

# FINANCE COMMITTEE MINUTES

**SEPTEMBER 15, 2020**

Meeting Began at 6:08 PM.

**Attendees:** Council Vice President Tency A. Eason (TE), Council Member Weldon M. Montague III (WM), Council Member Clifford R. Ross, (CR), Christopher Hartwyk (CH) Business Administrator, Adrian Mapp (AM) Finance Director; Nile Clements, (arrived at 6:18 PM) Chief Finance Officer; Joyce L. Lanier, (JL) City Clerk; Vaughn Parchment, (VP) Assistant Attorney, Marlin Towns (MT) Legislative Research Officer; Carol Perkins (CP) Citizen Representative, Tom Boran (TB) Citizen Representative, Lydell Carter (LC) Citizen Representative, Charles Pryor II (CP II) Citizen Representative

## ORDINANCES-SECOND READING/PUBLIC HEARING

**30-2020 “Commercial Hours of Operation – Main Street”**

(Public Hearing will remain open until October 6, 2020 due to the publication and law requirements)

## ORDINANCES-INTRODUCTION/FIRST READING:

**45-2020 Adopting the Amended Central Orange Redevelopment Plan**

Move Forward

**46-2020 Parking Meter Zones Designated.**

TE recommendation to vote down because of conflicts between the Main Street business hours' closure of 8:00 PM and the recommended parking meter hours of 9:00 AM – 9:00 PM, CH will perform a study and provide recommendation for parking.

## RESOLUTIONS

**\*366-2020 September 2020 as National Suicide Awareness Month**

Move Forward

**\*367-2020 Authorizing additional funds to pay attorney fees to Jeanette Calderon-Arnold for work performed in Calendar Year 2019**

CH confirmed the bill that was submitted exceeded the contract; resolution to amend limit in order to approve invoice. Move Forward.

**\*368-2020 Authorizing additional funds in an amount of \$20,000.00 to pay attorney fees to Scarinci & Hollenbeck, LLP, for work performed in Calendar Year 2019**

CH explained that legal bills are hard to estimate, especially labor issues. TB noticed that the “not to exceed” amounts routinely go over the limit, especially for legal matters. CH explained that the limit is based on the matters presented; if additional matter is assigned, additional funds needed. NC confirmed that funds will come from 2019 Budget as work was performed in 2019. Move Forward.

**\*369-2020 A non-fair and open contract with Neighborhood Planning and Architectural Design, Inc. (NPAD) to provide project management professional services for the Highland Avenue Train Station improvements - \$29,500.00. (Amended)**

LC asked who was responsible for the cleanliness of the train station; CH confirmed that the NJ Transit is responsible. TE suggested writing letters to the president of NJ Transit. TB asked if the funds for this resolution coming from grant. CH confirmed that it is. Move Forward.

- \*370-2020 Naming October 2020 as National Domestic Violence Awareness**  
Move Forward
- \*371-2020 Celebrating Hispanic Heritage Month**  
Move Forward
- \*372-2020 Celebrating September 21, 2020 as National Historically Black Colleges & Universities (HBCU) Day**  
Move Forward
- \*373-2020 Rejecting the bid for the project known as the Public Works Yard Facility and Site Improvements.**  
Move Forward
- \*374-2020 Authorizing a one-year (1) contract with Morris Weber & Associates Inc. for the preparation of the Municipal Council's quarterly newsletter in an amount not to exceed \$7,500.**  
TB asked why a quarterly newsletter was needed. TE explained that Council wants to address issues in the community beyond the website. CH confirmed that the Council website is being re-vamped with beta testing starting in October. LC asked if once the new website is up and running if newsletter will still be needed. JL confirmed that newsletter not determined yet if virtual or physical. TB, LC & CP suggested virtual. Move Forward
- \*375-2020 Appointing Ametide Aurelus to the Open Space, Recreation and Historic Preservation Advisory Board.**  
Move Forward
- \*376-2020 Authorizing a refund of license fees paid by restaurants to the City of Orange Township for outdoor dining due to COVID-19.**  
NC asked the purpose of resolution. JL confirmed it was recommended by Councilman Coley. AM confirmed that it is a bad idea to refund fees for businesses that they are obligated to pay; the fees are used to balance the budget. JL advised that resolution can be voted down with explanation. TB asked if refund could be reimbursed through FEMA. AM advised that in his opinion it would not as it was not a COVID-19 expense incurred by the City. VP advised that businesses wishing to do outdoor restaurant dining only needed to apply/renew the license. Many of the businesses included in the resolution are renewing their licensing as they always had the option for outdoor dining; it is not COVID-19 related. Permit is needed for outdoor dining. AM confirmed that refund would be loss revenue and not eligible for FEMA reimbursement. Recommendation to vote down.
- \*377-2020 Authorizing the purchase playground equipment from MRC, Inc., for the Central Playground Improvements Project**  
Move Forward
- \*378-2020 Bill list - \$6,737,740.69.**  
CP asked how much time does the overtime cover on the bill list in total. NC confirmed that it covers two weeks/ one pay period. CH advised that much of the overtime is due to public safety and he is looking to minimize it in the future. CR asked if a salary analysis was conducted to see how Orange compares to other municipalities of the same size. CH confirmed that an analysis was done in 2017. CR asked to receive a copy of the report. Move Forward

**TE suggested to have the Finance Committee meetings to begin at 5:30 PM instead of 6:00 PM  
Due to time of Council Meeting at 7:00 PM, Finance Committee was unable to review the remaining items below:**

- \*379-2020 Amending resolution #336-2020 to modify the contract with Whirl Construction for Central Playground Improvements Project**
- \*380-2020 Authorizing contract with Sysnet Solution Inc.**
- \*381-2020 Authorizing the cancellation of Tax Sale Certificate No. 19-00721.**
- \*382-2020 Authorizing an extension agreement with Suez Water Environmental Services, Inc., to provide continuing operation and maintenance of the Water supply, transmission and distribution system, wastewater collection system, storm water system, and customer service, billing and collection.**
- \*383-2020 Appointing Lorien Malone as a citizen member to the Public Works Committee**
- \*384-2020 Authorizing the Tax Collector to refund Friendly Auto Repair for overpayment**
- \*385-2020 Authorizing the Tax Collector to refund Zamal Haque for duplicate payment**

**Adjournment Time: 7:00 PM**