

CITY COUNCIL**The City of Orange Township, New Jersey**DATE December 6, 2022NUMBER 471-2022**TITLE:**

A RESOLUTION AUTHORIZING AN ADDENDUM TO RESOLUTION 289-2022 TO REMINGTON & VERNICK ENGINEERS, 2059 SPRINGDALE ROAD, CHERRY HILL, NEW JERSEY 08003 TO PROVIDE ADDITIONAL CONTRACT ADMINISTRATION AND CONSTRUCTION OBSERVATION SERVICES FOR THE CDBG 2021 WARD STREET RESURFACING IN THE AMOUNT NOT TO EXCEED \$5,070.00.

WHEREAS, there exists a need for additional professional services of a firm specializing in contract administration and construction observation services; and

WHEREAS, pursuant to Resolution #289-2022, Remington & Vernick Engineers was previously authorized to perform services in the amount of \$17,050.00; and

WHEREAS, the current request for additional services in the amount of \$5,070.00 is to provide additional contract administration and construction observation services due to unanticipated delays brought forth by the Contractor for the CDBG 2021 Ward Street Resurfacing; and

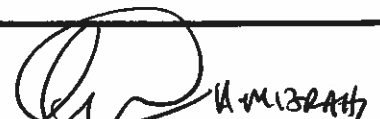
WHEREAS, such services involve professional knowledge of contract administration and construction observation and involves such qualified licensed services that specifications cannot reasonable be formulated and public bidding is not feasible; and

WHEREAS, the Local Public Contracts Laws, N.J.S.A. 40A:11 et. Seq., requires that the resolution authorizing the award of contract for "professional services" without competitive bids, and the contract, must be available for public inspection as set forth herein; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds certifying that the funds are available for this purpose in Account No. T-14-22-594-000-001.

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Orange Township, New Jersey as follows:

1. The Mayor and City Clerk are hereby authorized and directed to execute the attached Addendum Agreement with Remington & Vernick Engineers in an amount not to exceed \$5,070.00 as set forth in the attached proposal dated November 7, 2022.
2. This contract is awarded without competitive bidding as "professional services" in accordance with N.J.S.A.40A:11-5(1)(a)(ii) of the Local Public Contracts Law.
3. Notice of this action shall be printed once in the Orange Transcript as required by law within ten (1) days of its passage.



4. The Agreement herein and this resolution are contingent upon certification of funds and appropriate funding to render payment for the services provided herein.

Adopted: **December 6, 2022**

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President

CITY OF ORANGE
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT

I, Nile Clements Chief Financial Officer for the City of Orange, do hereby certify to the best of my knowledge and belief that there are now sufficient funds in the following CDBG account(s) to Contract with:

Vendor Name: Remington & Vernick Engineers
Address: 2059 Springdale Road

City: Cherry Hill
State: New Jersey
Zip Code: 08003

Purpose: Additional construction administration and observation services for Ward St.

Vendor ID: REMIN010

Fund: CDBG TRUST FUND
Account Name: CDBG Ward St. Reconstruction & surfacing
Account Numbers(s): T-14-22-594-000-001

PO Number: 22-01187

Additional Amount: \$ 5,070.00

Division Head

Date

Nile Clements

11/23/2022

Chief Financial Officer

Date

ADDENDUM AGREEMENT

This Addendum Agreement, made and entered into this _____ day of _____ 2022, by Resolution # _____ -2022 between the City of Orange Township and **Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill, New Jersey 08003** (“**Engineer**”).

WHEREAS, pursuant to Resolution #289-2022, the City retained and employed the services of Remington & Vernick Engineers to obtain professional construction administration and construction observation services in accordance with the terms and conditions provided in an agreement dated June 21, 2022 (the “Agreement”).

WHEREAS, the City and the Engineer desire to amend the scope of services to be provided by the Engineer as set forth in the Agreement and to increase the fees payable to the Engineer in accordance with the proposal of the Engineer dated November 7, 2022, a copy of which is attached hereto.

NOW, THEREFORE, the Agreement is hereby modified as follows:

1. The contract services are hereby expanded to include the services set forth in the proposal; and
2. The contract amount is increased by \$5,070.00.

Except as otherwise modified herein, the agreement remains in full force and effect.

