

*City of Orange Township  
Historic Preservation Commission Meeting Minutes*

*January 15, 2020*

The Secretary announced that this is a meeting of Historic Preservation Commission of the City of Orange Township held at City Hall in Council Chambers, 29 North Day Street, Orange, New Jersey on Wednesday, January 15, 2020 at 7:30 p.m.

The Secretary asked all to stand for the Pledge of Allegiance to the American Flag.

**ROLL CALL**

**Present:** Commissioner Kathy Dowd  
Commissioner Jody Leight  
Commissioner Janice Morrell Arrived at 7:51 p.m.  
Commissioner Troy Simmons  
Commissioner Karen Wells

**Also Present:** Joyce L. Lanier, Secretary  
Janine Bauer, Esq.  
Richard Wolff, Zoning Officer

**Absent:** Commissioner Keith Carroll  
Commissioner Brandon Matthews  
Commissioner Abdiel Velez

The Secretary stated that the requirement of N.J.S.A. 10:4-9 et. seq., “Sunshine Law” has been met. A notice of this meeting was published in the Record-Transcript, sent to the Star Ledger on December 19, 2019, posted on the Bulletin Board in City Hall and filed in the Office of the City Clerk.

**MEETING MINUTES**

- **December 18, 2019 Meeting Minutes** (*Commissioners Carroll and Simmons were not in attendance and cannot vote.*)

**Motion to postpone by Commissioner Leight, second by Commissioner Dowd. The motion was approved by a unanimous vote.**

**Motion passed.**

- **October 16, 2019 Meeting Minutes** (*Rescheduled from the November 20, 2019 Agenda*) (*Commissioners Matthews, Morrell, Simmons and Velez were not in attendance and cannot vote.*)

**Motion to adopt by Commissioner Dowd, second by Commissioner Leight.**

**Roll Call**

Yea   Nay   Abstained   Absent   NP

Commissioner Keith Carroll			X
Commissioner Kathy Dowd	X		
Commissioner Jody Leight	X		
Commissioner Brandon Matthews			X
Commissioner Janice Morrell		X	
Commissioner Troy Simmons	X		
Commissioner Abdiel Velez			X
Commissioner Karen Wells	X		

**Motion passed.**

**NEW BUSINESS**

**A. Certificate of Appropriateness Application – 21 Prince Street, Orange, N.J. (redo the front stairs)**

Secretary announced that this application will be rescheduled since applicant did not appear.

**B. Certificate of Appropriateness Application – 481 Lincoln Place, Orange, N.J. (request change to previously approved plans – move the stairs to the front of the house)**

Gerald Lloyd representing his father, the owner of the property on 664 Valley Street, Orange, New Jersey, received two summons. The former regarding exterior work done without a permit and the latter for not coming before the HPC prior to completing exterior work. Mr. Lloyd expresses that without renovations to the drive way he would be unable to obtain a FHA loan, that he was ill informed by the construction officials, and that he attempted to preserve the historic architecture of the house.

Commissioner Janice Morrell offered options to the HPC: could do nothing, deny the application for appropriateness, or approve the work.

Commissioners agreed it was unnecessary to undo the work, but a fine would be issued.

**Motion to deny the application by Commissioner Dowd, second by Commissioner Leight.**

***Roll Call***

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell			X		
Commissioner Troy Simmons	X				
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**RESOLUTION**

**1-2020** A REVISED RESOLUTION OF THE CITY OF ORANGE TOWNSHIP HISTORIC PRESERVATION COMMISSION GRANTING CERTIFICATE OF APPROPRIATENESS FOR 481 LINCOLN PLACE, CITY OF ORANGE TOWNSHIP, N.J., WHICH IS BLOCK 5902, LOT 17, ON THE CITY OF ORANGE TOWNSHIP TAX MAP, TO CONSTRUCT A PARKING SPACE AND DRIVEWAY AND TO PLACE THE ENTRANCE STAIRWAY IN THE MIDDLE OF THE HOUSE PORCH IN ACCORDANCE WITH THE PLAN SUBMITTED WITH THE REVISED APPLICATION. *(Commissioners Matthews, Simmons, Velez, and Wells were not in attendance and cannot vote.)*

**Motion to postpone by Commissioner Simmons, second by Commissioner Morrell. The motion was approved by unanimous vote.**

**Motion passed.**

**2-2020** A RESOLUTION OF THE CITY OF ORANGE TOWNSHIP HISTORIC PRESERVATION COMMISSION RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF ORANGE TOWNSHIP TO RETAIN JANINE G. BAUER, ESQUIRE TO SERVE AS COUNSEL TO THE HISTORIC PRESERVATION COMMISSION FOR CALENDAR YEAR 2020 AND RECOMMENDING THAT CITY COUNCIL APPROPRIATE FUNDS FOR COUNSEL TO ACT IN THAT CAPACITY

**Motion to adopt by Commissioner Leight, second by Commissioner Morrell.**

***Roll Call***

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carroll				X	
Commissioner Kathy Dowd	X				
Commissioner Jody Leight	X				
Commissioner Brandon Matthews				X	
Commissioner Janice Morrell	X				
Commissioner Troy Simmons	X				
Commissioner Abdiel Velez				X	
Commissioner Karen Wells	X				

**Motion passed.**

**OTHER BUSINESS**

- ZONING OFFICER APPROVAL: None.**

**PENDING BUSINESS**

Commissioner Morrell brought to the HPC’s attention that on 635 Mosswood Avenue, Orange, NJ a vinyl fence was erected in contrast to the guideline discussed prior to construction. Commissioner Simmons requested appropriate actions be taken. Commissioner Troy brings to the HPC’s attention a poorly kept property and expresses his wishes to preserve the property. Zoning Officer Wolfe will visit site and issue a violation fine.

**Motion to Adjourn by Commissioner Leight, second by Commissioner Simmons.  
Motion was approved by unanimous vote.**

Meeting adjourned: 8:24 p.m.

Next Regular Meeting is scheduled for Wednesday, February 19, 2020 at 7:30 p.m. at City Hall Council Chamber, 4<sup>th</sup> floor, Orange, N.J.

**APPROVED:**

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**Joyce L. Lanier**  
**Secretary**

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**Troy Simmons**  
**Chair**