

***City of Orange Township
Historic Preservation Commission Meeting Minutes***

November 20, 2019

The Secretary announced that this is a meeting of Historic Preservation Commission of the City of Orange Township held at City Hall in Council Chambers, 29 North Day Street, Orange, New Jersey on Wednesday, November 20, 2019 at 7:41 p.m.

The Secretary asked all to stand for the Pledge of Allegiance to the American Flag.

ROLL CALL

Present: Commissioner Kathy Dowd
Commissioner Jody Leight
Commissioner Brandon Matthews
Commissioner Janice Morrell Arrived at 8:03 p.m.
Commissioner Abdiel Velez
Commissioner Karen Wells

Also Present: Lisette Sanchez, Records Support Technician
Janine Bauer, Esq.
Richard Wolff, Zoning Officer

Absent: Joyce L. Lanier, Secretary
Commissioner Keith Carroll
Commissioner Troy Simmons

The Secretary stated that the requirement of N.J.S.A. 10:4-9 et. seq., "Sunshine Law" has been met. A notice of this meeting was published in the Record-Transcript, sent to the Star Ledger on December 28, 2018, posted on the Bulletin Board in City Hall and filed in the Office of the City Clerk.

PUBLIC COMMENTS

Mr. Anton Stevens of 645 Mosswood Avenue came before the Commission to express his concern regarding his neighbor who is installing a fence and he believes that the fence may be encroaching upon his property.

Mr. Wolff advised Mr. Stevens that due to previous similar matters the City has encountered Mr. Stevens should file a civil suit against his neighbor for trespassing. Mr. Wolff encouraged Mr. Stevens to first get a survey to confirm that his neighbor is in fact encroaching upon his property. In addition, he advised Mr. Stevens that he should submit an OPRA request with the City Clerk's Office to find out if the neighbor did in fact request a permit to install the fence.

MEETING MINUTES

- **September 18, 2019 Meeting Minutes (*Rescheduled from the October 16, 2019 Meeting Agenda*) (*Commissioners Carroll, Morrell, and Wells were not in attendance and cannot vote.*)**

Motion: Commissioner Jody Leight

Second: Commissioner Brandon Matthews

Roll Call Vote:

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews	X				
Commissioner Janice Morrell				X	
Commissioner Troy Simmons				X	
Commissioner Abdiel Velez	X				
Commissioner Karen Wells			X		

Motion passed.

- **October 16, 2019 Meeting Minutes (*Commissioners Matthews, Morrell, Simmons and Velez were not in attendance and cannot vote.*)**

Secretary announced that the October 16, 2019 Meeting Minutes will be postponed to the next meeting since they do not have enough Commissioners to vote.

I. NEW BUSINESS

- **Certificate of Appropriateness Application – 21 Prince Street, Orange, N.J. (redo the front stairs)**

Secretary announced that this application will be rescheduled to the December 18, 2019 meeting since applicant did not appear.

II. RESOLUTION

**17-2019 A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 448 Scotland Road and 452 Scotland Road, City of Orange Township, N.J., which are Block 5104, Lot 1 and Block 5104, Lot 21 on the City of Orange tax map, respectively, to demolish structures in preparation for application for development.
(*Commissioners Carroll, Morrell, Simmons and Wells were not in attendance and cannot vote*)**

Motion: Commissioner Jody Leight

Second: Commissioner Abdiel Velez

Roll Call Vote:

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews	X				
Commissioner Janice Morrell				X	
Commissioner Troy Simmons				X	
Commissioner Abdiel Velez	X				
Commissioner Karen Wells			X		

Motion passed.

