

***City of Orange Township  
Historic Preservation Commission Meeting Minutes***

***July 17, 2019***

The Secretary announced that this is a meeting of Historic Preservation Commission of the City of Orange Township held at City Hall in Council Chambers, 29 North Day Street, Orange, New Jersey on Wednesday, July 17, 2019 at 7:33 p.m.

The Secretary asked all to stand for the Pledge of Allegiance to the American Flag.

**ROLL CALL**

**Present:** Commissioner Keith Carroll  
Commissioner Kathy Dowd  
Commissioner Jody Leight  
Commissioner Janice Morrell  
Commissioner Troy Simmons  
Commissioner Karen Wells

**Also Present:** Joyce L. Lanier, Secretary  
Janine Bauer, Esq. Arrived at 7:48 p.m.  
Shawna Ebanks, Nishuane Group  
Richard Wolff, Zoning Officer

**Absent:** Commissioner Brandon Matthews  
Commissioner Abdiel Velez

The Secretary stated that the requirement of N.J.S.A. 10:4-9 et. seq., "Sunshine Law" has been met. A notice of this meeting was published in the Record-Transcript, sent to the Star Ledger on December 28, 2018, posted on the Bulletin Board in City Hall and filed in the Office of the City Clerk.

**MEETING MINUTES**

- **June 19, 2019 Meeting Minutes**

**Motion:** Commissioner Jody Leight                      **Second:** Commissioner Keith Carroll  
*(Commissioners Matthews, Velez and Simmons were not in attendance and cannot vote.)*

***Roll Call Vote***

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell			X		
Commissioner Troy Simmons			X		
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**NEW BUSINESS**

- A. Certificate of Appropriateness Application – 572 Nassau Street, Orange, N.J. (removing the existing damaged siding and replace with brick face to the entire front of the house and siding on the sides of the house)**

Applicant Rafael Macdonal appeared with his wife, Jacqueline Macdonal, who was his interpreter. Ms. Macdonal testified that they want to remove all of the existing siding and replace it with front brick face and siding on sides and top half of the front of the house.

There was a discussion between the Commissioners and the Applicant regarding preserving the original materials and the proposed materials to be used, as well as, the condition of the home under the siding. Applicant advised that although the siding is damaged he has not removed same to see what is under it. In addition, the roof is leaking; therefore, water is coming into the house.

The Commission requested that the Applicant mend the leaky roof and remove the siding on several spots of the home. Thereafter, the Technical Review Committee will go out to the home, make an assessment and report back its findings to Attorney Bauer. The Commission will make a decision once the findings are returned and requested the application be rescheduled to the September 18, 2019 meeting.

Motion to extend the application to the September 18, 2019 OHPC Meeting.

**Motion: Commissioner Jody Leight**

**Second: Commissioner Troy Simmons**

***Roll Call Vote:***

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons	X				
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**RESOLUTIONS**

- 11-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 386 Clarendon Place, which is Block 4902, Lot 3 on the City of Orange Tax Map, to maintain and preserve the building and grounds until further notice.**

**Motion: Commissioner Karen Wells Second: Commissioner Keith Carroll**

***Roll Call Vote***

	<u>Yea</u>	<u>Nav</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons			X		
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**12-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness to the Orange Board of Education to construct 59 additional parking spaces Block 4902, Lot 4 on the City of Orange Tax Map (also known as 376 Claredon Place) and for certain related improvements at Block 4902, Lot 5 on the City of Orange Township Tax Map (also known as 366 Claredon Place) in accordance with the plans submitted with the application.**

**Motion: Commissioner Janice Morrell**

**Second: Commissioner Keith Carroll**

***Roll Call Vote***

	<u>Yea</u>	<u>Nav</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons			X		
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**13-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 205 South Jefferson Street, City of Orange Township, N.J., which is Block 303, Lot 22 on the City of Orange Tax Map, to completely rebuild a two and one-half story dwelling on a raised foundation, and to erect a two-story rear addition adding twenty-five feet in length to the side wall of the existing house on the east side and eighteen feet eleven inches on the west side to the footprint of the existing house in accordance with the plans submitted with the application.**

**Motion: Commissioner Jody Leight**

**Second: Commissioner Kathy Dowd**

***Roll Call Vote***

	<u>Yea</u>	<u>Nav</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons			X		

Commissioner Abdiel Velez X  
 Commissioner Karen Wells X

**Motion passed.**

**14-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 409 Valley Street, City of Orange Township, N.J., which is Block 5001, Lot 5 of the City of Orange Tax Map, to install solar panels on the roof in accordance with the plans submitted with the application.**

**Motion: Commissioner Jody Leight Second: Commissioner Keith Carroll**

*Roll Call Vote*

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons			X		
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**15-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 459 Lincoln Place, City of Orange Township, N.J., which is Block 5902, Lot 12 on the City of Orange Tax Map, to open up the front porch to return it to its original state, using the same or similar materials as much as possible in accordance with the plans submitted with the application.**

**Motion: Commissioner Janice Morrell Second: Commissioner Kathy Dowd**

*Roll Call Vote*

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons			X		
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**16-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 564 Forest Street, designated as Block 5004, Lot 25 on the City of Orange Tax Map, to replace the open areas on the second floor with permanent windows in accordance with the plans and photographs submitted with the application.**

**Motion: Commissioner Kathy Dowd Second: Commissioner Janice Morrell**

***Roll Call Vote***

	<u>Yea</u>	<u>Nav</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll	X				
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons			X		
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**VIII. OTHER BUSINESS**

- **Coordination with Technical Review Committee.**

Attorney Bauer expressed her concern to the Commissioners about applications being referred to the Technical Review Committee and findings not being reported back to her as the attorney for the Commission. She respectfully requested that findings be reported back to her in writing to enable her to prepare the approval letters and/or resolutions for the application.

**IX. PENDING BUSINESS**

None.

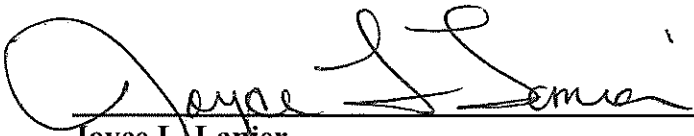
**Adjourn Meeting:**


Motion to Adjourn: Commissioner Keith Carroll Second: Commissioner Janice Morrell

Adjournment Time: 9:13 p.m.

*Next Regular Meeting is scheduled for Wednesday, September 18, 2019 at 7:30 p.m. at City Hall Council Chamber, 4<sup>th</sup> floor, Orange, N.J.*

**APPROVED: October 16, 2019**

  
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Joyce L. Lanier  
Secretary

  
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Keith Carroll  
Chair

