

DATE October 5, 2021NUMBER 45-2021

## TITLE:

**AN ORDINANCE TO AMEND AND SUPPLEMENT THE CODE OF THE CITY OF ORANGE TOWNSHIP, CHAPTER 4, SECTION 4-9 ENTITLED "MEETINGS" TO UPDATE THE PROCEDURES FOR SPECIAL MEETINGS. (Sponsored by Council Member Kerry J. Coley).**

**WHEREAS**, a determination has been made that there is a need to update the procedures for calling special meetings of the municipal council.

**NOW, THEREFORE BE IT ORDAINED** that the City Council of the City of Orange Township that the Code is amended and supplemented as follows:

**SECTION 1.****§ 4-9. Meetings.**

- A. All meetings and Council meetings, including premeeting conferences, shall be public and held at times and places fixed by the Council, in accordance with the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.). Exceptions, if any, shall be as authorized therein.
- B. Regular meetings. The Council shall hold its regular meeting on the first and third Tuesdays of each month immediately following the conclusion of the premeeting conference in the Council Chambers or such other place as the Council shall designate, with proper notice, provided that when any such meeting falls on a legal holiday, it shall be held at the same time and place on the preceding day or following day that is not a legal holiday. The Council shall not meet on the third Tuesday in July or August. The presiding officer shall end the regular meeting by 10:30 p.m. unless the meeting is extended by a majority of the City Council. However, under no circumstances shall a meeting extend beyond 12:00 a.m., and the presiding officer shall end the meeting at that time. Agenda business not resolved by that time shall be carried until the next scheduled meeting; or concluded at a Special Meeting prior to the next scheduled meeting if a majority of the full authorized membership of the City Council determine a Special Meeting is warranted.
- C. Premeeting conferences. The Council may hold premeeting conferences in preparation for the regular meetings. When held, they shall be at 7:00 p.m. in the Council chambers on the same day as the regular meeting.
- D. Special meetings. ~~The Mayor may call special Council meetings and shall do so upon written request of a majority of the whole Council.~~ The Mayor or the President of the Council may, and upon written request of a majority of the members of the Council shall, call a special meeting of the Council. The request and call for a special meeting shall state the purpose thereof, and no other business shall be transacted. The call shall be filed with the Clerk at least twenty-four (24) hours before the time for which the meeting is called, provided that if the Mayor or the President of the Council declares an emergency affecting the public health or safety, the call so stating may be filed three (3)

Strikeouts are deletions. Underlines are added material.

member and member-elect, make copies of the call available to the press and post at least one (1) copy in a prominent place near the entrance to the meeting place.

E. Matters for discussion. There shall be no more than two (2) subject matters for discussion listed at any one (1) Municipal Council meeting.

**SECTION 2. Severability of Ordinance Provisions**

Each section of this ordinance is an independent section, and the holding of any section or part thereof to be unconstitutional, void or ineffective for any cause shall not be deemed to affect the validity of constitutionality of any other sections or parts thereof.


**SECTION 3. Conflict of Other Ordinance Provisions**

That all ordinances and parts of ordinances and conflicts that are inconsistent with this ordinance are hereby repealed but only to the extent of such conflict or inconsistency.

**SECTION 4. Effective Date of Ordinance Provisions**

That this ordinance shall take effect upon final passage upon expiration of twenty (20) days following publication unless otherwise provided

**Adopted: October 5, 2021**

  
Joyce Lanier  
City Clerk

  
Kerry J. Coley  
Council President

**Approved:**

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Dwayne D. Warren, Esq.  
Mayor

**PURPOSE**

To update and clarify the process for scheduling Special Meetings of the Municipal Council.

**FISCAL IMPACT**

None.

**ORDINANCE NO. 45-2021**

**REGULAR MEETING – September 7, 2021**

**INTRODUCTION-FIRST READING**

**MOTION TO ADOPT: Montague, III**

**SECOND: Johnson, Jr.**

**YEAS: Eason, Johnson, Jr., Montague, III, Ross & Council Pres. Coley**

**NAYS: Summers-Johnson and Wooten**

**ABSTENTIONS: None**

**ABSENCES: None**

**SECOND READING/PUBLIC HEARING – October 5, 2021**

**MOTION TO ADOPT: Ross**

**SECOND: Montague, III**

**YEAS: Eason, Johnson, Jr., Montague, III, Ross, Summers-Johnson, Wooten & Council Pres. Coley**

**NAYS: None**

**ABSTENTIONS: None**

**ABSENCES: None**