

CITY COUNCIL

The City of Orange Township, New Jersey

DATE February 21, 2023

NUMBER 107-2023

TITLE: RESOLUTION TO APPOINT LERCH, VINCI, & BLISS, LLP, OF 17-17 ROUTE 208, FAIR LAWN, NEW JERSEY 07410 TO PROVIDE FINANCIAL CONSULTING SERVICES TO THE ORANGE WATER UTILITY AND FINANCE TRAINING AND CONSULTING SERVICES TO THE CITY OF ORANGE TOWNSHIP'S FINANCE DEPARTMENT AND ADMINISTRATION FOR AN AMOUNT NOT TO EXCEED \$130,000

WHEREAS, a Request for Proposals for a finance training and assistance consultant was advertised in the Star-Ledger and on the city's website seeking professionals who must be Certified Public Accountant (CPA) and Registered Municipal Accountant (RMA); and

WHEREAS, only one proposal was received from Lerch, Vinci & Bliss, LLP located at 17-17 Route 208, Fair Lawn, NJ 07410, hereinafter referred to as the FIRM; and

WHEREAS, the FIRM has agreed to provide training and assistance in the Finance Department and financial consulting services to the Orange Water Utility as it relates to the best practice process and procedure, supplemental debt statements, annual debt statements, audits and capital and operating expenses, CFO training, budget guidance, CAP waiver training, levy CAP and RUT calculations training and review, emergency appropriations calculations, bank reconciliations, pension compliance issues, Local Finance Board applications and presentations; and

WHEREAS, the city desires to award a contract as a professional services agreement using a fair and open process under the "New Jersey Local Unit Pay-to-Play Law," N.J.S.A. 19:44A-20.5 et seq.; and


WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto certifying that funds will be available for this purpose in Account No. (3-01-20-130-000-519) and Account(3-05-55-502-192-519) contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2023 Budget, there will be sufficient funds to contract with Lerch Vinci & Bliss, LLP.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the City of Orange Township hereby accepts the recommendation to engage Lerch, Vinci & Bliss, LLP located at 17-17 Route 208, Fair Lawn, NJ to provide financial consulting services for the period of February 22, 2023 through February 21, 2024 for an amount not to exceed \$130,000

BE IT FURTHER RESOLVED that the Mayor of the City of Orange Township is hereby authorized to execute a contract with the above company for the services as outlined in the publicly advertised RFP. **(Adopted: February 21, 2023)**

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President

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CITY OF ORANGE
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET/WATER OPERATING FUND

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2023 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2023 Budget, there will be sufficient funds to contract with:

Vendor Name: Lerch, Vinci & Bliss LLP.
Address#1: 17-17 Route 208

City: Fair Lawn
State: NJ
Zip Code: 07410

Purpose: Financial Consulting services related to Water Utility and Finance admin.

Fund: Water Operating Current
Account Name : W- Professional Services FIN - Finance - Prof. Services
Account Numbers(s): 3-05-55-502-192-519 3-01-20-130-000-519

Total Requested	<u>65,000.00</u>	<u>65,000.00</u>
Amount in temp. budget:	<u>65,000.00</u>	<u>16,250.00</u>

Vendor ID: LERCH010

Purchase Order #: 23-00517

Total Amount not to exceed: \$130,000.00

Division Head

Date

Nile Clements

2/15/2023

Chief Financial Officer

Date

