

**THIS WAS A CONFERENCE MEETING OF THE CITY COUNCIL OF THE CITY OF ORANGE TOWNSHIP HELD IN THE COUNCIL CHAMBERS OF CITY HALL, 29 NORTH DAY STREET, ORANGE, NEW JERSEY ON TUESDAY, DECEMBER 18, 2018 AT 7:00 P.M.**

**Roll Call:**

**Present:**

Councilman Tency A. Eason, North Ward  
Councilman Christopher Jackson, At-Large  
Councilman Harold Johnson, Jr. West Ward  
Councilwoman Jamie Summers-Johnson., South Ward  
Councilwoman Donna K. Williams, At-Large (arrived @ 7:19)  
Council-president Kerry Coley, East Ward

**Also Present:**

Joyce L. Lanier, City Clerk  
Chris M. Hartwyk, Business Administrator  
Gracia R. Montilus, Acting City Attorney  
Kenneth Douglas, Fire Director  
Adrian Mapp, Finance Director  
Todd Warren, Police Director  
Joy Lascari, Chief Financial Officer (arrived @ 7:06)  
Marlin G. Townes, Legislative Research Officer  
Lisette Sanchez, Records Support Technician  
Margarette Homere, Senior Clerk  
Frank McEnerney, Auditor

**Absent:** Councilwoman Adrienne Wooten, At-Large

The City Clerk asked all to stand for a Moment of Silence.

*SPECIAL NOTICE:* Please be apprised anyone wishing to discuss Agenda or General Items shall sign one (1) book. Each person signing the book will be allowed to speak for a maximum of five (5) minutes.

The City Clerk announces that the requirement of N.J.S.A. 10:4-9 et. Seq., “Sunshine Law” has been met. A notice of this meeting was sent to the *Star Ledger* and published in the Record-Transcript on July 12, 2018 posted on the Bulletin Board in City Hall and filed in the Office of the City Clerk.

Councilman Jackson introduced Executive Director Ms. Sarah Wiggins from the Orange Public Library. She provided a summary of her 25 years work in libraries. Councilman Jackson welcomed her to Orange and told her that she has support from the Council.

Councilwoman Summers-Johnson welcomed Ms. Wiggins to Orange.

Councilman Johnson, Jr. gave Ms. Wiggins his card and reported that he was the liaison to the library.

Councilwoman Eason welcome her to Orange.

**MATTERS FOR DISCUSSION**

**Presentation of Corrective Action Plan Cancelled  
(AUDITOR REPORT DONE BY MR. FRANK McENERNEY)**

Mr. Frank McEnerney made a presentation regarding the 2017 Audit Report:

- . results operation end \$13,300,000 in all accounts
- . \$5.2 million fund balance
- . Results of operations for 2017 in excess of revenues of \$628,000
- . Budget increased \$62.6 to \$64 million.
- . Water account has fund balance of \$1,045,000 – generated profit \$214,000. Increase in water receipts. Both taxes and water positive increase. City needs to stay on top of water receipts.
- . Tax collection department complying and able to transfer to finance department of cash receipts.
- . Health benefit withholding was addressed.
- . Purchasing department issues – administration has provided corrective action. Fixed asset schedule comment has been rectified.
- . Grant funds to lend to some developers to help in some development quests and auditor made adjustments. Status of grants made sure they are collectable – reports are not being made in a timely basis therefore uncollectable.
- . Police overtime looked into and administration looking into corrective action.
- . \$5.2 fund balance (cash) \$2 million differed charges.

Council Member Johnson thanked Mr. McEnerney for work done. Also asked if administration can give the Council an update of 2017 comments before December 2019. The Business Administrator advised the problem is due to late budget and believes comments will be less. Council Member Johnson inquired what are the increase from – The Business Administrator stated the increase is from is from water and sewer bills but he has a plan for infrastructure with capital improvements for water and is looking for application for funding.

Council Member Jackson asked how a timely budget affects an audit. The Business Administrator stated that the budget for next year should not be prepared before the last year's budget.

Mr. McEnerney confirmed he did not receive a letter from the law department in regards to settlements before the audit can be prepared before a report on outstanding litigations. Council President Coley inquired from City Attorney if he foresees any delay in providing the auditor with a letter in the future and City Attorney said no.

Council Member Williams inquired from the Business Administrator as to status of contract with in the house accounting firm. It was her understanding that person should be there every day and she has not seen them. The Business Administrator said that the contract is moving along. Councilwoman Williams stated that she had been in the building a number of times and not seen anyone. She requested a report at the first council meeting in January 2019 and wants to talk to them.

Council Member Eason thanked Mr. McEnerney for work well done.

Council Member Williams advised there is going to be a work session on a Saturday during Saturday.

The City Clerk stated the following and that walk-on resolutions were outside on the counter. The resolutions and ordinances to be presented at tonight’s meeting are listed on the attached Regular Meeting Agenda. If any Council Member wishes to discuss any resolution or ordinance, it may be discussed at this time.

Council Member Jackson had the following questions:

- 1) Ordinance. 58-2018 – appropriation for \$10 Million does not agree with Supplemental Dept. Statement The Business Administrator stated that the increase in the ordinance is to cover soft-costs (costs of issuance, engineering). The Debt statement as been changed.
- 2) Ordinance. 63-2018 capital ordinance, wants to know balance of the fund following – The Business Administrator said before \$750,000 restricted to capital use – in the ordinance they are identifying items paid for throughout the year by operating funds and moving them over to capital funds.
- 3) Resolution. 344-2018 – The Business Administrator advised it must be discussed in closed session.
- 4) Resolution. 350-2018 – wants to know why the Business Administrator needs an attorney – Business Administrator advised he was sued individually.
- 5) Resolution. 351-2018 – the Business Administrator reported that the resolution is being withdrawn.
- 6) Resolution. 359-2018 there are two tax maps –
- 7) The Business Administrator suggested that there was no harm in passing resolution – will follow-up with a memo to the City Clerk regarding lots that may not exist.
- 8) Resolution. 362-2018 are they serving as contract management. The Business Administrator stated it is related to bank infrastructure project and requires a contract management. Reock Street development – developers have not been able to secure loans and will not be starting a development. The Business Administrator would rather have developer do the work on Reock.
- 9) Resolution. 363-2018 – The Business Administrator advised is being withdrawn. Needs to go out to bid.

Councilwoman Eason asked if there are any police cars – Business Administrator Hartwyk stated it is not in this ordinance but will be coming in the future.

**Motion to adjourn by Council Member William, seconded by Council Member Summers-Johnson.**

By consensus the regular meeting adjourned at 7:50 P.M.

The Business Administrator announced that Resolution 354-2018 is not an administration resolution so disregard what he said but it is being recommended.

**Approved:**

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**Joyce L. Lanier**  
City Clerk

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**Kerry Coley**  
Council President