

CITY COUNCIL

The City of Orange Township, New Jersey

DATE April 21, 2020

NUMBER 173-2020

TITLE:

A RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE CITY OF ORANGE TOWNSHIP AND HENDRICKS APPRAISAL COMPANY, LLC., REAL ESTATE APPRAISALS RESEARCH & CONSULTING, SEVEN HUTTON AVENUE, WEST ORANGE, NEW JERSEY 07052 FOR REAL ESTATE TAX APPEAL APPRAISAL SERVICES FROM A PERIOD OF APRIL 1, 2020 THROUGH DECEMBER 31, 2020 IN AN AMOUNT NOT TO EXCEED \$15,000.00.

WHEREAS, on February 6, 2020 the City of Orange Township published Request for Qualifications seeking to appoint a real estate tax appeal appraisal services; and,

WHEREAS, one (5) bid was received in response to the Request for Qualifications; and

WHEREAS, Hendricks Appraisal Company, LLC., Real Estate Appraisals Research & Consulting, Seven Hutton Avenue, West Orange, New Jersey 07052 has submitted a proposal to perform the aforesaid services; and

WHEREAS, Hendricks Appraisal Company, LLC., Real Estate Appraisals Research & Consulting, is qualified to provide the services of the type and nature to carry out the aforesaid services.

WHEREAS, the Chief Financial Officer of the City of Orange Township has prepared the necessary Certificate of Availability of Funds certifying that funds are available under Account No. 0-01-20-155-000-519.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Orange Township, that the Mayor is hereby authorized to enter into agreements with Hendricks Appraisal Company, LLC., for real estate tax appeal appraisal services from a period of April 1, 2020 through December 31, 2020 in an amount not to exceed \$15,000.00.

Adopted:

Joyce L. Lanier
City Clerk

Tency A. Eason
Council President

*Vaughn Birchmeier on behalf of
the City Attorney*

CITY ATTORNEY



CITY OF ORANGE TOWNSHIP
FINANCE DEPARTMENT

CERTIFICATION OF FUNDS
NEXT BUDGET

I, Nile Clements, Chief Financial Officer for the City of Orange Township, do hereby confirm that based on the Quote or RFP, RFQ, bid results or "extraordinary unspecifiable services" without competitive bids for 2020 service contract, and the resolution presented to the Council for approval, and contingent upon Council approval and inclusion of said item in the Temporary Budget and adopted 2020 Budget, there will be sufficient funds to contract with:

Vendor Name: Hendricks Appraisal Co. LLC.

Address: 7 Hutton Ave

City: West Orange

State: New Jersey

Zip Code: 07052

Purpose: Provide Tax Appeal Appraisal Services

April - December 2020

Vendor ID: HENDR010

Fund: Current Fund

Line Description TAX ASSR -Professional Services

Account Numbers(s): CY'20 0-01-20-150-000-519 \$ 15,000.00

Blanket PO#: 20-00790

Amount not to exceed: \$ 15,000.00

Division Head

Date



4-15-2020

Chief Financial Officer

Date

CITY COUNCIL

The City of Orange Township, New Jersey

DATE March 17, 2020

NUMBER 124-2020

TITLE: A RESOLUTION AUTHORIZING A LIST OF APPRAISERS/CONSULTANTS TO REPRESENT THE CITY OF ORANGE TOWNSHIP IN REGARD TO APPRAISAL AND VALUATION ON REAL PROPERTY IN TAX APPEAL MATTERS ON AN AS NEEDED BASIS FOR A PERIOD OF NINE (9) MONTHS FROM APRIL 1, 2020 THROUGH DECEMBER 31, 2020.

