

CITY COUNCIL

The City of Orange Township, New Jersey

DATE March 21, 2023

NUMBER 150-2023

TITLE: A RESOLUTION AUTHORIZING A ONE (1) YEAR EXTENSION OF THE AGREEMENT BETWEEN THE CITY OF ORANGE TOWNSHIP AND MUNICIPAL INSPECTION CORP, 182 WEST 4TH STREET, BAYONNE, NJ 07002 TO PROVIDE ELEVATOR SUBCODE SERVICES FOR THE CITY OF ORANGE TOWNSHIP EXPIRING ON JULY 1, 2024.

WHEREAS, the City of Orange Township ("City") did duly advertise on June 17, 2021, for public bids from interested third parties, to provide the City with Elevator Subcode Inspection and Plan Review Services for a 2-year period commencing July 1, 2021, with the option to renew for 1 additional year; and

WHEREAS, on June 30, 2021, the City received a single response conforming to the specifications furnished as follows:

<u>Bidder</u>	<u>Total Bid</u>
Municipal Inspection Corp.	90% of State Fees Collected

WHEREAS, the City Attorney did review the bid submitted by Municipal Inspection Corporation ("M.I.C"), as well as for form and sufficiency; and

WHEREAS, the Construction Official, did duly examine and study each bid submitted by M.I.C. and recommends that an agreement be awarded to MIC pursuant to said specifications and limits; and,

WHEREAS, within 3 days of this award, MIC shall furnish the City with a "Certificate of Compliance: as to its Affirmative Action Plan, in accordance with P.L.1975, c.127 (N.J.A.C. 17:27); and,

WHEREAS, in accordance with P.L. 1971, c.198 (N.J.S.A.40A:11-1 *et seq.*) MIC has furnished the City with a Bid Bond in the amount of \$1,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP, ESSEX COUNTY, NEW JERSEY, that the Mayor and City Clerk are hereby authorized to execute and attest to the agreement between the City of Orange Township and Municipal Inspection Corporation, 183 West 4th Street, Bayonne, New Jersey, 07002, in form appended hereto: and,

BE IT FURTHER RESOLVED that notice of this action shall be published accordance with applicable law.

Adopted: **March 21, 2023**

Joyce L. Lanier,
City Clerk

Tency A. Eason
Council President


A. M. ...

CITY COUNCIL

The City of Orange Township, New Jersey

DATE August 4, 2021

NUMBER 364-2021

TITLE:

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF ORANGE TOWNSHIP AND MUNICIPAL INSPECTION CORPORATION, 183 WEST 4TH STREET, BAYONNE, NEW JERSEY, 07002, TO PROVIDE ELEVATOR SUBCODE INSPECTION AND PLAN REVIEW SERVICES FOR A 2-YEAR PERIOD COMMENCING JULY 1, 2021, WITH A 1-YEAR RENEWAL OPTION.

WHEREAS, the City of Orange Township ("City") did duly advertise on June 17, 2021, for public bids from interested third parties, to provide the City with Elevator Subcode Inspection and Plan Review Services for a 2-year period commencing July 1, 2021, with the option to renew for 1 additional year; and,

WHEREAS, on June 30, 2021, the City received a single response conforming to the specifications furnished as follows:

<u>Bidder</u>	<u>Total Bid</u>
Municipal Inspection Corporation	90.00% of State Fees Collected

WHEREAS, the City Attorney did review the bid submitted by Municipal Inspection Corporation ("MIC"), as well as the proposed agreement for form and sufficiency; and,

WHEREAS, the Construction Official did duly examine and study the bid submitted by MIC and recommends that an agreement be awarded to MIC pursuant to said specifications and limits; and,


WHEREAS, within 3 days of this award, MIC shall furnish the City with a "Certificate of Compliance" as to its Affirmative Action Plan, in accordance with P.L.1975, c.127 (N.J.A.C. 17:27); and,

WHEREAS, in accordance with P.L.1971, c.198 (N.J.S.A. 40A:11-1 *et seq.*), MIC has furnished the City with a Bid Bond in the amount of \$1,000.00.

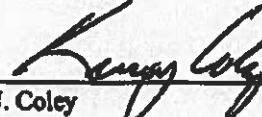
NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP, ESSEX COUNTY, NEW JERSEY, that the Mayor and City Clerk are hereby authorized to execute and attest to the agreement between the City of Orange Township and Municipal Inspection Corporation, 183 West 4th Street, Bayonne, New Jersey, 07002, in form appended hereto; and,

BE IT FURTHER RESOLVED that notice of this action shall be published in accordance with applicable law.

