

**MINUTES CITY COUNCIL  
CITY OF ORANGE TOWNSHIP  
NEW JERSEY**

**THIS WAS A SPECIAL MEETING TO HOLD A BUDGET HEARING OF THE CITY COUNCIL OF THE CITY OF ORANGE TOWNSHIP HELD VIA AUDIO-VIDEO CONFERENCING ON FRIDAY, JUNE 11, 2021 AT 6:33 P.M.**

**Roll Call:**

**Present:** Council Vice-President Tency A. Eason, North Ward  
Councilman Harold Johnson, Jr., West Ward  
Councilman Weldon M. Montague, III, At-Large  
Councilwoman Adrienne Wooten, At-Large  
Council President Kerry Coley, East Ward

**Also Present:**

Joyce L. Lanier, City Clerk  
Lisette Sanchez, Deputy City Clerk  
Chris M. Hartwyk, Business Administrator  
Laquana Best, Planning Director  
Chris Mobley, Deputy Planning Director  
Adrian Mapp, Finance Director (Arrived at 7:00 p.m.)  
Aaron Mizrahi, Deputy City Attorney  
Marlin G. Townes, Legislative Research Officer  
Megan O'Hanlon, Budget Consultant  
Margarette Homere, City Clerk's Office  
Tamara Robinson, City Clerk's Office

**Absent:** Councilman Clifford R. Ross, At-Large  
Councilwoman Jamie Summers-Johnson, South Ward

The Deputy City Clerk asked everyone to observe a Moment of Silence.

The Deputy City Clerk announced that the requirements of N.J.S.A. 10:4-9 et. seq., "Sunshine Law" has been met. A notice of this meeting was sent to the Record Transcript and published in the Star Ledger on June 8, 2021, posted on the Council's website ([www.orangetwpnjcc.org](http://www.orangetwpnjcc.org)), City's website ([www.ci.orange.nj.us](http://www.ci.orange.nj.us)) and filed in the Office of the City Clerk.

**MATTERS FOR DISCUSSION - Calendar Year Budget 2021 – Budget Hearing**

**1. Department of Planning**

Planning Director Laquana Best made a presentation to the Municipal regarding the Department of Planning & Economic Development's CY 2021 Budget, which included the following:

- Functional Divisions;
- Leadership & Staff;
- Redevelopment Pipeline for:
  - o Orange Crossing/Apex;
  - o Orange Cross/Summit;
  - o Highland Park;
  - o Essex & Crane by Vermella; and
- PNC Bank – Orange;

- Notable achievements;
- 3-Year Revenue Comparison;
- Budget Requests.

Thereafter, the Municipal Council and the CBAC's representative Tom Boran asked questions, which were answered by Planning Director Best, Deputy City Attorney Aaron Mizrahi and/or Business Administrator Hartwyk.

Business Administrator Hartwyk advised that the proposed budget for the Orange Public Library was emailed to the Municipal Council today. Therefore, the Orange Public Library's budget hearing will be reviewed on Saturday, June 12, 2021 at 9:30 a.m.

## **2. Mayor/Administration/Water**

Business Administrator Hartwyk made a PowerPoint presentation to the Municipal Council for the Department of Administration's CY 2021 Budget, which included the following:

- Mayor's Staff Introduction;
- Administration Staff Introduction;
- Duties of Administration;
- Oversight of all City Departments;
- Central Data Processing and Information Systems Maintenance;
- Budget Preparation and Monitoring;
- Execution of Mayor's Policy Agenda;
- Budget Expenses – Oversight of Departments;
- Budget Expenses; and
- Summary.

The Municipal Council and the CBAC's representative Leonar Young asked questions, which were answered by Business Administrator Hartwyk and Budget Consultant Megan O'Hanlon.

Thereafter, Katrina Nease, Superintendent of the Orange Water Utility made a PowerPoint presentation to the Municipal Council for the Orange Water Utility, which included the following:

- General Business Plan;
- Mission Statement;
- Federal and State Compliance;
- Personnel;
- Infrastructure;
- City of Orange – Distribution System Map;
- Capital Projects 2020-2022;
- Capital Projects – Water Quality;
- Operations and Maintenance;
- Compliance and Permitting;
- Financial Management of Utility Assets;
- Public Outreach;
- Operational Work Orders to Suez;
- O&M Projects;

- Infrastructure Projects; and
- Goal, Action Steps and Performance Indicators.

The Municipal Council and the CBAC's representative Tom Boran asked questions, which were answered by Business Administrator Hartwyk.

**3. City Council/City Clerk**

City Clerk Joyce Lanier made a PowerPoint presentation to the Municipal Council regarding the City Clerk's CY 2021 Budget, which included the following:

- Video of Records Management Project;
- Strategic Areas;
- Mission;
- Our Customers;
- Duties;
- Achievements; and
- Goals.

In addition, the City Clerk reviewed the City Council's and City Clerk's Office CY 2021 Budget. The Municipal Council and the CBAC's representative Leonar Young asked questioned, which were answered by the City Clerk.

The Deputy City Clerk announced that the next budget hearing is scheduled for Saturday June 12, 2021 at 9:30 a.m.

**Motion to adjourn by Council Vice President Eason, second by Councilman Montague, III. The meeting was adjourned by unanimously vote at 8:20 p.m.**

**Approved: September 7, 2021**

  
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**Joyce L. Lanier**  
City Clerk

  
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**Kerry J. Coley**  
Council President