WHEREAS, on February 6, 2020, the City of Orange Township published Request for Qualifications seeking expert real estate advice with reference to tax appeal matters to be heard before the Essex County Board of Taxation and the New Jersey State Tax Court arising from Assessments of the City of Orange Township; (the "City") and

WHEREAS, five (5) firms submitted resumes in response to the Request for Qualifications; and

WHEREAS, the Qualified Purchasing Agent evaluated the background and experience of each firm submitting responses to the City's Request for Qualifications; and

WHEREAS, the City Attorney approves the firms:

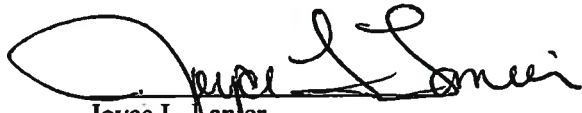
1. The Hendricks Appraisal & Company, LLC
Seven Hutton Avenue
West Orange, New Jersey 07052
2. Wade Appraisal, LLC.
460 Main Street
Metuchen, New Jersey 08840
3. Integra Realty Resources Northern New Jersey
301 South Livingston Avenue
Livingston, New Jersey 07039
4. New Jersey Realty Advisory Group, LLC
178 Main Street
Woodbridge, New Jersey 07095
5. Lasser Sussman Associates, LLC
469 Morris Avenue
Summit, New Jersey 07901

WHEREAS, the City Attorney has determined that the above referenced firms are qualified to provide the legal services as set forth above.

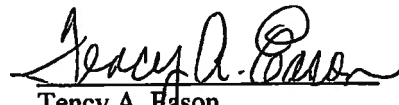
NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Orange Township, that the Mayor is hereby authorized to enter into Agreements with said firms as required.

Vaughn Patchment on behalf of the City Attorney


Adopted: March 24, 2020



Joyce L. Lanier
City Clerk



Tency A. Hason
Council President

RESOLUTION NO. 124-2020

ON CONSENT AGENDA

REGULAR MEETING— MARCH 24, 2020

MOTION TO ADOPT: Summers-Johnson

SECOND: Wooten

YEAS: Coley, Jackson, Johnson, Jr., Summers-Johnson, Williams, Wooten & Council President Eason

NAYS: None

ABSTENTIONS: None

ABSENCES: None

**BUSINESS ENTITY DISCLOSURE CERTIFICATION
FOR NON-FAIR AND OPEN CONTRACTS
Required Pursuant To Ordinance §4-70, et seq.
CITY OF ORANGE TOWNSHIP, NEW JERSEY**

Part I – Vendor Affirmation

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

Hendricks Appraisal Company, LLC

(Contractor)

has not made and will not make any reportable contributions pursuant to Ordinance 4-70 et seq. that would bar the award of this contract in the one year period preceding the date of reorganization to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the CITY OF ORANGE TOWNSHIP as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

| | |
|-------------------------------|--|
| Dwayne D. Warren, Esq., Mayor | |
| Hon. Kerry J. Coley | |
| Hon. Adrienne K. Wooten | |
| Hon. Tency A. Eason | |
| Hon. Christopher Jackson | |
| Hon. Harold. J. Johnson | |
| Hon. Jamle Summers-Johnson | |
| Hon. Donna K. Williams | |
| | |

Part II – Ownership Disclosure Certification

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership
 Corporation
 Sole Proprietorship
 Subchapter S Corporation
 Limited Partnership
 Limited Liability Corporation
 Limited Liability Partnership

| Name of Stock or Shareholder | Home Address |
|------------------------------|------------------------------------|
| Mark Hendricks | 4 Luciana Lane, East Hanover, N.J. |
| | |
| Jeffrey Hendricks | 1 Rose Lane, Summit, N.J. |
| | |
| | |

Part 3 – Signature and Attestation:

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity, will be liable for any penalty permitted under law.

Name of Business Entity: Hendricks Appraisal Company, LLC

Signed: [Signature] Title: Principal + CEO

Print Name: Mark Hendricks Date: 3-2-2020

Subscribed and sworn before me the 2 day of March, 2020
[Signature] (Affiant)
 My Commission expires: _____
 Notary Public of the State of NJ (Print name & title of affiant) (Corporate Seal)
 My Commission Expires 3/4/23

Beatrice Hackett

From: Beatrice Hackett
Sent: Thursday, February 6, 2020 3:56 PM
To: Donna Bijou
Subject: RE: NOTICE -RFQ 2020
Attachments: DOC571.pdf

See attached.

