

**CITY COUNCIL**

**The City of Orange Township, New Jersey**

**DATE** January 17, 2023

**NUMBER** 20-2023

**TITLE:** A RESOLUTION OF THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP AMENDING RESOLUTION NO. 276-2022 TO AUTHORIZE ADDITIONAL FUNDS TO SZAFERMAN LAKIND, P.C. FOR LEGAL COUNSELING TO THE ORANGE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ORANGE TOWNSHIP IN THE AMOUNT OF \$3,564.00 FOR A TOTAL AMOUNT NOT TO EXCEED \$8,564.00.

**WHEREAS**, pursuant to Resolution No. 276-2022, adopted on June 8, 2022, the Municipal Council of the City of Orange Township approved the awarding of a professional service contract to Szaferman Lakind, P.C. for legal counseling to the Orange Historic Preservation Commission in an amount not to exceed \$5,000.00; and

**WHEREAS**, additional funds in the amount of \$3,564.00 is required for additional rendered legal counseling services to the Orange Historic Preservation Commission; and

**WHEREAS**, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds will be available for this purpose in Account 2-01-21-190-000-519 contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2023 Budget, there will be sufficient funds to contract Szaferman Lakind, P.C; and

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the City of Orange Township, that Resolution No. 276-2022 is hereby amended to approve additional funds in the amount of \$3,564.00 for rendered services from Szaferman Lakind, P.C. for a new total amount not to exceed \$8,564.00.

Adopted: January 17, 2023

\_\_\_\_\_  
Joyce L. Lanier  
City Clerk

\_\_\_\_\_  
Tency A. Eason  
Council President

  
A. MIZORAH  
CITY ATTORNEY

**CITY COUNCIL**

**The City of Orange Township, New Jersey**

DATE June 8, 2022

NUMBER 276-2022

**TITLE:**

**A RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICE CONTRACT TO SZAFERMAN LAKIND, P.C. TO PROVIDE LEGAL COUNSELING TO THE ORANGE HISTORIC PRESERVATION COMMISSION OF THE CITY OF ORANGE TOWNSHIP IN MATTERS AS THEY RELATE TO THE HISTORIC PRESERVATION COMMISSION IN AN AMOUNT NOT TO EXCEED \$5,000.00 FOR THE CALENDAR YEAR 2022.**

**WHEREAS, Szaferman Lakind, P.C.'s, services are required to provide legal advice and legal representation for scheduled Regular and Special Meetings of the Orange Historic Preservation Commission for a period of one year; and**

**WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires a resolution authorizing the award of contracts for "Professional Services" without competitive bids and that the contract itself be available for public inspection as set forth herein; and**


**WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds will be available for this purpose in Account 2-01-21-190-000-519 contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2022 Budget, there will be sufficient funds to contract Szaferman Lakind, P.C.; and**

**WHEREAS, the Law Department has reviewed for form and legality.**

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the City of Orange Township, that a contract be awarded to Szaferman Lakind, P.C. in an amount not to exceed \$5,000.00.

**BE IT FURTHER RESOLVED**, that the Mayor of the City of Orange Township is hereby authorized to execute a contract with Szaferman Lakind, P.C., 101 Grovers Mill Road, Suite 200, Lawrenceville, New Jersey 08648 for a term of one year commencing January 1, 2022 through December 31, 2022.

Adopted: June 8, 2022

  
Joyce A. Danier  
City Clerk

  
Kerry J. Coley  
Council President

# Request for Taxpayer Identification Number and Certification

Give Form to the  
 requester. Do not  
 send to the IRS.

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type.  
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Szaferman, Lakind, Blumstein &amp; Blader, PC</b>	
2 Business name/disregarded entity name, if different from above <b>101 Grovers Mill Rd, Suite 200, Lawrenceville, NJ 08648</b>	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small>  <input type="checkbox"/> Other (see Instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from FATCA reporting code (if any) _____  <small>(Applies to accounts established outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code	
7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	
or	
Employer identification number	
2 2 - 3 0 8 7 4 1 8	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶ <i>Clara M. Sign</i>	Date ▶ <i>01/2/2022</i>
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
  - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
  - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
  - Form 1099-S (proceeds from real estate transactions)
  - Form 1099-K (merchant card and third party network transactions)
  - Form 1099 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
  - Form 1099-C (canceled debt)
  - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

## **CONTRACT FOR LEGAL SERVICES TO THE CITY OF ORANGE TOWNSHIP HISTORIC PRESERVATION COMMISSION**

THIS AGREEMENT is made on \_\_\_\_\_, 2022 between the Orange Historic Preservation Commission ("the Commission") with its principal place of business located at 29 North Day Street, Orange, New Jersey, and Szaferman Lakind, P.C, 101 Grovers Mill Road, Suite 200, Lawrenceville, New Jersey 08648.