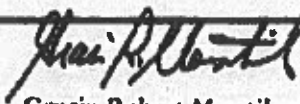
Adopted: August 4, 2021



Joyce L. Lanier,
City Clerk



Kerry J. Coley
Council President



Gracia Robert Montilux

RESOLUTION NO. 364-2021

ON CONSENT AGENDA

REGULAR COUNCIL MEETING - August 4, 2021

MOTION TO ADOPT: Montague, III

SECOND: Johnson, Jr.

YEAS: Eason, Johnson, Jr., Montague, III, Ross, Summers-Johnson, Wooten & Council President Coley

NAYS: None

ABSTENTIONS: None

ABSENCES: None

MOTION TO RESCIND: Johnson, Jr.

SECOND: Eason

YEAS: Eason, Johnson, Jr., Montague, III, Ross, Summers-Johnson, Wooten & Council President Coley

NAYS: None

ABSTENTIONS: None

ABSENCES: None

MOTION TO ADOPT: Johnson, Jr.

SECOND: Ross

YEAS: Eason, Johnson, Jr., Montague, III, Ross, Summers-Johnson, Wooten & Council President Coley

NAYS: None

ABSTENTIONS: None

ABSENCES: None

**CITY OF ORANGE TOWNSHIP
NOTICE TO BIDDERS**

Sealed BIDS will be received by the City of Orange Township, at Orange City Hall, 29 North Day Street, Orange, NJ 07050 via virtual bid opening on June 30, 2021 at 10:00 am prevailing time, at which time they shall be publicly open and read aloud immediately thereafter for:

THIRD PARTY ELEVATOR SUBCODE INSPECTIONS AND PLAN REVIEW SERVICES UNDER UCC RULES AND REGULATIONS

Copies of specifications may be obtained from the City of Orange Township by contacting Paul Arthur, Construction Official located at 29 North Day Street, Orange, NJ 07050. Any questions should be directed to Paul Arthur at 973-979-9444 between the hours of 9:00 A.M to 3:00 P.M. Monday through Friday commencing on the date of this notice for no fee (\$0.00) or email request to PArthur@ci.orange.nj.us bidders are required to be familiar with the specifications and requirements therein contained.

Bidders are required to comply with the Affirmative Action requirements of P.L. 1975, c.127 (NJAC 17:27 et. seq.)

Prices quoted in all bids shall be exclusive to all Federal, State and Local taxes from which the City of Orange Township is exempt. The City of Orange Township Tax Exempt ID #22-6002178

If awarded your company/firm will be required to comply with the requirements of P.L.1975, c.127 (NJAC 17:27 et. seq.)

Bids will be received on or before the hour named above, not after. **NO BIDS SHALL BE RECEIVED BY FAX.** The City of Orange Township is not responsible for misdirected mail or mail received after the hour named.

Bids are to be submitted in sealed envelopes specifying Request for Proposal by 10:00 A.M. on Wednesday, June 30, 2021 to: The City of Orange Township, Paul Arthur, Construction Official, 29 North Day Street, Orange NJ 07050. Bids can also be submitted directly to City Hall and left in the specified Dropbox for Request for Proposals located in the lobby.

Each bid must be accompanied by the following completed documents:

- New Jersey Business Certificate Registration
- Certificate of Insurance naming the City of Orange Township as holder
- Business Entity Disclosure Certificate
- Hold Harmless Agreement

All proposals will be unsealed and opened on Wednesday, June 30, 2021, at 10:00 A.M. during a virtual bid opening that will be open to the public with the following login details:

Join Zoom Meeting

<https://us02web.zoom.us/j/81895714871?pwd=bXZPR09lSzMk3UvVfhha1lEcGNIUT09>

Meeting ID: 818 9571 4871

Passcode: 155857

One tap mobile

+13126266799,,81895714871#,,,,*155857# US (Chicago)

+16465588656,,81895714871#,,,,*155857# US (New York)

The City reserves the right to reject any or all bids, waive any informalities or irregularities in bids received which in their opinion will be in the best interest of the City of Orange Township or for reasons required by law.

**Dwayne Warren Esq.
Mayor**

**CITY OF ORANGE TOWNSHIP
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Join Zoom Meeting

<https://us02web.zoom.us/j/81895714871?pwd=bkZPR09lSzJhMkUwVWFhZ0lEcGhUT09>

Meeting ID: 818 9571 4871
Passcode: 155857

One tap mobile

+13126266799,,81895714871#...*155857# US (Chicago)

+16465588656,,81895714871#...*155857# US (New York)

The City reserves the right to reject any or all bids, waive any informalities or irregularities in bids received which in their opinion will be in the best interest of the City of Orange Township or for reasons required by law.