From: Donna Bijou <dbijou@njlm.org>
Sent: Thursday, February 06, 2020 3:33 PM
To: Beatrice Hackett <BHackett@orangenj.gov>
Subject: RE: NOTICE -RFQ 2020

Please sign and return the attached contract, so ad can be posted. Thank you.

REQUEST FOR QUALIFICATIONS – ORANGE CITY TO ALL INTERESTED PARTIES. PLEASE BE ADVISED THAT THE CITY OF ORANGE TOWNSHIP (HEREAFTER “CITY”), A MUNICIPAL CORPORATION OF THE STATE OF NEW JERSEY, WILL BE ACCEPTING QUALIFICATION STATEMENTS IN RESPONSE TO REQUESTS FOR QUALIFICATIONS FOR THE FOLLOWING SERVICES: LITIGATION/DEFENSE COUNSEL SERVICES: THE CITY IS SEEKING LITIGATION AND DEFENSE COUNSEL SERVICES. THE SUBJECT MATTER OF SUCH LITIGATION INCLUDES, BUT IS NOT LIMITED TO: TORT CLAIMS ACT, CONSCIENTIOUS EMPLOYEE PROTECTION ACT (CEPA) CLAIMS, LAW AGAINST DISCRIMINATION (LAD) CLAIMS, 42 U.S.C. SEC. 1983 ACTIONS, CONTRACT MATTERS AND/OR CHALLENGES TO GOVERNMENTAL ACTIONS AND DECISIONS. LABOR COUNSEL SERVICES: THE CITY IS SEEKING LABOR COUNSEL TO HANDLE ALL LABOR NEGOTIATIONS, LABOR ARBITRATION CASES AND PUBLIC EMPLOYMENT RELATIONS COMMISSION (PERC) MATTERS. APPLICANT SHOULD DEMONSTRATE KNOWLEDGE OF LABOR LAW, ABILITY TO NEGOTIATE WITH VARIOUS MUNICIPAL UNIONS, ABILITY TO LITIGATE MATTERS IN ARBITRATION BEFORE THE OFFICE OF ADMINISTRATIVE LAW, STATE AND FEDERAL COURTS, AND HANDLE CONTRACT CONSTRUCTION AND REVIEW AND MUNICIPAL EMPLOYEE DISCIPLINARY PROCEEDINGS. MUNICIPAL BOND COUNSEL SERVICES: THE CITY IS SEEKING BOND COUNSEL SERVICES TO PROVIDE LEGAL SERVICES AND ADVICE WHICH INCLUDE BUT MAY NOT LIMITED TO PREPARATION OF PUBLIC FINANCING DOCUMENTS, BOND ORDINANCES AND RESOLUTIONS, ISSUANCE OF GENERAL OBLIGATION BONDS, REVENUE AND TAX ANTICIPATION NOTES, PRELIMINARY AND OFFICIAL STATEMENTS AND THE REPRESENTATION OF THE CITY IN THE NEW JERSEY INFRASTRUCTURE TRUST FINANCING PROGRAM. MUNICIPAL TAX APPEAL SERVICES: THE CITY IS SEEKING TO APPOINT A LAW FIRM OR ATTORNEY TO SERVE AS COUNSEL TO THE MUNICIPALITY AND THE MUNICIPAL TAX ASSESSOR, INCLUDING, BUT NOT LIMITED TO, THE DEFENSE OF TAX APPEALS. MUNICIPAL TAX APPEAL APPRAISAL SERVICES: THE CITY IS SEEKING TO APPOINT A REAL ESTATE

From: Beatrice Hackett [<mailto:BHackett@orangenj.gov>]
Sent: Thursday, February 6, 2020 3:20 PM
To: Donna Bijou <dbijou@nilm.org>
Subject: NOTICE -RFQ 2020

Please see attached word version.

