

CITY COUNCIL

The City of Orange Township, New Jersey

DATE January 4, 2022

NUMBER 27-2022

AMENDED

TITLE: **A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT TO EMMANUEL PIERRE AND EMEL INTERPRETING AND TRANSLATING SERVICES LLC FOR THE PROVISION OF INTERPRETING SERVICES FOR THE YEAR 2022 TO THE CITY OF ORANGE TOWNSHIP MUNICIPAL COURT IN AN AMOUNT NOT TO EXCEED \$15,000.00 PURSUANT TO THE NON-FAIR AND OPEN PROCESS**

WHEREAS, the Municipal Court of the **CITY OF ORANGE TOWNSHIP** is required to provide to interpreting services during Court sessions; and

WHEREAS, N.J.S.A. 40A:11-5(1)(a) does not require professional service contracts to be publicly bid and time is of the essence due to an ever present and expanding need for interpreting services; and

WHEREAS, per P.L. 2004, Chapter 19, as amended, provides for the awarding of a contract for "Professional Services" according to the non-fair and open process; and

WHEREAS, the agreement attached to this resolution provides that **Emmanuel Pierre and Emel Interpreting and Translating Services LLC** will interpret Spanish, Creole, Portuguese and Mandarin at the **Municipal Court of the City of Orange Township** on a per session basis; and

WHEREAS, the agreement for the provision of interpreting services from **Emmanuel Pierre and Emel Interpreting and Translating Services LLC** sets forth hourly rates of \$80.00 for Spanish and Creole interpreting services and \$125.00 per hour for Mandarin interpreting services in an amount not to exceed \$15,000.00 during calendar year 2022; and

WHEREAS, the prior contract with the interpreter for Calendar year 2021 expired on December 31, 2021, and the proposed agreement presented for authorization in the instant resolution is capped at \$15,000.00 and said cap cannot be raised without further authorization from the City Council, and;

WHEREAS, **Emmanuel Pierre and Emel Interpreting and Translating Services LLC** has completed and submitted a Business Entity Disclosure Certification and/or will complete and submit a Business Entity Disclosure Certification within ten (10) days of the passage of this resolution which certifies that **Emmanuel Pierre and Emel Interpreting and Translating Services, Emmanuel Pierre and Emel Interpreting and Translating Services LLC LLC** has not made any reportable contributions to a political or candidate committee in the City of Orange Township in the previous year; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that funds will be available for this purpose in Account 2-01-20-120-000-515 contingent upon Council approval and

inclusion of said item in the Temporary Budget and adopted 2022 Budget, there will be sufficient funds to contract **Emmanuel Pierre and Emel Interpreting and Translating Services LLC**; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the **CITY OF ORANGE TOWNSHIP**, in the County of Essex and the State of New Jersey, as follows:

1. That the Agreement attached hereto and made part hereof entered into by Mayor Dwayne D. Warren, Esq. and **Emmanuel Pierre and Emel Interpreting and Translating Services LLC**, 1075 Central Avenue, Plainfield, New Jersey 07060, is hereby ratified as an award of a non-fair and open contract in an amount anticipated not to exceed \$15,000 during calendar year 2022 thereby requiring the submission of a Business Entity Disclosure Statement within ten days of ratification if it has not already been submitted.

A copy of this resolution shall be published in Star Ledger, a newspaper giving coverage in this County, within ten (10) days of its passage and shall be available for public inspection, along with the contract, in the office of the **CITY OF ORANGE TOWNSHIP** Municipal Clerk.

Adopted: January 4, 2022

Joyce Lanier, RMC
City Clerk

Kerry J. Coley
Council President