Dwayne Warren Esq.
Mayer
6/17/21

\$181.35

AGREEMENT

Agreement made this day 1st of July, 2021 between the City of Orange Township, 29 North Day St., Orange, NJ 07050, and Municipal Inspection Corp., with its principal place of business at 183 West 4th Street, Bayonne, New Jersey 07002. Our Certificate of Incorporation, effective May 19, 1991 is with the State of New Jersey (here after called M.I.C.).

The Municipality does hereby retain M.I.C. to perform the following services relating to the inspection and witnessing of test of elevators, escalators, dumbwaiters, stairway chairlifts and wheel chairlifts etc., and in accordance with Local Public Contracts Law, N.J.S.A. 40A:11-15. The contract for On-Site Inspection Agency as Elevator Subcode Official shall be in effect for a (2) year term with a (1) year option to renew, as defined in N.J.S.A. 40A:11-15 of Local Public Contract Law, commencing on _____.

The Municipal Inspection Corporation shall:

- 1.0 Perform routine, periodic and final acceptance tests per ASME A17.1 section 10, as specified in N.J.A.C. 5:23-12, and any existing local ordinances.
- 2.0 Record data from such tests and inspections on the U.C.C. form F310-1. Forward reports to the building owner or his agent and one copy to the Construction Official's office.
- 3.0 Issue the standard U.C.C. "Notice of Violation" for any device found not to be in compliance with applicable codes, as required in N.J.A.C. 5:23-2.30. It is understood that the Construction Official shall sign all Notices of Penalty.
- 4.0 Re-inspect any facility, once violations are abated, and issue a supplemental inspection report to the building owner or this agent, and one copy to the Construction Official's office.
- 5.0 Perform "Plan Reviews" within (5) business day of acceptance of said plans, as specified in N.J.A.C. 5:23-3.4.
- 6.0 Assist building owners in registering their devices with the Department, as required by N.J.A.C. 5:23-12.4.
- 7.0 Carry liability insurance in the amounts specified in N.J.A.C. 5:23-4.14(e)5.
- 8.0 Upon full payment of all fines and fees, M.I.C. shall, in the name of the Municipality, produce the "Certificate of Compliance" for signing and mailing by the Construction Official.

AGREEMENT CONTINUED:

The Municipality shall:

- 1.0 Provide M.I.C. with all known addresses and locations of each elevator device to Be inspected within the Municipality.
- 2.0 Provide the name and address of the building owner or his authorized agent.
- 3.0 Have the sole responsibility to affirmatively seal or order sealing of any elevator device, which pose imminent danger of accident and or may create an unreasonable risk of injury to persons or property, upon proper notice by M.I.C.
- 4.0 Provide copies of any local ordinances or regulations relating to elevator devices.
- 5.0 Conduct the administration and enforcement of violations, with regard to fines, fees and time periods for abatement, through the Construction Official's office.
- 6.0 As stated in Construction Code Communicator Volume 4 Number 3, Fall of 1992, Municipalities must mail requests, receive and record checks, and issue Certificate.


Upon receipt of all inspection reports, inspection log sheets, and submittal of verified Municipal Voucher, the municipality shall pay Municipal Inspection Corporation the fee based on 90-percent (90%) of the new DCA fee schedule established by the Department of Community Affairs and in accordance with N.J.A.C. 5:23-4.20. Accordingly, the municipality shall retain 50-percent (50%) administrative fee.

In accordance with N.J.A.C. 5:23-4.14(i) and (j), the Contract shall provide that amounts due to the private agency shall be billed within 30 days of coming due and paid within 30 days of billing.

This agreement shall remain in effect for the term of the contract for a (2) year period from _____ through _____ with (1) year option to renew as defined in N.J.S.A. 40A:11-15 of Local Public Contract Law, hereof and thereafter until cancelled by either party upon (30) day written notice to the other party.

Municipal Inspection Corporation

for the Municipality of the City of Orange



Joe Delgrosso, President



Hon. Dwayne D. Warren, Req. Mayor

Witness:

Witness:



Lidia Bonicho, Office Manager

Municipal Clerk, City of Orange

Approved as to form and sufficiency



**Gracia Robert Montilus
City Attorney**

**90% OF D.C.A. (2017) NEW ELEVATOR FEE SCHEDULES
50% ADMINISTRATION FEE**

A = client fee B = DCA fee C = admin. fee

1. The fee for a permit to install an elevator device shall be a flat fee. The fee may vary for different types of inspections, tests and elevator devices. N.J.A.C. 5:23-4.18(g)1.
2. The categories of municipal elevator fees shall be identical to the categories of elevator fees listed in N.J.A.C.5:23-12.6(a) and (b).
3. The fee for Plan Review for elevator devices in structures use group R-3, R-4 or R-5, and for elevator wholly in dwelling units in structure of group R-2 shall be: N.J.A.C. 5:23-4.20(C)6.