Email Disclaimer: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

Beatrice Hackett

From: Legals <legals@thelocalsource.com>
Sent: Monday, February 3, 2020 9:06 AM
To: Beatrice Hackett
Subject: Re: REVISED RFQ NOTICE (2020)

Good morning Beatrice

Worrall Community Newspapers is confirming that we have received your REVISED COPY to be published as a Public Notice in the **RECORD TRANSCRIPT** on **Thursday February 6, 2020**

For more information please feel free to contact, Faye.

Union & Essex County Legal Advertising Dept (908) 686-7700 x104.

Worrall Media Legals Department

Phone: (908) 686-7700

Fax: (908) 688-0401

Email: legals@thelocalsource.com

On Mon, Feb 3, 2020 at 8:45 AM Beatrice Hackett <BHackett@orangenj.gov> wrote:

Please publish the following advertisement, once, on Thursday, February 6, 2020. For payment, please forward your invoice together with the Affidavit of Publication directly to me. Thank you.

Email Disclaimer: This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the sender. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system. If you are not the intended recipient you are notified that disclosing, copying, distributing or taking any action in reliance on the contents of this information is strictly prohibited.

LEGAL NOTICE

TO ALL INTERESTED PARTIES. PLEASE BE ADVISED THAT THE CITY OF ORANGE TOWNSHIP (HEREAFTER "CITY"), A MUNICIPAL CORPORATION OF THE STATE OF NEW JERSEY, WILL BE ACCEPTING QUALIFICATION STATEMENTS IN RESPONSE TO REQUESTS FOR QUALIFICATIONS FOR THE FOLLOWING SERVICES:

LITIGATION/DEFENSE COUNSEL SERVICES: THE CITY IS SEEKING LITIGATION AND DEFENSE COUNSEL SERVICES. THE SUBJECT MATTER OF SUCH LITIGATION INCLUDES, BUT IS NOT LIMITED TO: TORT CLAIMS ACT, CONSCIENTIOUS EMPLOYEE PROTECTION ACT (CEPA) CLAIMS, LAW AGAINST DISCRIMINATION (LAD) CLAIMS, 42 U.S.C. SEC. 1983 ACTIONS, CONTRACT MATTERS AND/OR CHALLENGES TO GOVERNMENTAL ACTIONS AND DECISIONS.

LABOR COUNSEL SERVICES: THE CITY IS SEEKING LABOR COUNSEL TO HANDLE ALL LABOR NEGOTIATIONS, LABOR ARBITRATION CASES AND PUBLIC EMPLOYMENT RELATIONS COMMISSION (PERC) MATTERS. APPLICANT SHOULD DEMONSTRATE KNOWLEDGE OF LABOR LAW, ABILITY TO NEGOTIATE WITH VARIOUS MUNICIPAL UNIONS, ABILITY TO LITIGATE MATTERS IN ARBITRATION BEFORE THE OFFICE OF ADMINISTRATIVE LAW, STATE AND FEDERAL COURTS, AND HANDLE CONTRACT CONSTRUCTION AND REVIEW AND MUNICIPAL EMPLOYEE DISCIPLINARY PROCEEDINGS.

MUNICIPAL BOND COUNSEL SERVICES: THE CITY IS SEEKING BOND COUNSEL SERVICES TO PROVIDE LEGAL SERVICES AND ADVICE WHICH INCLUDE BUT MAY NOT LIMITED TO PREPARATION OF PUBLIC FINANCING DOCUMENTS, BOND ORDINANCES AND RESOLUTIONS, ISSUANCE OF GENERAL OBLIGATION BONDS, REVENUE AND TAX ANTICIPATION NOTES, PRELIMINARY AND OFFICIAL STATEMENTS AND THE REPRESENTATION OF THE CITY IN THE NEW JERSEY INFRASTRUCTURE TRUST FINANCING PROGRAM.

