

CITY COUNCIL**The City of Orange Township, New Jersey**DATE June 16, 2020NUMBER 252-2020**TITLE:**

A RESOLUTION AMENDING RESOLUTION 42-2020 TITLED "A RESOLUTION AMENDING RESOLUTION 313-2019 TITLED "A RESOLUTION TO AMEND RESOLUTION 261-2018 AND TO EXTEND THE CONTRACT AWARDED TO THE FIRM OF SUPLEE CLOONEY TO PERFORM PROFESSIONAL FINANCIAL SERVICES FROM AUGUST 15, 2019 THROUGH DECEMBER 31, 2019 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$40,000.00" AND TO EXTEND THE CONTRACT AWARDED TO THE FIRM OF SUPLEE CLOONEY TO PERFORM PROFESSIONAL FINANCIAL SERVICES FROM JANUARY 1, 2020 THROUGH FEBRUARY 29, 2020 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$30,000.00" EXTENDING THE AGREEMENT UNTIL JUNE 30, 2020 AND SEEKS ADDITIONAL FUNDS OF \$41,581.25 MAKING THE NEW AMOUNT NOT TO EXCEED OF \$71,581.25 FOR THE YEAR 2020

WHEREAS, resolution 313-2019 awarded a contract to the firm of Suplee Clooney for professional Accounting and Financial Accounting Services from August 15, 2019 through December 31, 2019; and

WHEREAS, the City Council of the City of Orange Township approved resolution 42-2020 on February 4, 2020 extending the contract awarded to the firm Suplee Clooney to perform professional financial services through February 29, 2020 for an additional amount not to exceed \$30,000.00; and

WHEREAS, the City needs the services of a firm whose professionals possess the certifications required by the DLGS within the DCA; and

WHEREAS, it is in the best interest of the City of Orange Township to extend the contract previously awarded; and

WHEREAS, the City Seeks to extend the agreement with Suplee Clooney until June 30, 2020 and seeks additional funding of \$41,581.25 making the new amount not to exceed of \$71,581.25 for the year 2020; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that the funds are available for this purpose in account 0-01-20-130-000-519.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Orange Township approves amending Resolution 42-2020ended to extend to extend the agreement with Suplee Clooney to perform professional financial services until June 30, 2020 and seeks additional funding of \$41,581.25 making the new amount not to exceed of \$71,581.25 for the year 2020.

Adopted:

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President

*Valyn Forthman on behalf of
the City Attorney*

CITY ATTORNEY

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET

I, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2020 service contract, and the resolution presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2020 Budget, there will be sufficient funds to contract with:

Vendor Name: Suplee, Clooney & Company

Address: 308 East Broad Street

City: Westfield
State: New Jersey
Zip Code: 07090

Purpose: Financial Consultants

Vendor ID: SUPLE005

Fund: Current Fund
Line Description FIN - Professional Services
Account Numbers(s): CY'20 0-01-20-130-000-519 \$ 41,581.25

Blanket PO#: 20-00317

Amount not to exceed: \$ 41,581.25

Division Head	Date
<i>1 Nile Clements</i>	<i>6-8-2020</i>
Chief Financial Officer	Date

CITY COUNCIL

The City of Orange Township, New Jersey

DATE February 4, 2020

NUMBER 42-2020

TITLE: A RESOLUTION AMENDING RESOLUTION 313-2019 TITLED "A RESOLUTION TO AMEND RESOLUTION 261-2018 AND TO EXTEND THE CONTRACT AWARDED TO THE FIRM OF SUPLEE CLOONEY TO PERFORM PROFESSIONAL FINANCIAL SERVICES FROM AUGUST 15, 2019 THROUGH DECEMBER 31, 2019 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$40,000.00" AND TO EXTEND THE CONTRACT AWARDED TO THE FIRM OF SUPLEE CLOONEY TO PERFORM PROFESSIONAL FINANCIAL SERVICES FROM JANUARY 1, 2020 THROUGH FEBRUARY 29, 2020 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$30,000.00

WHEREAS, resolution 313-2019 awarded a contract to the firm of Suplee Clooney for professional Accounting and Financial Accounting Services from August 15, 2019 through December 31, 2019; and


