

**City of Orange Township  
Historic Preservation Commission Meeting Minutes**

**March 17, 2021**

The Secretary announced that this is a meeting of the Historic Preservation Commission of the City of Orange Township held via audio-video conferencing on Wednesday, March 17, 2021 at 7:38 p.m.

The Secretary asked everyone to stand for the Pledge of Allegiance to the American Flag.

**ROLL CALL**

**Present:** Commissioner Keith Carroll  
Commissioner Jody Leight  
Commissioner Janice Morrell Arrived at 7:40 p.m.  
Commissioner Troy Simmons  
Commissioner Karen Wells

**Also Present:** Joyce L. Lanier, Secretary  
Janine Bauer, Esq.

**Absent:** Commissioner Kathy Dowd  
Commissioner Brandon Matthews  
Commissioner Abdiel Velez

The Secretary announced that the requirement of N.J.S.A. 10:4-9 et. seq., “Sunshine Law” has been met. A notice of this meeting was sent to the Star Ledger, published in the Record Transcript on July 30, 2020 posted on the City’s website ([www.ci.orange.nj.us](http://www.ci.orange.nj.us)) and the Council’s website ([www.orangetwpnjcc.org](http://www.orangetwpnjcc.org)) and filed in the Office of the City Clerk.

**MEETING MINUTES**

- **November 18, 2020 Meeting Minutes (Postponed from the 12/16/2020, 01/20/2021 and 02/17/2021 Meetings)**

**Motion to adopt Commissioner Simmons, second by Commissioner Carroll.**

**Roll Call**

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd				X	
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons	X				
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

Commissioner Simmons confirmed that solar panels are not allowed in the front of the house. Furthermore, the applicant was asked to consider placing the solar panels on top of the garage. Therefore, the applicant must come before the HPC Commission with revised plans.

**Motion to postpone by Commissioner Simmons, second by Commissioner Carroll.**

***Roll Call***

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd				X	
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons	X				
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**B. Certificate of Appropriateness Application – 308 Heywood Avenue, Orange, N.J. (installation of solar panels)**

Samantha O’Brien, Operations Development Supervisor and Bruck Laseo from EMT Renewables were both sworn and testified that the project consists of placing 28 panels on the house. The plan includes placing solar panels in front of the house, which is not allowed in the guidelines. Therefore, the applicant must come before the HPC Commission with revised plans.

**Motion to postpone by Commissioner Leight, second by Commissioner Carroll.**

***Roll Call***

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd				X	
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons	X				
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**RESOLUTION**

**5-2021 A RESOLUTION OF THE CITY OF ORANGE TOWNSHIP HISTORIC PRESERVATION COMMISSION GRANTING CERTIFICATE OF APPROPRIATENESS FOR 248 ROBERTS ROAD, CITY OF ORANGE TOWNSHIP, N.J., WHICH IS BLOCK 5303, LOT 7 ON THE CITY OF ORANGE TOWNSHIP TAX MAP, TO INSTALL SOLAR PANELS ON A PORTION OF THE REAR AND LEFT SIDE OF THE ROOF**

There were not enough Commissioners present to vote on this Resolution; therefore, it will be postponed to the next meeting.

Commissioner Brandon Matthews			X
Commissioner Janice Morrell	X		
Commissioner Troy Simmons		X	
Commissioner Abdiel Velez			X
Commissioner Karen Wells	X		

**Motion passed.**

**OTHER BUSINESS**

**1. ZONING OFFICER APPROVAL: None.**

**PENDING BUSINESS**

The following pending business was discussed:

- A new template application created for solar installation.
- No matters to be presented from the Planning Board’s last meeting.
- Commissioner Morrell requested a copy of the presentation made by the HPC at the Joint Meeting.
- Proposed guidelines for new construction.
- State Historic Committee meeting.

**Adjourn Meeting:**

**Motion to adjourn by Commissioner Wells, second by Commissioner Matthews.**

**Motion was unanimously approved.**

**Meeting adjourned at 8:38 p.m.**

**APPROVED: May 19, 2021**

*J. Lanier*

\_\_\_\_\_  
**Joyce L. Lanier**  
**Secretary**

*Troy Simmons*

\_\_\_\_\_  
**Troy Simmons**  
**Chair**