

CITY COUNCIL**The City of Orange Township, New Jersey**DATE November 1, 2022NUMBER 427-2022

TITLE:
A RESOLUTION AUTHORIZING THE AWARDED OF A CONTRACT FOR LANGUAGE TRANSLATION SERVICES TO LANGUAGE LINE SERVICES, ONE LOWER RAGSDALE DRIVE, MONTEREY, CALIFORNIA 93940-5747 IN AN AMOUNT NOT TO EXCEED \$14,000.00

WHEREAS, the Orange Municipal Court requires that response to all callers and defendants in Court;

WHEREAS, the Orange Municipal Court does not have personnel certified to respond to all languages; and

WHEREAS, such services require specialized knowledge and expertise in a particularized filed necessary to successfully implement and provide such service that specifications cannot reasonably be formulated and public bidding is not feasible; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of a contract for "extraordinary unspecifiable services" without competitive bids and that said contract itself must be available for public inspection as set forth herein; in

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, certifying that funds are available under the appropriate account

NOW, THEREFORE, BE IT RESOLVED that Municipal Council of the City of Orange Township, New Jersey as follows:

1. The Mayor and the Municipal Clerk are hereby authorized and directed to execute the attached agreement with Language Line Services, One Lower Ragsdale Drive, Monterey, California 93950-5747.
2. This contract is awarded without competitive bidding as an "extraordinary unspecifiable service" in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because the involved service requires a specialized knowledge and expertise in a particularized field, requires performance by a firm with a proven reputation and the scope of services cannot be reasonably described by written specifications.
3. Notice of this action shall be printed in the Orange Transcript as required by law within ten (10) days of its passage.

Adopted: **November 1, 2022**

Joyce L. Lanier
Municipal Clerk

Tency Eason
Council President



A. MIRZA

1000

1000



1000



CITY OF ORANGE
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
2021 ADOPTED BUDGET

I, Nile Clements, Chief Financial Officer for the City of Orange, do hereby certify to the best of my knowledge and belief that there are sufficient funds to Contract with:

Vendor Name: Language Line Services, Inc.
Address: One Lower Ragsdale Dr.
Building 2
City: Monterey
State: California
Zip Code: 93940-5747

Purpose: Language Interpretation services

Vendor ID: LANGU010

Fund: Current Fund
Account Name: CRT - Court - Professional Services
Account Numbers(s): 1-01-43-490-000-519

PO Number: 21-00103

Amount: \$ 14,000.00

Division Head

Date

Nile Clements

10/5/2021

Chief Financial Officer

Date

October 01, 2021

Kahalil Hamiduddin

Orange Police Department – CN 12617
Orange Municipal Court
29 Park Street
Orange, NJ 07050
KHamiduddin@orangenj.gov
Account # 9020910050

ATTN: Kahalil Hamiduddin

Dear Kahalil,

Thank you for your continued interest in our Language Access Services. Please find below our quote:

Product/Service	Quantity	Estimated Cost
Phone Interpreting Services	n/a	\$14,000.00
Total		\$14,000.00
Quote is applicable for both Consumer & Commercial Products		

Thank you for giving us this opportunity; it's a pleasure doing business with you. If you would like to discuss items in this quote, or if you need any additional information, please e-mail me at:

sjennings@languageline.com

Best Regards,

Stan Jennings
Premier Sales Representative
LanguageLine Solutions
Phone/Fax: 831-648-7412
E-mail: sjennings@languageline.com

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Language Line Services, Inc

2 Business name/disregarded entity name, if different from above
DBA LanguageLine Solutions

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) **5**

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
One Lower Ragsdale Dr Bldg 2

6 City, state, and ZIP code
Monterey CA 93940-5747

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-					
--	--	--	---	--	--	--	--	--

OR

Employer identification number

7	7	-	0	5	8	6	7	1	0
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ *Sharon Wang*

DocuSigned by: Sharon Wang

Date ▶ 01/07/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its Instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

NON TRANSFERABLE

LICENSE NUMBER
5519

**CITY OF MONTEREY
BUSINESS LICENSE**

ISSUANCE OF THIS LICENSE DOES NOT GRANT COMPLIANCE
WITH ANY OTHER STATE LAW OR CITY ORDINANCE.