WHEREAS, former Chief Financial Officer Joy Lascari retired effective April 1, 2019 and the City still needs the services of a firm whose professionals possess the certifications required by the DLGS within the DCA; and

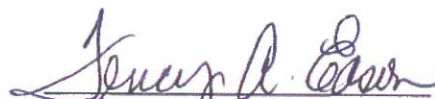
WHEREAS, it is in the best interest of the City of Orange Township to extend the contract previously awarded; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that the funds are available for this purpose in account 0-01-20-130-000-519 in accordance with – *N.J.A.C. 5:30-5.4*.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Orange Township that Resolution 313-2019 be amended to extend the contract awarded to the firm Suplee Clooney to perform professional financial services through February 29, 2020 for an additional amount not to exceed \$30,000.00.

Adopted: February 4, 2020


Joyce L. Lanier
City Clerk


Tency A. Eason
Council President

RESOLUTION NO. 42-2020

CONSENT AGENDA

REGULAR MEETING— FEBRUARY 4, 2020

MOTION TO ADOPT: Williams

SECOND: Wooten

YEAS: Coley, Jackson, Johnson, Jr., Summers-Johnson, Williams, Wooten and Council President Eason

NAYS: None

ABSTENTIONS: None

ABSENCES: None



CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET

I, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2020 service contract, and the resolution presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2020 Budget, there will be sufficient funds to contract with:

Vendor Name: Suplee, Clooney & Company

Address: 308 East Broad Street

City: Westfield

State: New Jersey

Zip Code: 07090

Purpose: Professional Financial Services

Vendor ID: SUPLE005

Fund: Current Fund

Line Description	FIIN - FINANCE -Professional Services	
Account Numbers(s):	CY'20 0-01-20-130-000-519	\$ 30,000.00

Blanket PO#: 20-00317

Amount not to exceed: \$ 30,000.00

Division Head

Date

Nile Clements For CFO

1/28/2020

Chief Financial Officer

Date



CITY COUNCIL

The City of Orange Township, New Jersey

DATE September 3, 2019

NUMBER 313-2019

TITLE:

A RESOLUTION TO AMEND RESOLUTION 261-2018 AND TO EXTEND THE CONTRACT AWARDED TO THE FIRM OF SUPLEE CLOONEY TO PERFORM PROFESSIONAL FINANCIAL SERVICES FROM AUGUST 15, 2019 THROUGH DECEMBER 31, 2019 FOR AN ADDITIONAL AMOUNT NOT TO EXCEED \$40,000.00

WHEREAS, resolution 261-2018 awarded a contract to the firm of Suplee Clooney for professional Accounting and Financial Accounting Services from August 14, 2018 through August 15, 2019; and


WHEREAS, former Chief Financial Officer Joy Lascari retired effective April 1, 2019 and the City still needs the services of a firm whose professionals possess the certifications required by the DLGS within the DCA; and

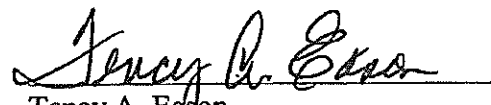
WHEREAS, it is in the best interest of the City of Orange Township to extend the contract previously awarded through the end of the year or until such time as their services are no longer needed; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying that the funds are available for this purpose in account 9-01-20-130-000-519 in accordance with - *N.J.A.C. 5:30-5.4*.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Orange Township that Resolution 261-2018 is hereby amended to extend the term length of the contract awarded to Suplee Clooney and Company through December 31, 2019 for an additional amount not to exceed \$40,000.

