

CITY COUNCIL

The City of Orange Township, New Jersey

DATE March 21, 2023

NUMBER 145-2023

TITLE: A RESOLUTION AUTHORIZING THE ACCEPTANCE OF A GRANT TOTALING \$363,522.00 FROM THE NEW JERSEY ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS FOR THE ENHANCEMENT OF LOCAL PUBLIC HEALTH INFRASTRUCTURE.

WHEREAS, the City of Orange and Township of Belleville have a shared services agreement this grant will be used to enhance both health departments; and

WHEREAS, the monies will be used for the hiring of personnel, the upgrading of our local clinic and enhancing our current technology; and

WHEREAS, the grant budget period is from October 1, 2022 through June 30, 2023;

NOW, THEREFORE BE IT RESOLVED, that Mayor Dwayne D. Warren, Esq. be authorized to execute said Agreements on behalf of the City of Orange Township, New Jersey.

Adopted: March 21, 2023

Joyce Lanier
City Clerk

Tency A. Eason
Council President



Letter of Agreement Enhancing Local Public Health Infrastructure Grant

February 21, 2023

City of Orange Health Department
C/O Vincent Difillippo
29 N Day Street
Orange, NJ 07050

Dear Vincent Difillippo,

Thank you for your recent application for the Enhancing Local Public Health Infrastructure Grant. The New Jersey Association of County and City Health Officials (NJACCHO) is pleased to offer you a grant award of \$363,522 for the timeframe of 10/1/22 – 6/30/23. This letter lays out an agreement between the parties for reimbursement by NJACCHO to the City of Orange Health Department for activities and expenses identified within your approved grant application.

To be eligible for reimbursement, Local Health Departments expenses must align with the grant deliverables specified in your grant application. Reimbursements will be issued on a monthly basis to LHDs who have completed all programmatic reporting requirements and have completed the online invoice template form via the Submittable platform. Monthly invoice forms must also include documentation for all expenses, including but not limited to copies of receipts or payment vouchers, proof of staff time (e.g. payroll records) or other documentation to support costs have already been incurred and paid. No advanced payment will be allowable within this grant.

NJACCHO agrees to:

- Reimburse City of Orange Health Department for any approved grant activities and expenses with correct documentation for the grant budget period of October 1, 2022 through June 30, 2023.
- Work closely with City of Orange Health Department to provide assistance in completing programmatic and fiscal reporting templates and forms.
- Provide technical assistance for monthly and quarterly reporting, grant modifications and subsequent funding requests.

City of Orange Health Department agrees to:

- Accept such funds as reimbursement for expenses and activities approved in the approved application for the Enhancing Local Public Health Infrastructure grant.
- Accept such reimbursement as the only financial obligation of NJACCHO.
- Demonstrate compliance with both N.J.A.C. 8:52-3.3 and N.J.A.C. 8:52-4.1.





PROTECTING NEW JERSEY'S HEALTH AND ENVIRONMENT SINCE 1911

- Complete quarterly programmatic reports in a timely manner. Delayed reporting will mean delays in reimbursement.
- Submit monthly invoice forms to NJACCHO, outlining expenses and activities, including documentation to prove expenses.
- As a condition of reimbursement agree to any modifications with reimbursement program that may be imposed upon NJACCHO by NJDOH.
- As a condition of reimbursement agree not to submit the same expense(s) through any other channel(s) including other NJDOH grants or other financial opportunities. Personnel costs (e.g. salary, fringe, etc) included should not be duplicated and/or exceed 100% of the allocated time.
- Work closely with the NJACCHO Grant team to resolve any programmatic or payment discrepancies in a timely manner.
- Adhere to NJACCHO deadlines for reimbursement submission(s).

This agreement may only be modified or amended by writing executed by both parties hereto and approved by NJACCHO. This agreement may be terminated by either party upon thirty (30) days written notice to the other party stating the reason for the termination.

In witness whereof, the parties hereto have signed this two (2) page Letter of Agreement on the date as indicated below.

For City of Orange Health Department:

Signature

Print Name

Date

For the NJACCHO:

Signature

Linda Brown, Executive Director, NJACCHO

Date