### **Recitals**

**WHEREAS**, Szaferman Lakind, P.C., has established themselves as a competent, knowledgeable attorney, with a working understanding of the status and case law governing Historic Preservation matters; and

**WHEREAS**, the Orange Historic Preservation Commission is in need of a law firm of Szaferman Lakind, P.C.'s, caliber and capability to serve in a legal capacity to the Historic Preservation Commission of the City; and

**WHEREAS**, the Commission desires to retain the services of counsel and more specifically those of Szaferman Lakind, P.C, to provide such services.

**WHEREAS**, this contract is authorized by the Orange Historic Preservation Commission pursuant to Resolution# 3-2019.

**NOW, THEREFORE**, in consideration of the recitals and mutual covenants contained in this Agreement, the contracting parties agree as follows:

### **Scope of Services**

Szaferman Lakind, P.C. will be required to serve as the legal advisor and representative to the Historic Preservation Commission to perform the following services.

1. All legal services performed in connection with the Orange Historic Preservation Commission matters, including but not limited to conferences, Historic Preservation Commission meetings, Commission meetings, telephone conferences and consultations, legal research and advisory opinions, litigation, correspondence, negotiations, application review and other matters related to Historic Preservation Commission business and the Historic Preservation Law and local Historic Preservation Ordinance.
2. Representing the Orange Historic Preservation Commission in litigation in the State of New Jersey and in any and all other proceedings wherein the attorney's professional services may be required and wherein the Historic Preservation Commission is a party or its rights or interests are involved.

This shall include but not be limited to all court appearances, arbitration hearing, appeals and all work associated with any litigation, including initiating suit or defending any suit, as duly authorized by the Historic Preservation Commission.

# SZAFERMAN LAKIND TRUE COUNSEL

Szaferman, Lakind, Blumstein & Blader, P.C.  
Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

City of Orange Township  
Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

Invoice# 299263 JGB  
Bill Date October 11, 2022  
Our file# 79227 00002  
Billing through 09/30/2022

## 00002 HPC General Advice

Balance forward as of invoice	08/01/2022	\$4,350.50
Accounts receivable balance carried forward		\$4,350.50

### PROFESSIONAL SERVICES

08/01/2022	JGB	Work on grant proposal, emails with Karen W and Jody L re sections to do. (No Charge)	0.60 hrs.	\$0.00	\$0.00
08/03/2022	JGB	Continue to work on grant application for website, then send to Jody work product such as it is. (No Charge)	0.50 hrs.	\$0.00	\$0.00
08/03/2022	JGB	Review ltr from owner of 55 Randolph Place re new windows in response to comments and referral to TRC at last meeting of the HPC. Also prepare advance ltr of approval for 475 Lincoln Place.	0.60 hrs.	\$110.00	\$66.00
08/11/2022	JGB	Emails re emergency plan (send to Karen to work on) and ADA plan for grant proposal. Discuss briefly with Karen. (No Charge)	0.30 hrs.	\$0.00	\$0.00

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.

08/16/2022	JGB	Substantive email to Chair Simmong re TRC referral to him re 55 Randolph Place application and email from Joyce L re 540 Chestnut and reply. Work on ltr for 55 Randolph Pl anticipating that HPC TRC will approve given third floor location. Review Joyce's reply that it was treated as ord maint.	0.50 hrs.	\$110.00	\$55.00
08/19/2022	JGB	Arrange to have tel call with Director Best re protocol for having zoning officer review and approve ordinary maint and minor work projects where HPC members or staff verify that work will not destroy any historic architectural features of historic properties or propertie sin historic districts. Agree to write up memo describing protocol. Later, review forward of Director Best/Joyce L's email to City counsel Gracia Robert Montilus re same subject. Have not written protocol memo yet. Also continuing emails re 540 Chestnut and 285 Ogden. Email from City attorney on 8/22.	1.00 hrs.	\$110.00	\$110.00
08/23/2022	JGB	Email from Clerk Joyce L and Director L Best re protocol for approval for ordinary maint and repair jobs/applications i historic districts, and follow up phone call from Director Best, explain history/situation now and she will follow up.	0.20 hrs.	\$110.00	\$22.00
09/02/2022	JGB	Email from T. Scipio re 540 Chestnut, 547 Scotland and 55 Randolph, reply. Later reply forward to Chair Simmons (on 9/17) to prep for next meeting.	0.10 hrs.	\$110.00	\$11.00