Adopted: **September 3, 2019**


Joyce U. Danier
City Clerk


Tency A. Eason
Council President


Shouhin Parshman

RESOLUTION NO. 313-2019

REGULAR MEETING— SEPTEMBER 3, 2019

ON CONSENT AGENDA

MOTION TO ADOPT: Coley

SECOND: Jackson

YEAS: Coley, Jackson, Johnson, Jr., Summers-Johnson, Williams and Council President Eason

NAYS: None

ABSTENTIONS: None

ABSENCES: Wooten

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET

I, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2019 service contract, and the resolution presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the adopted 2019 Budget, there will be sufficient funds to contract with:

Vendor Name: Suplee, Clooney & Company
Address: 308 East Broad Street

City: Westfield
State: New Jersey
Zip Code: 07090

Purpose: Financial Consultants
Vendor ID: SUPLE005

Temporary Budget: \$ 6,900.00
Fund: Current Fund
Line Description FIN- Finance Dept. - Professional Services
Account Numbers(s): CY'19 9-01-20-130-000-519

The remainder of: \$ 33,100.00
will be provided in
Fund: Current Fund
Line Description FIN- Finance Dept. - Professional Services
Account Numbers(s): CY'19 9-01-20-130-000-519

Purchase Order #: 19-00247

Amount not to exceed: \$ 40,000.00

Division Head

Date

Nile Clements For CFO
Chief Financial Officer

8-28-2019
Date

CITY COUNCIL

The City of Orange Township, New Jersey

DATE August 8, 2018

NUMBER 261-2018

TITLE: A RESOLUTION APPOINTING THE FIRM SUPLEE, CLOONEY & COMPANY, 380 EAST BROAD STREET, WESTFIELD, NJ 07090-2122, TO PERFORM PROFESSIONAL FINANCIAL SERVICES FOR A TERM OF 12 MONTHS; AUGUST 15, 2018, TO AUGUST 14, 2019, IN AN AMOUNT NOT TO EXCEED \$100,000.00.

WHEREAS, a request for sealed proposals for Accounting and Financial Consulting Services was advertised on June 13, 2018, in the *Star Ledger* for public bids; and

WHEREAS, on Tuesday, June 26, 2018, sealed bids were received from the following vendors:

Bidder:	Total Bid:
Suplee, Clooney & Company	Partners: \$150.00 per hour Manager/CFO: \$125.00 per hour Other Staff: \$100.00 per hour

WHEREAS, the Qualified Purchasing Agent for the City of Orange Township did duly examine and study the bids; and


WHEREAS, Suplee, Clooney & Company has been determined to be the lowest responsible bidder; and

WHEREAS, Suplee, Clooney & Company did furnish the City of Orange Township with a Stockholder Disclosure Certification, Political Contribution Disclosure Certification, and Non-Collusion Affidavit; and

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds, a copy of which is attached hereto, certifying funds are available under the appropriate accounts Account No.8-01-20-102-000-519 and 9-01-20-130-000-519.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange Township that a contract be awarded Suplee, Clooney & Company in an amount not to exceed \$100,000.00 per year.

Adopted: August 8, 2018


Joyce U. Lanier
City Clerk


Kerry J. Coley
Council President

RESOLUTION NO. 261-2018

OFF CONSENT AGENDA

REGULAR MEETING AUGUST 8, 2018

MOTION TO ADOPT: Williams

SECOND: Johnson, Jr.

YEAS: Eason, Jackson, Johnson, Jr., Summers-Johnson, Williams, Wooten and Council President Coley

NAYS: None

ABSTENTIONS: None

ABSENCES: None


Affidavit of Publication

STATE OF NEW JERSEY
COUNTY OF ESSEX SS:

Paula Squillante of the *Record-Transcript*, being duly sworn according to law, states on oath, that a notice of which the annexed is a true copy, was published in the *Record-Transcript*, serving East Orange and Orange, a public newspaper published at Orange, New Jersey, in its issue of August 16, 2018 making 1 insertion in all.