MUNICIPAL TAX APPEAL SERVICES: THE CITY IS SEEKING TO APPOINT A LAW FIRM OR ATTORNEY TO SERVE AS COUNSEL TO THE MUNICIPALITY AND THE MUNICIPAL TAX ASSESSOR, INCLUDING, BUT NOT LIMITED TO, THE DEFENSE OF TAX APPEALS.

MUNICIPAL TAX APPEAL APPRAISAL SERVICES: THE CITY IS SEEKING TO APPOINT A REAL ESTATE APPRAISAL/CONSULTING COMPANY TO SERVE AS APPRAISER/CONSULTANT TO THE CITY AND THE MUNICIPAL TAX ASSESSOR, INCLUDING, DEFENSE OF TAX APPEALS.

REDEVELOPMENT COUNSEL LEGAL SERVICES: THE CITY OF ORANGE IS SEEKING TO APPOINT A LAW FIRM OR ATTORNEY TO ACT AS GENERAL REDEVELOPMENT COUNSEL FOR REDEVELOPMENT MATTERS.

WORKERS' COMPENSATION COUNSEL SERVICES: THE CITY OF ORANGE IS SOLICITING THROUGH THE FAIR AND OPEN PROCESS IN ACCORDANCE WITH THE NEW JERSEY "LOCAL UNIT PAY TO PLAY" LAW N.J.S.A. 19:44A-20.4 ET SEQ., "REQUEST FOR QUALIFICATIONS" (RFQ) FOR WORKERS' COMPENSATION COUNSEL SERVICES.

THIRD PARTY ADMINISTRATOR: THE CITY OF ORANGE IS SEEKING A REQUEST FOR QUALIFICATIONS FOR A THIRD-PARTY ADMINISTRATOR FOR ITS LIABILITY AND WORKER'S COMPENSATION FOR ITS SELF-INSURED PROGRAM THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH N.J.S.A. 19:44A-20.4 et seq.

COPIES OF THE CITY'S REQUEST FOR QUALIFICATIONS WILL BE AVAILABLE AT THE CITY OF ORANGE, LAW DEPARTMENT, 29 NORTH DAY STREET, ROOM 202, ORANGE, NEW JERSEY 07050. ANY VENDOR OR VENDOR REPRESENTATIVE OBTAINING A COPY OF THE RFQ PACKAGE WILL BE REQUIRED BY THE DEPARTMENT OF LAW FOR THE CITY OF ORANGE TO SIGN FOR SAME. NO ONE OTHER THAN AN EMPLOYEE DESIGNATED BY THE LAW DEPARTMENT IS AUTHORIZED TO RELEASE A COPY OF THE RFQ PACKAGE.

QUALIFICATION STATEMENTS ARE BEING SOLICITED THROUGH A FAIR AND OPEN PROCESS IN ACCORDANCE WITH THE PAY-TO-PLAY LAW, N.J.S.A. 19:44A-20.5 ET SEQ. AND THE MUNICIPAL ORDINANCES OF THE CITY OF ORANGE TOWNSHIP.

QUALIFICATION STATEMENTS MUST BE RECEIVED BY THE CITY NO LATER THAN 4:00 P.M. ON MARCH 3, 2020, AND MUST BE MAILED OR HAND-DELIVERED TO THE CITY OF ORANGE TOWNSHIP'S LAW DEPARTMENT, ATTENTION: GRACIA ROBERT MONTILUS, CITY ATTORNEY, ORANGE CITY HALL, 29 NORTH DAY STREET, ORANGE, NEW JERSEY 07050. QUALIFICATION STATEMENTS FORWARDED BY FACSIMILE OR EMAIL TRANSMISSIONS WILL NOT BE ACCEPTED. QUALIFICATIONS SENT EITHER BY MAIL OR COURIER SERVICE MAY BE RECEIVED BY THE LAW DEPARTMENT BUT THE CITY SHALL NOT BE RESPONSIBLE FOR THE LOSS, NON-DELIVERY, OR PHYSICAL CONDITION OF PROPOSAL STATEMENTS SENT BY MAIL OR COURIER SERVICE. QUALIFICATION STATEMENTS MUST BE SUBMITTED INDIVIDUALLY IN A SEALED ENVELOPE.