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09/07/2022	JGB	Review minor work reg and ord maint reg and write memo to Joyce L, Paul A, L. Best, and Khalfani A re how process will work where work to be done does not require a cert of appropriateness but does need historic review by HPC, research, revise memo. Also reply to email re 391 Highland putting in vinyl fence.	1.60 hrs.	\$110.00	\$176.00
09/09/2022	JGB	Work on violation notice ltr for 386 Tremont Avenue, and also review and revise memo on protocol for HPC admin review of ordinary maint and minor work applications in HDs.	1.00 hrs.	\$110.00	\$110.00
09/10/2022	JGB	Review in detail the ord maint reg and winor work reg from DCA and determine what items of repair or replacement to recommend have to come before the HPC for review and apporoval, even if adminstratively, as an addendum to my Memo. Have not completed task.	1.00 hrs.	\$110.00	\$110.00
09/11/2022	JGB	Write NOV ltr to Sirdar re 386 Tremont, investigate history as to whether she appealed determination of HPC, and complete list of ordinary maint work and minor work to accompany protocol memo and send to Troy S for his review, edits and/or approval before I send with protocol memo.	3.00 hrs.	\$110.00	\$330.00
09/12/2022	JGB	Make minor revisions to protocol memo re ord maint and minor work review by HPC. Work on letters and resolutions for next meeting.	1.40 hrs.	\$110.00	\$154.00

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09/13/2022	JGB	Answer Q re appeal process and role of zoning officer (admin official) to HPC where denied applicant appeals to zoning bd. Review relevant MLUL section.	0.20 hrs.	\$110.00	\$22.00
09/16/2022	JGB	Tel call from Chair Troy Simmons re 207 Heywood, and whether the plan he received and was asked about by HUUB Center was the extant plan, look up approval Resolution, read to him, and email pertinent para to him, also discuss what items of ordinary maintenance HPC wants to get involved in reviewing. Ask him to read memo on protocol and attachment on what ord maint and minor work items HPC should review.	0.60 hrs.	\$110.00	\$66.00
09/20/2022	JGB	Tel call from new owner of 422 Highland as to whether they have to appear at HPC meeting tomorrow, tell him no if he complies with resolutiion, review resolution and call him back re windows already replaced. Send additional solar form and gen'l instructions to Joyce and Trisha. Look into 547 Scotland Rd.	0.50 hrs.	\$110.00	\$55.00



09/24/2022	JGB	Draft ltrs of approval for COAs for 357 Clarendon, 199 Reynolds St (reach out for engineer's certification via Scott Wyssling's webpage, no reply yet, also email James Correa from Skyline Solar and call to Lisa Colon who is the owner to get her signature on the Application), 646 Freeman Street, 654 Freeman Street, 507 Joyce St. ( reach out for engineer's ltr then locate it, email with solar firm rep.) and 639 Argyle Ave. Email to Joyce and Trisha re need engineer's ltr for 199 Reynolds St. Have not rec'd signed application from Lisa Colon yet.	3.00 hrs.	\$110.00	\$330.00
09/27/2022	JGB	Review email for 507 Joyce St, note compliance closure of application. Let Trisha S know she does not have to copy me on ltrs that I drafted and sent to her for issuing, and they are actually for Building Dept's benefit. Also reply to text chain to stop it. Reply to email of Skyline Solar for 199 Reynolds, that we have letter.	0.20 hrs.	\$110.00	\$22.00
09/28/2022	JGB	Review cost estimates delivered by Frank Ermini for 654 Freeman Street for roof replacement. Nothing on letterhead.	0.10 hrs.	\$110.00	\$11.00
09/30/2022	JGB	Attend and participate in call with State/County on website grant application, and prep for call, tel call with Troy S. and review budget beforehand, and also review letter from engr on structural certification as to load for 199 Reynolds solar panel system installation.	0.30 hrs.	\$110.00	\$33.00
					\$1,683.00

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.