Sworn and subscribed before me this 16th day of
August, 2018



Notary Public of New Jersey

NANCY J. WORRALL
A NOTARY PUBLIC OF NEW JERSEY
My Commission Expires May 19, 2019

ORANGE
RESOLUTION NO. 261-2018
ADOPTED: August 8, 2018
NOTICE OF CONTRACT AWARD

Awarded: A resolution appointing the firm
Suplex, Cioeony & Company, to perform Pro-
fessional financial services for a term of 12
months, August 15, 2018, to August 14, 2019
in an amount not to exceed \$100,000.00

Joyce L. Lanier
City Clerk
E70852 OTR August 16, 2018 (\$6.48)



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

Mr. Christopher Hartwyk,
Business Administrator
City of Orange
29 North Day Street
Orange, New Jersey 07050

Dear Mr. Hartwyk:

Pursuant to our recent discussion we are furnishing you with an estimate of our fees for professional services requested by the City of Orange. Based on our understanding of your request, we propose the following schedule of services and fees:

We will provide Chief Financial Officer services as requested by you. These services will be provided from August 16, 2018 through August 15, 2019. We expect to provide these services two to three days per week. Our fee for these services will be at \$125.00 per hour on a monthly basis not to exceed \$100,000.00.

Should you have any questions or desire additional information, please do not hesitate to call.

If this proposal meets with your approval, please sign in the designated place and return it to us.

Yours very truly,

SUPLEE, CLOONEY & COMPANY

Robert W. Swisher, Partner

August 1, 2018

RWS:mvf

Encls.

Accepted:

Signature/Title

Date

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type
 See Specific instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Suplee, Clooney & Company	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) 308 East Broad Street	Requester's name and address (optional)
6 City, state, and ZIP code Westfield, New Jersey 07090-2122	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number											
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or											
Employer identification number											
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2	2	-	1	4	2	7	6	8	4		

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above, if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ▶	Date ▶ August 3, 2018
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/ir9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1089-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*
- By signing the filled-out form, you:
- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
 - Certify that you are not subject to backup withholding, or
 - Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
 - Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS

I, Joy Lascari, Chief Financial Officer for the City of Orange Township, do hereby confirm that, based on the experience record of the prior year, and based on the Quote, RFP, or RFQ bid results or "extraordinary unspecifiable services" without competitive bids that contingent upon Council approval and inclusion of said item in the adopted 2018 and 2019 Budgets, there will be sufficient funds to contract with:

Vendor Name: Supplee, Clooney & Company

Address: 308 East Broad Street

City: Westfield

State: New Jersey

Zip Code: 07090-2122

Purpose: Financial Services

8/15/18 - 8/14/19

Fund: Current Fund

Line Description	ADM - Professional Services	FIN - Professional Services
Budget years:	2018	2019
Account Numbers(s):	8-01-20-102-000-519	9-01-20-130-000-519
	37,500.00	62,500.00

Vendor ID: new

Requisition Number:

Amount not to exceed: \$ 100,000.00

Division Head

Date


Chief Financial Officer

8-3-18
Date

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 222
TRENTON, N J 08646-0252

TAXPAYER NAME:

CAGNASSOLA, ROBERT & KORECKY, WARREN & BUT SUPLEE, CLOONEY & COMPANY

TRADE NAME:

TAXPAYER IDENTIFICATION#:

221-427-684/000

SEQUENCE NUMBER:

1092776

ADDRESS:

308 EAST BROAD STREET
WESTFIELD NJ 07090-2122

ISSUANCE DATE:

08/30/04

EFFECTIVE DATE:

11/01/46

FORM-BRC(08-01)

John S. Tully
Acting Director

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address

NON-COLLUSION AFFIDAVIT
(PRIME BIDDER)

STATE OF NEW JERSEY)
) SS:
COUNTY OF UNION)

I, Robert W. Swisher of the City/Township of Freehold

in the County of Monmouth and the State of New Jersey

of full age, being duly sworn according to the law on my oath depose and say that:

I am, _____ Partner _____ (Title)
(a partner, or officer of the firm of, etc.)

of the firm of Suplee, Clooney & Company

the bidder making the Proposal for the above named project, and that I executed the said Proposal with full authority so to do; that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project; and that all statements contained in said Proposal and in this affidavit are true and correct, and made with full knowledge that the CITY OF ORANGE TOWNSHIP, NJ relies upon the truth of the statements contained in said Proposal and in the statements contained in this affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by

(Name of Contractor)

(Also type or print name of affiant under signature)

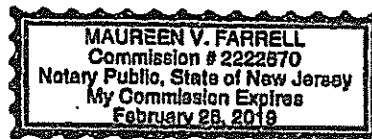
Subscribed and sworn to
before me this 25th day
of June 2018