QUALIFIED RESPONDENTS MUST BE APPROVED BY RESOLUTION OF THE ORANGE CITY COUNCIL.

Beatrice Hackett

From: NJ Advance Media Legal Advertising <legalads@support.njadvance-media.com>
Sent: Tuesday, February 4, 2020 10:59 AM
To: Beatrice Hackett
Cc: Keith Royster
Subject: Re: [NJAM - I #643-57-394] 0009503732 - 2/6 - SL - ORANGE - REVISED RFQ NOTICE (2020)
Attachments: 0009503732.pdf

PLEASE CONFIRM or your ad will run as is.

ATTN: Beatrice

As per your request, your Legal ad will run in The Star Ledger on the next available run date 2/6/20.

Your notice will also appear on nj.com under Legal Notices for 30 days and on New Jersey Press Association's website: <https://www.njpublicnotices.com/> (display ads run on NJ.com only).

For your reference:

- The Ad Number Is: 0009503732
- Account Number: 1153403 (CITY OF ORANGE)
- Cost: \$366.92 - Including affidavit.

Attached is a proof of your ad.

Your affidavit will be mailed to you within 10 business days of your Legal ad's last publication date.

Please confirm receipt of this email - attached is a proof of your ad, please review for corrections if needed (if anything is missing, needs to be revised, and or removed from the ad text) and reply back with approval of the ad copy or any corrections or revises by deadline for changes – Tomorrow 2/5 at 9AM.

You will receive the bill in your regular billing cycle. Your response is required by deadline or your ad will run as is.

Thank you for choosing the Star Ledger,

Darian Alexander
NJ Advance Media
Operations Coordinator, Inside Sales

Advertising Terms and Conditions

This confirms that any advertisements submitted by you are subject to the terms and conditions contained in the following link: <http://www.njadvancemedia.com/terms-and-conditions/>. By proceeding to submit the advertisements, you are acknowledging your agreement to these terms and conditions.

On Mon, 03 Feb 2020, bhackett@orangenj.gov wrote:

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COPIES OF THE CITY'S REQUEST FOR QUALIFICATIONS WILL BE AVAILABLE AT THE CITY OF ORANGE, LAW DEPARTMENT, 29 NORTH DAY STREET, ROOM 202, ORANGE, NEW JERSEY 07050. ANY VENDOR OR VENDOR REPRESENTATIVE OBTAINING A COPY OF THE RFQ PACKAGE WILL BE REQUIRED BY THE DEPARTMENT OF LAW FOR THE CITY OF ORANGE TO SIGN FOR SAME. NO ONE OTHER THAN AN EMPLOYEE DESIGNATED BY THE LAW DEPARTMENT IS AUTHORIZED TO RELEASE A COPY OF THE RFQ PACKAGE.

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE
FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

HENDRICKS APPRAISAL COMPANY, L.L.C.

TRADE NAME:

TAXPAYER IDENTIFICATION#:

222-637-950/000

SEQUENCE NUMBER:

1012365

ADDRESS:

SEVEN HUTTON AVENUE
WEST ORANGE NJ 07052-4803

ISSUANCE DATE:

09/03/03

EFFECTIVE DATE:

01/31/97

FORM-BRC(08-01)

This Certificate is NOT assignable or transferable. *Active Director* It must be conspicuously displayed at above address.

