

**City of Orange Township**  
**Historic Preservation Commission Meeting Minutes**

September 20, 2017

The Secretary announced that this is a meeting of the Historic Preservation Commission of the City of Orange Township held at City Hall in Council Chambers, 29 North Day Street, Orange, New Jersey on Wednesday, September 20, 2017 at 7:30 p.m.

The Secretary asked all to stand for the Pledge of Allegiance to the American Flag.

**ROLL CALL**

**Present:** Commissioner Kathy Dowd  
Commissioner Jody Leight arrived at 7:35 p.m.  
Commissioner Brandon Matthews  
Commissioner Bruce Meyer  
Commissioner Janice Morrell  
Commissioner Troy Simmons  
Commissioner Abdiel Velez  
Commissioner Karen Wells

**Also Present:** Joyce L. Lanier, Secretary  
Janine G. Bauer, Attorney arrived at 7:40 p.m.  
Shawana Ebanks, Nishaune Group

**Absent:** Commissioner Keith Carrol  
Commissioner Yolanda Silverio  
Richard Wolfe, Zoning Officer

The Secretary states that the requirement of N.J.S.A. 10:4-9 et. seq., "Sunshine Law: has been met. A notice of this meeting was published in the Record-Transcript and sent to the Star Ledger on January 26, 2017 and posted on the Bulletin Board in City Hall and the Office of the City Clerk.

**NEW BUSINESS**

**A. Board of Education – Claredon Place – Work Session**

Historic site addition/Claredon Place. The Superintendent of the Board of Education Ron Lee stated he wants to be good neighbors. Commissioner Troy Simmons led the discussion about parking lot design and working together to come up with win-win solutions. Commissioner Simmons asked that the schematic drawings be floated back to the architects to look at and offer ideas. Commissioner Wells advised that the OHPC has expertise in architectural design. Supt. Lee requested a separate meeting be scheduled with the architects to discuss ideas.

Commissioner Wells led a conversation about a possible Green House. Supt. Lee confirmed that the BOE was looking into that and a study of sunlight and community gardening was in progress. Commissioner Wells expressed concern that it could be a working laboratory and the parking lot could be there too. Commissioner Simmons suggested the design should not hide the parking lot and a farmer's market be included in the parking lot. Supt. Lee reminded everyone that the OHPC had previously suggested the parking lot be hidden. However, he agrees with the farmer's market idea. Furthermore, Supt. Lee asked for schematic drawings with the OHPC and requested a meeting be scheduled so that the BOE and OHPC can work together to develop a design. Commissioner Myers inquired about the timeframe to construct the parking lot. Supt. Lee advised that it will be late 2018/early 2019 but a solution should be in place three or four months before construction begins.

Commissioner Simmons inquired about historic house. Supt. Lee advised that there are no funds available to restore or rehabilitate to SOI standards, but they are going to make it as presentable as possible. We are open to use the house. Commissioner Leight wants to collaborate. Supt. Lee and Commissioner Simmons will email each other to set a date.

**455 Fairview Avenue** – Supt. Lee advised that the use will be a technology space with parking spaces in the rear. Commissioner Simmons inquired about the interior use and if they were open to some level of reasonable rehabilitation to outside. Supt. Lee agreed to some level.

**B. Master Plan – Historic Preservation Element Update**

Attorney Bauer asked for status (in process) and Shawna Banks provided update. Ms. Bauer further asked to review the draft Master Plan at same time as Planning Board and requests maps be made larger, a street view link would be great, as well as, interactive maps. Ms. Banks stated that there will be another public meeting with the historic district element included.

Secretary Lanier advised this recommendation should be put into writing and provided to Ms. Banks and the Planning Board.

**Motion to have recommendation put in writing and provided to Ms. Banks and the Planning Board.**

**Motion: Commissioner Janice Morrell Second: Commissioner Karen Wells**

**Motion approved.**

**C. New Jersey Certified Local Government Application**

Attorney Bauer reached out to CLG administrative staff for rules of procedure that are acceptable for CLG approval to obtain CLG guidelines.

Commissioner Wells will obtain 1980 survey from library.

Commissioner Matthews informed the OHPC that when he created the historic district maps a survey was also prepared and he will provide it to the OHPC.

The Historic map will be updated to remove Ivy Court.

There was detailed discussion about the questions on the application and it was stated that in order to complete the application the CLG guidelines will be needed.

**PENDING BUSINESS/FURTHER DISCUSSION**

Channel 35 is looking for interviews and show on historic preservation properties. Commissioner Matthews is interested.

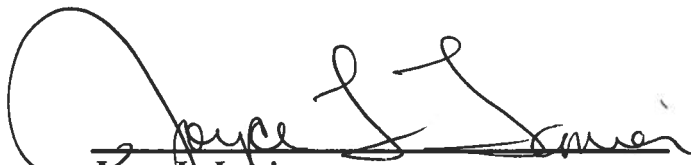
Commissioner Matthews asked Attorney Bauer who is the parliamentarian at a meeting, specifically a Municipal Council meeting. Secretary Lanier advised that that the City Clerk doesn't control the meeting. The person in charge of controlling the meeting is the Council President.

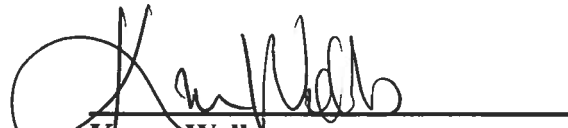
**ADJOURN MEETING:**

**Motion to Adjourn: Commissioner Janice Morrell    Second: Commissioner Karen Wells  
Adjournment Time: 9:20 p.m.**

*Next Regular Meeting is scheduled for Wednesday, October 18, 2017 at 7:30 p.m. at City Hall Council Chamber, 4<sup>th</sup> Floor, Orange, New Jersey.*

**APPROVED:**

  
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Joyce L. Lanier  
Secretary

  
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Karen Wells  
Chair

