

**CITY COUNCIL**

**The City of Orange Township, New Jersey**

**DATE** February 7, 2023

**NUMBER** 79-2023

**TITLE:**

**A RESOLUTION AUTHORIZING A CONTRACT TO MILLENNIUM CONSULTANTS, LLC. 60 COLUMBIA ROAD, MORRISTOWN, NEW JERSEY 07960 IN THE AMOUNT NOT TO EXCEED \$55,200.00 FOR 2023 PROFESSIONAL GRANT WRITING SERVICES.**

**WHEREAS**, The City of Orange Township duly advertised for public bids for qualified professional grant consultant and received two bids for services in accordance with advertised plans and specifications; and

**WHEREAS**, after careful review and consideration Millennium Consultants, LLC, 60 Columbia Road, Morristown, NJ 07960 satisfied all requested criteria and was deemed the awardee; and

**WHEREAS**, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto certifying that funds will be available for this purpose in Account No. 3-01-20-103-000-527, contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2023 Budget, there will be sufficient funds to contract Millennium Consultants; and

**WHEREAS**, after careful examination the City of Oranges Township recommends awarding the 2023 Grant Writing Consultant contract to Millennium Consultants, Inc.; and

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPAL COUNCIL OF THE CITY OF ORANGE TOWNSHIP, NEW JERSEY**, authorizes the award of the contract to Millennium Consultants, LLC, the aforesaid responsible bidder, in the amount not to exceed \$55,200.00 in accordance with the recommendation of the Mayor subject to compliance with the terms of the aforesaid contract.

**BE IT FURTHER RESOLVED**, that the Mayor of the City of Orange Township shall be and is hereby authorized and directed to execute said contract for and on behalf of the City of Orange Township pursuant to this Resolution, which shall be attested to by the Municipal Clerk, City of Orange Township

Adopted: **February 7, 2023**

\_\_\_\_\_  
Joyce L. Lanier  
City Clerk

\_\_\_\_\_  
Tency A. Eason  
Council President

 A. MIZEAU

CITY OF ORANGE TOWNSHIP  
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS  
NEXT BUDGET

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2023 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2023 Budget, there will be sufficient funds to contract with:

Vendor Name: Millennium Strategies LLC.  
Address: 60 Columbia Road  
Building B Suite 230

City: Morristown  
State: New Jersey  
Zip Code: 07960

Purpose: Grant Writing  
Vendor ID: MILLE080

Temporary Budget: \$ 13,800.00  
Fund: Current Fund  
Line Description GRW - Grant Writer OE  
Account Numbers(s): CY'23 3-01-20-103-000-527

The remainder of: \$ 41,400.00  
will be provided in  
Fund: Current Fund  
Line Description GRW - Grant Writer OE  
Account Numbers(s): CY'23 3-01-20-103-000-527

Purchase Order # : 23-00387

Amount not to exceed: \$ 55,200.00

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Division Head

Date

*Nile Clements*

1/31/2023

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Chief Financial Officer

Date

The Star-Ledger, Newark

## The Star-Ledger

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**Wednesday, November 23, 2022**