Billing Summary

Total professional services	\$1,683.00
<b>Total of new charges for this invoice</b>	<b>\$1,683.00</b>
Plus net balance forward	\$4,350.50
<b>Total balance now due</b>	<b>\$6,033.50</b>

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Szaferman, Lakind, Blumstein & Blader, P.C.  
Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

### STATEMENT OF ACCOUNT

#### City of Orange Township

Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

October 04, 2022  
Client: 79227

Our records indicate that your account has the following outstanding invoices:

#### HPC Meetings

- JGB

<u>INVOICE NUMBER</u>	<u>MATTER</u>	<u>INVOICE DATE</u>	<u>AMOUNT BILLED</u>	<u>INTEREST BILLED</u>	<u>REMAINING</u>
287032	00001	11/01/2021	330.00	\$0.00	330.00
288266	00001	12/01/2021	110.00	\$0.00	110.00
290206	00001	02/01/2022	165.00	\$0.00	165.00
291566	00001	03/01/2022	220.00	\$0.00	220.00
292974	00001	04/22/2022	165.00	\$0.00	165.00
294118	00001	05/31/2022	165.00	\$0.00	165.00
295156	00001	06/01/2022	220.00	\$0.00	220.00
296282	00001	07/21/2022	110.00	\$0.00	110.00
297325	00001	08/01/2022	110.00	\$0.00	110.00

Balance Now Due: \$1,595.00

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.



Szaferman, Lakind, Blumstein & Blader, P.C.  
Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

**STATEMENT OF ACCOUNT**

**City of Orange Township**

Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

October 04, 2022

Client: 79227

Our records indicate that your account has the following outstanding invoices:

**HPC General Advice**

- JGB

<u>INVOICE NUMBER</u>	<u>MATTER</u>	<u>INVOICE DATE</u>	<u>AMOUNT BILLED</u>	<u>INTEREST BILLED</u>	<u>REMAINING</u>
285895	00002	10/18/2021	462.00	\$0.00	462.00
287033	00002	11/01/2021	385.00	\$0.00	385.00
288267	00002	12/01/2021	363.00	\$0.00	363.00
289299	00002	01/01/2022	632.50	\$0.00	632.50
290207	00002	02/01/2022	473.00	\$0.00	473.00
291567	00002	03/01/2022	396.00	\$0.00	396.00
292975	00002	04/22/2022	165.00	\$0.00	165.00
294119	00002	05/31/2022	242.00	\$0.00	242.00
295157	00002	06/01/2022	671.00	\$0.00	671.00
296283	00002	07/21/2022	517.00	\$0.00	363.00
297326	00002	08/01/2022	198.00	\$0.00	198.00

**Balance Now Due:** \$4,350.50

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.

**SZAFERMAN  
LAKIND TRUE  
COUNSEL**

Szaferman, Lakind, Blumstein & Blader, P.C.  
Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

City of Orange Township  
Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

Invoice# 301717 JGB  
Bill Date December 15, 2022  
Our file# 79227 00001  
Billing through 11/30/2022

00001 HPC Meetings

Balance forward as of invoice 11/01/2022 \$1,188.00  
Accounts receivable balance carried forward \$1,188.00

PROFESSIONAL SERVICES

11/16/2022	JGB	Provide advice and counsel (subst atty) to HPC during meeting (7:09 pm to 9:07 pm) on applications etc. (1.9) Also email from T. Scipio re 231 Highland owner wants to know if he can put vinyl on his house, I reply "no." (.1)	2.00 hrs.	\$110.00	\$220.00
					\$220.00

Billing Summary

Total professional services	\$220.00
<b>Total of new charges for this invoice</b>	<b>\$220.00</b>
Plus net balance forward	\$1,188.00
<b>Total balance now due</b>	<b>\$1,408.00</b>

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.

