

Requesting NJIIS Records

<https://njiis.nj.gov/core/web/index.html#/home>

1. Click on “**Submit a Request**” from the top blue ribbon.
2. Select the topic question “**I want to request a copy of my immunization record from NJIIS.**”
3. This will open the help center request form (ticket). Click on link “**Request a copy of NJIIS Immunization Record**”. This will open the IMM-46 form which you need to complete. You can attach the form directly to this ticket. Per the instructions on this form, you will need to attach a copy of your photo ID. The following are examples of acceptable forms of identification: a state-issued photo driver’s license with address; a state-issued photo non-driver’s identification card with address; a similar form of identification issued by this State, another state, or the Federal government; or a photo identification card issued by a New Jersey County Clerk.
4. If you wish to have a copy of the COVID-19 vaccine lot number, please write this in the description section of the ticket.
5. Click “**Send**” to submit your request. Your request will be processed within 24-48 business hours. Please note all immunization records will be mailed **they cannot be emailed.**