John S. Tully

AGREEMENT TO PROVIDE TAX APPRAISAL SERVICES

THIS AGREEMENT made this day of , by and between the City of Orange Township, herein referred to as the “City” and herein referred to a “Appraisal Experts”;

WITNESS, that in consideration of the mutual covenants and conditions herein contained, the parties hereto agree as follows:

1. The City of Orange Township hereby retains and employs the services of appraisal experts with respect to appraisal on real property which is the subject matter of the State Tax Court Appeals.
2. The City of Orange Township will have sole and absolute discretion with respect to which appeals it will require written critiques, analysis, or full appraisal reports, whether the same be pending before State Tax Court.
3. The City of Orange Township will provide the appraisal experts with a copy of the file including any copies of the Assessor’s card, previous appraisal reports, financial or statistical information, expense statements and answers to interrogatories if any. Appraisal experts shall inspect all properties under appeal, study all property record cards, tax maps or other relevant matters as well as collect and analyze comparable sales and prepare a preliminary analysis critique appraisal setting forth a fair market value of evaluation, applicable approaches, conclusions with respect to evaluation and application of Chapter 123, and to render an analysis and estimate of true market value and assessed valuation consistent with State Statues and case law.
4. All work and reports will be prepared in coordination with the Tax Assessor and Special Counsel. Independent negotiations or settlements shall not take place without the presence of either or both the Tax Assessor and the Special Counsel for the City of Orange Township.
5. Hendricks Appraisal Company, LLC, appraisal experts, pursuant to contract herein, and the consideration as set forth below, shall provide the services of Mark E. Hendricks, as its real estate appraiser and shall provide not only the services as set forth in Paragraph 3 above, but shall in accordance with the consideration set forth below attend conferences whether with or outside the City of Orange Township or at the offices of Hendricks Appraisal Company, LLC, and shall provide, for the consideration set forth below, expert testimony in tax appeals before the State Tax Court.

6. Hendricks Appraisal Company, LLC, appraisal experts, in the person of Mark E. Hendricks, shall be available on reasonable notice to discuss with the Tax Assessor and Special Counsel full appraisals and findings prior to appearing in Tax Court on behalf of the City. The appraisal expert shall also make himself available for the purpose of settlement conferences and meetings with members of the Administration.
7. For and in consideration of the services as set forth above, the City of Orange Township shall pay Hendricks Appraisal Company, LLC, an annual fee of \$15,000.00, payable monthly upon receipt of the appraisal experts invoice.
8. Hendricks Appraisal Company, LLC, hereby accepts the arrangement and to render professional services, real estate appraisal, and expert testimonies required.
9. In the event that appraisal experts have failed to meet its obligations to perform the necessary professional services as set forth above, the City of Orange Township shall have the right to cancel said contract upon thirty (30) days prior written notice to Hendricks Appraisal Company, LLC. In the event Hendricks Appraisal Company, LLC, is not able to supply the services of Mark E. Hendricks, then it shall agree to provide a substituted real estate expert who meets the qualification set forth herein. The City of Orange Township shall have the sole and exclusive discretion to determine the acceptability of an individual other than Mark E. Hendricks to be offered by Hendricks Appraisal Company, LLC, and upon the latter's failure to provide a qualified person, or in the event that the City of Orange Township does not accept said individual, it may cancel this contract upon thirty (30) days prior written notice.
10. In accordance with N.J.S.A. 40A:11-15, this contract is effective from April 1, 2020 through December 31, 2020.
11. The appraisal experts named herein agree to indemnify and hold the City of Orange harmless for any errors, omissions or negligence on its part.
12. This agreement is contingent and conditioned upon appropriate funding sources available to the City of Orange Township to make payment for the services to be rendered by Hendricks Appraisal Company, LLC.

13. Appraisal expert, as an independent contractor, agrees to (a) maintain a policy of liability in the minimum amount of \$500,000. to cover any claims arising out of the performance of the services under this agreement, and (b) indemnify, hold harmless and defend the city from any act or omission of appraisal expert or its agents, servants and employees.
14. This agreement shall be construed in accordance with the laws of the State of New Jersey.

CITY OF ORANGE TOWNSHIP

By: _____
Dwayne D. Warren, Esq.
Mayor

ATTEST:

Joyce Lanier
City Clerk

Mark E. Hendricks, CRE, FRICS, CTA, SCGREA

WITNESS:

Approved as to form and sufficiency:

City Attorney

Contract agreement for the Tax Assessor's Office: Resolution #