

City of Orange Township
Historic Preservation Commission Meeting Minutes

July 18, 2018

The Secretary announced that this is a meeting of Historic Preservation Commission of the City of Orange Township held at City Hall in Council Chambers, 29 North Day Street, Orange, New Jersey on Wednesday, July 18, 2018 at 7:36 p.m.

The Secretary asked all to stand for the Pledge of Allegiance to the American Flag.

ROLL CALL

Present: Commissioner Keith Carrol
Commissioner Kathy Dowd
Commissioner Jody Leight
Commissioner Janice Morrell arrived at 7:42 p.m.
Commissioner Troy Simmons
Commissioner Karen Wells

Also Present: Joyce L. Lanier, Secretary
Janine Bauer, Attorney arrived at 7:42 p.m.
Shawna Ebanks, Nishuane Group

Absent: Commissioner Brandon Matthews
Commissioner Bruce Meyer
Commissioner Abdiel Velez
Richard Wolff, Zoning Officer

The Secretary states that the requirement of N.J.S.A. 10:4-9 et. seq., "Sunshine Law" has been met. A notice of this meeting was published in the Record-Transcript and sent to the Star Ledger on January 4, 2018 posted on the Bulletin Board in City Hall and the Office of the City Clerk.

MEETING MINUTES

- **May 16, 2018 Meeting**
(Commissioners Carrol, Matthews and Velez were not in attendance and cannot vote.)

Motion: Commissioner Jody Leight **Second:** Commissioner Karen Wells

Roll Call Vote

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carrol					<input checked="" type="checkbox"/>
Commissioner Kathy Dowd	<input checked="" type="checkbox"/>				
Commissioner Jody Leight	<input checked="" type="checkbox"/>				
Commissioner Brandon Matthews				<input checked="" type="checkbox"/>	
Commissioner Bruce Meyer				<input checked="" type="checkbox"/>	
Commissioner Janice Morrell				<input checked="" type="checkbox"/>	
Commissioner Yolanda Silverio				<input checked="" type="checkbox"/>	
Commissioner Troy Simmons	<input checked="" type="checkbox"/>				
Commissioner Abdiel Velez				<input checked="" type="checkbox"/>	
Commissioner Karen Wells	<input checked="" type="checkbox"/>				

Motion passed.

- **June 20, 2018 Meeting**
(Commissioners Meyer and Simmons were not in attendance and cannot vote.)

Motion: Commissioner Karen Wells Second: Commissioner Keith Carrol

Roll Call Vote

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carrol	<input checked="" type="checkbox"/>				
Commissioner Kathy Dowd	<input checked="" type="checkbox"/>				
Commissioner Jody Leight	<input checked="" type="checkbox"/>				
Commissioner Brandon Matthews				<input checked="" type="checkbox"/>	
Commissioner Bruce Meyer				<input checked="" type="checkbox"/>	
Commissioner Janice Morrell				<input checked="" type="checkbox"/>	
Commissioner Yolanda Silverio				<input checked="" type="checkbox"/>	
Commissioner Troy Simmons					<input checked="" type="checkbox"/>
Commissioner Abdiel Velez				<input checked="" type="checkbox"/>	
Commissioner Karen Wells	<input checked="" type="checkbox"/>				

Motion passed.

NEW BUSINESS

None

RESOLUTION

10-2018 A Resolution of the City of Orange Township Historic Preservation Commission granting Certificate of Appropriateness for 179 Tremont Avenue, Block 5602, Lot 27, to replace roof, windows, doors, steps and other exterior features and siding damages in fire and to make structural repairs and replacements as needed per plans.

(Commissioners Meyer and Simmons were not in attendance and cannot vote.)

Motion: Commissioner Kathy Dowd

Second: Commissioner Jody Leight

Roll Call Vote

	<u>Yea</u>	<u>Nay</u>	<u>Abstained</u>	<u>Absent</u>	<u>NP</u>
Commissioner Keith Carrol	<input checked="" type="checkbox"/>				
Commissioner Kathy Dowd	<input checked="" type="checkbox"/>				
Commissioner Jody Leight	<input checked="" type="checkbox"/>				
Commissioner Brandon Matthews				<input checked="" type="checkbox"/>	
Commissioner Bruce Meyer				<input checked="" type="checkbox"/>	
Commissioner Janice Morrell				<input checked="" type="checkbox"/>	
Commissioner Yolanda Silverio				<input checked="" type="checkbox"/>	
Commissioner Troy Simmons					<input checked="" type="checkbox"/>
Commissioner Abdiel Velez				<input checked="" type="checkbox"/>	
Commissioner Karen Wells	<input checked="" type="checkbox"/>				

Motion passed.

VIII. OTHER BUSINESS

A. ZONING OFFICER APPROVAL – None.

IX. PENDING BUSINESS

- HPC Brochure – Grant – development of the content.

Commissioner Wells advised that the brochure is being reviewed.

The Secretary advised that the Nishuane Group has scheduled a draft Master Plan presentation for August 6, 2018.

Commissioner Wells inquired about sending the HPC brochure with the tax bill. Attorney Bauer advised that the Mayor instructed her to do a notice pursuant to the Municipal Land Use Law relating to change in zoning. Attorney Bauer advised that in her view, notification is not required because the designation of the districts did not change any zoning classifications or zoning boundaries. Nevertheless, Attorney Bauer prepared a notice as instructed by the Mayor and the Secretary has presented it to administration; the Tax Assessor deferred to the Administration for direction. Attorney Bauer advised that sending out the HPC brochure would not satisfy the notice requirement, if notice was required, and that the bigger problem is that the applications are not being sent the HPC. Attorney Bauer recommended to the HPC that a meeting be scheduled with the Administration.

Commissioner Wells inquired about the Planning Board approving the demolition of the property on Crane Street, which is a historic building built in 1939 and as to why it did not come before the HPC. Commissioner Simmons advised the HPC that there are some properties in the historic

district that are getting remodeled and the HPC is not getting notification. Attorney Bauer suggested members attend the Planning Board meetings for coordination purposes.

Commissioner Simmons inquired as to how the HPC will distribute the brochure if it does not go with the tax bill. Commissioner Morrell confirmed with the Secretary that Councilwoman Williams was the person who requested that the notice from the HPC be included with the tax bills. Commissioner Morrell expressed disappointment in the Administration for not following a directive from the Municipal Council. Commissioner Simmons will be following up with the Administration to schedule a meeting.

The Commission briefly discussed the upcoming August 15, 2018 meeting, which may be cancelled due to a lack of quorum.

Adjourn Meeting:

Motion to Adjourn: Commissioner Simmons Second: Commissioner Carrol

Adjournment Time: 7:53 p.m.

Next Regular Meeting is scheduled for Wednesday, August 15, 2018 at 7:30 p.m. at City Hall Council Chamber, 4th floor, Orange, N.J.

APPROVED:

Joyce L. Lanier
Secretary

Karen Wells
Chair