NON-REFUNDABLE

EXPIRATION
06/30/2022

KEEP FOR YOUR RECORDS
BUSINESS TAX RECEIPT

CITY OF MONTEREY

SECTION 29
BUSINESS ADDRESS 1 LOWER RAGSDALE DR BLDG 2
OWNER Language Line Holdings II Inc
ISSUED TO LANGUAGE LINE, LLC
1 LOWER RAGSDALE DR BLDG 2
MONTEREY, CA 93940-5747



NAT ROJANASATHIRA

Nat Rojanasathira

FINANCE DIRECTOR

ACCT. NO.
5519

DATE PAID
07/21/2021

AMOUNT RECEIVED
\$ 33,379.65

POST IN CONSPICUOUS PLACE

CITY COUNCIL**The City of Orange Township, New Jersey**DATE February 7, 2012NUMBER 33-2012

TITLE: A RESOLUTION AUTHORIZING THE RENEWAL OF A CONTRACT WITH LANGUAGE LINE SERVICES, ONE LOWER RAGSDALE DRIVE, MONTEREY, CALIFORNIA 93940-5747 TO PROVIDE TRANSLATION SERVICES FOR ONE (1) YEAR FOR AN AMOUNT NOT TO EXCEED \$4,000.00.

WHEREAS, the E911 Law requires that E911 Centers respond to all emergency callers; and

WHEREAS, the Orange Police Department as a designated E911 Center, does not have personnel certified to respond to all languages; and

WHEREAS, Language Line Services provides translation of all languages; and

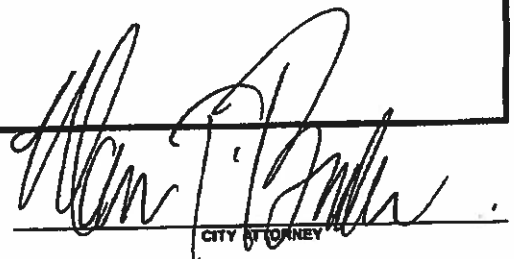
WHEREAS, such services require specialized knowledge and expertise in a particularized field necessary to successfully provide such service that specifications cannot reasonably be formulated and public bidding is not feasible; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of a contract for "extraordinary unspecifiable services" without competitive bids and that said contract itself must be available for public inspection as set forth herein; and

WHEREAS, the Chief financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, certifying that funds are available under the appropriate account – 1-175-519.

NOW, THEREFORE, BE IT RESOLVED that Municipal Council of the City of Orange Township, New Jersey as follows:

- 1. The Mayor and the Municipal Clerk are hereby authorized and directed to execute the attached agreement with Language Line Services, One Lower Ragsdale Drive, Monterey, California 93950-5747.**
- 2. This contract is awarded without competitive bidding as an "extraordinary unspecifiable service" in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because the involved service requires a specialized knowledge and expertise in a particularized field, requires performance by a firm with a proven reputation and the scope of services cannot be reasonably described by written specifications.**
- 3. Notice of this action shall be printed one in the Orange Transcript as required by law within ten (10) days of its passage.**



CITY ATTORNEY

Adopted: February 7, 2012

Dwight Mitchell / by *(EVB)* *Tency A. Eason*
Dwight Mitchell, Municipal Clerk Tency A. Eason, Council President

RESOLUTION NO. 33-2012

REGULAR MEETING – FEBRUARY 7, 2012

ON CONSENT AGENDA

MOTION TO ADOPT: Abdul-Rasheed

SECOND: Jones-Bell

YEAS: Abdul-Rasheed, Corbitt, Jones-Bell, Marable, Morton, Williams & Council Pres. Eason

NAYS: None

ABSTENTIONS: None

ABSENCES: None

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Public Agency Instructions

This page provides guidance to public agencies entering into contracts with business entities that are required to file Political Contribution Disclosure forms with the agency. **It is not intended to be provided to contractors.** What follows are instructions on the use of form local units can provide to contractors that are required to disclose political contributions pursuant to N.J.S.A. 19:44A-20.26 (P.L. 2005, c. 271, s.2). Additional information on the process is available in Local Finance Notice 2006-1 (http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html). Please refer back to these instructions for the appropriate links, as the Local Finance Notices include links that are no longer operational.

