150 |
| | GIS Specialist | \$200 |
| | Computer/Network Technician | \$150 |
| | GIS Technician | \$100 |
| Field Technician | \$100 | |
| | Clerical/Data Entry | |

ON-PREMISE HOSTING

Server and Client Hardware Specifications for SDL Software (2023)

SDL | DESKTOP

Server:

Recommended Server Configuration for 1-10 Users (New Purchase)

- Eight Cores or higher CPU, 8 GB Base Memory or greater
- Window 2019 (64 bit) Server with IIS installed
- 500 GB, RAID 5/10, 10000 + rpm or equiv
- Backup Solution
- Non- domain controller

Recommended Server Configuration for 10 and greater Users (New Purchase)

- 16 Cores, Xeon Preferred, 16 GB Base Memory or greater
- Non-domain controller
- Windows 2019 (64 bit) Server with IIS installed
- Microsoft SQL Server 2016 (64 bit) - Standard or higher
- 1 TB, Raid 5/10 , 10000 + rpm or SAN equivalent
- Backup solution (off-site)

Recommended Network Configuration for 2 or more users

- 1000 Base T Network or greater
- 1000 Base T Switches or greater
- Windows Domain/Active Directory recommended
- Internet Connection with 25 Mbps/ 25 Mbps minimum

Note: For Thin Client/Windows Terminal Server and all virtualized servers, please call for specifications. If you have an existing file server that you are considering using, please provide the specifications to SDL for evaluation. **REQUIRES USER BASED LICENSE**

Desktop:

Minimum Client Configuration

2.0 GHz Processor 4 core or greater, 6 GB RAM
Windows 10 or above
Internet Explorer 11.0, .Net Run-time 3.5 or greater

Recommended Client Configuration (New Purchase)

2 GHz (or higher), 4x core + , 8 GB RAM (or higher)
Windows 10 or above
Internet Explorer 11.0 or greater, .Net Run-time, 3.5 or greater

SDL | MOBILE

- iPad Pro, iPad with 16 GB, iOS 11 or greater
- Android 4.4 or greater (Note - SDL will not specify or recommend any one Android tablet)
- Google Maps Installed

Please note that SDL will follow the Discontinued Availability schedule employed by Microsoft for their various software platforms and technologies. SDL had officially stopped support for Windows XP, Windows 7, Windows Server 2003, Windows 2008 and Windows 2012.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
PO BOX 952
TRENTON, NJ 08646-0252

TAXPAYER NAME:
SPATIAL DATA LOGIC, INC.

TRADE NAME:
SPATIAL DATA LOGIC

ADDRESS:
285 DAVIDSON AVE SUITE 302
SOMERSET NJ 08874

SEQUENCE NUMBER:
0700335

EFFECTIVE DATE:
06/26/07

ISSUANCE DATE:
11/14/14

James J. [Signature]
Director
New Jersey Division of Revenue

FORM-BRC
(04-08) 02030-01

This Certificate is NOT Assignable or Transferable. It must be conspicuously displayed at above address.

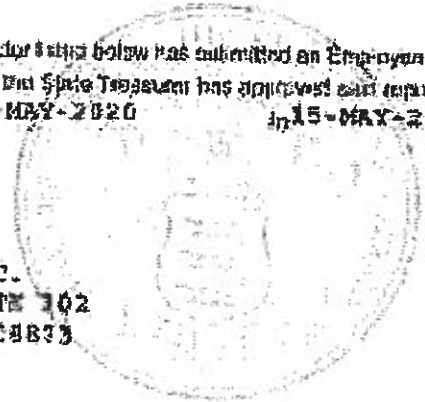
Certification 13964

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

GENERAL

This is to certify that the contractor's info below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-11 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15-MAY-2026 to 15-MAY-2037

SPATIAL DATA LOGIC, INC.
285 DAVIDSON AVE., SUITE 302
SOMERSET NJ 08873



[Signature]
ELIZABETH MAIER MICHIO
State Treasurer

Form **W-9**
(Rev. October 2019)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this form. do not leave this line blank.

Spatial Data Logic LLC

2 Underline name(s) designated on this form, if different from above.

Spatial Data Logic Inc.

3 Check appropriate box for federal tax classification of the person whose name is entered on this form. Check only one of the following **entity** boxes.

Individual sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/beneficiary

Limited liability company. Enter the tax classification (S-C corporation, S-B corporation, P-Partnership) _____

Notes: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3).

Exempt payee code(s) (if any) _____

Exemption from FATCA reporting code(s) (if any) _____

5 Address (number, street, and apt. or suite no.) (see instructions).

285 Davidson Ave, Suite 302

6 City, state, and ZIP code.

Somerset, NJ 08873

7 Tax account number (if here applicable)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

| | | | | | | | | |
|------------------------|--|--|---|--|--|--|--|--|
| Social security number | | | | | | | | |
| | | | - | | | | | |

OR


| | | | | | | | | | |
|--------------------------------|---|---|---|---|---|---|---|---|---|
| Employer identification number | | | | | | | | | |
| 5 | 2 | - | 2 | 1 | 3 | 7 | 0 | 5 | 9 |

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here:  Date: **6/17/2022**

General Instructions

See our references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), exception taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (miscellaneous types of income, prizes, annuities, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1099 (home mortgage interest), 1099-E (student loan interest), 1099-T (taxes)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What Is Backup Withholding, later.