

CITY COUNCIL

The City of Orange Township, New Jersey

DATE November 1, 2022

NUMBER 419-2022

TITLE: **A RESOLUTION REQUESTING A LEAVE OF ABSENCE FOR TAMARA ROBINSON FROM THE CIVIL SERVICE POSITION OF CLERK 2 FOR ONE YEAR.**

WHEREAS, Tamara Robinson was appointed to the position of Deputy Municipal Clerk for the City of Orange Township through Resolution 336-2022 on September 20, 2022; and

WHEREAS, pursuant to N.J.A.C. §4A:6-1.1, an appointing authority may grant a permanent employee a leave of absence without pay for a period not to exceed one year.

NOW THEREFORE BE IT RESOLVED that effective September 20, 2022 through September 19, 2023, **Tamara Robinson, Clerk 2** is hereby granted a one (1) year leave of absence without pay; and

BE IT FURTHER RESOLVED, that this resolution requires no expenditure from the City's budget for salaries and wages appropriation; and

BE IT FUTHER RESOLVED, that a copy of this resolution shall be forwarded to the New Jersey Civil Service Commission; and

BE IT FUTHER RESOLVED, that this action is hereby subject to written approval by the New Jersey Civil Service Commission; and

BE IT FUTHER RESOLVED, that a certified copy of this resolution will be filed in the Office of the City Clerk at the direction of the City Administrator.

Approved: November 1, 2022

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President

CITY COUNCIL

The City of Orange Township, New Jersey

DATE August 3, 2022

NUMBER 336-2022

(AMENDED)

TITLE:

A RESOLUTION AUTHORIZING THE APPOINTMENT OF TAMARA ROBINSON AS THE DEPUTY MUNICIPAL CLERK FOR THE CITY OF ORANGE TOWNSHIP.

WHEREAS, there is a vacancy in the position of Deputy Municipal Clerk in the City of Orange Township ("City"); and

WHEREAS, pursuant to N.J.S.A. 40A:9-135 and §4-15 (E) of the City Code, the City Council of the City of Orange Township may provide for the appointment of a Deputy Municipal Clerk; and

WHEREAS, pursuant to N.J.S.A. 11A:3-5, said appointment has been codified as unclassified service as determined by the State of New Jersey's Civil Service Commission; and

WHEREAS, the appointment of a Deputy Municipal Clerk is needed so that the services of a Deputy Municipal Clerk may be utilized to perform the duties of the City Clerk at meetings and in the Office of the City Clerk when the City Clerk is not available; and

WHEREAS, in the absence of a Deputy Municipal Clerk, **Tamara Robinson** has satisfactorily performed duties of the Deputy Municipal Clerk; and

WHEREAS, the City Clerk has recommended the appointment of **Tamara Robinson** to the full-time position of Deputy Municipal Clerk; and


WHEREAS, the City Council of the City of Orange Township agrees with this recommendation.


NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Orange Township that **Tamara Robinson**, is hereby appointed as Deputy Municipal Clerk in accordance with N.J.S.A. 40A:9-135 and §4-15 (E) of the Code of the City of Orange Township.

BE IT FURTHER RESOLVED, said appointment be made with an award of an annual salary of sixty five thousand dollars (\$65,000.00)

BE IT FURTHER RESOLVED, that both the Personnel Division and Director of Finance assist in insuring that Tamara Robinson completes all of the appropriate and necessary paperwork in conjunction with this appointment.

Adopted: **SEPTEMBER 20, 2022**


Joyce B. Lanier
City Clerk


Tency A. Eason
Council President

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RESOLUTION NO. 336-2022

OFF CONSENT AGENDA

REGULAR COUNCIL MEETING – August 3, 2022

MOTION TO POSTPONE: Montague,

SECOND: Montague, III

YEAS: Coley, Hilbert, Montague, III, Ross, Wooten & Council President Eason

NAYS: None

ABSTENTIONS: None

ABSENCES: Summers-Johnson

REGULAR COUNCIL MEETING – September 20, 2022

MOTION TO ADOPT: Montague, III

SECOND: Ross Ross

YEAS: Coley, Hilbert, Montague, III, Ross & Council President Eason

NAYS: Summers-Johnson & Wooten

ABSTENTIONS: None

ABSENCES: None