Robert W Swisher
Signature of: Robert W. Swisher
Partner

Bidder, if the bidder is an individual
Partner, if the bidder is a partnership
Officer, if the bidder is a corporation

Maureen V. Farrell
Notary Public of: _____

My commission expires: _____ 19____
(11/99)



**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Requires Pursuant to N.J.S.A. 19:44A-20.8
CITY OF ORANGE TOWNSHIP**

Part I- Vendor Affirmation

Suplee, Clooney
& Company

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that the <name of business entity> has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L.2004, c.19 would bar the award of this contract in the one year period preceding December 20, 2005 to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the City of Orange as defined pursuant to NJ, .S.A 19 44A-3(P) (q) and(r).

Mayor Dwayne D. Warren, Esq.	Adrienne Wooten
Kerry Coley	
Tency Eason	
Christopher Jackson	
Harold Johnson, Jr.	
Jamie Summers Johnson	
Donna Williams	

Part II- Ownership Disclosure Certification

I certify that the list below contains the name and home address of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
Robert B. Cagnassola	150 Scott Drive, Watchung, NJ 07069

Part 3 - Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/ or the business entity, will be liable for any penalty permitted under law.

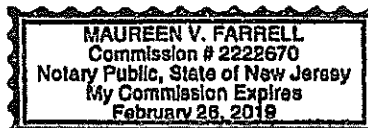
Name of Business Entity:- Suplee, Clooney & Company -

Signed: Robert W. Swisher ~~THE~~ Partner

Print Name: Robert W. Swisher Date: June 25, 2018

Subscribed and sworn before me this 25th day of June 2018.

*Maureen V. Farrell*¹⁷



OWNER DISCLOSURE CERTIFICATION

This Statement Shall Be Included with RFP Submission

Name of Business Suplee, Clooney & Company

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that there are no stockholders

Check the box that represents the type of business organization:

Partnership

Limited Partnership

Subchapter S Corporation

C Corporation

Limited Liability Corporation

Other (describe) _____

Sole Proprietorship

Limited Liability Partnership

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Robert B. Cagnassola, 150 Scott Drive, Watchung, NJ 07069

Name:-----

Name:-----

Home Address: -

Home Address : _____

Name:-----

Name:-----

Home Address:-----

Home Address: -

Name:-----

Name :

Home Address:-----

Home Address : -

Subscribed and sworn before me this 25th day of

June, 2018

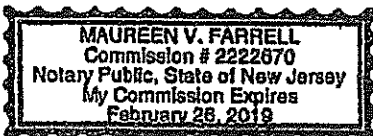
(Notary Public) Maureen V. Farrell

My Commission expires:

Robert W. Swisher
(Affiant)

Robert W. Swisher, Partner
(Print name & title of affiant)

(Corporate Seal)



CITY OF ORANGE TOWNSHIP
PROFESSIONAL SERVICE ENTITY INFORMATION FORM

If the professional service Entity is an *INDIVIDUAL*, sign name and give the following information:

Name: _____
Address: _____
Telephone No.: _____ Social Security No.: _____
Fax No.: _____ E-Mail Address: _____
If individual has a TRADE NAME, give such tradename:
Trading As: _____ Telephone: _____

.....

If the professional service Entity is a *PARTNERSHIP*, sign name and give the following information:

Name of Partners: Robert B. Cagnassola, Robert W. Swisher, Warren Korecky, Robert Butvilla,
Firm Name: Suplee, Clooney & Company John Swisher
Address: 308 East Broad Street, Westfield, NJ 07090
Telephone No.: 908-789-9300 Federal I.D. No.: 22-1427684
Fax No.: 908-789-8535 E-Mail Address: info@scnco.com
Social Security No.: _____
Signature of authorized Agent: _____

.....

If the professional service Entity is an *INCORPORATED*, sign name and give the following information:

State under whose laws incorporated: _____
Location of principal office: _____
Telephone No.: _____ Federal I.D. No.: _____
Fax No.: _____ E-Mail Address: _____
Name of agent in charge of said office upon whom notice may be legally served.