# SZAFERMAN LAKIND TRUE COUNSEL

Szaferman, Lakind, Blumstein & Blader, P.C.  
Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

City of Orange Township  
Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

Invoice# 301718 JGB  
Bill Date December 15, 2022  
Our file# 79227 00002  
Billing through 11/30/2022

## 00002 HPC General Advice

Balance forward as of invoice	11/01/2022				\$4,053.50
Accounts receivable balance carried forward					\$4,053.50

### PROFESSIONAL SERVICES

11/04/2022	JGB	Email T. Scipio and explain that I have not seen the photos yet for 547 Cary St.	0.10 hrs.	\$110.00	\$11.00
11/10/2022	JGB	Prepare resolution for all outstanding 2021 invoices and send to T. Scipio and J. Lanier and ask if Council needs any other info in resolution in order to pay outstanding invoices.	0.50 hrs.	\$110.00	\$55.00
11/14/2022	JGB	Review applications for Wed night meeting, emails with T. Scipio.	0.50 hrs.	\$110.00	\$55.00
11/29/2022	JGB	Draft letters of approval for the following applications to notify building dept that they may go ahead with work: 321 Scotland Rd, 240 Roberts Road, 188 Tremont Ave, and 668 Scotland Rd.	2.00 hrs.	\$110.00	\$220.00
					\$341.00

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.

Billing Summary

Total professional services	\$341.00
<b>Total of new charges for this invoice</b>	<b>\$341.00</b>
Plus net balance forward	\$4,053.50
<b>Total balance now due</b>	<b>\$4,394.50</b>

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Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

**STATEMENT OF ACCOUNT**

**City of Orange Township**

Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

December 13, 2022

Client: 79227

Our records indicate that your account has the following outstanding invoices:

**HPC Meetings**

- JGB

<u>INVOICE NUMBER</u>	<u>MATTER</u>	<u>INVOICE DATE</u>	<u>AMOUNT BILLED</u>	<u>INTEREST BILLED</u>	<u>REMAINING</u>
287032	00001	11/01/2021	330.00	\$0.00	330.00
288266	00001	12/01/2021	110.00	\$0.00	110.00
297325	00001	08/01/2022	110.00	\$0.00	110.00
299262	00001	10/11/2022	418.00	\$0.00	418.00
300365	00001	11/01/2022	220.00	\$0.00	220.00

Balance Now Due: \$1,188.00

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.





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Quakerbridge Executive Center  
101 Grovers Mill Rd, Suite 200  
Lawrenceville, NJ 08648

Tel: 609-275-0400  
Fax: 609-275-4511  
www.szaferman.com

**STATEMENT OF ACCOUNT**

**City of Orange Township**

Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

December 13, 2022  
Client: 79227

Our records indicate that your account has the following outstanding invoices:

**HPC General Advice**

- JGB

<u>INVOICE NUMBER</u>	<u>MATTER</u>	<u>INVOICE DATE</u>	<u>AMOUNT BILLED</u>	<u>INTEREST BILLED</u>	<u>REMAINING</u>
287033	00002	11/01/2021	385.00	\$0.00	381.00
288267	00002	12/01/2021	363.00	\$0.00	363.00
289299	00002	01/01/2022	632.50	\$0.00	632.50
296283	00002	07/21/2022	517.00	\$0.00	312.00
297326	00002	08/01/2022	198.00	\$0.00	198.00
299263	00002	10/11/2022	1,683.00	\$0.00	1,683.00
300366	00002	11/01/2022	484.00	\$0.00	484.00

Balance Now Due: \$4,053.50

Credit card payments can be made online at [www.szaferman.com](http://www.szaferman.com). Checks should be made payable to Szaferman Lakind. Please indicate client & invoice number on your check or when entering your credit card payment.

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**SZAFERMAN  
LAKIND TRUE  
COUNSEL**

Szaferman, Lakind, Blumstein & Blader, P.C.  
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City of Orange Township  
Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

Invoice# 301908 JGB  
Bill Date January 03, 2023  
Our file# 79227 00001  
Billing through 12/27/2022

**00001 HPC Meetings**

Balance forward as of invoice	12/15/2022	\$1,408.00
Payments received since last invoice - Last Payment	12/30/2022	528.00
Accounts receivable balance carried forward		\$880.00