1. The disclosure is required for all contracts in excess of \$17,500 that are **not awarded** pursuant to a “fair and open” process (N.J.S.A. 19:44A-20.7).
2. Due to the potential length of some contractor submissions, the public agency should consider allowing data to be submitted in electronic form (i.e., spreadsheet, pdf file, etc.). Submissions must be kept with the contract documents or in an appropriate computer file and be available for public access. **The form is worded to accept this alternate submission.** The text should be amended if electronic submission will not be allowed.
3. The submission must be **received from the contractor and** on file at least 10 days prior to award of the contract. Resolutions of award should reflect that the disclosure has been received and is on file.
4. The contractor must disclose contributions made to candidate and party committees covering a wide range of public agencies, including all public agencies that have elected officials in the county of the public agency, state legislative positions, and various state entities. The Division of Local Government Services recommends that contractors be provided a list of the affected agencies. This will assist contractors in determining the campaign and political committees of the officials and candidates affected by the disclosure.
 - a. The Division has prepared model disclosure forms for each county. They can be downloaded from the “County PCD Forms” link on the Pay-to-Play web site at <http://www.nj.gov/dca/divisions/dlgs/programs/lpcl.html#12>. They will be updated from time-to-time as necessary.
 - b. A public agency using these forms **should edit them to properly reflect the correct legislative district(s)**. As the forms are county-based, **they list all legislative districts in each county. Districts that do not represent the public agency should be removed from the lists.**
 - c. Some contractors may find it easier to provide a single list that covers all contributions, regardless of the county. These submissions are appropriate and should be accepted.
 - d. The form may be used “as-is”, subject to edits as described herein.
 - e. The “Contractor Instructions” sheet is intended to be provided with the form. It is recommended that the Instructions and the form be printed on the same piece of paper. The form notes that the Instructions are printed on the back of the form; where that is not the case, the text should be edited accordingly.
 - f. The form is a Word document and can be edited to meet local needs, and posted for download on web sites, used as an e-mail attachment, or provided as a printed document.
5. It is recommended that the contractor also complete a “Stockholder Disclosure Certification.” This will assist the local unit in its obligation to ensure that contractor did not make any prohibited contributions to the committees listed on the Business Entity Disclosure Certification in the 12 months prior to the contract. (See Local Finance Notice 2006-7 for additional information on this obligation at http://www.nj.gov/dca/divisions/dlgs/resources/lfns_2006.html) A sample Certification form is part of this package and the instruction to complete it is included in the Contractor Instructions. **NOTE: This section is not applicable to Boards of Education.**

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

**This form or its permitted facsimile must be submitted to the local unit
no later than 10 days prior to the award of the contract.**

Part I – Vendor Information

Vendor Name:	Language Line Services, Inc.		
Address:	1 Lower Ragsdale Dr. Bldg 2		
City:	Monterey	State:	CA
		Zip:	93940

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.



Signature

Bonaventura Cavaliere
Printed Name

CFO
Title

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

Check here if disclosure is provided in electronic form.

Contributor Name	Recipient Name	Date	Dollar Amount
N/A			\$

Check here if the information is continued on subsequent page(s)

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

Partnership

Corporation

Sole Proprietorship

Limited Partnership

Limited Liability Corporation

Limited Liability Partnership

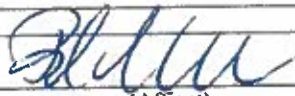
Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders: N/A

Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this 21st day of October, 2011



(Affiant)

(Notary Public)

My Commission expires: see attached



(Name & title of affiant)

(Corporate Seal)

List of Agencies with Elected Officials Required for Political Contribution Disclosure
N.J.S.A. 19:44A-20.26

County Name:

State: Governor, and Legislative Leadership Committees

Legislative District #s:

State Senator and two members of the General Assembly per district.

County:

Freeholders

{County Executive}

County Clerk

Surrogate

Sheriff

Municipalities (Mayor and members of governing body, regardless of title):

**USERS SHOULD CREATE THEIR OWN FORM, OR DOWNLOAD
FROM the Pay to Play section OF THE DLGS WEBSITE A
COUNTY-BASED, CUSTOMIZABLE FORM.**

CALIFORNIA JURAT WITH AFFIANT STATEMENT

GOVERNMENT CODE § 8202

- See Attached Document (Notary to cross out lines 1-6 below)
- See Statement Below (Lines 1-6 to be completed only by document signer[s], not Notary)

Signature of Document Signer No. 1

Signature of Document Signer No. 2 (if any)