### Notice Content

LEGAL NOTICE TO ALL INTERESTED PARTIES. PLEASE BE ADVISED THAT THE CITY OF ORANGE TOWNSHIP (HEREAFTER "THE CITY"), A MUNICIPAL CORPORATION OF THE STATE OF NEW JERSEY, WILL BE ACCEPTING QUALIFICATION STATEMENTS IN RESPONSE TO REQUESTS FOR QUALIFICATIONS FOR THE FOLLOWING SERVICES: GRANT CONSULTING SERVICES: THE CITY OF ORANGE TOWNSHIP IS REQUESTING QUALIFICATIONS FROM QUALIFIED INDIVIDUALS AND FIRMS ("CONTRACTOR(S)" OR PROPOSER(S) TO PROVIDE GRANT CONSULTING SERVICES TO THE CITY IN ALL COUNTY, STATE, AND FEDERAL GRANT-IN- AID APPLICATIONS. PROPOSALS WILL BE EVALUATED IN ACCORDANCE WITH THE CRITERIA SET FORTH IN THE RFQ. ONE OR MORE INDIVIDUALS/FIRMS MAY BE SELECTED TO PROVIDE SERVICES. QUALIFICATION STATEMENTS MUST BE RECEIVED BY THE CITY NO LATER THAN 11:00 A.M. ON DECEMBER 12th , 2022, AND MUST BE MAILED/RECEIVED OR HAND-DELIVERED TO THE CITY OF ORANGE TOWNSHIP'S BUSINESS ADMINISTRATOR, AND ATTENTION: CHRIS HARTWYK, BUSINESS ADMINISTRATOR, ORANGE CITY HALL, BUSINESS ADMINISTRATION DEPARTMENT, 29 NORTH DAY STREET, SECOND FLOOR, ORANGE, NEW JERSEY 07050. QUALIFICATION STATEMENTS FORWARDED BY FACSIMILE OR EMAIL TRANSMISSIONS WILL NOT BE ACCEPTED. QUALIFICATIONS SENT EITHER BY MAIL OR COURIER SERVICE MAY BE RECEIVED BY THE BUSINESS ADMINISTRATION DEPARTMENT BUT THE CITY SHALL NOT BE RESPONSIBLE FOR THE LOSS, NON-DELIVERY, OR PHYSICAL CONDITION OF PROPOSAL STATEMENTS SENT BY MAIL OR COURIER SERVICE. QUALIFICATION STATEMENTS MUST BE SUBMITTED INDIVIDUALLY IN A SEALED ENVELOPE. COPIES OF THE CITY'S REQUEST FOR QUALIFICATIONS CAN BE OBTAINED BY CONTACTING BRYLAN HOOVER-HANKERSON EMAIL ADDRESS: BHANKERSON@ORANGENJ.GOV OR THE CITY WEBSITE: WWW.CI.ORANGE.NJ.US UNDER THE BUSINESS TAB BIDS AND SOLICITATIONS OR HTTP://ORANGETWPNJCC.ORG UNDER THE FORMS AND DOCUMENTS TAB FORM/APPLICATION NAME. QUALIFICATION STATEMENTS ARE BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH THE PAY-TO-PLAY LAW, N.J.S.A. 19:44A-20.5 ET SEQ. AND THE MUNICIPAL ORDINANCES OF THE CITY OF ORANGE TOWNSHIP. QUALIFIED RESPONDENTS MAY HAVE TO BE APPROVED BY RESOLUTION OF THE CITY OF ORANGE TOWNSHIP CITY COUNCIL. 11/23/22 \$121.68

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**Millennium Strategies, LLC**  
**60 Columbia Road**  
**Morristown, NJ 07960**

This Agreement is made and entered into this the 1<sup>st</sup> day of January, 2023 by and between *Millennium Strategies, LLC* (herein referred to as "Consultant") located at 60 Columbia Road, Morristown, New Jersey 07960 and the *City of Orange Township* (herein referred to as "Client") located at 29 North Day Street Orange, New Jersey 07050.

**SCOPE OF SERVICES**

Consultant will provide professional services on behalf of Client to include but not limited to:

1. Creation and implementation of a Strategic Plan -- Consultant will assist Client in setting realistic goals based on past performance and current and future opportunities for one calendar year;
2. Notification of all available governmental and non-governmental funding opportunities – The Client will receive detailed memoranda of potential funding opportunities that include an explanation of what Consultant will do and what the Township's responsibilities are in order to complete the grant application and produce the best possible product for submission;
3. Research, preparation, submission and all appropriate follow up including appropriate legislative support of all available governmental and non-governmental funding applications;
4. Attendance at meetings of the City Council and other governmental meetings as requested with 24 hours' notice.
5. Client agrees to make key and informed personnel available for Consultant information requests. Grant Applications require timely submittals and support documentation. Consultant shall not be responsible for missing deadlines due to Client non-response or untimely response. Consultant will communicate in writing information and date requests along with necessary return dates. Consultant will use best effort and judgment to submit applications and appropriation requests in a complete manner, in the absence of complete information and/or dates, so as not to miss a submittal deadline.