PROFESSIONAL SERVICES

12/21/2022	JGB	Attend HPC meeting, provide advice and counsel on applications and other matters (7 pm -9:50 pm), and prepare for meeting including determination that one application can be admin approved as totally compliant with Design Guidelines.	3.00 hrs.	\$110.00	\$330.00
					<u>\$330.00</u>

Billing Summary

Total professional services	\$330.00
<b>Total of new charges for this invoice</b>	<b>\$330.00</b>
Plus net balance forward	\$880.00
<b>Total balance now due</b>	<b>\$1,210.00</b>

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**SZAFERMAN  
LAKIND** | **TRUE  
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City of Orange Township  
Attn.: Joyce Lanier, Clerk  
29 North Day Street  
Orange, NJ 07050

Invoice# 301909 JGB  
Bill Date January 03, 2023  
Our file# 79227 00002  
Billing through 12/27/2022

**00002 HPC General Advice**

Balance forward as of invoice	12/15/2022		\$4,394.50
Payments received since last invoice - Last Payment	12/30/2022		<u>198.00</u>
Accounts receivable balance carried forward			\$4,196.50

PROFESSIONAL SERVICES

12/01/2022	JGB	Review email from Chair Simmons and review plans and relevant docs attached to email and email from applicant requesting early technical review. Also draft reslution congratulating Rep. Hakeen Jeffries. Also review email with roof estimates for 171 Tremont.	0.50 hrs.	\$110.00	\$55.00
12/02/2022	JGB	Review info from Essex County on grant award. Tel call to Troy re Qs Essex County needs to have answered on form re what tasks we wil complete or not complete since award was less than request. Also email to Trisha S and Joyce L re same.	0.40 hrs.	\$110.00	\$44.00

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12/06/2022	JGB	Draft and send ltrs of approval for 240 Roberts Rd, 188 Tremont, 321 Scotland Rd and 668 Scotland Rd, also email Trish Scipio that I do not have engineers ltr for 240 Roberts and asking April to locate quote of architect or enggr for structural; certif ltr for 188 Tremont. Check all plans and sealed/signed dates and credentials.	1.50 hrs.	\$110.00	\$165.00
12/14/2022	JGB	Review minutes re hiring Savan Louise to design and maintain website. Tel call with trisha Scipio, and work on resolutions. Prep for meeting with Mayor Warren (tel call with troy) and review Essex Co guidelines for if we rec'd less than amount requested.	0.50 hrs.	\$110.00	\$55.00
12/15/2022	JGB	Write memo to Mayor Warren from HPC on issues to be resolved at meeting.	0.50 hrs.	\$110.00	\$55.00
12/16/2022	JGB	8 am meeting with Mayor Warren, Paul Arthur, Khalfane Alleyne, Joyce L, Trisha S, Troy Simmons, R. Montilla and Aaron Mizrahi.	1.50 hrs.	\$110.00	\$165.00
12/19/2022	JGB	Email to Troy S re 10 apps on agenda is too much and HPC work can be streamlined esp solar apps if declared complete in advance (3 items) and review for compliance with Design guidelines, they can be administratively approved. Review replies, and work with architect for 188 Tremont and other solar applicant to get complete docs in.	0.40 hrs.	\$110.00	\$44.00

12/20/2022	JGB	In rep for meeting tomorrow night, review three applications, photos etc for solar panels (391 Highland, 434 Tremont, and 408 Fairview) and email T. Scipio to ask where roof layout plans are and entire plan sets which should have accompanied the applications. Note they are incomplete.	0.40 hrs.	\$110.00	\$44.00
12/21/2022	JGB	Review solar applications to see if any can be administratively approved bec they meet all criteria, but only one can be, email Trisha and ask her for roof layout plans for other two solar apps.	0.30 hrs.	\$110.00	\$33.00
12/27/2022	JGB	Draft letters reflecting approvals for the following applications (563 Berkeley, 348 Ogden, 434 Tremont Place, 480 Heywood 12/31, (summary of notes and comments, not approval), 408 Fairview and 546 Chestnut) for COA, for Trisha S to send to building dept so that permits or approvals may be noted for record.	3.00 hrs.	\$110.00	\$330.00
					\$990.00

Billing Summary

Total professional services	\$990.00
<b>Total of new charges for this invoice</b>	<b>\$990.00</b>
Plus net balance forward	\$4,196.50
<b>Total balance now due</b>	<b>\$5,186.50</b>

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