This amended agreement is final and cannot be amended, supplemented, changed or modified without said being in writing.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY COUNCIL**The City of Orange Township, New Jersey**DATE June 21, 2022NUMBER 289-2022

AMENDED

TITLE: A RESOLUTION AUTHORIZING REMINGTON & VERNICK ENGINEERS, 2059 SPRINGDALE ROAD, CHERRY HILL, NEW JERSEY 08003 TO PROVIDE CONTRACT ADMINISTRATION AND CONSTRUCTION OBSERVATION SERVICES FOR THE CDBG 2021 WARD STREET RESURFACING IN AN AMOUNT NOT TO EXCEED \$17,050.00.

WHEREAS, the City of Orange Township did duly advertise on November 19, 2021, for Request for Qualifications for Consulting Engineering Services; and

WHEREAS, on December 7, 2021, the City of Orange Township received ten (10) qualification proposals; and

WHEREAS, pursuant to the fair and open process, and based upon review of the qualifications and recommendations therefore, certain professionals are qualified to provide consulting engineering services on an "as needed" basis for the City of Orange Township; and

WHEREAS, the Director of Public Works & Engineering evaluated all proposal submitted based upon qualifications, experience with similar projects, and project understanding; and

WHEREAS, Municipal Council of the City of Orange Township did approve by Resolution #23-2022 the ten (10) to provide professional consulting engineering services to the City of Orange Township on an "as needed" basis for the period of January 1, 2022, through December 31, 2022; and

WHEREAS, Resolution #23-2022 did not establish a contract and only listed qualified professionals for consideration on future projects; and

WHEREAS, a separate resolution is needed to enter into a contract to provide contract administration and construction observation services for the CDBG 2021 Ward Street Resurfacing; and

WHEREAS, the Director of Public Works & Engineering agreed to select Remington & Vernick Engineers from the approved list of qualified professionals to provide contract administration and construction observation services; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds are available for this purpose in Account No. T-14-22-594-000-001 contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2022 Budget, there will be sufficient funds to contract with Remington & Vernick Engineers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange Township, New Jersey as follows:

- 1. The Mayor is hereby authorized and directed to execute the attached Agreement with Remington & Vernick Engineers in an amount not to exceed \$17,050.00.**

 A. M. [unclear]



**REMINGTON
& VERNICK
ENGINEERS**

RVE HQ:
2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

November 7, 2022

Mr. Marty Mayes, Director of Public Works & Engineering
City of Orange Township
29 N. Day Street
Orange, NJ 07050

**Re: City of Orange Township
PY 47 CDBG Resurfacing of Ward Street Request for Additional Compensation
Our File No. 0717T032.i**

Dear Mr. Mayes:

As you are aware the City of Orange previously authorized Remington & Vernick Engineers (RVE) to complete contract administration and construction observation services for the above referenced project.


Please be advised that to date, our office has experienced \$3,880.00 in documented cost overruns due to unanticipated delays brought forth by the Contractor. Specifically, the contractors slow-pace in the construction of concrete curb, sidewalk, and driveway aprons. Furthermore, we estimate an additional \$1,190.00 will be required to close out the project.

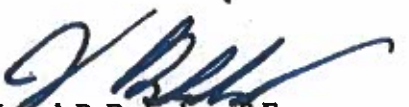
Our office is aware that there is additional funding available through the grant to cover these overages. Accordingly, we respectfully request a contractual amendment in the amount of \$5,070.00. For your convenience, we have provided the following breakdown:

Original Professional Services Costs:	\$17,050.00
Request for Additional Compensation No. 1:	\$ 5,070.00
Total Amended Professional Services Cost:	\$22,120.00

If you have any questions, please feel free to contact Mr. Joe Barbadoro at (201) 624-2127.

Sincerely,
REMINGTON & VERNICK ENGINEERS


K. Wendell Bibbs, P.E., C.M.E.
Executive Vice President


Joseph P. Barbadoro, P.E.
Project Manager & Engineer

Enclosures

Cc: Ellie Serrano, Department of Public Works; Derek Dorrah, RVE

Request for Taxpayer Identification Number and Certification

Give Form to the
 requester. Do not
 send to the IRS.

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Remington & Vernick Engineers II, Inc.	
2 Business name/disregarded entity name, if different from above Remington & Vernick Engineers	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input checked="" type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____	
4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Apply to accounts maintained outside the U.S.)</small>	
5 Address (number, street, and apt. or suite no.) See instructions. 2059 Springdale Road	
6 City, state, and ZIP code Cherry Hill, NJ 08003	
7 List account number(s) here (optional)	
Requester's name and address (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

			-			-			
--	--	--	---	--	--	---	--	--	--

OR

Employer identification number

8	1	-	3	3	5	1	8	3	4
---	---	---	---	---	---	---	---	---	---

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Kimberly J. Chumath* Date ▶ 7/1/21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.