A	B	C
\$ 95.00	\$ 63.00	\$ 32.00

4. The fee for Plan Review for elevator devices in structures in use groups other than R-3, R-4 or R-5 shall be: N.J.A.C. 5:23-4.20(c)7.

A	B	C
\$494.00	\$329.00	\$ 165.00

5. Acceptance tests, Fees for witnessing acceptance tests and performing inspections on new and altered elevator devices shall be as follows:
The basic fees for elevator devices in structures not of Group R-3, R-4, or R-5, or in an exempted structure of Group R-2, shall be:

	A	B	C
Traction and winding drum elevators:			
One to ten floors	\$459.00	\$306.00	\$ 153.00
Over ten floors	\$765.00	\$510.00	\$ 255.00
Hydraulic elevators	\$408.00	\$272.00	\$ 136.00
Roped Hydraulic elev.	\$459.00	\$306.00	\$ 153.00
Escalator & Moving walks	\$408.00	\$272.00	\$ 136.00
Dumbwaiter	\$102.00	\$ 68.00	\$ 34.00
Stairway Chair, incline and vertical			
Wheelchair lift and man lifts	\$102.00	\$ 68.00	\$ 34.00

- 5A. Additional charges for devices equipped with the following features shall be as follows: N.J.A.C.5:23-12.6(A)2.i thru iii.

Oil Buffers	\$ 81.00	\$ 54.00	\$ 27.00
Cwt. governor and safeties	\$204.00	\$136.00	\$ 68.00
Auxiliary power generator	\$155.00	\$103.00	\$ 52.00

6. The witnessing acceptance fee for elevator devices in structures Use Group R-3, R-4 or R-5 or otherwise exempt devices in structures of Group R-2, shall be: N.J.A.C. 5:23-12.6(a)3.

\$306.00	\$204.00	\$102.00
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7. The fee for witnessing acceptance tests of minor work shall be:
N.J.A.C. 5:23-12.6(a)4.

\$102.00 \$ 68.00 \$ 34.00

8. The fee for Routine, six month tests and inspections of escalators shall be as follows: N.J.A.C.5:23-12.6(b)1.i thru iv.

Escalator and Moving Walk \$285.00 \$190.00 \$ 95.00

9. The fee for one year Periodic Inspection and Witnessing of tests of elevator devices, shall be: N.J.A.C. 5:23-12.6(b)2.i thru vii.

Traction and winding drum elevators:	A	B	C
One to ten floors	\$408.00	\$272.00	\$136.00
Over ten floors	\$489.00	\$326.00	\$163.00
Hydraulic elevators	\$306.00	\$204.00	\$102.00
Roped hydro	\$408.00	\$272.00	\$136.00
Escalator, Moving walk	\$654.00	\$436.00	\$218.00
Dumbwaiters	\$162.00	\$108.00	\$ 54.00
Manlifts, stairway chair lifts, incline and vertical wheelchair lifts	\$248.00	\$165.00	\$ 83.00

10. Additional yearly Periodic inspection charges for elevator devices equipped with the following features shall be as follows: N.J.A.C.5:23-12.6(b)3.i thru iii.

Oil Buffers, per buffer	\$ 81.00	\$ 54.00	\$ 27.00
Cwt. governor and safeties	\$162.00	\$108.00	\$ 54.00
Auxiliary power generator	\$102.00	\$ 68.00	\$ 34.00

10A. The fee for the three year or five year inspection of elevator devices shall be as follows: N.J.A.C. 5:23-12.6(b)4.i and ii.

Traction and winding drum elevators:	A	B	C
One to ten floors (five year inspection)	\$693.00	\$462.00	\$231.00
Over ten floors (five year inspection)	\$872.00	\$581.00	\$291.00

Hydraulic and roped hydraulic elevators:	A	B	C
Three year inspection	\$522.00	\$348.00	\$174.00
Five year inspection	\$306.00	\$204.00	\$102.00

11. The fee for any reinspection of an elevator device shall be billed separately from the above fees upon the issuance of a Notice of Violation necessitating a reinspection.

Reinspection of an elevator device \$275.00 \$183.00 \$ 92.00