18-2019 **A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 403 Lawnridge, City of Orange Township, N.J., which is Block 6901, Lot 20 on the City of Orange tax map, to remove vinyl siding and non-original structures, replace porch and locate air conditioning units with landscape screening.**
(Commissioners Carroll, Morrell and Wells were not in attendance and cannot vote)

Motion: Commissioner Kathy Dowd

Second: Commissioner Jody Leight

Roll Call Vote:

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews			X		
Commissioner Janice Morrell				X	
Commissioner Troy Simmons				X	
Commissioner Abdiel Velez	X				
Commissioner Karen Wells			X		

Motion passed.

19-2019 **A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 541 Forest Street, City of Orange Township, N.J., which is Block 5101, Lot 7 on the City of Orange tax map, to demolish two single family home structures which were damaged by fire are unsafe.**
(Commissioners Carroll, Morrell, Simmons and Wells were not in attendance and cannot vote)

Commissioner Matthews inquired if the Commission could add additional language to resolutions to request that the applicant come back before the Commission before the new construction. Attorney Bauer confirmed that the language is in the resolution and the approval given is only for demolition. In addition, Ms. Bauer confirmed that the applicant did come before the Commission on October 16, 2019 for design approval and now must get approval from the Planning Board. The resolution approving design will come before the Commission on December 18, 2019.

Motion: Commissioner Brandon Matthews

Second: Commissioner Abdiel Velez

Roll Call Vote:

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews			X		
Commissioner Janice Morrell				X	
Commissioner Troy Simmons				X	
Commissioner Abdiel Velez	X				
Commissioner Karen Wells			X		

Motion passed.

20-2019 **A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 680 Tremont Court, City of Orange Township, N.J., which is Block 6602, Lot 22 on the City of Orange tax map, to install a fence around the property sides and rear with gates on sidewalk and driveway. (Commissioners Carroll, Morrell, Simmons and Wells were not in attendance and cannot vote)**

Motion: Commissioner Abdiel Velez

Second: Commissioner Jody Leight

Roll Call Vote:

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews	X				
Commissioner Janice Morrell				X	
Commissioner Troy Simmons				X	
Commissioner Abdiel Velez	X				
Commissioner Karen Wells			X		

Motion passed.

21-2019 **A resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 206 Highland Avenue, City of Orange Township, N.J., which is Block 5301, Lot 34 on the City of Orange tax map, to renovate the exterior, add a dormer and convert the sunroom to a bedroom and other changes. (Commissioners Carroll, Morrell, Simmons and Wells were not in attendance and cannot vote)**

Motion: Commissioner Kathy Dowd

Second: Commissioner Brandon Matthews

Roll Call Vote:

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews	X				
Commissioner Janice Morrell				X	
Commissioner Troy Simmons				X	
Commissioner Abdiel Velez	X				
Commissioner Karen Wells			X		

Motion passed.

VIII. OTHER BUSINESS

- 1. ZONING OFFICER APPROVAL: None.**

IX. PENDING BUSINESS

Commissioner Leight advised the Commission that she was approached by Andrew Devorse who has a property in the Valley Section and he would like to have an informal meeting with the Technical Committee Meeting. Attorney Bauer suggested that Mr. Devorse make a request in writing to the Secretary.

Commissioner Dowd advised the Commission that it seems that the properties located at 410 and 416 Highland Avenue may have been sold because all of the trees have been cut down. Mr. Wolf confirmed that a permit to remove a tree is not required the City of Orange Township does and no redevelopment have been submitted for the properties. The Commissioners discussed their desire for the City to implement a tree preservation ordinance.

Mr. Wolf advised the Commission that he has found a two homes in Orange that are renting as boarding houses. One of the properties in located in the Seven Oaks area.

Adjourn Meeting:

Motion to Adjourn: Commissioner Brandon Matthews Second: Commissioner Kathy Dowd

Adjournment Time: 8:27 p.m.

Next Regular Meeting is scheduled for Wednesday, December 18, 2019 at 7:30 p.m. at City Hall Council Chamber, 4th floor, Orange, N.J.

APPROVED:



Joyce L. Lanier
Secretary



Keith Carroll
Vice Chair