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Monterey

Subscribed and sworn to (or affirmed) before me

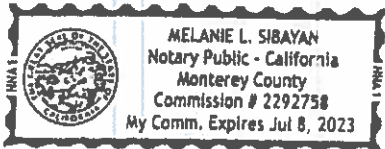
on this 21st day of October, 2021
by Date Month Year

(1) Bonaventura Z. Gallere

(and) nila _____),
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature Melanie L. Sibayan
Signature of Notary Public



Place Notary Seal and/or Stamp Above

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____

Document Date: _____ Number of Pages: _____

Signer(s) Other Than Named Above: _____



LANGUAGE LINE, LLC AGREEMENT FOR LANGUAGE LINESM INTERPRETER SERVICES WITH

CITY OF ORANGE POLICE DEPARTMENT

Customer Name

Language Line, LLC, a Delaware limited liability company ("Language Line Services") and you, the Customer, agree that the terms and conditions shown below and on the reverse side of this Agreement will apply to Language LineSM over-the-phone interpreter services ("Interpreter Services") provided by Language Line Services to you.

BASIC TERMS AND CONDITIONS

- 1. Term of Agreement — This Agreement will become effective upon signing by both parties and will continue in effect until terminated as set forth in Section 6 on the reverse side of this Agreement. However, Interpreter Services will not be available until Customer receives basic training on use of the Interpreter Services and is assigned a Client Identification Number.
2. Charges, Invoices and Payments — Customer agrees to pay all properly invoiced charges for Interpreter Services within thirty (30) days of the invoice date. Invoices will be sent to the Customer billing address shown in Attachment B, or to such other address as Customer may specify by giving written notice as provided in Section 4 on the reverse side of this Agreement.
3. Taxes — In addition to the charges described in Section 2 above, Language Line Services shall bill Customer, and Customer shall pay, all federal, state, provincial, and local taxes (except for net income taxes or taxes imposed in lieu thereof), which may be imposed upon or on account of the Interpreter Services provided under this Agreement.
4. Use of Services — A. Customer represents that Interpreter Services will be used for its own internal purposes and not for re-sale. B. The following uses of Interpreter Services are prohibited: the transmission of any message or other material which constitutes an infringement of any copyright or trademark; an unauthorized disclosure of a trade secret; the transfer of any information or technology abroad in violation of any applicable export law or regulation; a violation of Section 223 of the Communications Act of 1934, as amended, 47 U.S.C. Section 223, or other criminal prohibitions regarding the use of telephones to transmit obscene, threatening, harassing or other messages specified therein; a libelous or slanderous statement; or a violation of any other applicable statute or government regulation. C. Customer agrees to defend and indemnify Language Line Services, its affiliates and their respective successors and to hold them harmless from any claim or action whatsoever arising from the use of Interpreter Services in any manner prohibited by this Section.
5. Privacy of Communication — In providing Interpreter Services, Language Line Services will make reasonable efforts to ensure the privacy of Customer's communications. Under applicable law Language Line Services may be obligated to reveal communications which evidence or constitute criminal activity.
6. Unauthorized Use of Service — Customer agrees to safeguard its Client Identification Number against use by unauthorized persons. Customer shall be solely and fully responsible for charges resulting from use of its Client Identification Number, whether or not such use is authorized.

Your signature below acknowledges that you have read and understand the terms and conditions above and on the reverse side of this Agreement.

Customer: CITY OF ORANGE POLICE DEPARTMENT

Agency/Organization Name

By: _____

Signature

Type or Print Name and Title

Date

Language Line, LLC :

Accepted by: _____

Signature

Type or Print Name and Title

Date

Prepared by: Vernon Haynes

Language Line, LLC • 1 Lower Ragsdale Drive • Monterey, California 93940

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET - CURRENT FUND

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2022 service contract, and the resolution to be presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2022 Budget, there will be sufficient funds to contract with:

Vendor Name: Language Line Services, Inc.

Address: One Lower Ragsdale Dr.
BLDG 2
City: Monterey
State: California
Zip Code: 93940-5747

Purpose: Language translation services

Vendor ID: LANGU010

Fund: Current Fund

Line Description CRT - Court - Professional Services
Account Numbers(s): CY'22 2-01-43-490-000-519 \$ 14,000.00

Purchase Order # : 22-01239

Amount not to exceed: \$ 14,000.00

Division Head

Date

Nile Clements

6/23/2022

Chief Financial Officer

Date