.....

Telephone No.: 908-789-9300 Name of Corporation: Suplee, Clooney & Company

Signature: Robert W. Swisher By: Robert W. Swisher

Disclosure of Investment Activities in Iran (confd)

PART 2:

PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN


You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

EACH BOX WILL PROMPT YOU TO PROVIDE INFORMATION RELATIVE TO THE ABOVE QUESTIONS. PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, CLICK THE "ADD AN ADDITIONAL ACTIVITIES ENTRY" BUTTON

Name: _____ Relationship to Bidder/Offerer: _____
Description of Activities : _____

Duration of Engagement: _____ Anticipated Cessation Date: _____
Bidder/Offerer Contact Name: _____ Contact Phone Number: _____

Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Robert W. Swisher Signature: 
Do Not Enter PIN as a Signature
Title: Partner Date: June 25, 2018

STATEMENT OF INDEBTEDNESS

Bidders shall provide as part of their bid a statement under oath that (a) they are not indebted to the CITY OF ORANGE TOWNSHIP, (b) are not in breach of any contract previously awarded by the Township and (c) are not a party to any pending action either at law or equity in which they are assessing an affirmative claim for damages or other relief against the CITY OF ORANGE TOWNSHIP. Failure to provide the required statement shall disqualify the bidder.

Suplee, Clooney & Company
(Name of Contractor)



Robert W. Swisher, Partner
(Type or print name of affiant under signature)

Subscribe and sworn to

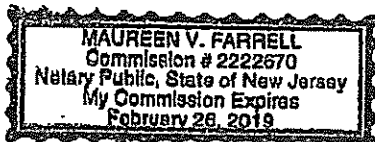
Before me this 25th day

Of June 2018



Notary Public of _____

My Commission Expires _____



QUALIFICATION AFFIDAVIT

The CITY OF ORANGE TOWNSHIP reserves the right to reject the bid of any bidder who has previously failed to perform properly or to complete on time, contracts of a similar nature; who is not qualified to perform the contract; or who has repeatedly or without good cause failed to pay bills or otherwise failed to perform its obligations to subcontractors, materialmen, employees of this or any other government body or agency in similar contracts. In determining the lowest responsible bidder and its qualifications, the following elements, in addition to those above mentioned, will be considered; Whether the bidder (1) maintains a permanent place of business; (2) has adequate plant and equipment available to do the work properly and expeditiously; (3) has suitable financial resources to meet the obligations incident to the work; (4) has appropriate technical experience.

Each bidder must supply the following certified statement. Failure to do so shall be deemed a material defect in the bid, resulting in rejection of the bid:

State of New Jersey)
County of Union)SS:

I am the ~~(President)~~ ~~Partner~~ ~~Owner~~ of Suplee, Clooney & Company
-----, the bidder herein.

I know that the bidder Suplee, Clooney & Company
has not previously failed to perform properly, or complete on time, contracts of a nature similar to that bid upon; is qualified to perform the contract; has not repeatedly or without just cause failed to pay bills or otherwise failed to perform its obligations to sub-contractors, materialmen, employees, of this or any other government or agency in similar contracts.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Company Name Suplee, Clooney & Company

Sign Name Robert W. [Signature]

Subscribed and Sworn to
Before me this 25th day
Of June ~~2000~~ 2018

CITY OF ORANGE Township

INSURANCE REQUIREMENTS AND ACKNOWLEDGEMENT FORM

Certificate(s) of Insurance shall be filed with the City's Clerk's Office upon award of contract by the Municipal Council.

The minimum amount of insurance to be carried by the selected Professional Service Entity shall be as follows:

Professional Liability Insurance

Limits shall be a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate each policy period.

*Vendor/ Firm shall not commence operations until the Township has been furnished original certificate(s) of Insurance and certified original copies of endorsements or policies of Insurance in the amounts and/or minimum coverage(s) required in this proposal.

Acknowledgement of Insurance Requirement:

(Signature)



(Date) June 25, 2018

Robert W. Swisher **PARTNER**
(Printed Name and Title)