**TERM**

The term of this Agreement shall be effective January 1, 2023 through December 31, 2023 and shall renew according to N.J.S.A. 40A:11-1 et seq. and N.J.A.C. 5:34.

**COMPENSATION**

Consultant shall receive a consulting fee of no more than \$55,200.00, payable in the amount of \$4,600.00 each month. Invoices will be rendered on the first (1<sup>st</sup>) day of each subsequent month and be due and payable by the tenth (10<sup>th</sup>) day of each month. All fees are non-refundable as paid.

**Millennium Strategies, LLC  
60 Columbia Road  
Morristown, NJ 07960**

**REPORTING**

Consultant hereby agrees to submit monthly reports containing information for all grants applications submitted, awarded, denied and reviewed. A yearly report should also be submitted in December 2023 which summarizes the efforts and accomplishments of the year. Consultant also agrees to supply fully executed copies of all submitted applications and attachments to the Client within 48 hours of submission.

**TERMINATION**

Either party may terminate this Agreement at any time by giving written notice, delivered by registered mail to the office of the other party. Termination shall occur fourteen (14) days after posting of such notice. Upon termination or conclusion of the Agreement term, the retainer arrangement will cease.

**HOLD HARMLESS**

Millennium Strategies, LLC hereby agrees to indemnify and hold the City of Orange Township harmless from any expense, loss, liability, or claim incurred directly or indirectly by the responsible party with respect to any actions or omissions, authorized or unauthorized, of such party, its employees, agents servants subcontractors, or assignees with respect to this Agreement. Indemnification shall include, but not be limited to fees, claims, demands, and losses, court costs, settlement costs, and counsel fees whatsoever the nature, without limitation.

**ASSIGNABILITY**

This Agreement is not assignable without the consent of all parties.

**BINDING**

This Agreement shall be binding upon each party's successors or assignees.

**LAW**

The terms of this Agreement shall be governed by the laws of the State of New Jersey.

**DISPUTES**

The parties hereto stipulate and agree that any dispute between them, whether equitable or legal relief is sought shall be venued in the Superior Court of Essex County. Each of the parties to this Agreement further stipulates and agrees to the personal and subject matter jurisdiction of the Superior Court of New Jersey, Essex County in such dispute or proceeding.

**Millennium Strategies, LLC  
60 Columbia Road  
Morristown, NJ 07960**

**AGREED TO AND ACCEPTED BY:**

Witness:

  
\_\_\_\_\_

**Millennium Strategies, LLC**

By:

  
\_\_\_\_\_

Edward Farmer  
CEO

Witness:

\_\_\_\_\_

**City of Orange**

By: \_\_\_\_\_

Mr. Christopher Hartwyk  
Business Administrator



**State of New Jersey**  
DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO Box 806  
TRENTON, NJ 08625-0806

**PHILIP D. MURPHY**  
*Governor*

**LT. GOVERNOR SHEILA Y. OLIVER**  
*Commissioner*

December 5, 2022

[Via Email: [dwarren@orangenj.gov](mailto:dwarren@orangenj.gov)]  
The Honorable Dwayne D. Warren  
Mayor, Orange City Township  
29 North Day Street  
Orange, NJ 07050-3608

Dear Mayor Warren:

On behalf of Governor Phillip D. Murphy and the New Jersey Department of Community Affairs, I am pleased to inform you that Orange City Township will receive a American Rescue Plan Firefighter grant of \$42,000. This award will provide funds to purchase 18 sets of turnout gear. Firefighters rely on the sets of PPE when responding to all emergency calls, as it provides essential protection from smoke and carcinogenic contaminants.

Provision of such financial assistance is subject to appropriate execution of a grant/loan agreement with the Department and compliance by Orange City Township with the terms, conditions and requirements set forth therein. Expenditures incurred prior to receipt of the executed grant agreement are incurred solely at the risk of the grant recipient should funding not be available to support this award. If you have any questions regarding this funding, please do not hesitate to contact the Department of Community Affairs' Division of Local Government Services at (609) 292-4584.

I would like to extend my best wishes for this most worthwhile project and its successful completion.

Sincerely,

Sheila Y. Oliver  
LT. Governor