

2023 ESSEX COUNTY LOCAL HISTORY PROGRAM FINANCE CHART

Rename your spreadsheet with your organization name and enter organization name in yellow field below.

Organization Name

All applicants must fill in blue columns of Annual Expenses & Annual Income sections with your organization's annual budget data. Green/gold columns will be completed during grant year.

ANNUAL EXPENSES	Application		Interim Rpt	Application		Final Rpt
	2021 Actual	2022 Budget		2022 Final	2023 Project'd	
Expenses						
Personnel (staff)	0	0	0	0	0	
Consultant Fees	0	0	0	0	0	
Services/Other Outside Fees	0	0	0	0	0	
Personnel Development, Dues	0	0	0	0	0	
Program & Office Space	0	0	0	0	0	
Facility Maintenance	0	0	0	0	0	
Utilities	0	0	0	0	0	
Insurance	0	0	0	0	0	
Equipment Rental/Purchase	0	0	0	0	0	
Supplies/Materials	0	0	0	0	0	
Marketing/Advertising/Design	0	0	0	0	0	
Communication: phone, post	0	0	0	0	0	
Other	0	0	0	0	0	
Total Expenses	0	0	0	0	0	

ANNUAL INCOME	Application		Interim Rpt	Application		Final Rpt
	2021 Actual	2022 Budget		2022 Final	2023 Project'd	
Income						
Admissions/Tuition/Membership	0	0	0	0	0	
Fundraising/Store Income	0	0	0	0	0	
Allocated from Parent Org.	0	0	0	0	0	
Individual Contributions	0	0	0	0	0	
All Grants (including this one)	0	0	0	0	0	
Other	0	0	0	0	0	
Total Income	0	0	0	0	0	
Total Annual Deficit/Surplus	0	0	0	0	0	

Only Special Project Support applicants must complete the following section. Complete blue columns for application, green for Interim Report, and gold at yearend.

